



BOARD OF PORT COMMISSIONERS

JULY 15, 2020

STANDARD AGENDA ITEM 3

APPROVAL OF NEW PROFESSIONAL
SERVICES AGREEMENT WITH DUDEK
FOR ENVIRONMENTAL CONSULTING
SERVICES

**VENTURA PORT DISTRICT
BOARD COMMUNICATION**

STANDARD AGENDA ITEM 3
Meeting Date: July 15, 2020

TO: Board of Port Commissioners
FROM: Brian D. Pendleton, General Manager
SUBJECT: Ventura Shellfish Enterprise: Professional Services Agreement with Dudek for Environmental Consulting Services

RECOMMENDATION:

That the Board of Port Commissioners approve a Professional Services Agreement with Dudek in the amount of \$75,000 for FY2020-2021 in support of the proposed Ventura Shellfish Enterprise (VSE) project and related 2018 Sea Grant tasks.

SUMMARY:

The proposed Professional Service Agreement (PSA) with Dudek is for environmental consulting, permit processing, project management and grant administration support services for the Ventura Shellfish Enterprise (VSE) project and related 2018 NOAA Sea Grant for FY 2020-21.

BACKGROUND:

On September 26, 2018 the Board of Port Commissioners (Board) authorized the General Manager of the Ventura Port District (VPD) to prepare and submit a permit application to the U.S. Army Corps of Engineers (Corps) for use of 2,000 acres of sea water bottom in federal waters near Ventura Harbor in Block 664 and 665, the area generally depicted and described as National Oceanic and Atmospheric Administration (NOAA) Coastal Aquaculture Siting and Sustainability (CASS) Report Alternative 1 for the VSE project. The Board also authorized staff to prepare and submit all other applications to state and federal agencies as required for the VSE project including the California Coastal Commission (Coastal Commission) and prepare all necessary surveys, studies, reports and federal environmental review documents as directed by state and federal agencies as required for the VSE project.

For a detailed discussion of the project origins, goals, objectives, grant history, team members and volunteer partners please see the Board Report dated July 17, 2019 Ventura Shellfish Enterprise Status Report. The report can be found at the District's website at <https://venturaharbor.com/board-meetings-minutes-archive/>.

The VPD is the recipient of a NOAA 2018 California Sea Grant (2018 CA Sea Grant) sub-award of \$266,660. The 2018 CA Sea Grant is a two-year grant, with the following deliverables:

- Task 4 - Permit Assignment Strategy
- Task 5 - Environmental Review
- Task 6 - Shellfish Sanitation
- Task 7 - Grower/Producer Compliance Training Program and Information Dissemination
- Task 8 - Project Summary

On November 20, 2019, the Board of Port Commissioners authorized the General Manager to sign the *Cost Reimbursement Research Subaward Agreement* for \$96,800, which reflected the terms and conditions of the CA Sea Grant Subaward for Year 2.

The 2018 CA Sea Grant is a two-year period on a one-plus-one yearly basis. The Year 1 grant period was from September 1, 2018 to August 31, 2019 and the VPD received \$169,860, which

the Board approved on November 14, 2018. The Year 2 grant period is from September 1, 2019 to August 31, 2020 and the VPD received \$96,800 which the Board approved on November 20, 2019. The total two-year sub-award is \$266,660. The VPD has requested a 1-year, no-cost extension to complete the tasks. Staff will return to the Board for related 2018 CA Sea Grant contract extension approvals, as necessary.

Dudek Scope (Summary)

Laurie Monarres, a Principal Regulatory Specialist at Dudek will continue to support completion of Task 5, including preparing and updating appropriate environmental reports and studies, drafting and reviewing monitoring plans, providing review of the project's National Environmental Policy Act (NEPA) alternatives analysis, attending meetings and conducting on-going agency coordination, and providing other as-needed environmental support at the VPD's request.

Ms. Monarres and Melissa Blundell, a Biologist and Project Manager at Dudek will provide meeting participation and related coordination at weekly and monthly VSE team meetings and Port District Board of Port Commissioners meetings to support the technical and administrative aspects of the project. This task involves meeting planning and coordination with the VPD, VSE team members, other local agencies or stakeholders, and/or other parties as appropriate.

FISCAL IMPACTS:

The Board approved \$75,000 in the FY20-21 budget on July 1, 2020 for the described services to supplement the 2018 CA Sea Grant funding described above for the proposed VSE project.

ATTACHMENTS:

None.