



# VENTURA PORT DISTRICT BOARD OF PORT COMMISSIONERS

Michael Blumenberg, Chair  
Elizabeth Howell, Vice-Chair  
Anthony Rainey, Secretary  
Chris Stephens, Commissioner  
William Anderson, Commissioner

Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
Tom Bunn, Legal Counsel  
Jessica Rauch, Clerk of the Board

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## REGULAR MEETING WEDNESDAY, JUNE 17, 2026

VENTURA PORT DISTRICT OFFICE  
1603 ANCHORS WAY DRIVE  
VENTURA, CA 93001

CLOSED SESSION – 5:30PM  
OPEN SESSION – 6:00PM

### PUBLIC PARTICIPATION OPTIONS

MEETINGS WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

#### WATCH THE MEETING LIVE

<https://us02web.zoom.us/j/83276329300>

Webinar ID: 832 7632 9300

1-669-900-6833

1-253-215-8782

#### PUBLIC COMMENT VIA ZOOM

To request to speak on an item, use the “raise hand” button to notify the Clerk. The Clerk will announce public speakers and unmute participants to speak. Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

#### SUBMIT PUBLIC COMMENT VIA EMAIL

To submit written comments on a specific agenda item, please do so via email by 4:00PM on the day of the meeting. When sending an email, please indicate in the subject line, the agenda item number (i.e. General Public Comment or Consent Item A). Written comments should be no more than 1,000 characters in length. Written comments will be distributed to the Commission and will be posted as a supplemental packet on the District’s website at <https://venturaharbor.com/board-meeting-documents/>. Please submit your comment to the Clerk of the Board at [jrauch@venturaharbor.com](mailto:jrauch@venturaharbor.com).

**CLOSED SESSION  
5:30PM**

**CALL TO ORDER:** *By Chair Blumenberg.*

**ROLL CALL:** *By the Clerk of the Board.*

**PUBLIC COMMUNICATIONS (3 minutes)**

*The Public Communications period is set aside to allow public testimony on items only on the Closed Session Agenda. Each person may address the Commission for up to three minutes or at the discretion of the Chair. Attendees can dial \*9 or use the 'raise hand' function in Zoom if they would like to speak during public comment periods.*

**CONVENE IN CLOSED SESSION**

**CLOSED SESSION AGENDA**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - PER GOVERNMENT CODE SECTION 54956.8:**

- |                       |  |
|-----------------------|--|
| a) Property:          | <b>1559 Spinnaker Drive #101B</b>                                |
| District Negotiators: | Brian D. Pendleton, Todd Mitchell, Jessica Snipas, Tom Bunn      |
| Negotiating Parties:  | Buenaventura Art Association                                     |
| Under Negotiation:    | <b>Price and Terms of Payment for New Retail Lease Agreement</b> |

**ADJOURNMENT**

**OPEN SESSION  
6:00PM**

**CALL TO ORDER:** *By Chair Blumenberg.*

**PLEDGE OF ALLEGIANCE:** *By Chair Blumenberg.*

**ROLL CALL:** *By the Clerk of the Board.*

**ADOPTION OF AGENDA**

*Consider and approve, by majority vote, minor revisions to agenda items and/or attachments and any item added to or removed/continued from the Port Commission's agenda. Administrative Reports relating to this agenda and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the Port District's office located at 1603 Anchors Way Drive, Ventura, CA during business hours as well as on the District's website - [www.venturaharbor.com](http://www.venturaharbor.com).*

**APPROVAL OF MINUTES**

*The Minutes of June 3, 2026 Port Commission Regular Meeting will be considered for approval.*

**PUBLIC COMMUNICATIONS**

*The Public Communications period is set aside to allow public testimony on items not on today's agenda. Each person may address the Commission for up to three minutes or at the discretion of the Chair.*

**CLOSED SESSION REPORT**

*Closed Sessions are not open to the public pursuant to the Brown Act. Any reportable actions taken by the Commission during Closed Session will be announced at this time.*

## **BOARD COMMUNICATIONS**

*Port Commissioner's may present brief reports on port issues, such as seminars, meetings and literature that would be of interest to the public and/or Commission, as a whole. Port Commissioner's must provide a brief summary and disclose any discussions he or she may have had with any Port District Tenants related to Port District business.*

## **STAFF AND GENERAL MANAGER REPORTS**

*Ventura Port District Staff, Legal Counsel and General Manager will give the Commission updates on important topics or items of general interest if needed.*

## **CONSENT AGENDA:**

*Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of the Board or the public requests an opportunity to address any given item. Approval by the Board of Consent Items means that the recommendation is approved along with the terms set forth in the applicable staff reports.*

### **A) Approval of Out-of-Town Travel Requests**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Deputy General Manager, Todd Mitchell to attend the CSDA 2026 General Manager Leadership Summit from June 28 – 30, 2026 in Newport Beach, CA.
- b) Administrative Services Manager, Sarah Clancy to attend the Yardi 2026 Annual Conference from October 6 – 9, 2026 in San Diego, CA.
- c) Accountant II, Jessica Perkins to attend the Yardi 2026 Annual Conference from October 6 – 9, 2026 in San Diego, CA.
- d) Marketing Manager, Jennifer Talt-Lundin to attend the Cal Travel Summit from August 31 – September 3, 2026 in Napa Valley, CA.

### **B) Approval of New Office Lease Agreement for Next Marine, LLC**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Office Lease Agreement between the Ventura Port District dba "Ventura Harbor Village" and Next Marine, LLC, for the premises located at 1591 Spinnaker Drive #201, consisting of 746 square feet.

### **C) Approval of Amendment No. 1 to the Retail Lease Agreement with Tina O'Brien dba Mermaid Gallery**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve Amendment No. 1 to the Retail Lease Agreement dated June 1, 2023 (the "Lease") between the Ventura Port District dba "Ventura Harbor Village" and Tina O'Brien dba Mermaid Gallery, for the premises located at 1575 Spinnaker Drive, Suite #107B ("Premises"), consisting of approximately 652 square feet.

### **D) Approval of Payments for May 2026**

Recommended Action: Voice Vote.

That the Board of Port Commissioners review and approve payments made by check, ACH, and EFT for the month of May 2026.

**E) Approval of Annual Professional Services Agreements for Administrative, Advocacy, Technical, and Legal Support Services**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the Professional Services Agreements with:

- a) Carpi & Clay, Inc. in the amount of \$60,000 to provide the District with federal advocacy services from July 1, 2026 to June 30, 2027.
- b) Townsend Public Affairs in the amount of \$75,000 to provide the District with state advocacy services and grant writing from July 1, 2026 to June 30, 2027.
- c) K&L Gates in the amount of up to \$110,000 to provide legal support for regulatory agency permitting from July 1, 2026 to June 30, 2027.
- d) Liebert Cassidy Whitmore in the amount of up to \$45,000 to provide human resources legal services from July 1, 2026 to June 30, 2027.
- e) Rincon Consultants, Inc. in the amount of up to \$120,000 to provide dredging support, inner harbor dredging technical support, and coastal development permit reporting from July 1, 2026 to June 30, 2027.
- f) RRM Design Group, Inc. in the amount of \$75,000 to provide architectural design services for the planning of developing the Parcel 5 grass lawn area from July 1, 2026 to June 30, 2027.
- g) Rasmussen & Associates in the amount of up to \$50,000 to provide architectural design and construction management services for the completion of the 1575 Spinnaker Drive Suite #101 construction from July 1, 2026 to June 30, 2027.
- h) Clifton Larson Allen, LLP in the amount of \$65,000 to provide audit services for fiscal year ending June 30, 2026 from July 1, 2026 to June 30, 2027.
- i) Swift Chip in the amount of \$136,000 to provide Information Technology services from July 1, 2026 to June 30, 2027.

**STANDARD AGENDA:**

**1) Safe Harbor Marinas Update on Slope Failure and Fuel Tank Replacement**

Recommended Action: Informational.

That the Board of Port Commissioners receive an update from Safe Harbor Marinas on the slope failure caused by December storms and the fuel tank replacement project.

**2) Adoption of Resolution Nos. 3558 and No. 3559 Approving the FY2026-2027 Annual Budget, Five-Year Capital Improvement Plan and Salary Schedule for Non-Represented Employees**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt:

- a) Resolution No. 3558 approving the FY2026-2027 Ventura Port District Annual Budget and Five-Year Capital Improvement Plan (CIP).
- b) Resolution No. 3559 approving the FY2026-2027 Salary Schedule for Non-Represented Employees of the District.

**ADJOURNMENT**

*This agenda was posted on Friday, June 12, 2026 by 5:30 p.m. at the Port District Office and online at <https://venturaharbor.com/board-meeting-documents/>*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Ventura Port District at (805) 642-8538 or the California Relay Service at 711 or (800) 855-7100. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)*



VENTURA  
PORT DISTRICT

*Established 1952*

BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026

APPROVAL OF MINUTES

JUNE 3, 2026

REGULAR MEETING

# VENTURA PORT DISTRICT

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## BOARD OF PORT COMMISSIONERS REGULAR MEETING MINUTES OF JUNE 3, 2026

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### **CLOSED SESSION**

#### **CALL TO ORDER:**

The Ventura Port District Board of Port Commissioners Regular Closed Session Meeting was called to order by Chair Blumenberg at 5:30PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

#### **ROLL CALL:**

##### **Commissioners Present:**

Michael Blumenberg, Chair  
Elizabeth Howell, Vice-Chair  
Anthony Rainey, Secretary  
Chris Stephens  
William Anderson

##### **Commissioners Absent:**

None.

##### **Port District Staff:**

Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
Jessica Rauch, Clerk of the Board  
Jessica Snipas, Business Operations Manager

##### **Legal Counsel:**

None

##### **Number of Interested Persons:**

0 via zoom; 0 in-person

**PUBLIC COMMUNICATIONS:** None. Closed at 5:34PM.

**CONVENED TO CLOSED SESSION AT 5:34PM.**

**ADJOURNED CLOSED SESSION AT 6:02PM.**

**OPEN SESSION**

**ADMINISTRATIVE AGENDA:**

**CALL TO ORDER:**

The Ventura Port District Board of Port Commissioners' Regular Open Session Meeting was called to order by Chair Blumenberg at 6:02PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

**PLEDGE OF ALLEGIANCE:** by Justin Fleming, Capital Projects Manager.

**ROLL CALL:**

**Commissioners Present:**

Michael Blumenberg, Chair  
Elizabeth Howell, Vice-Chair  
Anthony Rainey, Secretary  
Chris Stephens  
William Anderson

**Commissioners Absent:**

None.

**Port District Staff:**

Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
Jessica Rauch, Clerk of the Board  
Calli Brazzerol, Marketing and Events Coordinator  
Sarah Clancy, Administrative Services Manager  
Brendan Donohue, Senior Harbor Patrol Officer  
Justin Fleming, Capital Projects Manager  
Sergio Gonzalez, Facilities Manager  
Ruby Hedrick, Senior Marketing and Events Coordinator  
John Higgins, Harbormaster  
Jacob Samberg, Courtesy Dockmaster  
Jessica Snipas, Business Operations Manager  
Jennifer Talt-Lundin, Marketing Manager  
Rob Weinerth, Courtesy Dockmaster

**Legal Counsel:**

Tom Bunn, Lagerlof, LLP via Zoom

**City of Ventura Liaisons:**

Councilmember Duran, City Council Liaison – absent

**Number of interested persons:**

2 via zoom; 1 in person

## **ADOPTION OF AGENDA**

**ACTION:** Commissioner Stephens moved to adopt the June 3, 2026 agenda.

Commissioner Anderson seconded. The vote was unanimous.

## **APPROVAL OF MINUTES**

**ACTION:** Vice-Chair Howell moved to approve the May 20, 2026 regular meeting minutes.

Commissioner Anderson seconded. The vote was unanimous.

**PUBLIC COMMUNICATIONS:** Trevor Julian, LAVA asked the Board and District to keep fighting the California Coastal Commission to keep the volleyball courts where they are currently located at Harbor Cove Beach. Closed at 6:09PM.

**CLOSED SESSION REPORT:** Mr. Pendleton stated that the Board met in closed session and discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed, as appropriate, and no action was taken that is reportable under The Brown Act.

**BOARD COMMUNICATIONS:** Vice-Chair Howell attended VCSDA and the Ventura County Community Summit. Chair Blumenberg also attended VCSDA and the second half of the Ventura County Community Summit.

**STAFF AND GENERAL MANAGER REPORTS:** Mr. Pendleton reported on upcoming events and promotions at Harbor Village. Closed at 6:15PM.

## **CONSENT AGENDA:**

**A) Approval of Amendment No. 1 to a Service Agreement with NobelGuard Security Inc. for Security Services at Ventura Harbor Village and Marina**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve Amendment No. 1 to a Service Agreement with NobelGuard Security Inc. to extend the contract to September 30, 2026 and increase the compensation to \$308,000 from \$256,000 for security services in Ventura Harbor Village and around the Marina.

Public Comment: None. Closed at 6:16PM.

**ACTION:** Commissioner Stephens moved to approve Amendment No. 1 to a Service Agreement with NobelGuard Security Inc. to extend the contract to September 30, 2026 and increase the compensation to \$308,000 from \$256,000 for security services in Ventura Harbor Village and around the Marina.

Vice-Chair Howell seconded. The vote was unanimous.

**B) Approval of Amendment No. 1 to the Retail Lease Agreement with Tuesday Spagnuolo & Vince Spagnuolo dba Lost in Socks**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve Amendment No. 1 to the Retail Lease Agreement dated April 23, 2021 (the “Lease”) between the Ventura Port District dba “Ventura Harbor Village” and Tuesday Spagnuolo & Vince Spagnuolo dba Lost in Socks, for the premises located at 1575 Spinnaker Drive, Suite #107A (“Premises”), consisting of approximately 565 square feet.

Public Comment: None. Closed at 6:16PM.

**ACTION:** Commissioner Stephens moved to approve Amendment No. 1 to the Retail Lease Agreement dated April 23, 2021 (the “Lease”) between the Ventura Port District dba “Ventura Harbor Village” and Tuesday Spagnuolo & Vince Spagnuolo dba Lost in Socks, for the premises located at 1575 Spinnaker Drive, Suite #107A (“Premises”), consisting of approximately 565 square feet.

**Vice-Chair Howell seconded. The vote was unanimous.**

**C) Approval of New Office Lease Agreement for Ken Caparoni Insurance Agency Inc.**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Office Lease Agreement between the Ventura Port District dba “Ventura Harbor Village” and Ken Caparoni Insurance Agency Inc., for the premises located at 1583 Spinnaker Drive #210, consisting of 787 square feet.

Public Comment: None. Closed at 6:16PM.

**ACTION:** Commissioner Stephens moved to approve a new Office Lease Agreement between the Ventura Port District dba “Ventura Harbor Village” and Ken Caparoni Insurance Agency Inc., for the premises located at 1583 Spinnaker Drive #210, consisting of 787 square feet.

**Vice-Chair Howell seconded. The vote was unanimous.**

**D) Authorization to Procure Harbor Patrol Vehicle for the Ventura Port District**

Recommended Action: Voice Vote.

That the Board of Port Commissioners:

- a) Authorize the General Manager to transfer up to \$3,000.00 from the Harbor Patrol Vehicle Maintenance budget to the FY25-26 Capital Improvement Budget.
- b) Authorize the General Manager to procure one vehicle in the amount of up to \$43,000.00 for the Harbor Patrol Department.

Public Comment: None. Closed at 6:16PM.

**ACTION:** Commissioner Stephens moved to:  
a) Authorize the General Manager to transfer up to \$3,000.00 from the Harbor Patrol Vehicle Maintenance budget to the FY25-26 Capital Improvement Budget.  
b) Authorize the General Manager to procure one vehicle in the amount of up to \$43,000.00 for the Harbor Patrol Department.

**Vice-Chair Howell seconded. The vote was unanimous.**

**STANDARD AGENDA:**

**1) Acceptance of Fiscal Year 2024-2025 Draft Audit**

Recommended Action: Voice Vote.

That the Board of Port Commissioners accept the Draft Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2025, prepared by Clifton Larson Allen, LLP.

Report by Sarah Clancy, Administrative Services Manager; Bob Callanan, Clifton Larson Allen, LLP.

Public Comment: None.

**ACTION:** Commissioner Rainey moved to acknowledge receipt of the Draft Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2025, prepared by Clifton Larson Allen, LLP and direct staff to return to a future meeting for approval once the documents are complete.

**Commissioner Stephens seconded. Vote carried 4-1 (Blumenberg no).**

**2) Approval of the FY2026-2027 Harbor Village Leasing Strategy and Action Plan**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the FY2026-2027 Harbor Village Leasing Strategy and Action Plan.

Report by Todd Mitchell, Deputy General Manager; Jessica Snipas, Business Operations Manager.

Public Comment: None. Closed at 6:53PM.

**ACTION:** Vice-Chair Howell moved to approve the FY2026-2027 Harbor Village Leasing Strategy and Action Plan adding a bullet to Goal 5 to work closely with Andria's Seafood during the fisheries building construction.

**Commissioner Rainey seconded. The vote was unanimous.**

**3) Approval of FY2026-2027 Ventura Harbor Village Visitor Attraction Plan**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the FY2026-2027 Ventura Harbor Village Visitor Attraction Plan.

Report by Jennifer Talt-Lundin, Marketing Manager; Ruby Hedrick, Senior Marketing and Events Coordinator; Calli Brazzerol; Marketing and Events Coordinator.

Public Comment: None. Closed at 8:04PM.

**ACTION:** Vice-Chair Howell moved to approve the FY2026-2027 Ventura Harbor Village Visitor Attraction Plan.

**Commissioner Anderson seconded. The vote was unanimous.**

**4) Adoption of Resolution No. 3557 Approving the FY2026-2027 Preliminary Budget and Five-Year Capital Improvement Plan**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3557 approving the FY2026-2027 Ventura Port District Preliminary Budget and Five-Year Capital Improvement Plan.

Report by Brian D. Pendleton, General Manager; Todd Mitchell, Deputy General Manager; Sarah Clancy, Administrative Services Manager; Justin Fleming, Capital Projects Manager; Jessica Snipas, Business Operations Manager.

Public Comment: None. Closed at 8:49PM.

**ACTION:** Vice-Chair Howell moved to adopt Resolution No. 3557 approving the FY2026-2027 Ventura Port District Preliminary Budget and Five-Year Capital Improvement Plan.

**Commissioner Stephens seconded. The vote was as follows:**

**AYES: Commissioners Blumenberg, Howell, Rainey, Stephens, Anderson**

**Vote carried 5-0.**

**ADJOURNMENT:** The meeting was adjourned at 9:26PM.

The next regular meeting is Wednesday, June 17, 2026.

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Anthony Rainey, Secretary



**BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026**

**DEPARTMENTAL STAFF REPORTS  
MAY 2026  
&  
GUIDING PRINCIPLES  
FIVE-YEAR OBJECTIVES INDEX**

<b>GUIDING PRINCIPLES</b>	
1)	Maintain a safe, navigable, and resilient harbor.
2)	Advance the harbor's vibrant, working waterfront in support of commercial and recreational fishing and boating.
3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
8)	Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

<b>5-YEAR OBJECTIVES</b>		<b>STRATEGY</b>	
D)	Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.	1)	Support and advocate for congressional funding to the Army Corps of Engineers in support of the Harbor's annual dredging program
		2)	On-going leadership and participation with California Marine Affairs and Navigation Conference (CMANC) and other relevant organizations in support of federal and state assistance
		3)	Ventura Port District Dredging
E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.	1)	Collaborate with business partners and stakeholders through increased engagement, communication, and participation.
		2)	Collaborate with City, regional, state, and federal agency officials in pursuit of mutually beneficial projects, programs
		3)	Public and Civic Engagement Planning
		4)	Updates to District policies to reflect improved transparency and DEI
F)	Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.	1)	Engage with commercial fishing and sustainable aquaculture interests in Ventura Harbor
		2)	Continue improvements of District's Working Waterfront infrastructure
		3)	Continue to pursue opportunities for diversifying commercial fishing and sustainable aquaculture
M)	Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.	1)	Engagement and support of Master Tenants for successful business operations at the Harbor
		2)	Evaluate opportunities for Parcel Development
		3)	Implement sustainability technologies at the Harbor
		4)	VenturaWaterPure
N)	Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.	1)	Work with NPS and harbor visitors regarding enhancement of visitor experience.
		2)	Coordinate with NPS Superintendent to evaluate long-term goals and improvement needs for the Channel Islands National Park Visitor Center
		3)	Coordinate with National & California State Parks, and City to develop destination-based ecotourism offerings
P)	Implement parking management, traffic circulation, and multi-modal transportation strategies.	1)	Work with City to improve access between the City and Harbor
		2)	Evaluate alternative and active methods for people to travel to and within the Harbor and pursue needed improvements and strategies in partnership with the City
		3)	Pursue and implement parking management solutions to increase vehicle circulation
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.	1)	Utilize grant funding opportunities for sustainable Harbor infrastructure
		2)	Seek additional grant funding for improving/replacing District capital assets.
		3)	Leasing/Property Management
		4)	Update of Financial Management System
		5)	Financial Reporting
V)	Maintain and improve Harbor Village facilities, infrastructure, and amenities.	1)	Ongoing investment in Harbor Village Infrastructure
		2)	Develop and implement an Annual Visitation Plan for Ventura Harbor Village.

**VENTURA PORT DISTRICT**  
**DEPARTMENTAL STAFF REPORT**

Meeting Date: June 17, 2026

TO: Board of Port Commissioners  
FROM: Todd Mitchell, Deputy General Manager  
Justin Fleming, Capital Projects Manager  
SUBJECT: May 2026 Capital Projects Report

**1559 SPINNAKER DR #101, INTERIOR AND EXTERIOR RENOVATION**  
**Status: Completed, Pending Storefront Change Order Work**  
**Budget: On Budget**

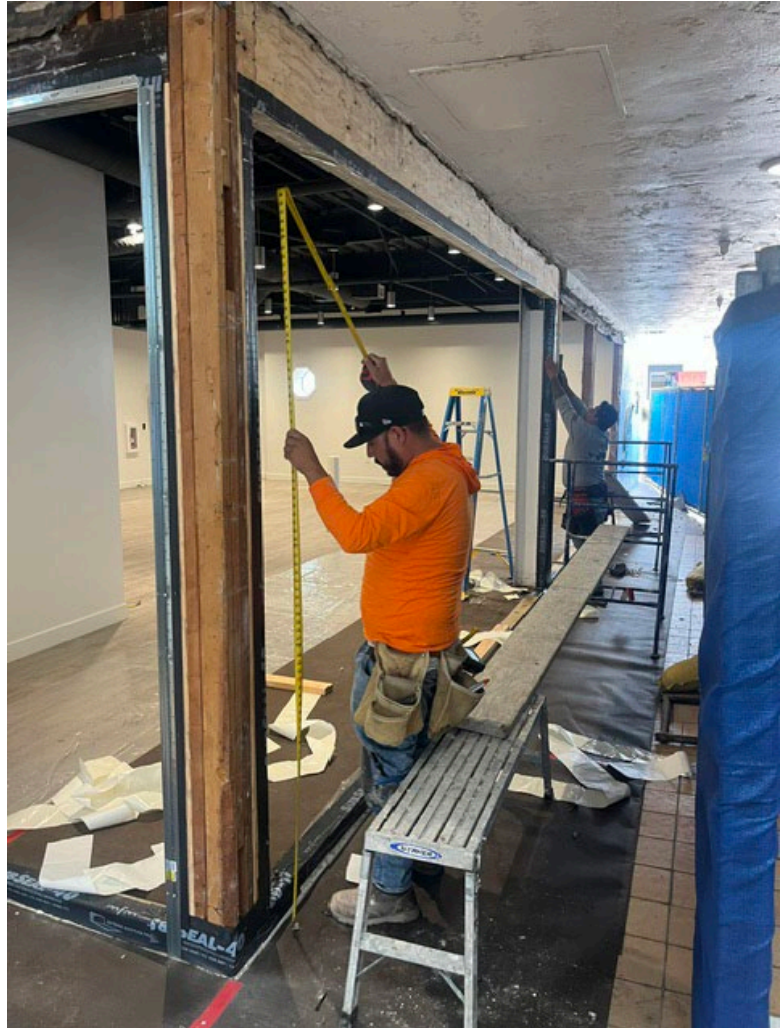
The tenant improvement project at 1559 Spinnaker Drive has been substantially completed, including construction of two separate retail spaces and installation of a new storefront for Suite 101A. Final sign-off from the City of Ventura was received on April 30, 2026.

Following feedback from the GM and prospective tenants regarding Suite 101B, the Board approved a change order to replace the storefront doors and windows to match the newly completed Suite 101A and neighboring retail storefronts. The improvements are intended to enhance the appearance, consistency, and marketability of the space.

Work associated with the Suite 101B storefront change order advanced significantly during the month of May. The existing storefront doors and windows were fully demolished and removed, and framing for the revised storefront window configuration has been completed.

The exterior stucco work is anticipated to be finalized during the first week of June. Following completion of the stucco installation, fabrication and delivery of the storefront glass and exterior cladding components will continue in preparation for installation. Installation of the storefront glass and cladding is currently scheduled to commence in late June.

Based on the contractor's current schedule and material lead times, the storefront improvements for Suite 101B remain on track for completion in late June to early July.



**1575 SPINNAKER DR. FACADE RENOVATION**  
**Status: Micro piles complete, project on schedule**  
**Budget: On Budget**

The 1575 Building Exterior Façade Improvements Project continues to progress, with demolition, grading, and compaction activities completed and micropile installation serving as the next major phase of construction.

During the month of May, micropile installation was completed across the project site with minimal disruption to surrounding tenants and operations. During the initial stages of drilling, the use of pneumatic air resulted in air escaping through the ground on the east side of the adjacent walkway, causing disturbance to the bougainvillea landscaping and soil adjacent to the revetment. Staff, the construction team, and the project geotechnical engineer have been closely monitoring the area. As of the end of May, no noticeable damage has been observed to the sidewalk. The affected soil and vegetation remain under evaluation, and recommendations for any necessary correction and stabilization measures are being developed by the geotechnical engineer.



During construction activities, it was also discovered that portions of the existing framing, stucco, and building paper were either damaged or had significantly deteriorated. Due to the potential structural and waterproofing implications, Staff authorized the contractor to remove the existing stucco in the affected area to allow for further evaluation and corrective work. The approved scope



includes replacement of damaged framing, installation of proper waterproofing materials, and restoration of the stucco system.

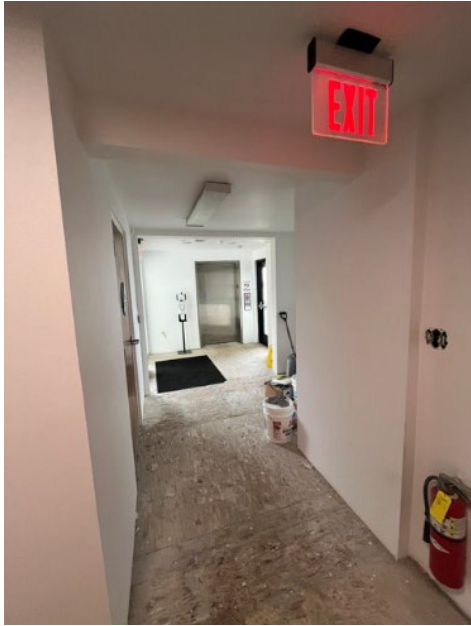
As of the end of May, demolition and removal of the existing stucco in the affected area had been completed, and the exposed framing had been evaluated by the project architect. Installation of new framing is anticipated to begin by mid-June 2026, with waterproofing and stucco restoration activities to follow.

Staff will continue to monitor construction progress and provide updates as the project advances.

## 1603 ANCHORS WAY SECURITY RENOVATIONS

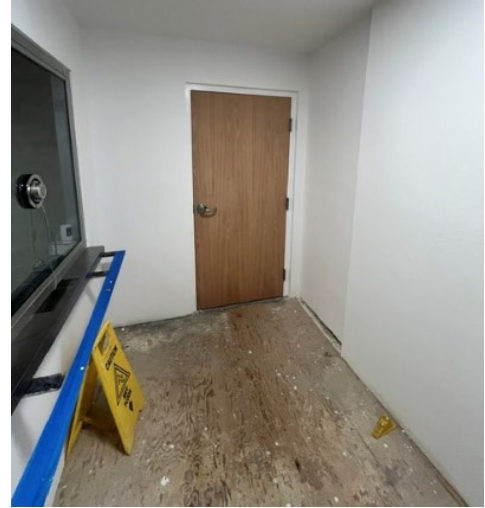
Status: Framing complete, drywall in progress.

Budget: On Budget



The administrative office renovation project at 1603 Anchors Way continues to progress and will improve physical security for administrative staff while maintaining the ability to effectively serve members of the public.

During the month of May, drywall finishing, texture application, and painting were completed throughout the renovated office area. Installation of interior doors has also been completed, representing a significant milestone as the project transitions into the final finish phase of



construction.

Cabinetry, countertops, and flooring, remain pending as of May 31<sup>st</sup>.

Based on the contractor's current schedule, the renovation remains on track for full completion by the end of June 2026. Staff will continue to monitor progress and provide updates as the project advances toward completion.

**VENTURA PORT DISTRICT**  
**DEPARTMENTAL STAFF REPORT**

Meeting Date: June 17, 2026

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TO: Board of Port Commissioners  
FROM: Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
SUBJECT: May 2026 Dredging Report

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**OUTER HARBOR DREDGING (FEDERAL NAVIGATION CHANNEL)**

**Political Advocacy for Federal Funding**

On April 3<sup>rd</sup>, the President's Office of Management and Budget (OMB) released the President's Budget for Fiscal Year 2027 and dredging of the Ventura Harbor Entrance Channel (and all navigation projects under the Los Angeles District of the Corps of Engineers) was unfunded.

While this does not mean the Corps cannot receive funding from Congress for dredging, it does mean that until a budget is passed, the Corps cannot act to dredge Ventura Harbor. Due to constraints of the environmental window, this has the potential to be highly disruptive to the annual dredge cycle.

In March prior to the release of the PBUD, staff worked with Carpi & Clay to submit congressionally directed spending (CDS) requests in the Senate and as a community funded project (CFP) request in the House FY27 Energy & Water Appropriations bills. These steps are done as a back-stop against the possibility of being left out of the President's Budget and withdrawn or reduced once that budget demonstrates full inclusion of dredging the harbor entrance channel.

Ventura Harbor was not included by Congressman Carbajal (due to his staff being informed Ventura Harbor would be included in the President's Budget by the Corps), but staff were successful in getting Senator Padilla and Senator Schiff to both include this among their projects. Staff met with Padilla's staff virtually on April 23<sup>rd</sup> and an in-person meeting with Schiff's staff on May 13<sup>th</sup> to facilitate these inclusions. Staff obtained a letter of capability from Manson Construction (the contractor awarded the dredging work by the Corps) confirming their ability to execute dredging in early 2027 once funding is appropriated.

The General Manager and Deputy General Manager traveled to Newport Beach May 13-15 to participate in the California Maritime and Navigation Consortium conference on dredging. This was an opportunity to meet with the Corps Los Angeles District staff as well as South Pacific Division staff. Corps staff cannot lobby for funding and rely upon the District (as the local sponsor) to do so. This provided the opportunity to inform the Corps staff of District staff's intentions, of which they understood the need to pursue every avenue of funding, even if it may result in duplicative funding.

**Next Steps**

The Senate Energy and Water Appropriations Sub-Committee will review this request alongside other similar funding requests and will pass on their recommendations to the higher-level Senate Appropriations Committee. Staff and our lobbyist will track the progress of this action.

Staff will also work towards Ventura Harbor being included as part of the Corps Work Plan. While this is generally the most secure method of funding, the timing is poor as it will almost certainly be made available after the end of the dredging environmental window in 2027. Staff will also work with our elected representatives to pursue inclusion in the FY28 PBUD despite the anticipated challenges.

Due to the CMANC Board re-electing the current chair as the chair for the coming year, the Deputy General Manager will remain Past Chair. This will allow for him to attend the CMANC Executive Officers trip to DC in September, which includes a direct meeting with OMB, which could be advantageous for funding advocacy.

### **DETACHED BREAKWATER REPAIR**

District staff are awaiting the report from the recent comprehensive condition assessment of the breakwater and jetties (performed by the Corps in September and October). This assessment will be used to determine the specifications and derive a cost estimate for performing the work (expected by summer of 2026). Once determined, staff will need to work with our elected officials to request funding.

During discussions with Corps staff at CMANC, Corps staff suggested that should duplicative funding be secured for dredging Ventura Harbor, that funding could be repurposed to perform the breakwater repairs, as they are considered part of the same navigation project.

### **INNER HARBOR DREDGING**

A hydrographic survey of the inner harbor was conducted in February to verify that the inner harbor navigation conditions remain excellent. At this time, no inner harbor dredging appears to be needed in 2026 or 2027 unless there is a very significant event that deposits extreme amounts of material within the harbor.

### **ATTACHMENT:**

Attachment 1 – Carpi & Clay Federal Report (May)

## Federal Update

June 1, 2026

### Fiscal Year 2027 Appropriations Update

The House continued advancing FY2027 spending bills in May, with the Military Construction–Veterans Affairs bill passing the full House on May 15. The full Appropriations Committee also advanced the Commerce–Justice–Science, Energy and Water Development, and Legislative Branch bills, while the Interior–Environment and Transportation–Housing and Urban Development bills each advanced their respective subcommittees.

In the Senate, Appropriations Committee Chair Susan Collins (R-ME) has provided interim subcommittee allocations, but Democrats have withheld support pending a bipartisan agreement on overall spending levels. Senate Republicans are aiming to begin subcommittee markups in June.

Both chambers held numerous hearings throughout the month, including reviewing the FY27 budget requests for the Departments of Defense, Housing and Urban Development, Justice, Labor, Transportation, and Veterans Affairs; the US Army Corps of Engineers; the Bureau of Reclamation; and the Environmental Protection Agency.

FY27 Appropriations Bill	House Subcommittee Allocation (in Billions)	House Subcommittee Markup	House Full Committee Markup	House Floor
Agriculture–Rural Development–FDA	\$26.27	Passed on April 23 by a 10–7 vote	Passed on April 29 by a 35–25 vote	
Commerce–Justice–Science	\$77.341	Passed on April 30 by an 8–6 vote	Passed on May 13 by a 32–28 vote	
Defense		June 11	June 24	
Energy–Water Development		Passed on May 15 by a voice vote	Passed on May 20 by a 34–25 vote	
Financial Services–General Government	\$25.298	Passed on April 17 by a 9–6 vote	Passed on April 22 by a 34–28 vote	
Homeland Security		June 5	June 10	

Interior– Environment		Passed on May 21 by a 7–5 vote	June 3	
Labor–HHS– Education		June 5	June 9	
Legislative Branch	\$7.3	Passed on April 30 by a 5–4 vote	Passed on May 13 by a 34–28 vote	
Military Construction–VA	\$157	Passed on April 17 by a voice vote	Passed on April 21 by a 58–0 vote	Passed on May 15 by a 400–15 vote
National Security– State	\$47.32	Passed on April 23 by an 8–5 vote	Passed on April 28 by a 35–27 vote	
Transportation– HUD		May 21	June 3	

## DHS Funding Impasse Ends; Vote on CBP and ICE Reconciliation Bill Delayed

Following a 76-day impasse, President Trump signed [H.R. 7147](#) into law on April 30 to fund most components of the Department of Homeland Security—including the Coast Guard, FEMA, TSA, and CISA—through September 30. The bill does not include funding for Customs and Border Protection or Immigration and Customs Enforcement, for which Republicans are pursuing multi-year funding through a separate budget reconciliation measure. Both chambers passed a budget resolution ([S. Con. Res. 33](#)) to provide for consideration of approximately \$72 billion for CBP and ICE through the reconciliation process, and relevant Senate committees advanced reconciliation legislation.

While the White House aimed to enact the bill by June 1, the Senate and House left for Memorial Day recess without voting on the final package after several Republican senators expressed concerns about a proposal to incorporate more than \$1 billion in Secret Service funding for White House security upgrades, including to support the construction of a ballroom in the footprint of the former East Wing—a provision the Senate parliamentarian ruled violated reconciliation rules—and the creation of the recently announced \$1.8 billion Department of Justice anti-weaponization fund established through a settlement of President Trump's lawsuit against the Internal Revenue Service. Senate Republicans are expected to take up the legislation when Congress reconvenes next week.

## OMB Proposes Sweeping Overhaul of Federal Grant Regulations

On May 29, the Office of Management and Budget (OMB) published a [proposed rule](#) that would represent a significant overhaul of federal grant regulations. It would give federal agencies broad authority to terminate grants on the basis that they no longer serve program goals, agency priorities, or national interest. Key provisions also include placing senior political appointees in charge of screening grant proposals; instituting new reviews of recipients' foreign

connections; barring grant recipients from implementing DEI policies, gender transition services, or voter registration drives; requiring grant materials to be written in English; and requiring recipients to pass E-Verify immigration status screening. The proposal would also prohibit universities receiving federal grants from requiring speakers to pay security costs. The rule has a 45-day public comment period with a target implementation date of October 1, 2026.

## FEMA Review Council Releases Final Report

On May 7, the President's Council to Assess the Federal Emergency Management Agency (FEMA) released its [final report](#), following months of delays. The Council was established by Executive Order 14180 on January 24, 2025, to conduct a full-scale evaluation of FEMA and recommend structural changes. The report's guiding doctrine is that disaster response should be locally executed, state or tribally managed, and federally supported, and it calls for implementing reforms over a phased two-to-three-year period. The Council's ten recommendations are: equipping states, local governments, tribes, and territories to lead disaster response with the federal government in a supporting role; enhancing critical federal programs and resources to support communities; realigning the criteria for federal disaster assistance; replacing the Hazard Mitigation Grant Program with a two-phase funding structure; streamlining the Individual Assistance program into a single direct payment program; reforming the Public Assistance program to provide direct funding; reforming the National Flood Insurance Program for financial stability and risk resilience; reducing administrative costs; revitalizing a unified national network for partnership; and transforming the agency. Several recommendations require congressional action to implement, including the replacement of the Hazard Mitigation Grant Program, streamlining of the Individual Assistance program, reform of the Public Assistance program, reform of the National Flood Insurance Program, and the broader agency transformation.

## Trump Administration Appointments

President Trump announced the following infrastructure related appointments to his administration in May:

<u>Department/Agency</u>	<u>Position</u>	<u>Appointee</u>
Homeland Security	Administrator, Federal Emergency Management Agency	Cameron Hamilton
Homeland Security	Administrator, Transportation Security Administration	David Cummins
Surface Transportation Board	Member	Karen Jean Hedlund

## LEGISLATIVE ACTIVITY

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**House Passes Bill to Combat Organized Retail and Supply Chain Crimes.** On May 12, the House passed the *Combating Organized Retail Crime Act* ([H.R. 2853](#)) by a 348–60 vote. The bill would direct the Department of Homeland Security to establish the Organized Retail and Supply Chain Crime Coordination Center within 90 days of enactment as a branch of Homeland Security Investigations. The center would coordinate federal law enforcement activities related to organized retail and supply chain crime, assist state and local investigations, share threat information with relevant companies, and provide training and technical assistance to state, local, and tribal authorities. The bill would also expand criminal penalties and forfeitures for transporting or selling stolen or counterfeit goods and add cargo theft offenses to the list of crimes that can trigger money laundering charges. The bill has been referred to the Senate Judiciary Committee for further consideration.

**Senate Confirms Trump Administration Nominees.** On May 18, the Senate voted 46–43 to confirm [49 of President Trump's nominees](#), the fourth time Republicans have used a new process allowing nominees to be grouped together to advance confirmations. Among those confirmed are:

- Seval Oz, Assistant Secretary of Transportation for Research and Technology
- Daniel Edwards, Assistant Secretary of Transportation for Aviation and International Affairs
- Richard Kloster, Member of the Surface Transportation Board
- Michael Graham, Member of the National Transportation Safety Board
- Steven H. Haines, Assistant Secretary of Commerce for Industry and Analysis
- Robert Harvey, Federal Maritime Commissioner
- Stevan Pearce, Director of the Bureau of Land Management
- Kyle Haustveit, Under Secretary of Energy
- Matthew Anderson, Deputy Administrator of the National Aeronautics and Space Administration
- Wesley Brooks, Assistant Secretary of State for Oceans and International Environmental and Scientific Affairs

**House Committee Approves BUILD America 250 Act.** On May 22, the House Transportation and Infrastructure Committee [approved](#) the Building Unrivaled Infrastructure and Long-Term Development for America's 250th Act or the BUILD America 250 Act ([H.R. 8870](#)) by a 62–2 vote. The bill would reauthorize surface transportation programs beyond the expiration of the Infrastructure Investment and Jobs Act on September 30. It would authorize more than \$580 billion over five years for surface transportation programs, including the following levels for the following agencies:

- Federal Highway Administration (FHWA): \$393.34 billion
- Federal Transit Administration (FTA): \$102.74 billion
- Federal Railroad Administration (FRA): \$64.53 billion
- Office of the Secretary (OST): \$10.78 billion
- National Highway Traffic Safety Administration (NHTSA): \$5.68 billion

- Federal Motor Carrier Safety Administration (FMCSA): \$5.18 billion
- Pipeline and Hazardous Materials Safety Administration (PHMSA): \$614.13 million

**House and Senate Subcommittees Hold Hearings on FY27 DOT Budget Request.** On May 19 and May 21, the [Senate](#) and [House](#) Appropriations Subcommittees on Transportation, Housing and Urban Development, and Related Agencies held respective hearings on the Department of Transportation's (DOT) FY27 budget request, with Transportation Secretary Sean Duffy testifying at both. Key topics included the ongoing air traffic control modernization effort and controller hiring surge, the upcoming expiration of the *Infrastructure Investment and Jobs Act*, proposed funding cuts to Amtrak and the Essential Air Service program, discretionary grant programs, port and maritime infrastructure investment, and commercial driver's license enforcement.

**Senate Subcommittee Holds Hearing on FY27 EPA Budget Request.** On May 13, the Senate Appropriations Subcommittee on Interior, Environment, and Related Agencies held a [hearing](#) on the Environmental Protection Agency's (EPA) FY27 budget request, with EPA Administrator Lee Zeldin testifying. The FY27 request totals \$4.2 billion, a reduction of approximately \$4.6 billion from the FY26 enacted level. Key topics included the proposed near-elimination of Clean Water and Drinking Water State Revolving Fund capitalization grants, cuts to categorical grants for state air and water quality monitoring programs, the Waters of the U.S. rulemaking, the proposed rescission of certain PFAS drinking water standards, microplastics research and the Contaminant Candidate List, the Great Lakes Restoration Initiative, EPA's congressionally directed spending backlog, and the reorganization of the Office of Research and Development.

**Senate Energy Subcommittee Holds Hearing on FY27 USACE and Reclamation Budget Requests.** On May 20, the Senate Appropriations Subcommittee on Energy and Water Development held a [hearing](#) on the FY27 budget requests for the U.S. Army Corps of Engineers and the Bureau of Reclamation, with testimony from Lieutenant General William Graham, USACE Chief of Engineers; Assistant Secretary of the Army for Civil Works Adam Telle; and Assistant Secretary of the Interior for Water and Science Andrea Travnicek. Key topics included proposed cuts to both agencies; USACE's proposal to separate district salaries and expenses from project costs in the budget; USACE's balance of unobligated funds; the Harbor Maintenance Trust Fund; reallocation of funds to the Everglades restoration program; western drought conditions and their impact on Bureau of Reclamation programs; and individual flood control, dam safety, navigation, and ecosystem restoration project priorities raised by senators for their home states.

## CONGRESSIONAL LETTERS

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**Senate Democrats Urge Continued IJJA-Level Advance Appropriations for Transportation Programs.** On May 12, Commerce, Science, and Transportation Committee Ranking Member Maria Cantwell (D-WA) led 44 Senate Democrats in sending a [letter](#) to Senate leadership and the Chairs and Ranking Members of the Senate Appropriations Committee and its Transportation, Housing, and Urban Development Subcommittee urging robust funding for the full transportation system in the FY27 appropriations process. The letter

comes as \$36.8 billion in annual advance appropriations provided by the 2021 *Infrastructure Investment and Jobs Act* (IIJA) are set to expire at the end of FY26. The senators warned that programs not funded through the Highway Trust Fund face the most significant cuts, citing programs including the Port Infrastructure Development Program, the MEGA grant program, the Bridge Formula Program, the Consolidated Rail Infrastructure and Safety Improvements program, and the Capital Investment Grants program. Cantwell also released a [14-page report](#) detailing the potential impact of the expiring advance appropriations and the FY27 budget request on freight, passenger rail, economic development, and airport projects.

## FEDERAL FUNDING OPPORTUNITIES

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**FEMA Publishes FY2025 Fire Grant NOFOs.** On May 19, FEMA published NOFOs for three fire grant programs, with applications due June 22, 2026.

- The [Assistance to Firefighters Grant \(AFG\) program](#) makes available \$291.6 million for fire departments and emergency medical services agencies for personal protective equipment, emergency response vehicles, and health and wellness initiatives.
- The [Staffing for Adequate Fire and Emergency Response \(SAFER\) program](#) makes available \$324 million for fire departments and volunteer firefighter interest organizations for firefighter salaries, training, and recruitment.
- The [Fire Prevention and Safety \(FP&S\) grant program](#) makes available \$32.4 million for fire departments, nonprofits, and research institutions for community fire prevention and firefighter safety research.

**FHWA Publishes BIP NOFO.** The Federal Highway Administration (FHWA) has published a [NOFO](#) for the availability of \$3 billion through the Bridge Investment Program (BIP). The NOFO will fund projects under two categories: Planning (supports planning, feasibility analyses, and revenue forecasting associated with the development of a future BIP eligible project) and Project (supports bridge replacement, rehabilitation, preservation, and protection projects with total eligible costs up to \$100 million). Planning applications are due June 15. Project applications are due June 29.

**FRA Publishes Railroad Crossing Elimination Grant Program NOFO.** The Federal Railroad Administration (FRA) published a [NOFO](#) for the availability of \$1.1 billion through the Railroad Crossing Elimination Grant Program. The program helps to fund highway-rail or pathway-rail grade crossing improvement projects, including but not limited to elimination projects, that improve safety and mobility of people and goods. Applications are due June 8.

## FEDERAL FUNDING AWARDS

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**DOT Announces RIA Grant Program Awards.** DOT has [announced](#) \$20 million to 20 projects in 17 states through the Regional Infrastructure Accelerators (RIA) grant program to accelerate the delivery of regional infrastructure through innovative approaches to planning,

financing, and partnerships. These projects will expand transportation options, spur economic development, and bolster important regional connections.

## FEDERAL AGENCY ACTIONS AND PERSONNEL CHANGES

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**OPM Proposes Governmentwide NDA for Federal Employees.** On May 27, the Office of Personnel Management [published](#) a draft nondisclosure agreement (NDA) for public comment that federal agencies could elect to require of both new and existing employees. The proposed NDA would require employees to acknowledge and agree to comply with existing legal obligations to protect non-public, confidential, or proprietary government information, and would remain in effect after an employee leaves federal service. Former employees who signed the NDA would need written permission from an authorized agency official before disclosing information designated as confidential. Violations could result in legal penalties including financial restitution. OPM states the NDA preserves existing whistleblower protections and does not create new restrictions on employee speech beyond those that already exist in law. The NDA would be optional for individual agencies to adopt. Public comments are due June 26.

**DOT Publishes National Freight Strategic Plan.** On May 18, the Department of Transportation (DOT) published the [2026 National Freight Strategic Plan](#), a multi-year strategy to modernize the nation's nearly seven-million-mile freight network. This roadmap aims to help enhance the safety, security, and efficiency of the multimodal network that moves more than 54 million tons of goods valued at more than \$68 billion across the country daily.

**DOT Publishes Administrative Rulemaking, Guidance, and Enforcement Procedures Final Rule.** DOT has published a [final rule](#) that reinstates and expounds upon procedural reforms for the Department's rulemakings, guidance documents, and enforcement actions rescinded by a final rule published by the Department on April 2, 2021, "Administrative Rulemaking, Guidance, and Enforcement Procedures." Accordingly, this final rule revises and updates the Department's internal policies and procedures relating to the issuance of rulemaking documents. In addition, this final rule updates the Department's procedural requirements governing the review and clearance of guidance documents, and the initiation and conduct of enforcement actions, including administrative enforcement proceedings and judicial enforcement actions brought in federal court. The final rule went into effect on May 27.

**DOT Announces Beautifying Transportation Infrastructure Council Public Meeting.** DOT announced the next [public meeting](#) of the Beautifying Transportation Infrastructure Council will take place on June 24.

**EPA Launches Interactive Permitting Authority Map.** On May 6, the Environmental Protection Agency (EPA) launched the [EPA Permitting Authority Map](#), an interactive online tool that allows users to identify which regulatory agency holds permitting authority for EPA environmental permit programs at any given location. The tool is intended to reduce uncertainty in the permitting process by consolidating permitting authority information in a single, publicly accessible resource. EPA also released new informational tools to help communities, local

officials, and developers assess the suitability of Brownfield and Superfund sites for industrial reuse, including data center development, through an updated Redevelopment Mapper.

**EPA Proposes to Rescind PFAS Drinking Water Standards for Four Substances and Extend PFOA and PFOS Compliance Deadline.** On May 20, EPA published two proposed rules related to the 2024 PFAS National Primary Drinking Water Regulation. The [first proposed rule](#) would rescind drinking water standards for four substances—perfluorohexane sulfonic acid (PFHxS), perfluorononanoic acid (PFNA), hexafluoropropylene oxide dimer acid and its ammonium salt (HFPO-DA, commonly known as GenX chemicals), and hazard index mixtures of these three PFAS plus perfluorobutane sulfonic acid (PFBS)—on the basis that the 2024 rule followed an unlawful procedure under the *Safe Drinking Water Act* by finalizing regulatory determinations for these substances simultaneously with the drinking water standards rather than sequentially. The [second proposed rule](#) would retain the existing PFOA and PFOS maximum contaminant levels of 4.0 parts per trillion each while providing eligible public water systems the option to request a two-year extension of the April 2029 compliance deadline to April 2031. Systems granted an extension with PFOA or PFOS levels at or above 12 parts per trillion would be required to implement short-term mitigation measures. EPA will hold a virtual public hearing on July 7. Comments are due July 20.

**FEMA Administrator Nominated.** On May 11, President Trump [nominated](#) Cameron Hamilton to serve as Administrator of the Federal Emergency Management Agency (FEMA). The nomination has been referred to the Senate Committee on Homeland Security and Governmental Affairs. Hamilton previously served as FEMA's Acting Administrator at the start of the current administration before being dismissed.

**VENTURA PORT DISTRICT  
DEPARTMENTAL STAFF REPORT**

Meeting Date: June 17, 2026

TO: Board of Port Commissioners  
FROM: Todd Mitchell, Deputy General Manager  
Sergio Gonzalez Facilities Manager  
Matt Tevere Maintenance Supervisor  
SUBJECT: May 2026 Facilities Report

**MAINTENANCE ACTIVITIES**

**VHV 1583/1591 PLANTER REHAB**

**Status: Completed**

**Budget: Budgeted (Grounds Maintenance)**

The corridor landscaping planter located between Frenchie's and La Petit was due for a renovation. With assistance from Design Studios Landscape Development for the design, we contracted to have the planter rehab based on the approved planting guide and conceptual layout. Maintenance in-house staff concluded the project by adding new low voltage lighting.



**BEFORE**



**AFTER**

## **VHV COASTAL CONE PLUMBING DRAIN REPLACEMENT**

**Status: Completed**

**Budget: Budgeted (Contingency)**

3" cast iron drain line was leaking into Coastal Cone from the walkway floor drains above into the drop ceiling above the freezers. In conjunction with our vendor and the tenant (Coastal Cone) we were able to schedule this work after hours so we would not disrupt the business during store hours. Facilities had a team member (Kyle Salmonsen) present with the contractor to ensure all the work and cleaning up went without any issues. Tenant owners were very pleased with the outcome of the work and how clean and ready his store was when he arrived to open for business.



**AS A PRECAUTION, EVERYTHING WAS COVERED**



**CAST IRON PIPING WAS REPLACED**

**AFTER CLEAN UP AND COMPLETION**

## VHV 1591 A ROWEN BOUTIQUE TEMPORARY LANDSCAPE

Status: Completed

Budget: Budgeted (Grounds Maintenance)

Temporary landscape was installed by our in-house Landscaping crew for the opening of the new tenant Rowen Boutique until the final design is completed and installed.



**BEFORE**



**AFTER**



## VHV 1559 BUILDING FACILITIES STORAGE SPACE

Status: Completed

Budget: Budgeted (Building Maintenance)

Upon the completion of 1559 suite 101B tenant improvement, a staircase storage area previously used by the prior tenant, was utilized by Facilities by adding an external entry. Vendor FTC Construction installed a door on the outside of the building under the stairwell for access to utilize this space for additional storage. After the door was installed, the facilities team repainted the side of the stairwell wall and the new door to give it a fresh new look.



**DOOR INSTALLED**



**STORAGE AREA ACCESS**

**PAINTING COMPLETED**

**VHV 1583 BAREFOOT BOUTIQUE PLANTER**

**Status: Completed**

**Budget: Budgeted (Grounds Maintenance)**

The planter, located next to VHV 1575 Barefoot Boutique, was rehabilitated by our in-house landscaping team led by Landscaper Manuel Valencia. The team removed overgrown and outdated landscaping, reworked the irrigation, and re-planted new drought-tolerant plants from the Harbor Village palette to match with the planters that have already been re-planted.



**BEFORE**



**DURING**



**PLANTING**



**COMPLETED**

**FACILITIES:**

Staff continue to perform everyday maintenance and on the spot repairs throughout Ventura Harbor Village, other District properties, equipment, vehicles, and vessels. Facilities also assist other Departments on special projects.

**VENTURA PORT DISTRICT  
DEPARTMENTAL STAFF REPORT**

Meeting Date: June 17, 2026

TO: Board of Port Commissioners  
FROM: Brian D. Pendleton, General Manager  
John Higgins, Harbormaster  
SUBJECT: May 2026 Harbor Patrol Report

**PUBLIC SAFETY**

**Overview:**

Training and equipment maintenance remain our daily focus. We continue to invest time and effort in our newest full-time Harbor Patrol Officer, Andrew Waller, as well as four new Marine Safety Officers.



HPO Waller is currently working alongside HPO II George Kabris, who brings over 30 years of experience at the Port District. This approach supports the steady development of skills and operational knowledge across the team. HPO Waller continues to make strong progress and has proven to be a valuable addition to the unit.

**USLA (UNITED STATES LIFESAVING ASSOCIATION) AWARD: (COPIED USLA SOCIAL MEDIA POST)**

**Medal of Valor:**

Twice a year, the USLA presents the Medal of Valor, our highest honor given to a lifeguard who voluntarily risks their life to an extraordinary degree in saving or attempting to save another person. Our first Medal of Valor recipient for this cycle is Christian Bennett of the Ventura Harbor Patrol, recognized for his actions during an extremely dangerous rescue of three non-swimmers from a grounded vessel.

Around 12:27 PM, Harbor Patrol Boat 5 and Rescue Watercraft 6 responded to a 40-foot trawler that had run aground in the surf zone about a mile south of Ventura Harbor. With the boat's bow grounded and its stern free-floating, the vessel was pitching and yawing heavily in 4-foot surf. Swimmer Bennett deployed from Boat 5 into the surf zone to communicate with the three non-English speaking occupants on board.

One by one, the fully clothed non-swimmers began jumping from the transom. Bennett successfully secured the first two victims and swam them to RWC Operator Givens, who shuttled them safely to shore. However, the third victim timed their jump poorly. A sudden, significant movement in the stern sucked both the victim and Bennett directly underneath the unstable, 20-ton vessel.

Recognizing the imminent danger of the victim drowning or being crushed, Bennett selflessly shoved the person out from under the boat to safety. While the victim escaped, Bennett was sucked entirely underwater to the other side of the vessel. He faced the extreme risk of being knocked unconscious, crushed on the ocean floor, or struck by the ship's propellers, which were still spinning because the autopilot remained engaged.



Defying the odds, Bennett emerged on the other side of the vessel and immediately rejoined RWC 6 to complete the rescue of the third person. His profound physical courage, decisive action, and willingness to risk his own life to save others perfectly embody the extraordinary valor recognized by this award.

**Heroic Acts:**

Harbor Patrol Officer Garret Winter and Marine Safety Officer Nick Givens were nominated for “Heroic Acts” for their roles in the incident.

HPO Winter operated the rescue vessel in adverse conditions within the surf line. He maintained close position to his deployed rescue swimmer while managing vessel operations and communicating critical information to responding units. This included the scene location, number of patients, and identified hazards.

Marine Safety Officer Nick Givens skillfully operated the Rescue Water Craft in the surf line and around the grounded vessel to transport victims to shore. His technical ability and control of the craft were essential in moving victims quickly to the beach, where first responders were ready to provide medical care.

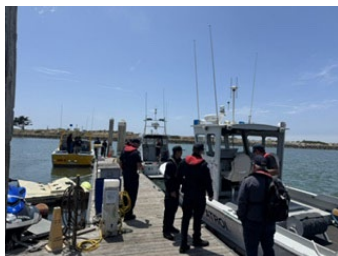


**CALIFORNIA STATE PARKS DIVISION OF BOATING**

The Port District and Harbor Patrol hosted the California State Parks Division of Boating Coastal Boat Operator Course. This five-day course brought participants from across the state to Ventura Harbor to learn the fundamentals of coastal boat operations. The 40-hour course is the first in a series designed to help new Harbor Patrol and Marine Safety Officers develop skills and prepare for careers on the water.

The course combines classroom instruction with on-the-water training. Topics include seamanship, knots, terminology, navigation, weather, boating law, search and rescue, towing, environmental response, and water safety.

At the conclusion of each session, students complete a survey and consistently express appreciation for the location and support provided by the Port District. Few training sites offer the same level of access and efficiency. The close proximity of the classroom, vessels, and open ocean allows for smooth transitions between instruction and practical exercises.



## **PUBLIC EDUCATION SALT (SURFERS AWARENESS IN LIFESAVING TECHNIQUES)**

The Harbor Patrol has participated in the SALT program for nearly two years. This public education effort focuses on surfers, who are often the first on scene during incidents in the surf line and along the shoreline.

Southern California Marine Safety agencies developed this course to help these informal first responders identify, prevent, and respond to emergencies. The course includes two to three hours of classroom instruction, where students review common scenarios and learn safe methods to assist those in need.

The training emphasizes the use of readily available resources such as boogie boards, surfboards, and other flotation devices. Students are taught how to use these tools to provide flotation and assist with transporting victims either back to shore or out to a vessel.

Additional instruction includes a modified sidewalk-style CPR overview for both adults and infants. This provides general knowledge of CPR, though it does not result in formal certification due to time constraints. The program also incorporates the STOP THE BLEED course, which teaches participants how to control severe bleeding using proven techniques. Students learn the use of dressings and proper tourniquet application.

We also had a student from our first class return to take the course again and further develop his skills. He was 16 years old when he first attended and, two months later, sent a letter and video documenting a rescue he performed at Silverstrand Beach.

He reported that the training was instrumental in helping him identify a victim caught in a rip current. Using a boogie board for flotation, he reached the victim and assisted in bringing them back to shore before lifeguards arrived on scene.

This incident is a clear example of the value of the program and demonstrates how these courses can make a meaningful difference. The student has since begun working as a surf camp instructor and is now sharing his knowledge and skills with the next generation of watermen. We recognized his efforts during the class and presented him with a Harbor Patrol sweatshirt as a token of our appreciation.



## **BEACHES**

### **Harbor Cove:**

There were a couple of special events, including the Cal Triathlon on May 2<sup>nd</sup>. This event brought hundreds of participants and spectators. The event was another success with few significant issues due to the staff's efforts and planning. This event also had some traffic consolidation for the duration of the event, but since it was primarily in the morning, the disruption to the larger Village was nominal.

May is also a popular month for end-of-the-year beach days with the local schools. The Marketing team and Harbormaster work with these schools in advance to ensure that Lifeguards are on duty for these events.

### **South Beach:**

We have experienced ongoing challenges with the beach berm between the two jetties. During dredging operations, we worked with Manson crews to break up wood debris and bury it beneath the sand. This effort was intended to improve public access and help stabilize the beach and reduce erosion.

After a month of varying tides, swell, and wind events, the berm has re-established itself. Portions of the lower berm now have exposed wood.

At this time, there is no clear solution to this issue. The Harbormaster is evaluating whether posting signage to identify potential hazards would provide value to the public.

## HARBOR PATROL 911 CALLS JANUARY (20 CALLS)

<a href="#">26-0037456</a>	HARB1, ME2	F5	OUTSIDE FIRE (MISC)	Ventura County Fire Department	1800 Spinnaker Dr	Ventura	5/2/2026 6:23:35 AM
<a href="#">26-0037545</a>	HARB1, HARB2, LIFEGD1, ME2, MED471, SQ2	M5	TRAUMATIC INJURIES NON EMD	Ventura County Fire Department	1800-1800 Spinnaker Dr	Ventura	5/2/2026 1:24:36 PM
<a href="#">26-0038529</a>	HARB1, ME2, MED473, SQ2	M5	SICK PERSON NON EMD	Ventura County Fire Department	1049 Marina Dr	Ventura	5/5/2026 6:03:27 PM
<a href="#">26-0038820</a>	HARB1, MED473, MED474, SQ2	M5	CHEST PAIN NON TRAUMA	Ventura County Fire Department	1215 Anchors Way	Ventura	5/6/2026 1:47:03 AM
<a href="#">26-0039073</a>	HARB1, HARB2, ME2, MED474, MED867, SQ2	M1	CARDIAC/RESP ARREST/DEATH	Ventura County Fire Department	1215 Anchors Way	Ventura	5/7/2026 11:04:28 AM
<a href="#">26-0039238</a>	HARB1, MED471, SQ2	M5	UNCONSCIOUS/FAINT	Ventura County Fire Department	1215 Anchors Way	Ventura	5/7/2026 9:33:29 PM
<a href="#">26-0039369</a>	HARB1, HARB2, ME2	F7	ILLEGAL BURNING	Ventura County Fire Department	1800 Spinnaker Dr	Ventura	5/8/2026 11:06:41 AM
<a href="#">26-0039522</a>	HARB1, ME2, MED495, SQ2	M5	UNKNOWN PROBLEM NON EMD	Ventura County Fire Department	1500 Anchors Way	Ventura	5/8/2026 7:51:22 PM
<a href="#">26-0039797</a>	HARB1, ME2	F7	PUBLIC SERVICE	Ventura County Fire Department	1755 Spinnaker Dr	Ventura	5/9/2026 5:23:40 PM
<a href="#">26-0039862</a>	HARB1, MED474, SQ2	M7	FALL NO CODE	Ventura County Fire Department	1215 Anchors Way	Ventura	5/9/2026 8:48:18 PM
<a href="#">26-0040503</a>	HARB1, HARB2, ME2, MED474, SQ2	M7	OBVIOUS OR EXPECTED DEATH	Ventura County Fire Department	1215 Anchors Way	Ventura	5/12/2026 7:35:07 AM
<a href="#">26-0041094</a>	HARB1, HARB2, ME2, SQ2, VBOAT1	F7	FUEL SPILL / ODOR	Ventura County Fire Department	1575 Spinnaker Dr	Ventura	5/14/2026 8:20:48 AM
<a href="#">26-0041153</a>	HARB1, ME5, MED471, MED861, MT5, SQ2	M5	BEHAVIORAL EMERGENCY NON EMD	Ventura County Fire Department	1050 Schooner Dr	Ventura	5/14/2026 10:58:35 AM
<a href="#">26-0041892</a>	HARB1, HARB2, MED474, SQ2	M7	SICK PERSON NO CODE	Ventura County Fire Department	1755 Spinnaker Dr	Ventura	5/16/2026 3:37:10 AM
<a href="#">26-0041831</a>	HARB1, ME2, ME5, MED474	M3	CHEST PAIN NON TRAUMA HIGH	Ventura County Fire Department	1215 Anchors Way	Ventura	5/16/2026 2:52:30 PM
<a href="#">26-0041996</a>	HARB1, MED472, SQ2	M5	CHEST PAIN NON TRAUMA	Ventura County Fire Department	1215 Anchors Way	Ventura	5/17/2026 3:42:40 AM
<a href="#">26-0042823</a>	HARB1, ME2, MED473, SQ2	F4	TC	Ventura County Fire Department	1080 Navigator Dr	Ventura	5/19/2026 5:54:02 AM
<a href="#">26-0044017</a>	HARB1, ME2	F10	CARBON MONOXIDE ALARM	Ventura County Fire Department	1050 Schooner Dr	Ventura	5/23/2026 11:07:03 AM
<a href="#">26-0045407</a>	B11, CHAPLAIN, CPT5, HARB1, ME53, MED471, MED867, VCAU1	M5	ASSIST OTHER AGENCY CST GRD	Ventura County Fire Department	4201 S VICTORIA AVE	Oxnard	5/28/2026 9:15:03 AM
<a href="#">26-0045794</a>	HARB1, MED473, SQ2	M3	BREATHING PROBLEMS HIGH	Ventura County Fire Department	1049 Marina Dr	Ventura	5/29/2026 12:45:06 PM

**VENTURA PORT DISTRICT  
DEPARTMENTAL STAFF REPORT**

Meeting Date: June 17, 2026

TO: Board of Port Commissioners  
FROM: Todd Mitchell, Deputy General Manager  
Dave Werneburg, Marina Supervisor  
SUBJECT: May 2026 Marina Report

**MARINA DEPARTMENT ACTIVITIES**

**Ventura Harbor Village Marina**

Total Slip Count	102	100%
Slips Assigned	102	100%
Slips Occupied	70	69%
Slips Available	0	0%

**Port District Dry Storage – 19A**

Total Spaces	88	100%
Active Contracts	65	74%
Available	23	26%

**COMMERCIAL FISHING**

**California Market Squid Harvest – Ventura Harbor**

2026-27 Squid Season opened April 1, 2026

<b>California Market Squid Statistics</b>		
<b>State-wide Seasonal Squid Limit:</b>	118,000 tons	236,000,000 lbs.
<b>Ventura Landings</b> (No April 2026 Landings)	0 tons	0 lbs.
<b>Ventura Season-to-date:</b>	0 tons	0 lbs.

**2025-2026 Squid Landings**

May was quiet at all landing ports. There is some concern among the industry regarding the prospect of a Super El Nino forming. Warmer waters affect squid by limiting the size to which adults grow and thus are not ideal conditions for harvesting. The squid also go further out in the ocean and deeper waters. For most of the squid fleet, insurance carriers have a general navigation limit of 50 miles off the coast (longline and some other commercial fishing vessels have special policies without limits). If the squid go too deep for cooler waters, the fishers can damage their nets, essentially putting them out of business for days or weeks. Net repairs are still done the old fashion way with large knitting sticks, just as they have done for hundred of years – one of the first skills a new crew member has to master.

**Ventura Harbor Marine Fuel: Underground Tank Replacement Project**

Progress continues but at a reduced pace. Dewatering of the “pit” for the new tanks required the addition of six 10,000 gallon holding tanks and upgraded pumps. 100 gallons per minute was unable to keep pace with the inflow, especially at high tides. An upgrade to 300 gallons per minute pump was swapped in. Setting of the new tanks is now scheduled for June 2<sup>nd</sup>. The project is expected to continue into September.

# MAY MARKETING REPORT - *Visitor Experience*

May 2026 report showcases samples & highlights of the Ventura Harbor Visitor Attraction Plan.

Record ship  
visitation  
numbers at  
over 1850  
guests!

## EVENT PROMO - *Tall Ship Mystic Whaler*

Tall Ship Mystic Whaler visited the harbor from **May 20 - June 1** & invited visitors to climb aboard for **9 days of deck tours, hands on learning experiences, and stories** from the crew.

**650+**  
Total Kids

**1200+**  
Total Adults

**71**  
Plankton Pals  
Participants

**72**  
Ship in a Bag  
Participants



Ventura Harbor  
**Seaside Vacay Giveaway**

**ENTER NOW**

**\$900 Prize Value**

**3,000 people surveyed**

Thank you to Holiday Inn Express & Suites and Island Packers for their partnership!

**2026 Seaside Vacay Giveaway**

**Vacay Package \$900+ Prize Value**

- 3-night stay at Holiday Inn Express & Suites Ventura Harbor
- 3 tickets to the Channel Islands with Island Packers
- \$100 dining credit to enjoy Village restaurants
- \$100 shopping credit to explore seaside boutiques
- \$100 play credit for Harbor experiences or picnicking

**Scan To Enter**  
Now Thru May 15, 2026  
VenturaHarborVillage.com

## REVENUE - *Venue & Film Rentals*

The Harbor hosted multiple events which drew thousands of locals & visitors including: **Cal Tri, 2 films, 2 weddings, Celebrating Women 5K, and multiple beach days.**

Revenue  
April 2026  
= **\$8.6k**



## SEASIDE ENTERTAINMENT - *May Live Music*

**May 2 (Sat) | Caliente 805**

**May 9 (Sat) | Tiki Bomb**

**May 10 (Sun) | Ben Betts**

**May 16 (Sat) | Mary White**

**May 22 (Fri) | Petty by the Campfire\***

**May 23 (Sat) | The Gamble\***

**May 24 (Sun) | Mark Masson\***

**May 25 (Mon) | Ben Betts\***

**May 30 (Sat) | Pier 101**

**May 31 (Sun) | Casey Jones**

\*Additional <sup>38</sup> performances for Memorial Day Weekend & Tall Ship!

# MAY MARKETING REPORT - Content Development

\*May 2026 report showcases samples & highlights of the Ventura Harbor Visitor Attraction Plan.

## SOCIAL MEDIA - Performance Metrics

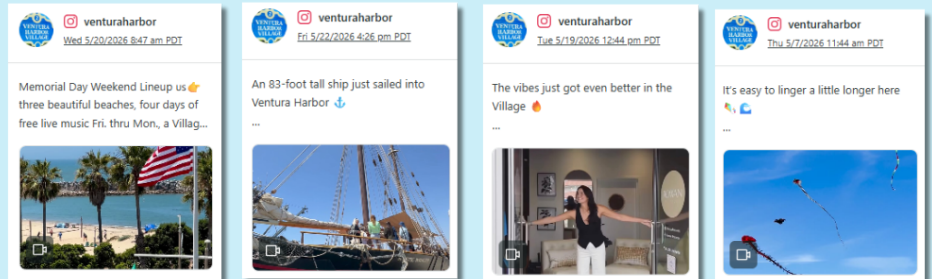


Social audience growth was **495**   
**new net followers.**

Followers engaged most with **scenic holiday weekend content, the Tall Ship Visit, Rowan Boutique opening, and more.**

**32% increase on audience growth**  
compared to May 2025

Top Posts:



## COPYWRITE - Enewsletters / Blog Performance



**"Memorial Day Weekend"** campaign received the most opens (2,269). **"Seaside Vacay Giveaway"** received the most clicks (842).



**Strategic resends increased engagement by 28% in opens and 18% in clicks** beyond original send performance.

## WEBSITE - Traffic



Most viewed May pages:

1. **Event Calendar** (21,312)
2. **Vacay Giveaway** (10,307)
3. **Village Dining** (2,816)

## REELS - Short Video Compilations

Sr. Marketing & Event Coordinator **produced 8 reels** covering the Seaside Vacay Giveaway, Memorial Day beach views, flying kites, boat gliding through the marina, Rowan Boutiques Grand Re-opening, and a video sharing details on Tall Ship tours. Plus, **coordinated 1 major collab reel with the City of Santa Clarita (64k followers)** to promote the Beach Bus and 1 reel repurposing Visit Ventura dining footage.

**10**  
Reels

**191k**  
Views



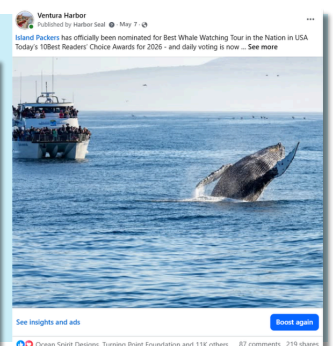
## ADVERTISING - Digital

**Paid Social Media / Meta Ad** topics promoted in April:

- Seaside Vacay Giveaway
- Tall Ship Visit
- Memorial Day Weekend
- Island Packers Whale Watching

**7.73%**   
Average Click-Thru Rate (CTR) on Ventura Harbor Meta Ads

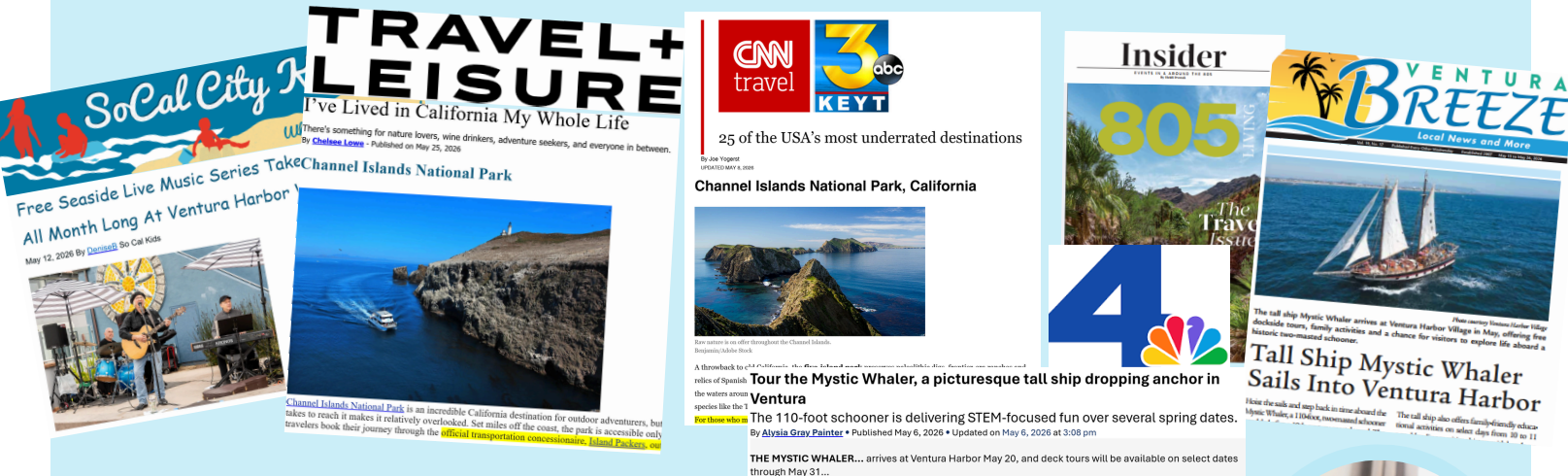
**Ventura Harbor is 287% above national CTR average (2%)** Meta campaign performance in **39** May 2026.



May 2026 report showcases samples & highlights of the Ventura Harbor Visitor Attraction Plan.

**EARNED MEDIA OUTREACH & COVERAGE -** *Sampling of Coverage*

Tall Ship Mystic Whaler garnered widespread press: **NBC TV Los Angeles, NBC TV San Francisco, NBC TV San Diego, KEYT TV Santa Barbara/Ventura, 805 Living Magazine, Valley Scene Magazine, SoCal City Kids, Kids Guide Magazine, VC Star, Ventura Breeze, VC Reporter, Conejo Valley Guide, Camarillo Macaroni Kid, EdHat, & Log Newspaper. CA editorial exposure secured on AOL for Memorial Day, plus Travel+Leisure Magazine, CNN, 10Best USA Today, Readers Digest, Islands Magazine** featuring Island Packers/Channel Islands NP & Ventura Harbor. Calendars highlighted Seaside Live Music, Mother's Day, Ventura Pottery Gallery 6<sup>th</sup> Annual Mother's Day Market.



**TENANT COMMUNICATION -** *FY 26-27 Visitation Plan Tenant Meetup*

Marketing team shared Village updates, highlights from the recent **tenant and public surveys, FY26/27 campaigns and activations, and a preview of exciting milestones.**



**New!**

**ONSITE EVENTS -**

*Celebrating Women 5K Walk*

Soroptimist Channel Islands hosted the **5K walk on harbor promenade & an Expo** on the Main Lawn.



*Mother's Day*

Cross promoted **Ventura Pottery Gallery's Mother's Day Pottery Market. Just About Faces** hosted a **facial pampering & 2 live bands** featured on the Promenade & CI Courtyard.



**CULTURAL ACTIVATION -**

*Asian & Pacific Islander Heritage Month*

**75+ visitors** created their own **"Gyotaku"** a traditional form of **Japanese seaside art** hosted by Harbor Marketing. **Momentum Refresh Vehicle & Local assisted living groups** made a special trip out for this craft.



**VENTURA PORT DISTRICT**  
**DEPARTMENTAL STAFF REPORT**

Meeting Date: June 17, 2026

TO: Board of Port Commissioners  
FROM: Todd Mitchell, Deputy General Manager  
Jessica Snipas, Business Operations Manager  
SUBJECT: May 2026 Property and Leasing Report

**LEASING HIGHLIGHTS**

- Tenant Engagement
  - Staff continue to coordinate with architects, the City, JPIA, and multiple tenants regarding their planning, building, and safety permits.
  - Insurance and business license audits are ongoing.
  - Staff met with one tenant regarding exploring future tenancy, initial inspection, final inspection, site reviews, or space discussions.
  - For the Parking Program, Staff continue to respond to all emails sent to [parking@venturaharbor.com](mailto:parking@venturaharbor.com) and address tenant communications.
- Leasing Advertising, Showings, and Executions
  - Staff attended the two Ventura Chamber of Commerce Ribbon Cuttings, the Networking Breakfast, the Business Expo (photo below), two Lunch Mobs, and a Board meeting.



- Staff conducted two showings.
- Advertising:
  - i. Ads are placed in the Ventura Chamber of Commerce Connection Breakfast.
  - ii. Ads are placed on LoopNet and CoStar Diamond Package Listings. (The Diamond Package ensures our listing appears as one of the top results on their websites and is also promoted through banners on other sites.) Note, LoopNet is accessible to the public and CoStar's platform is limited to memberships, which generally are industry professionals, such as brokers.

- iii. 1575 Spinnaker Drive restaurant marketing: Chamber Business Expo was attended, and restaurant recruitment visits were conducted.
- Yardi Software
  - As of 6/10/26, 94% of tenants registered on the tenant portal (no change), 88% have paid online (no change), and 94% have submitted their sales online.
- Looking Forward: Continuing to Implement Leasing Strategy
  - Staff will need to complete the lease migration process in Yardi, verify the data input into the software, and continue to assist tenants registering on the tenant portal.

### **CURRENT VACANCY REPORT**

- 1) 1559 Spinnaker Drive #101 B (Office suite being converted to Retail)
  - The prior tenant's lease was terminated early following a flood in the suite. The space was subsequently subdivided into three portions: one portion was annexed by Ventura Swimwear, and the remaining two portions were converted into new retail suites. The #101B suite is undergoing window installations to be completed by end of June. The suite will be ready for occupancy in July/August.
- 2) 1575 Spinnaker Drive #205 (Office suite)
  - The previous tenant (SEEAG) desired more square footage, hence did not exercise their option and has moved out. Marketing efforts for the suite will commence once the most impactful phases of construction for the 1575 restaurant project are complete. In the interim, the suite is being used to temporarily relocate a tenant whose existing space is affected by construction noise associated with the 1575 project.
- 3) 1575 Spinnaker Drive #101/102/103/105A & B (Restaurant suite)
  - Contract for construction has been awarded to MCM Construction. MCM Construction has construction of the façade and patio of 1575 Spinnaker Dr. Marketing efforts and recruitment are in full swing through email outreach, cold calls, and restaurant visits.
- 4) 1591 Spinnaker Drive #201 (Office suite)
  - Similarly to suite 1575 #205, the previous tenant (Ocean Perinatal) needed more square footage, hence did not exercise their option. Currently, Staff is working on completing permits for the prior tenant's renovations. Once the permit completion date is received from the City, Staff will present a term sheet to a prospective tenant and the Board.

### **CURRENT AVAILABILITY REPORT**

- 1) 1575 Spinnaker Drive #204C (Office suite – Moorhouse Financial Services, Inc.)
  - The tenant is in a month-to-month status because the renovation of the downstairs restaurants is expected to require installation of new ventilation that will pass through and modify a portion of the suite.
- 2) 1575 Spinnaker Drive #107A (Retail suite – Tuesday Lost in Socks)
  - During amendment negotiations, the lease is month-to-month. Amendment negotiations are expected to be completed in June 2026.
- 3) 1591 Spinnaker Drive #117C (Retail suite – The Ultimate Escape Rooms, Inc.)
  - The tenant's lease expired in December 2025 and tenant is in a month-to-month as the business winds down and they begin to move out.
- 4) 1567 Spinnaker Drive #200 (Retail suite – MK Enterprises, Inc. dba Margarita Villa Mexican Restaurant)
  - The tenant's lease expired in January 2026 and tenant is in a month-to-month until negotiations for the new lease are completed.
- 4) 1691 Spinnaker Drive #105B (Charter suite - Superboat, Inc dba Island Packers)
  - The tenant's lease expired in February 2026 and tenant is in a month-to-month until negotiations for the new lease are completed.

CATEGORY	TOTAL Square Footage	Harbor Vacancy Sq Ft	Harbor Vacancy %	Harbor Available Sq Ft	Harbor Available %	City * Vacancy %	City * Available %
Office	38,580	3,089	8%	275	1%	19%	21%
Retail	20,260	0	0%	1,856	9%	16%	19%
Restaurant	33,622	3,720	11%	1,880	6%	0%	No Data
Charter	4,694	0	0%	2,666	57%	No Data	No Data

> **Harbor Vacancy** --- The suite is unoccupied, and it does not have a lease.

Office: 1559 #101B  
1575 #205  
1591 #201  
Retail: N/A  
Restaurant: 1575 #101/102/103/105 A & B

> **Harbor Available** --- (1) MTM leases with existing Tenant in process to renew lease; or  
(2) MTM lease or agreement that the suite is available to be leased.

Office: 1575 #204C  
Retail: 1575 #107A  
1591 #117C  
Restaurant: 1567 #200  
Charter: 1691 #105B

\* City: Based on comparable square footage within Ventura 93001 area as reported by CoStar Group.

*(Note that total square footage values have been updated as of the April 2023 reporting period to reflect recategorization of some units and the addition of the GSA lease for National Park Service offices which were not previously included).*

**SALES REPORTS**

The attached summary of sales for three Harbor Village business categories: restaurants, retail, and charters. The report compares the monthly sales for 2025 and 2026. They also include year-to-date (YTD) comparisons. The year-to-date overall sales for all Harbor Village Tenants through the month of April are up 11.23% over the same period last year.

**ATTACHMENTS:**

Attachment 1 – April 2026 Sales Report  
Attachment 2 – May LoopNet Activity Report

ATTACHMENT 1

**Ventura Harbor Village  
Tenant Sales Summary**

Month of April

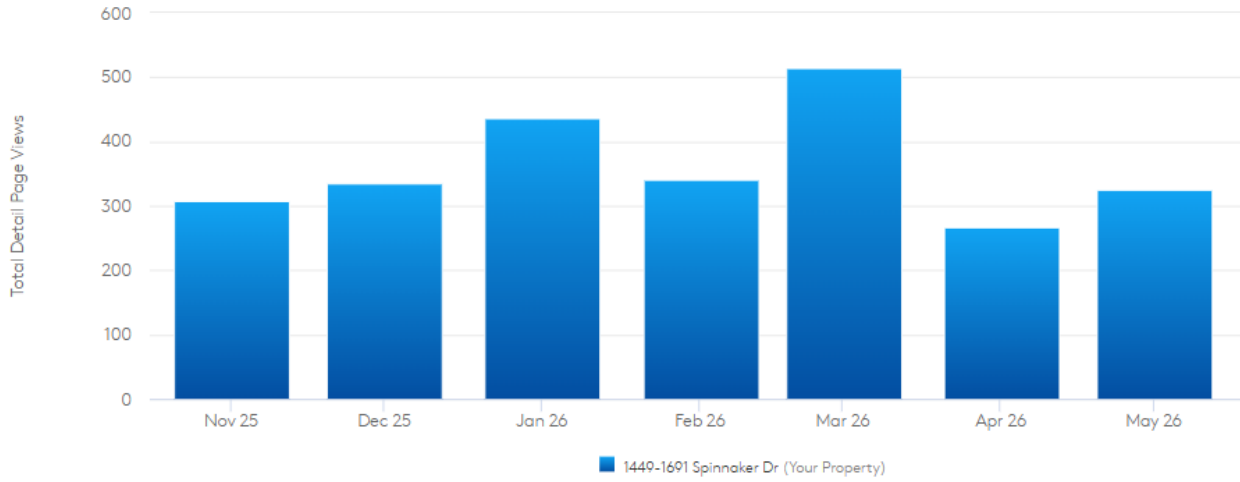
	<u>April-2026</u>	<u>April-2025</u>	<u>% Change</u>
Restaurants	\$ 1,903,104	\$ 1,747,281	8.92%
Retail	\$ 383,990	\$ 393,663	-2.46%
Charters	\$ 942,010	\$ 896,356	5.09%
Total	\$ 3,229,104	\$ 3,037,300	6.31%

Year-to-date through April

	<u>Jan - Apr 2026</u>	<u>Jan - Apr 2025</u>	<u>% Change</u>
Restaurants	\$ 7,324,621	\$ 6,750,900	8.50%
Retail	\$ 1,426,396	\$ 1,375,000	3.74%
Charters	\$ 2,948,157	\$ 2,391,986	23.25%
Total	\$ 11,699,173	\$ 10,517,886	11.23%

## ATTACHMENT 2 LoopNet Activity Report

### LoopNet November 2025 – May 2026 Listing Activity Report for Total Views

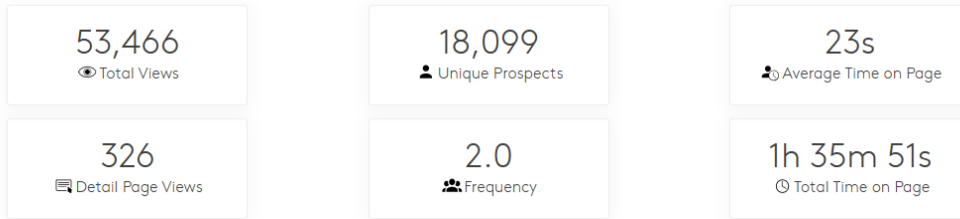


### LoopNet April 2026 Activity Summary

#### Activity Summary

05/01/2026 - 05/31/2026 ▾

Summary of everyone that has seen your property.





VENTURA  
PORT DISTRICT  
*Established 1952*

BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026

CONSENT AGENDA ITEM A  
APPROVAL OF OUT-OF-TOWN  
TRAVEL REQUESTS

TO: Board of Port Commissioners  
FROM: Brian D. Pendleton, General Manager  
Jessica Rauch, Senior Clerk of the Board  
SUBJECT: Approval of Out-of-Town Travel Requests

---

**RECOMMENDATION:**

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Deputy General Manager, Todd Mitchell to attend the CSDA 2026 General Manager Leadership Summit from June 28 – 30, 2026 in Newport Beach, CA.
- b) Administrative Services Manager, Sarah Clancy to attend the Yardi 2026 Annual Conference from October 6 – 9, 2026 in San Diego, CA.
- c) Accountant II, Jessica Perkins to attend the Yardi 2026 Annual Conference from October 6 – 9, 2026 in San Diego, CA.
- d) Marketing Manager, Jennifer Talt-Lundin to attend the Cal Travel Summit from August 31 – September 3, 2026 in Napa Valley, CA.

**SUMMARY:**

Employees and Commissioners are encouraged to attend conferences, meetings, seminars, and other activities that provide an opportunity to be informed concerning matters of interest to the District and their position. The General Manager is recommending staff participate in the events listed herein.

**GUIDING PRINCIPLES:**

- 5) Building respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
- 6) Provide exceptional public service and organizational transparency.
- 7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

**5-YEAR OBJECTIVE:**

- E) Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
  - 2) Collaborate with City, regional, state, and federal agency officials in pursuit of mutually beneficial projects and programs.

**BACKGROUND:**

*CSDA 2026 General Manager Leadership Summit*

General Managers and emerging leaders from special districts across California gather at the General Manager Leadership Summit to engage in meaningful peer networking, gain fresh insights, and strengthen their leadership skills. This dynamic event features inspiring keynote speakers and expert-led breakout sessions covering governance best practices, legal updates, human resources, budgeting, operations, and more—all tailored to the unique challenges of district leadership. Attendees enjoy interactive networking opportunities throughout the summit, including receptions, meals, and collaborative discussions that foster lasting connections. Leaders will return to their district energized and equipped with new strategies to elevate board relationships, staff engagement, and organizational impact.

The Deputy General Manager will also be attending the Pre-Conference Workshop: “So, You Want to be a General Manager?”, which is a practical career development workshop for senior executives and emerging leaders in special districts. This action-oriented workshop includes

group and panel discussions on the journey, roles, and skill sets of a general manager; identifying general manager opportunities; developing positive relations with the board, staff, and peer agency executives; and leadership best practices.

Yardi 2026 Annual Conference

Staff migrated to the Yardi platform, an accounting and property management software, in May 2025. In October 2026, Yardi is hosting an annual conference for businesses. The conference will provide various classes and networking opportunities. Further, staff will be able to meet with Yardi Experts for guidance on our workflows, troubleshoot challenges and display new capabilities available from the products we currently license and new enhancements and/or features that Yardi offers. There will also be 250+ learning opportunities with classes, sessions and roundtables that focus on real use cases including AI-driven automation, operational efficiency and improving the customer experience.

Cal Travel Summit

The Cal Travel Summit is an annual conference focused on the business of travel and tourism. The event features updates on industry trends, government legislation, professional development speakers, leadership training opportunities, networking events, and small-group discussions designed to foster collaboration and knowledge sharing. The association serves as a unified and influential advocacy voice for California's travel and tourism industry. Its mission is to protect and advance the interests and investments of the industry through advocacy, collaboration, and education.

**FISCAL IMPACTS:**

Travel costs related to these activities are included in the FY25-26 budget.

<b>General Manager Summit</b>	<b>Mitchell</b>
Registration	\$1,120.00
Lodging	\$1,036.35
Flight	N/A
Meals	\$150.00
Mileage	\$150.00
Miscellaneous (Transit/Parking)	\$150.00
<b>TOTAL</b>	<b>\$2,606.35</b>

<b>Yardi Annual Conference</b>	<b>Clancy</b>	<b>Perkins</b>
Registration	\$1,095.00	\$1,095.00
Flight	N/A	N/A
Lodging	\$1,250.00	\$1,250.00
Meals	\$215.00	\$215.00
Mileage	\$275.00	\$275.00
Miscellaneous (Transit/Parking)	\$200.00	\$200.00
<b>TOTAL</b>	<b>\$3,035.00</b>	<b>\$3,035.00</b>

<b>Cal Travel Summit</b>	<b>Talt-Lundin</b>
Registration	\$1,799.00
Lodging	\$1,259.00
Flight	N/A
Rental Car	\$470.00
Meals	\$125.00
Mileage	N/A
Miscellaneous (Transit/Parking)	\$300.00
<b>TOTAL</b>	<b>\$3,953.00</b>

**ATTACHMENTS:**

None.



VENTURA  
PORT DISTRICT

*Established 1952*

BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026

CONSENT AGENDA ITEM B  
APPROVAL OF NEW OFFICE LEASE  
AGREEMENT FOR NEXT MARINE, LLC

**VENTURA PORT DISTRICT  
BOARD COMMUNICATION**

**CONSENT AGENDA ITEM B**  
Meeting Date: June 17, 2026

---

TO: Board of Port Commissioners  
FROM: Todd Mitchell, Deputy General Manager  
Jessica Snipas, Business Operations Manager  
SUBJECT: Approval of New Office Lease Agreement for Next Marine, LLC

---

**RECOMMENDATION:**

That the Board of Port Commissioners approve a new Office Lease Agreement between the Ventura Port District dba "Ventura Harbor Village" and Next Marine, LLC, for the premises located at 1591 Spinnaker Drive #201, consisting of 746 square feet.

**SUMMARY:**

Next Marine, LLC is seeking an office lease located at 1591 Spinnaker Drive #201. The proposed lease is a new two-year lease with one three-year option having a start date of July 1, 2026.

**GUIDING PRINCIPLES:**

- 3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
- 5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.

**5-YEAR OBJECTIVES:**

- R) Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
  - 3) Leasing/Property Management

**BACKGROUND:**

Next Marine, LLC is a luxury boat fishing company, berths their boat in the harbor at Ventura Isle Marina, and would like an office at the Village.

Staff is recommending a two-year lease with one three-year option.

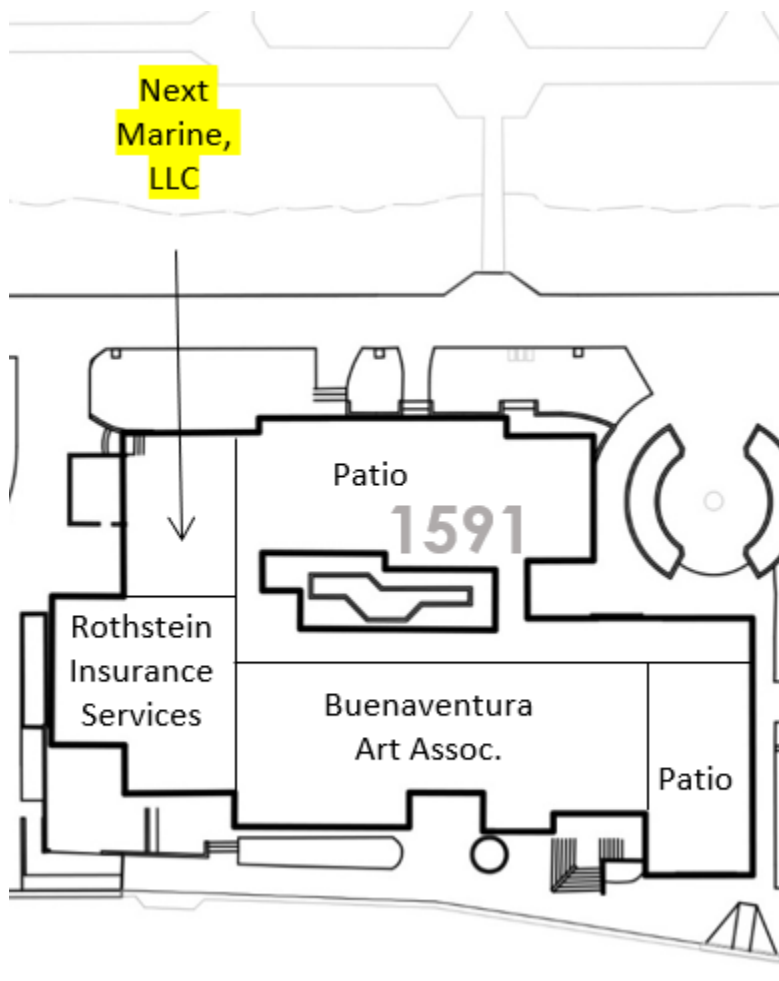
**FISCAL IMPACT:**

This new lease reflects current market rental rates for office space in the Village. The base rent in the lease will have an annual step increase and the lease options will have annual increases tied to the Consumer Price Index (CPI). The suite will be provided to Tenant in vanilla-shell condition.

**ATTACHMENTS:**

Attachment 1 – Location Map

ATTACHMENT 1  
LOCATION MAP





VENTURA  
PORT DISTRICT  
*Established 1952*

BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026

CONSENT AGENDA ITEM C

APPROVAL OF AMENDMENT No. 1 TO  
THE RETAIL LEASE AGREEMENT WITH  
TINA O'BRIEN DBA MERMAID GALLERY

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TO: Board of Port Commissioners  
FROM: Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
Jessica Snipas, Business Operations Manager  
SUBJECT: Approval of Amendment No. 1 to the Retail Lease Agreement with Tina O'Brien dba Mermaid Gallery

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**RECOMMENDATION:**

That the Board of Port Commissioners approve Amendment No. 1 to the Retail Lease Agreement dated June 1, 2023 (the "Lease") between the Ventura Port District dba "Ventura Harbor Village" and Tina O'Brien dba Mermaid Gallery, for the premises located at 1575 Spinnaker Drive, Suite #107B ("Premises"), consisting of approximately 652 square feet.

**SUMMARY:**

Staff is recommending a first amendment to the Tina O'Brien dba Mermaid Gallery Retail Lease to extend the Lease two years and remove Exhibit "H" from the Lease.

**GUIDING PRINCIPLES:**

- 3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
- 5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.

**5-YEAR OBJECTIVES:**

- R) Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
  - 3) Leasing/Property Management

**BACKGROUND:**

Tina O'Brien dba Mermaid Gallery (Tenant) is a tenant in good standing since June 1, 2016. The Mermaid Gallery is an art gallery, working artist studio, and gift shop featuring coastal and mermaid-themed items.

In June of 2024, Ms. O'Brien's third lease began, which is a three-year lease with one, two-year option that is tied to a sales performance metric. The sales performance metric was not achieved during 2025 and thus the lease expired on May 31, 2026. While the sales performance metric was not met in 2025, it was met in the year prior and therefore staff recommends extending the lease consistent with the term provided in the option.

If the Board approves Amendment No. 1, the lease term will be extended through May 31, 2028, with the base rent subject to annual Consumer Price Index (CPI) increases. In addition, Exhibit "H" Options to Extend, will be deleted.

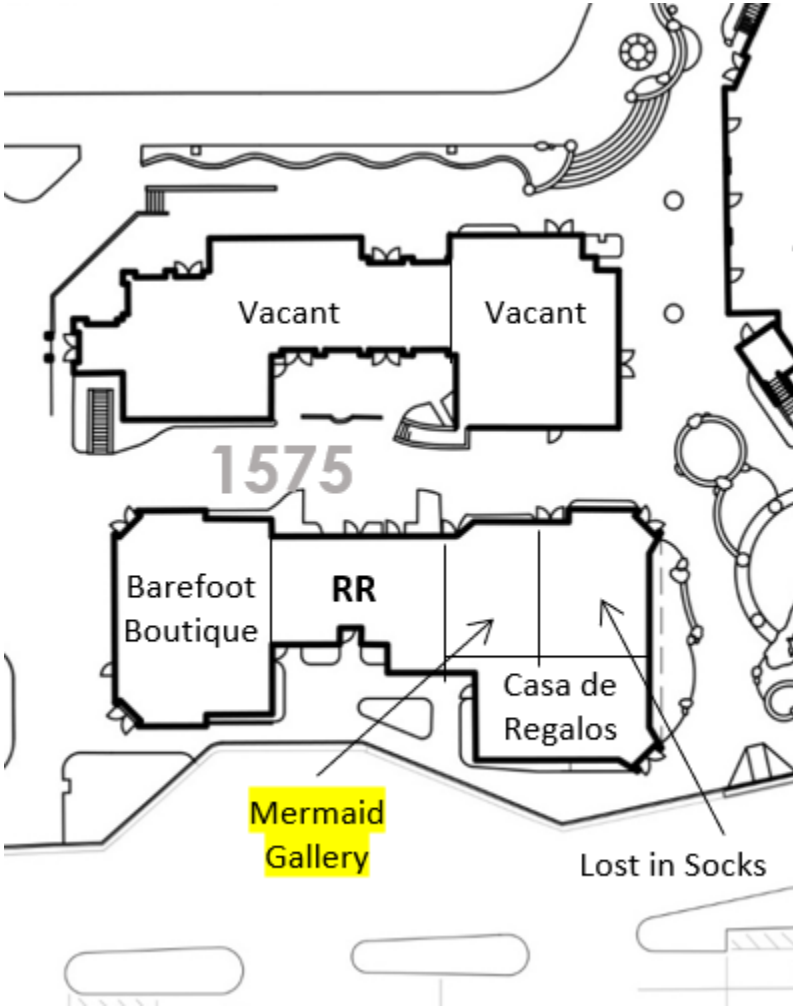
**FISCAL IMPACT:**

If the Board approves Amendment No. 1, the lease term will be extended for an additional two (2) years, with annual CPI increases in base rent. No landlord improvements will be required.

**ATTACHMENTS:**

Attachment 1 – Location Map

Attachment 1 – Location Map





VENTURA  
PORT DISTRICT  
*Established 1952*

BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026

CONSENT AGENDA ITEM D  
APPROVAL OF PAYMENTS  
FOR MAY 2026

**VENTURA PORT DISTRICT  
BOARD COMMUNICATION**

**CONSENT AGENDA ITEM D**  
Meeting Date: June 17, 2026

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TO: Board of Port Commissioners  
FROM: Brian D. Pendleton, General Manager  
Sarah Clancy, Administrative Services Manager  
SUBJECT: Approval of Payments for May 2026

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**RECOMMENDATION:**

That the Board of Port Commissioners review and approve payments made by check, ACH, and EFT for the month of May 2026.

**SUMMARY:**

Attached for the Board's review is the payment register for May 2026.

**GUIDING PRINCIPLES:**

- 3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
- 6) Provide exceptional public service and organizational transparency.

**FIVE-YEAR OBJECTIVES:**

- E) Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures, and programs.
  - 1) Collaborate with business partners and stakeholders through increased engagement, communication, and participation.

**BACKGROUND:**

The accounts payable payment registers for May 2026 can be found as Attachment 1. The register includes a brief description of the purpose for each check.

In attachment 2, staff have provided supplemental information for payment expenditures exceeding \$20,000 that are non-routine, to correspond with the District's check signing policy.

**FISCAL IMPACT:**

There is no fiscal impact outside of expenditures approved with the FY25-26 Annual Budget.

**ATTACHMENTS:**

- Attachment 1 – Accounts Payable Payment Registers – May 2026
- Attachment 2 – Non-Routine Expenditures over \$20,000

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
252	ACCURATE FIRST AID SERVICES	5/4/2026	EFT		346.10 Replenish first aid stations
<b>Total 252</b>				<b>346.10</b>	
253	ALSCO INC	5/4/2026	EFT		87.97 Laundering of uniforms, rugs and towels 69.77 Laundering of uniforms, rugs and towels 8.81 Laundering of uniforms, rugs and towels 71.99 Laundering of uniforms, rugs and towels 87.41 Laundering of uniforms, rugs and towels 69.78 Laundering of uniforms, rugs and towels 8.81 Laundering of uniforms, rugs and towels 71.98 Laundering of uniforms, rugs and towels
<b>Total 253</b>				<b>476.52</b>	
254	CARPI & CLAY	5/4/2026	EFT		5,000.00 Washington lobbyist - Mar 26
<b>Total 254</b>				<b>5,000.00</b>	
255	CHANNEL WATCH MARINE SERVICES INC	5/4/2026	EFT		2,250.00 Save grant vessel disposal 1,000.00 Save grant vessel disposal
<b>Total 255</b>				<b>3,250.00</b>	
256	CYBERCOPY INC.	5/4/2026	EFT		1,965.94 Promotional materials for Vacay Survey and Tall Ship
<b>Total 256</b>				<b>1,965.94</b>	
257	E.J. HARRISON & SONS INC.	5/4/2026	EFT		1,137.62 Trash service 2,168.23 Trash service 6,532.45 Trash service 437.37 Trash service 90.00 Trash service additional 3 yarder bin 663.30 Trash service
<b>Total 257</b>				<b>11,028.97</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
258	FAST UNDERCAR	5/4/2026	EFT		48.91 CV-1- Repairs to dockmaster vehicle
<b>Total 258</b>				<b>48.91</b>	
259	JAKE DAVID	5/4/2026	EFT		858.00 Content filming and editing-Mermaid Month events 238.00 Content filing and editing - Seaside Vacay giveaway and survey
<b>Total 259</b>				<b>1,096.00</b>	
260	MARINE WHOLESALE INC.	5/4/2026	EFT		64.38 Boat part-Anti rattle latch
<b>Total 260</b>				<b>64.38</b>	
261	MCCORMIX CORP.	5/4/2026	EFT		186.93 Maintenance vehicle fuel 524.23 Maintenance vehicle fuel
<b>Total 261</b>				<b>711.16</b>	
262	MR. PAINTING, INC.	5/4/2026	EFT		8,640.00 TI-1591 # 117B painting
<b>Total 262</b>				<b>8,640.00</b>	
263	NOBLEGUARD SECURITY INC	5/4/2026	EFT		18,234.56 Village Security services - Apr 26
<b>Total 263</b>				<b>18,234.56</b>	
264	PREMIER PROPERTY PRESERVATION LLC	5/4/2026	EFT		1,194.10 VHV monthly contracted janitorial services-Apr 26 1,990.17 VHV monthly contracted janitorial services-Apr 26 2,786.23 VHV monthly contracted janitorial services-Apr 26
<b>Total 264</b>				<b>5,970.50</b>	
265	PROFORMA	5/4/2026	EFT		494.57 Harbor Patrol - uniforms for Marine Safety Officers
<b>Total 265</b>				<b>494.57</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
266	SANBELL	5/4/2026	EFT		
				4,539.50	Balance due on Inv 7783-Commercial Fisheries Survey-Jan 26
<b>Total 266</b>				<b>4,539.50</b>	
267	SEARLE CREATIVE GROUP	5/4/2026	EFT		
				2,961.25	Social Media ads, Map graphics, Bi-annual word press updates
<b>Total 267</b>				<b>2,961.25</b>	
268	SUNRISE MUSIC	5/4/2026	EFT		
				700.00	VHV-Live band performances 04.04.26 and 04.05.26
<b>Total 268</b>				<b>700.00</b>	
269	SUNRISE MUSIC	5/4/2026	EFT		
				350.00	VHV-Live band performances 04.04.26 and 04.05.26
<b>Total 269</b>				<b>350.00</b>	
270	SUNRISE MUSIC	5/4/2026	EFT		
				650.00	Live Band performance- 05/02/26
<b>Total 270</b>				<b>650.00</b>	
271	TAYLOR M TESTA	5/4/2026	EFT		
				425.00	VHV photography and video advertising via INSTAGRAM stories - Apr 26
<b>Total 271</b>				<b>425.00</b>	
272	THERMAL ALLIANCE	5/4/2026	EFT		
				1,500.00	1691 HVAC roof cover repair
<b>Total 272</b>				<b>1,500.00</b>	
273	WEST COAST AIR CONDITIONING	5/4/2026	EFT		
				785.00	VPD-HVAC preventative maintenance
<b>Total 273</b>				<b>785.00</b>	
274	RRM DESIGN GROUP	5/7/2026	EFT		
				19,685.25	Parcel 5-Ventura Cultural Arts Park Phase 1 Final Design- Feb 26
<b>Total 274</b>				<b>19,685.25</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
567	P. E. R. S.	5/7/2026	ACH		
				11,425.43	PERS contributions - PR 040326
				38.13	1959 Survivor Contribution
				14.91	Service Credit Purchase
				5,993.84	PERS contributions - PR 040326
				1,898.78	PERS contributions - PR 040326
				4,392.21	PERS contributions - PR 040326
				1,360.53	PERS contributions - PR 040326
				1,158.59	PERS contributions - PR 040326
				1,058.06	PERS contributions - PR 040326
<b>Total 567</b>				<b>27,340.48</b>	
275	VORTEX INDUSTRIES, LLC	5/13/2026	EFT		
				1,376.51	VPD administration rear door closure repair
				1,977.64	VPD shop bay door repair
<b>Total 275</b>				<b>3,354.15</b>	
276	CHANNEL ISLANDS BOARTYARD	5/18/2026	EFT		
				32,104.41	Harbor Patrol boat repairs and preventative maintenance
<b>Total 276</b>				<b>32,104.41</b>	
277	ALEJANDRA'S NURSERY	5/20/2026	EFT		
				757.85	VHV promenade plants
<b>Total 277</b>				<b>757.85</b>	
278	CAL TERMITE & PEST CONTROL	5/20/2026	EFT		
				350.00	VHV monthly pest control
				35.00	1575 # 102 termite inspection
<b>Total 278</b>				<b>385.00</b>	
279	CYBERCOPY INC.	5/20/2026	EFT		
				436.39	VHV -"PAY HERE" signage
<b>Total 279</b>				<b>436.39</b>	
280	DIAL SECURITY INC	5/20/2026	EFT		
				299.00	1431-NPS security fire alarm monitoring
<b>Total 280</b>				<b>299.00</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
281	E.J. HARRISON & SONS INC.	5/20/2026	EFT		398.87 Trash service-40 yard roll-off additional bin
<b>Total 281</b>				<b>398.87</b>	
282	GRAINGER INC.	5/20/2026	EFT		206.46 VPD shop stock - light bulbs 40.95 1567 tower light bulbs 49.78 VPD shop stock - D size batteries 45.68 VPD shop stock- Misc lubricants 126.72 VHV building rook leak repair oil 13.89 VPD shop stock - blank keys 32.93 1559 roof vent cap 226.34 VHV tenant ceiling tiles
<b>Total 282</b>				<b>742.75</b>	
283	J & H ENGINEERING GENERAL	5/20/2026	EFT		7,085.00 19A dry storage light pole replacement
<b>Total 283</b>				<b>7,085.00</b>	
284	JANITEK CLEANING SOLUTIONS	5/20/2026	EFT		660.00 1559 # 108 Post construction clean-up 100.86 1431/1691 NPS janitorial service
<b>Total 284</b>				<b>760.86</b>	
285	MAVCCO FUEL	5/20/2026	EFT		1,913.60 Boat fuel-Apr 26
<b>Total 285</b>				<b>1,913.60</b>	
286	MCCORMIX CORP.	5/20/2026	EFT		83.34 Maintenance vehicle fuel 333.56 Maintenance vehicle fuel
<b>Total 286</b>				<b>416.90</b>	
287	PHOTO-SCAN OF LOS ANGELES	5/20/2026	EFT		957.95 Monthly key card and camera services
<b>Total 287</b>				<b>957.95</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
288	RINCON CONSULTANTS, INC.	5/20/2026	EFT		
				8,444.50	Sand Management CDP-revisions- Apr 26
<b>Total 288</b>				<b>8,444.50</b>	
289	SEARLE CREATIVE GROUP	5/20/2026	EFT		
				517.50	Digital marketing advertising and Web maintenance-Apr 26
				402.50	Digital marketing advertising and Web maintenance-Apr 26
<b>Total 289</b>				<b>920.00</b>	
290	SUNBELT RENTALS, INC.	5/20/2026	EFT		
				5,334.35	19A dry storage temp light rental
<b>Total 290</b>				<b>5,334.35</b>	
291	SUNRISE MUSIC	5/20/2026	EFT		
				850.00	Live band performance 05/09/26 and 05/10/26
<b>Total 291</b>				<b>850.00</b>	
292	TARGET SOLUTIONS LEARNING	5/20/2026	EFT		
				658.80	Administration training subscriptions
<b>Total 292</b>				<b>658.80</b>	
293	TIME TO SHINE	5/20/2026	EFT		
				3,082.50	VHV monthly window washing
<b>Total 293</b>				<b>3,082.50</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
294	WEST MARINE PRO	5/20/2026	EFT		38.78 Harbor Patrol boat parts 121.22 Harbor Patrol deck shoes/uniform 40.92 Harbor Patrol - Motor oil 82.40 Harbor Patrol - oil cartridge filter 176.49 Harbor Patrol storm jacket/uniform 121.21 Harbor Patrol storm deck boots/uniform 176.48 Harbor Patrol storm jacket/uniform 34.39 Harbor Patrol boat spark plug 144.28 Harbor Patrol boat-Exhaust hose 67.54 Harbor Patrol boat parts-fuel cartridge 56.81 Harbor Patrol boat parts-Polish/maintenance 120.12 Harbor Patrol dock parts-dock fenders 114.26 Harbor Patrol misc part -re-arm kit 314.21 Harbor Patrol misc part -re-arm kit training
<b>Total 294</b>				<b>1,609.11</b>	
295	VENTURA DIVE & SPORT	5/21/2026	EFT		8,281.91 Harbor Patrol- Water rescue and vessel maintenance equipment
<b>Total 295</b>				<b>8,281.91</b>	
588	AFLAC	5/1/2026	ACH		870.74 AFLAC premiums-May 26 696.06 AFLAC premiums-May 26
<b>Total 588</b>				<b>1,566.80</b>	
589	CALPERS	5/5/2026	ACH		3,421.88 Employee 457 contributions-PE 042826
<b>Total 589</b>				<b>3,421.88</b>	
590	MISSION SQUARE	5/5/2026	ACH		2,176.50 Employee 457 contributions-PE 042826 501.65 Employee 457 contributions-PE 042826
<b>Total 590</b>				<b>2,678.15</b>	
591	THE GAS COMPANY	5/5/2026	ACH		133.19 01506002 May 26
<b>Total 591</b>				<b>133.19</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
592	THE GAS COMPANY	5/5/2026	ACH		
				49.87	21506004 May 26
<b>Total 592</b>				<b>49.87</b>	
593	THE GAS COMPANY	5/5/2026	ACH		
				505.19	24007661 May 26
<b>Total 593</b>				<b>505.19</b>	
594	THE GAS COMPANY	5/5/2026	ACH		
				372.81	31506000 May 26
<b>Total 594</b>				<b>372.81</b>	
595	THE GAS COMPANY	5/5/2026	ACH		
				89.45	31506002 May 26
<b>Total 595</b>				<b>89.45</b>	
596	AT&T	5/7/2026	ACH		
				1,233.85	Administration monthly internet
<b>Total 596</b>				<b>1,233.85</b>	
597	CALIFORNIA STATE DISBURSEMENT UNIT	5/8/2026	ACH		
				453.21	Employee garnishment
<b>Total 597</b>				<b>453.21</b>	
598	CALPERS HEALTH BENEFITS DIVISI	5/11/2026	ACH		
				37,246.81	Health premiums - May 26
				1,458.00	Health premiums - May 26
				36.29	Health premiums - May 26
<b>Total 598</b>				<b>38,741.10</b>	
599	SEIU LOCAL 721	5/14/2026	ACH		
				284.76	Apr 26 dues
<b>Total 599</b>				<b>284.76</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
600	P. E. R. S.	5/15/2026	ACH		
				11,445.10	PERS employee contribution PE 041426
				39.06	PERS employee contribution PE 041426
				14.76	PERS employee contribution PE 041426
				6,031.01	PERS employee contribution PE 041426
				1,898.78	PERS employee contribution PE 041426
				4,396.15	PERS employee contribution PE 041426
				1,329.44	PERS employee contribution PE 041426
				1,158.59	PERS employee contribution PE 041426
				1,058.07	PERS employee contribution PE 041426
<b>Total 600</b>				<b>27,370.96</b>	
601	LOOPNET	5/15/2026	ACH		
				1,200.00	VHV leasing advertising- May 26
<b>Total 601</b>				<b>1,200.00</b>	
602	LOWE'S BUSINESS ACCTS/SYNCB	5/13/2026	ACH		
				14.42	Statement end date 041726
				82.86	Statement end date 041726
				548.00	Statement end date 041726
				36.79	Statement end date 041726
<b>Total 602</b>				<b>682.07</b>	
603	SOUTHERN CALIF. EDISON	5/4/2026	ACH		
				760.95	47851 Apr 26
				475.18	63421 Apr 26
				1,360.80	54067 Apr 26
				84.40	27914 Apr 26
				143.54	88160 Apr 26
				252.84	43532 Apr 26
				25.58	26501 Apr 26
				1,082.57	10253 Apr 26
				50.03	10873 Apr 26
				401.84	93625 Apr 26
				204.38	33701 Apr 26
				151.75	94121 Apr 26
				682.91	75747 Apr 26
				56.65	75747 Apr 26

**Payment Register**

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
				2.54	75440 Apr 26
				0.88	96751 Apr 26
				148.45	73704 Apr 26
				559.48	61460 Apr 26
				587.90	31480 Apr 26
				732.46	99957 Apr 26
				5,625.29	94883 Apr 26
				2,586.06	74392 Apr 26
				2,935.15	81085 Apr 26
				587.90	23480 Apr 26
				249.89	41163 Apr 26
<b>Total 603</b>				<b>19,749.42</b>	
604	SOUTHERN CALIF. EDISON	5/4/2026	ACH		
				232.93	01707 Apr 26
<b>Total 604</b>				<b>232.93</b>	
605	VENTURA WATER	5/5/2026	ACH		
				170.04	41641300 Apr 26
				277.35	41644300 Apr 26
				354.64	10003300 Apr 26
				186.89	10010300 Apr 26
				602.91	10011300 Apr 26
				371.25	10012300 Apr 26
				625.04	10013300 Apr 26
				5,024.18	10014300 Apr 26
				305.91	10015300 Apr 26
				1,605.10	10016300 Apr 26
				731.29	10017300 Apr 26
				273.77	10019300 Apr 26
				273.77	1020300 Apr 26
				3,046.12	10021300 Apr 26
				307.32	10022300 Apr 26
				622.83	10024300 Apr 26
				218.56	10071300 Apr 26
				89.05	10081300 Apr 26
				550.68	10082300 Apr 26
				196.81	10083300 Apr 26

**Payment Register**

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
				69.39	10104300 Apr 26
				186.89	10108300 Apr 26
				361.65	10109300 Apr 26
				1,160.53	10110300 Apr 26
				1,957.69	10111300 Apr 26
				857.36	10018300 Apr 26
<b>Total 605</b>				<b>20,427.02</b>	
606	NETCHEX	5/14/2026	ACH		
				837.42	Monthly payroll processing fee - May 26
<b>Total 606</b>				<b>837.42</b>	
607	CALPERS	5/19/2026	ACH		
				3,421.78	Employee 457 contributions-PE 051226
<b>Total 607</b>				<b>3,421.78</b>	
608	MISSION SQUARE	5/19/2026	ACH		
				2,176.50	Employee 457 contributions-PE 051226
				501.65	Employee 457 contributions-PE 051226
<b>Total 608</b>				<b>2,678.15</b>	
609	T-MOBILE	5/19/2026	ACH		
				212.00	Parking Stations-internet - May 26
<b>Total 609</b>				<b>212.00</b>	
610	T-MOBILE	5/19/2026	ACH		
				560.17	VPD cell phones - May 26
				274.13	
				59.59	
				250.29	
				47.67	
<b>Total 610</b>				<b>1,191.85</b>	
611	AT&T	5/20/2026	ACH		
				335.88	Harbor Patrol landline- May 26
<b>Total 611</b>				<b>335.88</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
612	SWIFT CHIP, INC	5/22/2026	ACH		
				10,555.96	IT Services-May 26
				1,020.00	Back up server-May 26
				646.00	Microsoft subscriptions-May 26
<b>Total 612</b>				<b>12,221.96</b>	
613	STANDARD INSURANCE COMPANY	5/22/2026	ACH		
				1,475.95	Life/AD&D/LTD insurance premiums-May 26
				593.19	Life/AD&D/LTD insurance premiums-May 26
				1,448.83	Life/AD&D/LTD insurance premiums-May 26
				360.98	Life/AD&D/LTD insurance premiums-May 26
				393.27	Life/AD&D/LTD insurance premiums-May 26
				338.89	Life/AD&D/LTD insurance premiums-May 26
<b>Total 613</b>				<b>4,611.11</b>	
614	AT&T	5/26/2026	ACH		
				149.80	Marketing internet-May 26
<b>Total 614</b>				<b>149.80</b>	
615	PITNEY BOWES	5/8/2026	ACH		
				200.00	Marketing postage refill
<b>Total 615</b>				<b>200.00</b>	
616	WELLS FARGO BUSINESS CREDIT	5/29/2026	ACH		
				737.30	Company Credit Card expenses - Apr 26
				175.00	Company Credit Card expenses - Apr 26
				19.99	Company Credit Card expenses - Apr 26
				1,535.61	Company Credit Card expenses - Apr 26
				275.00	Company Credit Card expenses - Apr 26
				230.53	Company Credit Card expenses - Apr 26
				61.42	Company Credit Card expenses - Apr 26
				1,293.55	Company Credit Card expenses - Apr 26
				354.00	Company Credit Card expenses - Apr 26
				30.60	Company Credit Card expenses - Apr 26
				-81.24	Company Credit Card expenses - Apr 26
				73.06	Company Credit Card expenses - Apr 26
				651.97	Company Credit Card expenses - Apr 26
				121.18	Company Credit Card expenses - Apr 26

**Payment Register**

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
				1,005.53	Company Credit Card expenses - Apr 26
				836.50	Company Credit Card expenses - Apr 26
				51.70	Company Credit Card expenses - Apr 26
				473.65	Company Credit Card expenses - Apr 26
				45.90	Company Credit Card expenses - Apr 26
				2,342.85	Company Credit Card expenses - Apr 26
				5,823.93	Company Credit Card expenses - Apr 26
				117.75	Company Credit Card expenses - Apr 26
				20.00	Company Credit Card expenses - Apr 26
				2.99	Company Credit Card expenses - Apr 26
				649.87	Company Credit Card expenses - Apr 26
				430.00	Company Credit Card expenses - Apr 26
<b>Total 616</b>				<b>17,278.64</b>	
617	AFLAC	5/1/2026	ACH		
				870.74	Aflac premiums- Apr 26
				696.06	Aflac premiums- Apr 26
<b>Total 617</b>				<b>1,566.80</b>	
618	NETCHEX	5/14/2026	ACH		
				116,016.07	PR 051526
				17,470.97	PR 051526
				4,318.92	PR 051526
				777.38	PR 051526
				6,771.19	PR 051526
<b>Total 618</b>				<b>145,354.53</b>	
619	VISION SERVICE PLAN-(CA)	5/22/2026	ACH		
				242.30	Vision insurance premiums- May 26
				133.43	Vision insurance premiums- May 26
				98.56	Vision insurance premiums- May 26
				32.71	Vision insurance premiums- May 26
				138.15	Vision insurance premiums- May 26
				53.36	Vision insurance premiums- May 26
				230.25	Dental Insurance Premiums-Jun 26
				133.42	Dental Insurance Premiums-Jun 26
				170.86	Dental Insurance Premiums-Jun 26
				214.76	Dental Insurance Premiums-Jun 26

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
				104.15	Dental Insurance Premiums-Jun 26
				53.37	Dental Insurance Premiums-Jun 26
<b>Total 619</b>				<b>1,605.32</b>	
620	SUN LIFE FINANCIAL	5/22/2026	ACH		
				400.64	Dental Premiums -May 26
<b>Total 620</b>				<b>400.64</b>	
621	NETCHEX	5/28/2026	ACH		
				117,116.26	PR 052926
				17,808.89	PR 052926
				4,365.80	PR 052926
				663.80	PR 052926
				6,943.22	PR 052926
				<b>146,897.97</b>	
61567	AG DESIGNS 805 INC	5/4/2026	Check		
				719.43	Sun safety hats for maintenance
<b>Total 61567</b>				<b>719.43</b>	
61568	ALEXANDRIA DANIELSON	5/4/2026	Check		
				637.50	Graphic Design-Tall Ship, Seaside Vacay
<b>Total 61568</b>				<b>637.50</b>	
61569	ALLIANT INSURANCE SERVICES	5/4/2026	Check		
				46.00	VHV-Special event insurance
<b>Total 61569</b>				<b>46.00</b>	
61570	ALYSSA PARK	5/4/2026	Check		
				500.00	Parade f Lights sponsorship benefit reel via INSTAGRAM
<b>Total 61570</b>				<b>500.00</b>	
61571	ARAMSCO, INC	5/4/2026	Check		
				66.86	VPD janitorial supplies
				70.08	Janitorial supplies
				1,066.73	Janitorial supplies
				137.72	VPD janitorial supplies
				256.45	Janitorial supplies
				664.03	Janitorial supplies
<b>Total 61571</b>				<b>2,261.87</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
61572	ASCAP	5/4/2026	Check		654.50 VHV-Live music licensing fee
<b>Total 61572</b>				<b>654.50</b>	
61573	BURONS PREFERRED PUMPING INC.	5/4/2026	Check		985.00 VHV-grease trap pump-out
<b>Total 61573</b>				<b>985.00</b>	
61574	C E D	5/4/2026	Check		112.08 1583 Wall light installation 2,155.00 30A electrical breakers for Dock Pedestals
<b>Total 61574</b>				<b>2,267.08</b>	
61575	C&C DESIGNS	5/4/2026	Check		1,217.58 Photo display - Short Dawg event
<b>Total 61575</b>				<b>1,217.58</b>	
61576	DUNN-EDWARDS CORPORATION	5/4/2026	Check		18.10 1559 # 108 Dive Shop wall painting repair
<b>Total 61576</b>				<b>18.10</b>	
61577	ENGLUND MARINE & INDUSTRIAL SUPPLY	5/4/2026	Check		1,075.24 Harbor Patrol-nylon ropes for dock lines
<b>Total 61577</b>				<b>1,075.24</b>	
61578	GARY SEMOLICH	5/4/2026	Check		128.81 Dry Storage refund -paid to VPD in error
<b>Total 61578</b>				<b>128.81</b>	
61579	HEALTH & HUMAN RESOURCE CENTER	5/4/2026	Check		244.87 Monthly Employee Assistance Program - Feb 26 244.87 Monthly Employee Assistance Program - Mar 26 244.87 Monthly Employee Assistance Program - Apr 26
<b>Total 61579</b>				<b>734.61</b>	
61580	LANDSCAPE DEVELOPMENT INC	5/4/2026	Check		7,000.00 VHV landscape architect consultation and design
<b>Total 61580</b>				<b>7,000.00</b>	
61581	MUZICRAFT INC.	5/4/2026	Check		348.06 VHV public music 337.50 VHV public music service repair
<b>Total 61581</b>				<b>685.56</b>	

## Payment Register

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Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
61582	RANDALL WILLIAMS ART	5/4/2026	Check		
				350.00	Chalk Art - Short Dawgs event
<b>Total 61582</b>				<b>350.00</b>	
61583	SAFE HARBOR VENTURA ISLE	5/4/2026	Check		
				69.93	Mobile pressure washer fuel
<b>Total 61583</b>				<b>69.93</b>	
61584	SEPI MARKETING CORP.	5/4/2026	Check		
				1,638.00	Attraction advertising and annual publication-Ventura Beach RV and Ventura Ranch KOA
<b>Total 61584</b>				<b>1,638.00</b>	
61585	SIGN-A-RAMA	5/4/2026	Check		
				379.97	VPD vehicle decals
<b>Total 61585</b>				<b>379.97</b>	
61586	SMITH PIPE & SUPPLY INC.	5/4/2026	Check		
				649.18	CMR-Kit irrigation controller
<b>Total 61586</b>				<b>649.18</b>	
61587	STATE CHEMICAL SOLUTIONS	5/4/2026	Check		
				591.55	VHV building graffiti remover
<b>Total 61587</b>				<b>591.55</b>	
61588	SUSAN BEJECKIAN PUBLIC RELATIONS	5/4/2026	Check		
				1,800.00	Monthly Public Relations services - May 26
<b>Total 61588</b>				<b>1,800.00</b>	
61589	VENTURA COUNTY REPORTER	5/4/2026	Check		
				375.00	Women's History Month advertising - Mar 26 issue
<b>Total 61589</b>				<b>375.00</b>	
61590	WEST MARINE PRO	5/4/2026	Check		
				200.26	Boat parts-Motor wiper blade
<b>Total 61590</b>				<b>200.26</b>	
61092	VENTURA WATER STORE	5/6/2026	Check		
				-105.00	Bottled water delivery service
<b>Total 61092</b>				<b>-105.00</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
61251	VORTEX INDUSTRIES, LLC	5/12/2026	Check		
				-1,376.51	VPD-Admin door closure repair
				-1,977.64	VPD-Shop bay door emergency repair
<b>Total 61251</b>				<b>-3,354.15</b>	
61591	ARAMSCO, INC	5/20/2026	Check		
				1,258.04	Janitorial supplies
				16.30	Janitorial supplies
				876.31	Janitorial supplies
<b>Total 61591</b>				<b>2,150.65</b>	
61592	BURONS PREFERRED PUMPING INC.	5/20/2026	Check		
				1,995.00	VHV quarterly hydro jetting
<b>Total 61592</b>				<b>1,995.00</b>	
61593	C E D	5/20/2026	Check		
				1,342.46	TI-1575 # 205 2x4 switchable panel
<b>Total 61593</b>				<b>1,342.46</b>	
61594	CALLI BRAZEROL	5/20/2026	Check		
				221.85	Reimburse-Travel/Mileage -CCTC retreat
<b>Total 61594</b>				<b>221.85</b>	
61595	COLLETTE ARCHITECTS, P.C.	5/20/2026	Check		
				3,125.00	1591 # 201 code compliance permit
<b>Total 61595</b>				<b>3,125.00</b>	
61596	COUNTY OF VENTURA	5/20/2026	Check		
				798.90	CUPA administration fee
<b>Total 61596</b>				<b>798.90</b>	
61597	DEPT. OF INDUSTRIAL RELATIONS	5/20/2026	Check		
				225.00	1603 Elevator conveyance inspection fee
<b>Total 61597</b>				<b>225.00</b>	
61598	F.C.T. CONSTRUCTION	5/20/2026	Check		
				7,500.00	1559 courtyard - new door installation
<b>Total 61598</b>				<b>7,500.00</b>	
61599	GREEN THUMB INTERNATIONAL	5/20/2026	Check		
				95.95	VHV-common area landscaping supplies
<b>Total 61599</b>				<b>95.95</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
61600	INDUSTRIAL BOLT AND SUPPLY	5/20/2026	Check		
				255.15	Dock maintenance-Cleat replacements
				8.19	Dock maintenance-Cleat repairs
<b>Total 61600</b>				<b>263.34</b>	
61601	JC SWEEPING	5/20/2026	Check		
				810.00	VHV monthly parking lot sweeping
<b>Total 61601</b>				<b>810.00</b>	
61602	JENNIFER TALT-LUNDIN	5/20/2026	Check		
				499.96	Reimburse-Travel Central Coast Board Retreat and Visit CA-Outlook Forum- Mar 26
<b>Total 61602</b>				<b>499.96</b>	
61603	JPL CONSTRUCTION INC	5/20/2026	Check		
				14,895.00	1591 trash enclosure and roof repair
<b>Total 61603</b>				<b>14,895.00</b>	
61604	RING CENTRAL INC	5/20/2026	Check		
				976.90	VPD monthly phone service
<b>Total 61604</b>				<b>976.90</b>	
61605	ROBERT WEINERTH	5/20/2026	Check		
				97.00	Reimburse-EMT certification and work shoes
				183.18	Reimburse-EMT certification and work shoes
<b>Total 61605</b>				<b>280.18</b>	
61606	RUBY HEDRICK	5/20/2026	Check		
				286.38	Reimburse-Travel Visit Calif. Outlook Forum 03/09/26 -03/12/26
<b>Total 61606</b>				<b>286.38</b>	
61607	SERVICE-PRO FIRE PROTECTION	5/20/2026	Check		
				2,265.00	1591 # 201 Fire sprinkler remediation to code
<b>Total 61607</b>				<b>2,265.00</b>	
61608	SMITH PIPE & SUPPLY INC.	5/20/2026	Check		
				181.01	VHV lawn landscaping supplies
<b>Total 61608</b>				<b>181.01</b>	
61609	SUNRIDGE LANDSCAPE MAINT., INC	5/20/2026	Check		
				1,800.00	Monthly contracted mowing service
				1,992.00	Additional landscape laborer
<b>Total 61609</b>				<b>3,792.00</b>	

## Payment Register

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
61610	THE CITY OF VENTURA	5/20/2026	Check		100.00 Trash service
<b>Total 61610</b>				<b>100.00</b>	
61611	VENTURA BREEZE	5/20/2026	Check		585.00 Spring events advertising-Mermaid Day 585.00 Tall Ship advertising - 05/13/26
<b>Total 61611</b>				<b>1,170.00</b>	
61612	VENTURA COUNTY REPORTER	5/20/2026	Check		300.00 Dedicated Email blast advertising for Tall Ship 145.00 Digital Seaside Vacay advertising
<b>Total 61612</b>				<b>445.00</b>	
61613	VENTURA HARBOR STORAGE	5/20/2026	Check		8,080.13 Fisherman's Storage -May 26 8,080.13 Fisherman's Storage -Jun 26
<b>Total 61613</b>				<b>16,160.26</b>	
61614	VIC'S SUPPLY COMPANY, INC.	5/20/2026	Check		77.69 1431 - NPS water heater replacement hardware
<b>Total 61614</b>				<b>77.69</b>	
61615	YAMA LAWN MOWER SERVICE	5/20/2026	Check		98.28 VHV landscaping equipment supplies 431.42 VHV landscaping equipment repairs 28.38 VHV landscaping ropes
<b>Total 61615</b>				<b>558.08</b>	
61616	ZERO WASTE USA	5/20/2026	Check		978.05 Dog waste mitts
<b>Total 61616</b>				<b>978.05</b>	
61617	MCM CONSTRUCTION, INC.	5/27/2026	Check		199,998.75 1575 exterior facade project- Draw 2
<b>Total 61617</b>				<b>199,998.75</b>	
61618	MOBILE MODULAR	5/27/2026	Check		39,267.51 Village Maintenance shed replacement
<b>Total 61618</b>				<b>39,267.51</b>	

**Payment Register**

05/01/2026 05/31/2026

Check/ACH/EFT#	Vendor	Check Date	Payment Method	Amount	Description
61575	C&C DESIGNS	5/28/2026	Check	-1,217.58	Photo display - Short Dawg event
<b>Total 61575</b>				<b>-1,217.58</b>	
				<b>973982.86</b>	

**ATTACHMENT 2**  
**Non-Routine Expenditures over \$20,000.00 for May 2026**

May 2026 –

- Channel Islands Boatyard was paid \$ 32,104.41 with EFT number 276 on 05/18/2026 – Harbor Patrol boat repairs and preventative maintenance
- MCM Construction, Inc. was paid \$ 199,998.75 with check number 61617 on 05/27/2026 – Draw # 2 for 1575 Spinnaker exterior façade CIP project
- Mobile Modular was paid \$ 39,267.51 with check number 61618 on 05/28/2026 – Replacement of Maintenance shed at Village parking lot.



VENTURA  
PORT DISTRICT  
*Established 1952*

BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026

CONSENT AGENDA ITEM E  
APPROVAL OF ANNUAL PROFESSIONAL  
SERVICES AGREEMENTS FOR  
ADMINISTRATIVE, ADVOCACY,  
TECHNICAL, AND LEGAL SUPPORT  
SERVICES

**VENTURA PORT DISTRICT  
BOARD COMMUNICATION**

**CONSENT AGENDA ITEM E**  
Meeting Date: June 17, 2026

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TO: Board of Port Commissioners  
FROM: Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
Jessica Rauch, Senior Clerk of the Board  
SUBJECT: Approval of Annual Professional Services Agreements for Administrative, Advocacy, Technical, and Legal Support Services

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**RECOMMENDATION:**

That the Board of Port Commissioners approve the Professional Services Agreements with:

- a) Carpi & Clay, Inc. in the amount of \$60,000 to provide the District with federal advocacy services from July 1, 2026 to June 30, 2027.
- b) Townsend Public Affairs in the amount of \$75,000 to provide the District with state advocacy services and grant writing from July 1, 2026 to June 30, 2027.
- c) K&L Gates in the amount of up to \$110,000 to provide legal support for regulatory agency permitting from July 1, 2026 to June 30, 2027.
- d) Liebert Cassidy Whitmore in the amount of up to \$45,000 to provide human resources legal services from July 1, 2026 to June 30, 2027.
- e) Rincon Consultants, Inc. in the amount of up to \$120,000 to provide dredging support, inner harbor dredging technical support, and coastal development permit reporting from July 1, 2026 to June 30, 2027.
- f) RRM Design Group, Inc. in the amount of \$75,000 to provide architectural design services for the planning of developing the Parcel 5 grass lawn area from July 1, 2026 to June 30, 2027.
- g) Rasmussen & Associates in the amount of up to \$50,000 to provide architectural design and construction management services for the completion of the 1575 Spinnaker Drive Suite #101 construction from July 1, 2026 to June 30, 2027.
- h) Clifton Larson Allen, LLP in the amount of \$65,000 to provide audit services for fiscal year ending June 30, 2026 from July 1, 2026 to June 30, 2027.
- i) Swift Chip in the amount of \$136,000 to provide Information Technology services from July 1, 2026 to June 30, 2027.

**SUMMARY:**

Professional Service Agreements (PSAs) have been used successfully to streamline engineering, administrative, technical, and legal work required to complete certain projects, assistance in receiving federal and state funding and run the day-to-day operations of the District.

Board approval is required to enter into these agreements as they are over the General Manager's \$25,000 threshold. These PSAs are included in the FY2026-2027 Budget.

**GUIDING PRINCIPLES**

- 1) Maintain a safe, navigable, and resilient harbor.
- 2) Advance the harbor's vibrant, working waterfront in support of commercial and recreational fishing and boating.
- 3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
- 4) Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.

- 5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
- 6) Provide exceptional public service and organizational transparency.
- 7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
- 8) Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

## **FIVE-YEAR OBJECTIVES**

- D) Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.
- E) Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
- F) Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
- M) Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.
- N) Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.
- P) Implement parking management, traffic circulation, and multi-modal transportation strategies.
- R) Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
- V) Maintain and improve Harbor Village facilities, infrastructure, and amenities.

## **BACKGROUND:**

The following is the scope of work for each PSA:

### **a) Carpi & Clay, Inc.**

Carpi & Clay's core business is focused primarily on representing, advancing and protecting the financial, legislative and regulatory interests of California local governments, public agencies and not-for-profit institutions. In the last six months they have been instrumental in assisting the District with navigating the exclusion of Ventura Harbor's federal channel from the current President's Budget. Specifically, inclusion of dredging the Harbor entrance channel in the proposed Senatorial earmarks for FY27 is of significant importance. As federal funding becomes even more constrained and policies continue to change, an effective advocacy and lobbying firm remains essential to the District. Other duties they perform for the District are:

- Assist the Ventura Port District with securing annual appropriations for the maintenance dredging of the federal Ventura Harbor entrance channel area by the US Army Corps of Engineers.
- As required, meet with Members of the California Congressional delegation, and work closely with the offices of Congressman Carbajal, Senators Padilla and Schiff on both funding issues and policy legislation. This will help to facilitate more productive relationships and support for initiatives.
- Organize strategic Congressional lobbying trips (in person in Ventura, in DC, and/or virtual) that support the Ventura Port District's goals, purpose, and intended results. When Ventura Harbor officials or staff are in Washington, D.C. Carpi & Clay provide direct

support to include office space, meeting arrangements, and full staff support. Once completed, Carpi & Clay would ensure follow-up discussions to learn about the successes of the trip and determine next steps.

- Carpi & Clay will interact with all relevant government agencies, and specifically the U.S. Army Corps of Engineers, at all relevant levels to enable a full and cooperative approach and a successful outcome.
- Provide advice regarding federal grant opportunities and potential earmark opportunities.
- Provide support for issues impacting or benefiting the Harbor as they arise.

**b) Townsend Public Affairs**

TPA will serve as the District's State legislative advocate and grant consultant by:

- Developing and implementing a strategic legislative agenda that advances the District's priorities in Sacramento.
- Building relationships with legislators, agencies, and stakeholders to support District initiatives.
- Monitoring legislation, preparing advocacy materials, coordinating meetings, and pursuing state budget funding opportunities.
- Managing lobbying compliance and providing regular progress reports.
- Identifying and tracking primarily state grant opportunities.
- Preparing, submitting, and advocating for grant applications on the District's behalf.
- Providing post-award support to help protect and retain awarded funding.
- Assisting with unsuccessful applications by obtaining agency feedback and improving future submissions.

Overall, TPA provides end-to-end state legislative advocacy and grant funding services designed to increase the District's influence, secure funding, and support successful project implementation.

**c) K&L Gates**

Robert Smith, a Partner at K&L Gates, will provide legal support for regulatory agency permitting particularly as it concerns beach maintenance and continued negotiations with the California Coastal Commission and further development of Ventura West Marina and surrounding areas.

Task 1: Regulatory Agency Coordination, Permitting, and Entitlement Support

District staff continue to pursue projects, programs and activities that require regulatory agency approval. Mr. Smith provides expertise in coastal permitting and entitlement matters and will provide strategic advice and legal counsel to the District in the permitting and entitlement process to advance the District's applications, coordinate meetings with regulatory officials, and help secure timely approvals. Some of these services are reimbursable when they relate to master tenant leasing, or project development.

Total cost for Task 1 is up to \$85,000.

Task 2: Ventura West Marina Redevelopment

Continue to advise the Port District concerning the proposed redevelopment of Ventura West Marina landside areas, including but not limited to advising the District concerning the applicability of and compliance with the Surplus Land Act, Local Coastal Program (LCP), and CDP.

Total cost for Task 2 is up to \$25,000 but is reimbursable.

**d) Liebert Cassidy Whitmore (LCW)**

Oliver Yee, Partner will be the Port District's primary point of contact. Mr. Yee provides representation and legal counsel to LCW's public agency, education, and nonprofit clients. He leads the firm's Audit Services Practice Team. In addition, Oliver's practice involves representing and advising clients on a variety of labor and employment issues including labor negotiations, personnel rules and policies, the Fair Labor Standards Act, laws and regulations of public employment retirement plans, the Brown Act and Public Records Act, unfair labor practices, employee grievances, leave and disability issues, and disciplinary actions. He regularly advises executive management, human resources management and governing bodies on complex legal issues and matters.

The PSA scope will include but not be limited to labor negotiations (although no formal negotiations are anticipated this coming fiscal year), personnel rules and policies, the Fair Labor Standards Act, laws and regulations of public employment retirement plans, unfair labor practices, employee grievances, leave and disability issues, and disciplinary actions.

**e) Rincon Consultants, Inc.**

**Task 1: Annual dredging environmental consulting, material testing, and shoreline monitoring services**

Ventura Port District requires the support of an outside consultant on an annual basis to complete the environmental monitoring and reporting coincident with the outer and inner harbor dredging programs.

While no inner harbor dredging is planned for the coming fiscal year, the District is still required to perform material testing every three years and to monitor and report on shoreline conditions each year before and after dredging (regardless of whether or not it is performed by the District).

**Task 2: Coastal Development Permit for Beach Management**

The District has applied for a new Coastal Development Permit (CDP) to manage the beaches in the harbor which supplements and partially replaces one issued in 1980 for managing the beach and coastal access. While the Coastal Commission has provisionally approved a CDP, it is insufficient for the District's needs. Staff will require additional support work in order to have the CDP approved that will address the District's needs for beach management. In addition, once in place, the District will have new monitoring and reporting obligations annually.

**f) RRM Design Group, Inc.**

RRM Design Group will provide Phase 1 construction documents for Parcel 5 Park. This is based on the current 5-Year Capital Improvement Plan (CIP) that allocates \$4.25M for Phase 1 Park construction in FY27-28.

**g) Rasmussen and Associates**

Rasmussen and Associates will continue to support the 1575 Spinnaker Drive Façade Improvement Project throughout FY 2026-27. Their involvement will include architectural design, technical support, coordination with project stakeholders, and assistance during project implementation to ensure the improvements align with Harbor operational needs and long-term facility objectives.

**h) Clifton Larson Allen, LLP**

The District has contracted directly with CLA to perform the District's annual audits for the past 10 years. The proposed cost of the audit services for fiscal year ending June 30, 2026 is \$65,000. It is anticipated the audit will be completed in December and presented to the Board in January.

For transparency, the District also contracts with CLA's lease accounting division to evaluate the lease changes during the fiscal year and prepare the GASB87 lease accounting journal entries. This professional service agreement will not exceed \$15,000 and is in the District's current approved budget. There is not a requirement in the District procurement policy to obtain additional Board approval for this PSA. Staff did, however, want to be transparent concerning the usage of a PSA for the same firm for a different scope of work.

The representative from the audit firm awarded to conduct the fiscal year 2025-2026 audit will reach out to staff and the appointed liaison at the beginning of the audit process. This first contact gives the liaison an opportunity to ask questions about the audit process and approach concerns he/she may have about anything to do with the District, the General Manager, staff, internal controls, reporting, policies, etc. with or without staff being present.

As the audit progresses, staff keeps the liaison and the General Manager updated and works through any issues that may arise. The liaison assists management with the review of and response to audit findings and recommendations as needed.

**i) Swift Chip, Inc.**

Swift Chip has been providing information technology services since 2019. They will continue to provide daily services for District operations and include the following areas of responsibility:

- Computers
- Printers
- Servers
- Vendor Coordination (e.g. Telecommunications, Internet Services)
- Technology Solution Design

**FISCAL IMPACTS:**

These annual PSAs have been included in the FY2026-2027 Budget.

**ATTACHMENTS:**

None.



**BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026**

**STANDARD AGENDA ITEM 1  
SAFE HARBOR MARINAS UPDATE ON  
SLOPE FAILURE AND FUEL TANK  
REPLACEMENT**

**VENTURA PORT DISTRICT  
BOARD COMMUNICATION**

**STANDARD AGENDA ITEM 1**  
Meeting Date: June 17, 2026

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TO: Board of Port Commissioners  
FROM: Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
SUBJECT: Safe Harbor Marinas Update on Slope Failure and Fuel Tank Replacement

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**RECOMMENDATION:**

That the Board of Port Commissioners receive an update from Safe Harbor Marinas on the slope failure caused by December storms and the fuel tank replacement project.

**SUMMARY:**

Winter storms in December 2025 caused slope failure at Safe Harbor Ventura Isle (Parcels 2,3). Safe Harbor Marinas is the master tenant and will discuss their plans for repair. Underground fuel tanks servicing the fuel pier (portion of Parcel 3C) are mandated for replacement by the State. Safe Harbor Marinas is the master tenant and will provide an update on the project.

**GUIDING PRINCIPLES:**

- 2) Advance the harbor’s vibrant, working waterfront in support of commercial and recreational fishing and boating.
- 5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
- 6) Provide exceptional public service and organizational transparency.
- 7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities, and infrastructure.

**5-YEAR OBJECTIVES:**

- E) Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
  - 1) Collaborate with business partners and stakeholders through increased engagement, communication, and participation.
- F) Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
  - 2) Continue improvements of District’s working waterfront infrastructure.
- M) Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.
  - 1) Engagement and support of Master Tenants for successful business operations in the Harbor.

**BACKGROUND:**

**VIM Erosion Repair Project**

The rainstorms of December 25-27, 2025, caused region-wide flooding and storm drain failure, resulting in flooding in the Ventura Isle Marina (VIM) parking lot. Stormwater runoff caused erosion along the South Ventura Harbor sea wall on VIM leasehold. There was extensive damage immediately below K Dock gate and ramp, requiring emergency removal and placement of the gate and ramp into the VIM parking lot. Extensive engineering exploration commenced, with a detailed design for substantial structural improvement in two areas, and additional minor repair at three other locations. Currently engineering is submitted to California Coastal Commission for review and permitting. Anticipated completion date of repair is Q2 2027.

**VIM Fuel Tank Replacement Project**

The project is progressing with extensive work to dewater the fuel tank pit which allowed installation of two 30,000-gallon tanks on June 2<sup>nd</sup>. Dewatering system is now being disassembled, and next stage of construction to install new fuel piping is underway. Coordination of sidewalk (promenade between fish pier and Andrias) closure is ongoing, with a plan to provide ADA and pedestrian transportation around the construction site. The anticipated completion date for the project is the first week of September 2026.

**FISCAL IMPACT:**

None. The construction cost and transportation expense is borne by Safe Harbor Marinas.

**ATTACHMENTS:**

None.



**BOARD OF PORT COMMISSIONERS  
JUNE 17, 2026**

**STANDARD AGENDA ITEM 2**

**ADOPTION OF RESOLUTION NOS. 3558  
AND No. 3559 APPROVING THE  
FY2026-2027 ANNUAL BUDGET, FIVE-  
YEAR CAPITAL IMPROVEMENT PLAN AND  
SALARY SCHEDULE FOR NON-  
REPRESENTED EMPLOYEES**

**VENTURA PORT DISTRICT  
BOARD COMMUNICATION**

**STANDARD AGENDA ITEM 2**  
Meeting Date: June 17, 2026

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To: Board of Port Commissioners  
From: Brian D. Pendleton, General Manager  
Todd Mitchell, Deputy General Manager  
Sarah Clancy, Administrative Services Manager  
Subject: Adoption of Resolution Nos. 3558 and No. 3559 Approving the FY2026-2027 Annual Budget, Five-Year Capital Improvement Plan and Salary Schedule for Non-Represented Employees

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**RECOMMENDATION:**

That the Board of Port Commissioners adopt:

- a) Resolution No. 3558 approving the FY2026-2027 Ventura Port District Annual Budget and Five-Year Capital Improvement Plan (CIP).
- b) Resolution No. 3559 approving the FY2026-2027 Salary Schedule for Non-Represented Employees of the District.

**SUMMARY:**

The District held a budget study session on May 6, 2026. The meeting provided the opportunity for review, comments, and recommendations to be considered in preparation of the Annual Budget. The Preliminary Annual Budget including projected revenues, expenses, Five-Year Capital Improvement Plan (CIP), dredging activities and annual debt service was approved by the Board on June 3, 2026.

Staff are bringing forward the annual budget for FY2026-2027 for consideration by the Board of Commissioners with limited changes proposed and discussed in this report. The District's budget year begins July 1, 2026, and runs through June 30, 2027.

**GUIDING PRINCIPLES**

- 1) Maintain a safe, navigable, and resilient harbor.
- 2) Advance the harbor's vibrant, working waterfront in support of commercial and recreational fishing and boating.
- 3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
- 4) Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
- 5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
- 6) Provide exceptional public service and organizational transparency.
- 7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
- 8) Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

**FIVE-YEAR OBJECTIVES**

- D) Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.
- E) Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.

- F) Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
- M) Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.
- N) Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.
- P) Implement parking management, traffic circulation, and multi-modal transportation strategies.
- R) Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
- V) Maintain and improve Harbor Village facilities, infrastructure, and amenities.

**BACKGROUND:**

The current budget process began in tandem with preparations for the Budget Study Session. At the direction of the General Manager, the management team began evaluating year-to-date revenue and expenses as well as preparing projections for the coming year to inform the Budget Study Session and development of the FY2026-2027 Preliminary Budget.

With the Board’s approval of the Preliminary Budget on June 3, staff are returning with the Final Budget for consideration.

**SUMMARY OF PROPOSED CHANGES**

Having received feedback from the Board at the Preliminary Budget, Staff are proposing the following changes to be included as part of the final FY2026-2027 budget.

1. Inclusion of an additional \$50,000 in Grounds Maintenance for Harbor Village entrances.
2. Addition of \$50,000 for allocated funding for a bait barge, under Dock Maintenance Contingency, should expenses be necessary.
3. Inclusion of additional information regarding Lifeguard I/II positions and FTEs.

These adjustments resulted in a change in Operating Expenses from \$12,766,961 (9.93%) to \$12,816,961 (10.36%).

**FORECASTING THE FY2026-2027 FINANCIAL POSITION**

**Operating Revenues:**

In any given year, the District generates approximately 88% of its total revenues from real estate leases, grants, and user fees in the Harbor (the Operating Revenue). This excludes the Channel Islands National Park visitor center, which is owned by the federal government. The other approximately 12% of (non-operating) revenues are derived from the Port District’s share of property taxes within the City of Ventura and directed by the Board to Harbor Patrol to partially fund public safety costs. The District does not receive a share of business license, sales taxes and transient occupancy taxes generated by Harbor businesses.

The management team discussed revenue projections with master tenants and performed forecasting for Village, Village Marina, charters, dry storage, and commercial fishing revenues.

Staff’s revenue forecast reflects a 6.87% increase in operating revenues to \$13,475,175 as compared to the current year’s budget (see Chart 1). FY26-27 includes income from the new parking implementation strategy.

**Chart 1 – Operating Revenues (Budgeted vs Forecasted)**

*Note: chart updated to correct an error in FY22-23 & FY23-24 figures in Preliminary Budget report.*

<b>Fiscal Year</b>	<b>Operating Revenues</b>	<b>% Change</b>
FY22-23	\$ 10,043,516	-7.32%
FY23-24*	\$ 11,859,712	18.08%
FY24-25**	\$ 14,261,453	20.25%
FY25-26***	\$ 12,605,900	-11.61%
FY26-27****	\$ 13,472,175	6.87%

\* FY23-24 includes onetime income from VenturaWaterPure and appreciation rent.

\*\* FY24-25 includes onetime income from Ventura Isle Marina assignment and appreciation rent

\*\*\* FY25-26 represents the current year’s mid-year budget, including the new Parking Program

\*\*\*\* FY26-27 final budget forecast which includes income from Parking Management Program

**Ventura Harbor Village Revenue Projections**

As Staff look ahead to FY26-27, the VHV property vacancies include: one to two restaurant suites and one retail suite. Further, there are two available office suites. An additional office suite may become available for lease in the Fall of 2026, as a current tenant is considering relocating to a retail space located within the Village.

Offices:

One of the two office suites is currently being used temporarily by a tenant that relocated due to the 1575 restaurant construction project. Staff anticipate leasing the space in early 2027. The second office suite, currently categorized under Retail, is expected to be leased by the end of 2026. Staff have conservatively projected revenues for both suites while continuing to actively market the spaces. The District also maintains a waiting list for small office spaces. Historically, this category has maintained consistently low vacancy rates.

Restaurants:

A key item to note for the restaurant category in the upcoming fiscal year is as follows:

1. Revenue from the 1575 restaurant suite(s) is not anticipated until construction has been completed by both the District and the future tenant(s).

Retail:

Staff anticipate that all retail suites will be leased by Fall 2026. One suite currently categorized under the retail category will be reclassified under the office category once a new tenant is identified, as the layout of the suite is not well suited for a retail floor plan.

**Operating Expenses:**

Based on Board feedback, staff’s revised expense forecasting reflects a 10.36% increase in total operating expenses at \$12,816,961 for FY26-27 (see Chart 2), up from \$12,766,961 as presented in the Preliminary Budget. These increases in overall operating expenses are due to inflationary pressures for on-going expenses, insurance, staffing changes/promotions, cost of living adjustments, labor agreements, employee compensation and benefits, and pension costs. One of the most significant impacts to expenses has been the rise of general, marine, workers’ compensation insurance policies. However, the completion of inner Harbor dredging means that there is also a reduction in that expense in the coming fiscal year.

Department managers remain prudent in projecting budgetary needs. Most changes reflect inflationary increases; however nearly all vacancies are filled, and additional staffing is contemplated (as discussed in the next section). The Maintenance Department has continued the separation of a single budgetary item for all contingencies (such as weather damage, vandalism, premature failures, and other unplanned expenses) and this has now been introduced for the Marina Department as well. The Marketing Department will also see an increase in budget to further maintain and continue VHV programming. The District can also access the Unrestricted Reserves if further unexpected expenses were to arise.

**Chart 2 – Operating Expenses (Budgeted vs Forecasted)**

<b>Fiscal Year</b>	<b>Operating Expenses</b>	<b>% Change</b>
FY22-23	\$ 8,107,337	14.11%
FY23-24	\$ 9,257,982	14.19%
FY24-25*	\$ 9,578,799	3.47%
FY25-26**	\$ 11,613,326	21.24%
FY26-27***	\$ 12,816,961	10.36%

\* FY24-25 reflects significant addition in professional services for Parking Program

\*\* FY25-26 represents the current year’s mid-year budget.

\*\*\* FY26-27 final budget forecast.

Staffing Considerations

The General Manager and the management team have evaluated the staffing needs for each department. As part of the FY26-27 budget process, the General Manager is recommending one additional Full-Time Equivalent (FTE) to the Facilities Department to add a Painter at the fiscal mid-year (the beginning of 2027). The Facilities and Administrative team have determined that the long-term cost of outside painting services could be significantly reduced by adding a Painter to the staff. In addition, given that the Village requires ongoing, regular maintenance, Staff believe the addition of a Painter can better maintain and prolong the condition of the Village. Finally, the addition of an experienced painter can provide more skill development for junior Facilities staff.

Next, the General Manager is recommending the equivalent of one to two additional FTE to the Harbor Patrol Department to add multiple, seasonal, part-time Lifeguard I/II's.

Additionally, the General Manager is recommending one additional FTE to the Administrative Department to add a Human Resources Analyst at fiscal mid-year. With the creation of a District led Lifeguard Program, along with additional State reporting and training requirements for all employees, Staff believe the addition of an HR Analyst can better support (all) employee recruitments, onboarding, training compliance, and leave.

Staff’s forecasted salary and benefits expense, a portion of the total Operating Expenses, is \$6,851,813, which reflects a 15.81% increase over the previous year’s Mid-year Budget. The salary and benefits amount include:

1. MOU labor contracts for the Harbor Patrol.
2. Cost of Living Adjustments (COLA) increases for all eligible full & part-time employees.
  - a. 3.5% increase effective in July
3. Budgetary estimate for 2.75% merit increases for all eligible full and part-time employees

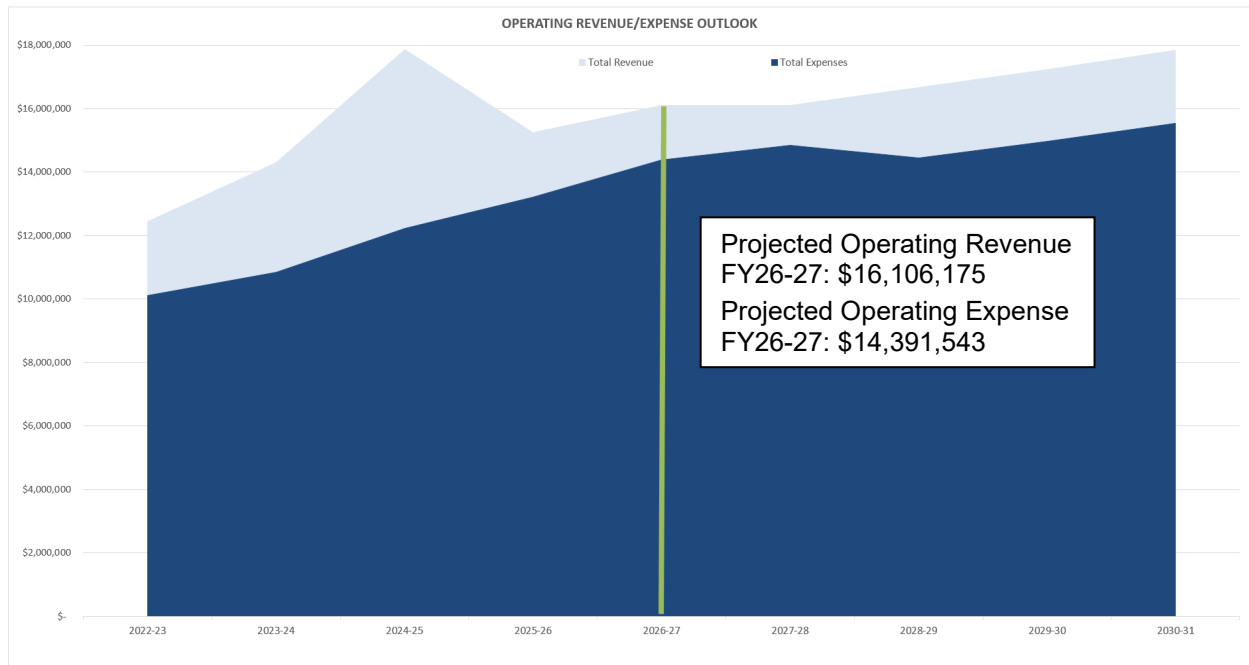
- a. Effective pending Board approval of FY26-27 Mid-Year Budget
- 4. Increasing medical benefits.
  - a. July in increase in the medical benefit plan from \$725/month to \$860/month
  - b. (Note employees that 'opt-out' receive 50% of the medical contribution amount)
- 5. Increasing Workers Compensation premiums.
- 6. Increasing costs of CalPERS pension contributions.
- 7. Promotional opportunities.
- 8. Filling vacancies.
- 9. Additional FTEs

**California Public Employee Retirement System (CalPERS)**

The District received a report and presentation by Foster & Foster Consulting Actuaries regarding the CalPERS actuarial obligations, the Districts plan benefits, and future payment outlook for the District employees' retirement plans at the May 20, 2026, Board meeting. The Unfunded Accrued Liability (UAL) payment due in FY26–27 is \$524,557, representing an increase of \$38,647 over the FY25–26 amount of \$485,910. Employer contribution rates remained largely stable, with slight decreases in three categories and a minimal increase in one category.

**Chart 3 – Operating Revenue/Expense 5-Year Outlook**

The graph below plots the Total Expenses (navy) overlapping the Total Revenue (light blue) demonstrating a positive cash flow throughout the coming five fiscal years.



**REVENUE ASSUMPTIONS**

The management staff have prepared the Final Budget with the following assumptions on incoming revenue during the coming Fiscal Year. Generally, revenue forecasts are conservative based on sales histories for FY25-26 and information available from tenants. The final budget anticipates modest increases to Village Marina slips, Event/Activity Fees, and to the Village Common Area Maintenance (CAM), and Dry Storage. The actual rate increases will be subject to Board consideration this fall. The Parking Management Plan revenue projections remain relatively similar to the FY25-26 Mid-Year Budget and a nominal cost increase is planned to provide additional on-site Ambassador and management staffing to reduce District staffing workload.

**Chart 4 – Forecast ALL Revenue & Change by Source**

All Revenue Sources	Midyear Budget FY25-26	Forecasted FY26-27	% Change
Parcel Lease Income	\$ 5,907,000	\$ 5,993,142	1.46%
Harbor Village: Retail	\$ 479,000	\$ 513,878	7.28%
Harbor Village: Restaurant	\$ 1,565,000	\$ 1,560,772	-0.27%
Harbor Village: Office	\$ 925,000	\$ 988,203	6.83%
Harbor Village: Charters	\$ 630,000	\$ 685,000	8.73%
Harbor Village: License Agreements	\$ -	\$ 15,000	N/A
Appreciation & Lease Approval Rents	\$ -	\$ 540,000	N/A
Commercial Fishing Premises**	\$ 1,492,800	\$ 1,525,219	2.17%
Recreational Boating Income*	\$ 125,000	\$ 155,000	24.00%
Miscellaneous Sales & Income***	\$ 51,000	\$ 10,000	-80.39%
Parking Revenue	\$ 802,100	\$ 819,350	2.15%
CAM Income	\$ 431,000	\$ 454,645	5.49%
Booth/vendor Income & Event Fees	\$ 52,000	\$ 52,000	0.00%
Sponsorships/Co-Op Advertising	\$ 16,000	\$ 20,000	25.00%
Merchants Promotion Dues	\$ 130,000	\$ 139,966	7.67%
Investment Income	\$ 730,000	\$ 707,000	-3.15%
Taxes & Assessments	\$ 1,850,000	\$ 1,887,000	2.00%
Intergovernmental Income	\$ 57,000	\$ 40,000	-29.82%
<b>TOTAL OF ALL REVENUES</b>	<b>\$ 15,242,900</b>	<b>\$ 16,106,175</b>	<b>5.66%</b>

\* Includes: Dry storage, boat washdown, commercial ID's.

\*\* Includes: Commercial fish offloading, commercial fish premises, commercial fishermen's storage, and marina slip rentals.

\*\*\* Includes miscellaneous sales, rentals, vending machines, and tenant late fees.

**CAPITAL AND ADA IMPROVEMENTS:**

Implementing and executing a robust Capital Improvement Plan (CIP) over five years has been a consistent priority to the District. Some of the priorities over recent years have included:

- Ongoing accessibility improvements throughout Harbor Village.
- Various building improvements at Harbor Village, including restrooms, roofs, painting, and façade improvements.
- Commercial fishing infrastructure upgrades.
- Building improvements to increase lease value and to continue to attract tenants.

Priorities for FY26-27 and future years continue to take into account the District's Guiding Principles and 5-Year Objectives. The complete project list is included as Attachment 2 to this report.

FY26-27 Proposed Tenant Improvements:

Staff use lease expiration dates, probabilities, and anticipated costs for Village suite remodeling to estimate a comprehensive budget for addressing tenant improvements. For FY26-27, Staff are planning for a similar total expense as budgeted in FY25-26. \$55,000 of these improvements are budgeted for District operated spaces (the Administration building interior and utilities for the Facilities shack at 1567 Spinnaker Dr.). While the addition of a Painter will reduce the costs of several tenant improvement projects, Staff have budgeted for some additional tenant improvement projects that could arise during the coming year based on upcoming leasing activity. Staff's proposed Tenant Improvement budget is Attachment 5 to this report.

**GRANT REVENUE & SPECIAL FUNDING**

Most revenue received via grants is non-operating revenue and considered separately. Staff associates grant funding with the capital improvement projects that will be funded by the grant. Similarly, other special funding that is specifically for capital projects is also reflected on the 5-Year CIP.

In recent years the District has successfully applied for several grants and FY25-26 saw the receipt of funding from several grants. The FY26-27 Final Budget’s Capital Improvement and ADA Improvement Budget anticipates only 2 potential grants – one from DBW for the replacement of Harbor Patrol Boat engines and another which is indirect, as it funds work being performed under contract to the Port of Hueneme.

The District has also received insurance funds in the current year for work to repair one of the cranes on the commercial fish pier. That work will not be completed in the current fiscal year.

The CIP identifies future grant/sponsorship/donation opportunities for the Parcel 5 park in later years that have not yet been secured. Should pursuit of that funding be unsuccessful, it may be necessary to defer the capital project(s) associated with that funding source. Alternatively, the Board could consider financing the project.

Long-Term Debt

The District was able to take advantage of low interest rates in prior years and either issued debt, or refinance debt to complete major infrastructure projects including modernization of the VHV Marina, which serves our commercial fishing fleet. Below is a list of current debt:

**Chart 5 – District Debt**

*Note: chart updated to correct an error in “Years Remaining” for first item.*

Purpose of Debt	Rate	Principal Remaining	Years Remaining	FY26-27 Debt Payment*
2016 Refunding of consolidated DBW loans	3.30%	\$ 2,801,600	10	\$ 331,166
2018 Village marina dock renovation Series A – Tax exempt	4.12%	\$ 1,169,849	12.5	\$ 120,686
2018 Village marina dock renovation Series B – Taxable	5.25%	\$ 2,241,316	12.5	\$ 246,791
2021 Refunding of 2008 & 2009 COPs	1.95%	\$ 1,710,000	2	\$ 873,077
		<b>\$ 7,922,765</b>		<b>\$ 1,571,720</b>

\* Includes Principal and Interest

**FISCAL IMPACT:**

The forecasted revenues and expenditures for the FY26-27 are:

Final Budget Summary

Operating Income	\$13,472,175
Non-operating Income	<u>2,634,000</u>
Total Income	\$16,106,175
Operating Expenses	\$12,816,961
Non-operating Expenses (Debt Service)	<u>1,571,720</u>
Total Expenditures	\$14,388,681
Cash Flow before Capital Improvement <sup>1</sup>	\$1,717,494
Capital, ADA, & Tenant Improvements (net of grants)	<u>\$6,901,000</u>
Cash Flow after Capital Improvements	<u>\$(5,183,506)</u>

The FY26-27 final budget reflects a positive cash flow of \$1,717,494 from normal operations before capital improvement expenditures (net of grants) of \$6,901,000. \$5,183,506 of this expense will be funded using the District's Capital Improvement Reserve Fund.

Unrestricted Reserve

The Unrestricted Reserve funds are to be used to ensure the continued orderly operation of Ventura Harbor. As per the District's Reserve Policy, these funds are to continue to meet or exceed the required 40% of annual operating costs (shown as light blue area in Chart 4) at the end of FY30-31 (projected at \$2.146M).

Capital Improvement Reserve Fund

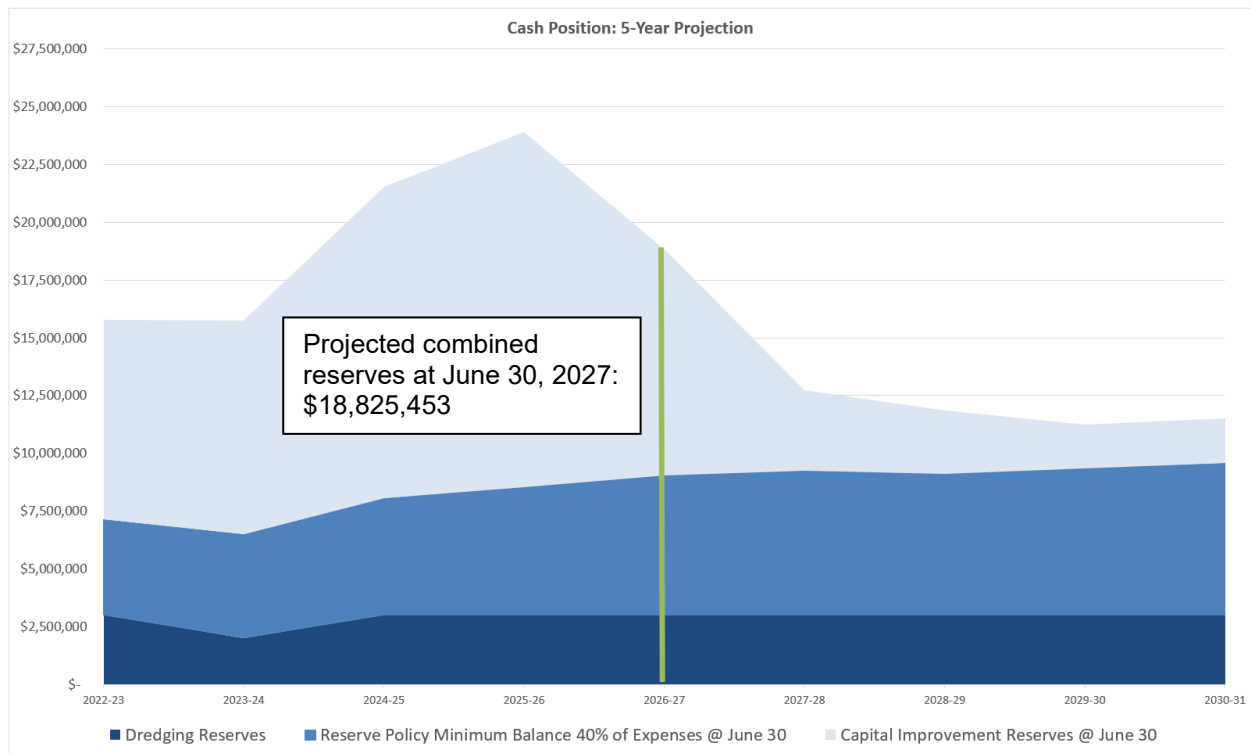
Funds in excess of the Unrestricted Reserves are identified as the Capital Improvement Reserve Fund (shown as orange in Chart 4).

Based on current forecasts and after completion of the projects currently contemplated for the 5-Year Capital Improvement Plan, the Revenue/Expense and 5-Year Cash Position Outlook exceed the District's policy requirements.

Dredging Reserve Fund

The District is required to retain a reserve of \$3,000,000 for dredging that is independent of its other reserve accounts. The reserve is fully funded and is not anticipated to be required in FY26-27.

## Chart 6 – 5-Year Cash Position Outlook



### Bond Covenants

This final budget forecast also meets or exceeds the required bond covenant for net revenues to meet or exceed 115% of the current year's debt service.

### **ATTACHMENTS:**

- Attachment 1 – Annual Budget (Consolidated) FY2026-2027
- Attachment 2 – Annual Budget by Department FY2026-2027
- Attachment 3 – Proposed VPD Organizational Chart for FY2026-2027
- Attachment 4 – Summary of Five-Year Capital & ADA Improvement Plan
- Attachment 5 – Tenant Improvement Budget – FY2026-2027
- Attachment 6 – Projections Forecasted FY2025-2026 to FY2030-2031
- Attachment 7 – Resolution No. 3558 Adopting the FY2026-2027 Annual Budget
- Attachment 8 – Resolution No. 3559 Adopting the FY2026-2027 Salary Schedule for Non-Represented Employees

**ATTACHMENT 1**  
**VENTURA PORT DISTRICT**  
**(condoliated)**

	<b>FY23-24 ACTUAL</b>	<b>FY23-24 MID-YEAR BUDGET</b>	<b>FY24-25 ACTUAL (unaudited)</b>	<b>FY24-25 MID-YEAR BUDGET</b>	<b>FY25-26 MID-YEAR BUDGET</b>	<b>FY26-27 ANNUAL BUDGET</b>
<b>OPERATING CASH FLOWS</b>						
<b>OPERATING REVENUES</b>						
<b>PARCEL LEASE INCOME</b>						
Parcel Lease Income	5,426,763	5,594,000	5,172,635	5,685,000	5,907,000	5,993,142
<b>VILLAGE INCOME</b>						
Retail	576,832	647,000	589,866	574,000	479,000	513,878
Restaurant	1,438,255	1,337,000	1,575,487	1,458,000	1,565,000	1,560,772
Office Rent	835,011	831,000	887,937	920,500	925,000	988,203
Charter Boat Income	466,453	476,000	579,719	488,500	630,000	685,000
License Agreements	-	-	-	-	-	15,000
<b>Village Income</b>	<b>3,316,551</b>	<b>3,291,000</b>	<b>3,633,009</b>	<b>3,441,000</b>	<b>3,599,000</b>	<b>3,762,853</b>
<b>Appreciation &amp; Lease Approval Rents</b>	<b>724,116</b>	<b>510,000</b>	<b>2,963,266</b>	<b>-</b>	<b>-</b>	<b>540,000</b>
<b>MARINA INCOME</b>						
Slip Income	1,219,510	1,040,000	1,173,230	1,200,000	1,050,000	1,125,000
Dock Electrical Income	57,762	50,000	47,441	56,000	45,000	45,000
Commercial Fishing	259,563	260,000	457,005	253,500	300,500	255,000
Dry Storage Income	74,374	70,000	72,766	78,000	95,000	135,000
Boat Washdown Income	4,862	2,000	5,949	2,000	20,000	10,000
Commercial IDs Income	14,575	13,500	12,617	13,500	10,000	10,000
Fishermans Gear Storage	87,316	91,500	87,893	94,500	97,300	100,219
<b>Marina Income</b>	<b>1,717,962</b>	<b>1,527,000</b>	<b>1,856,901</b>	<b>1,697,500</b>	<b>1,617,800</b>	<b>1,680,219</b>
<b>SALES OF SERVICES AND SUPPLIES</b>						
4261 - Card Key Purchases			125			-
4262 - Vending Machines Income	51			2,000		-
4263 - NSF Fees Received	70					-
4264 - Late Fees	11,105		3,739	1,000	5,000	5,000
4265 - Miscellaneous Income	5,367		15,840	48,000	2,000	5,000
<b>Sales of Services &amp; Supplies</b>	<b>61,594</b>	<b>62,000</b>	<b>19,579</b>	<b>51,000</b>	<b>51,000</b>	<b>10,000</b>
<b>Parking Income</b>	<b>55,921</b>	<b>65,000</b>	<b>43,312</b>	<b>60,000</b>	<b>802,100</b>	<b>819,350</b>
<b>CAM Income</b>	<b>372,898</b>	<b>376,000</b>	<b>398,433</b>	<b>417,000</b>	<b>431,000</b>	<b>454,645</b>
<b>MARKETING MERCHANTS PROMO INCOME</b>						
Merchants Promo Fund	117,926	110,000	102,689	129,500	130,000	139,966
Harbor Event Fees	41,304	45,000	46,228	42,000	42,000	42,000
Mktg Vendor and Booth Income	8,047	7,000	9,797	10,000	10,000	10,000
Sponsorships	16,631	16,000	15,603	16,000	16,000	20,000
<b>Marketing Income</b>	<b>183,907</b>	<b>178,000</b>	<b>174,318</b>	<b>197,500</b>	<b>198,000</b>	<b>211,966</b>
<b>TOTAL OPERATING REVENUES</b>	<b>11,859,712</b>	<b>11,603,000</b>	<b>14,261,453</b>	<b>11,549,000</b>	<b>12,605,900</b>	<b>13,472,175</b>

**ATTACHMENT 1**  
**VENTURA PORT DISTRICT**  
**(condoliated)**

	<b>FY23-24 ACTUAL</b>	<b>FY23-24 MID-YEAR BUDGET</b>	<b>FY24-25 ACTUAL (unaudited)</b>	<b>FY24-25 MID-YEAR BUDGET</b>	<b>FY25-26 MID-YEAR BUDGET</b>	<b>FY26-27 ANNUAL BUDGET</b>
<b>OPERATING EXPENSES</b>						
<b>PERSONNEL EXPENSES</b>						
<b>SALARIES AND WAGES</b>					3,661,000	4,253,494
					272,500	339,750
					3,933,500	4,593,244
<b>OTHER PERSONNEL EXPENSES</b>						
<b>Retirement Contributions</b>	697,903	705,000	782,917	866,000	906,000	982,180
<b>Payroll Taxes</b>	53,310	65,200	67,118	64,100	63,500	73,874
<b>Workers Compensation</b>	174,981	173,000	154,298	153,000	181,976	222,865
<b>Medical, Vision, &amp; Life Insurance</b>	321,962	342,000	285,475	373,000	349,000	390,050
<b>Employee Benefit Plan</b>	302,438	319,000	309,646	353,000	436,000	537,600
<b>Uniform &amp; Tool Expense/Allowance</b>	40,388	35,000	31,787	30,000	46,400	52,000
<b>Other Personnel Expenses</b>	1,590,982	1,639,200	1,631,241	1,839,100	1,982,876	2,258,569
<b>TOTAL PERSONNEL EXPENSES</b>	4,943,847	5,090,800	5,238,008	5,587,100	5,916,376	6,851,813
<b>GENERAL EXPENSES</b>						
<b>Advertising</b>	26,546	18,000	19,636	18,000	23,000	18,000
<b>Auto &amp; Boat Maintenance</b>	169,976	175,500	183,998	239,000	257,000	248,500
<b>Building Maintenance</b>	122,051	136,000	196,703	171,000	158,000	171,000
<b>Communications &amp; Wifi</b>	49,756	41,100	49,958	56,100	58,500	57,500
<b>Conference, Meetings, &amp; Trainings</b>	64,669	108,800	60,333	111,000	105,250	141,000
<b>Dock Maintenance and Repairs</b>	95,369	210,000	46,300	172,000	172,000	115,000
<b>General Insurance</b>	401,507	404,000	457,663	450,000	561,700	690,055
<b>Grounds Maintenance</b>	177,457	235,000	209,564	250,000	312,500	362,500
<b>Beach/Sand Managements</b>	23,368	23,500	42,828	23,500	75,000	40,000
<b>Maintenance Contingency</b>	68,513	80,000	63,050	90,000	90,000	125,000
<b>Janitorial Services &amp; Supplies</b>	69,759	72,000	61,167	80,500	80,500	82,500
<b>Land &amp; Building Rentals</b>	83,752	91,500	98,060	94,500	97,300	97,300
<b>Marketing Expenditures</b>	397,275	412,500	454,877	424,600	455,500	478,300
<b>Memberships</b>	22,559	27,000	25,931	30,000	27,500	34,500
<b>Subscriptions Cloud Software</b>	66,005	87,100	36,094	150,740	149,430	186,430
<b>Office Supplies &amp; Equipment</b>	47,548	33,000	54,894	41,000	63,000	67,000
<b>Operating Supplies</b>	65,560	75,500	65,506	77,500	77,500	77,500
<b>Equipment Rentals</b>	56,830	66,000	54,613	67,000	84,220	89,838
<b>Other Expenses</b>	63,986	16,000	10,104	15,000	116,000	131,188
<b>Legal Services</b>	369,607	330,000	280,720	330,000	355,000	260,000
<b>Professional &amp; Outside Services</b>	1,114,949	1,316,500	1,357,545	1,537,700	1,702,250	1,680,037

ATTACHMENT 1  
VENTURA PORT DISTRICT  
(condoliated)

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL (unaudited)	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 ANNUAL BUDGET
<b>TOTAL GENERAL EXPENSES</b>	4,314,134	4,752,000	4,628,255	5,221,640	5,696,950	5,965,148
<b>TOTAL OPERATING EXPENSES</b>	<b>9,257,981</b>	<b>9,842,800</b>	<b>9,866,264</b>	<b>10,808,740</b>	<b>11,613,326</b>	<b>12,816,961</b>
<b>OPERATING CASH FLOWS IN/(OUT)</b>	<b>2,601,731</b>	<b>1,760,200</b>	<b>4,395,189</b>	<b>740,260</b>	<b>992,574</b>	<b>655,214</b>
<b>NONOPERATING CASH FLOWS</b>						
<b>NONOPERATING REVENUES</b>						
					730,000	707,000
					1,850,000	1,887,000
					57,000	40,000
					-	-
<b>TOTAL NONOPERATING REVENUES</b>	<b>2,451,280</b>	<b>1,917,000</b>	<b>3,558,376</b>	<b>2,350,000</b>	<b>2,637,000</b>	
<b>NONOPERATING EXPENSES</b>						
<b>INTEREST EXPENSE</b>						
<b>Debt Interest Expense</b>	381,435	421,000	345,344	381,000	347,000	278,969
<b>Debt Principal Expense</b>	1,215,336	1,200,000	1,261,419	1,230,000	1,262,000	1,292,752
<b>TOTAL NONOPERATING EXPENSES</b>	<b>1,596,771</b>	<b>1,621,000</b>	<b>1,606,762</b>	<b>1,611,000</b>	<b>1,609,000</b>	<b>1,571,720</b>
<b>NONOPERATING CASH FLOWS IN/(OUT)</b>	<b>854,509</b>	<b>296,000</b>	<b>1,951,614</b>	<b>739,000</b>	<b>1,028,000</b>	<b>1,062,280</b>
<b>ANNUAL CASH FLOWS FROM NORMAL OPERATIONS</b>	<b>3,456,239</b>	<b>2,056,200</b>	<b>6,346,803</b>	<b>1,479,260</b>	<b>2,020,574</b>	<b>1,717,493</b>
<b>IMPROVEMENTS CASH FLOW</b>						
<b>Inner Harbor Maintenance Dredging</b>	300,025	330,000		-	-	-
<b>Replensih Dredge Reserve Fund</b>			781,736	1,000,000	-	-
<b>Building Tenant Imriovements</b>	368,045	1,159,500	380,311	727,500	630,000	736,000
<b>Accessibility Improvements</b>	24,444	80,000		135,000	175,000	350,000
<b>Capital Improvement Projects</b>	2,244,624	2,211,000	2,951,961	2,512,000	5,354,000	6,925,000
<b>CIP Special Fundings</b>	(84,000)	(535,000)		(842,500)	(1,494,000)	(1,110,000)
<b>IMPROVEMENT EXPENSES</b>	<b>2,853,138</b>	<b>3,245,500</b>	<b>4,114,008</b>	<b>3,532,000</b>	<b>4,665,000</b>	<b>6,901,000</b>
<b>TOTAL ANNUAL CASH FLOWS IN/(OUT)</b>	<b>603,101</b>	<b>(1,189,300)</b>	<b>2,232,795</b>	<b>(2,052,740)</b>	<b>(2,644,426)</b>	<b>(5,183,507)</b>

ATTACHMENT 2

401 HARBOR PATROL

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>PERSONNEL EXPENSES</b>						
<b>SALARIES AND WAGES</b>						
Regular Salaries	959,441	969,000	954,233	1,064,000	1,115,000	1,282,000
<b>OTHER WAGES</b>						
5022 - Part Time Help	38,125	40,000	115,624	60,000	85,000	85,000
5023 - Seasonal Lifeguards	-	-	-	-	-	55,000
5031 - Overtime Pay	96,514	80,000	141,636	90,000	70,000	86,250
5046 - Holiday Bonus Time	40,742	50,000	44,608	50,000	50,000	50,000
<b>Other Wages</b>						
Salaries and Wages	1,134,822	1,139,000	1,256,101	1,264,000	1,320,000	1,558,250
<b>OTHER PERSONNEL EXPENSES</b>						
Retirement Contributions	234,053	235,000	259,478	286,000	305,000	325,000
Payroll Taxes	17,259	19,500	20,069	20,600	22,500	28,100
Workers Compensation	69,864	58,000	60,509	60,000	94,350	145,481
Medical, Vision, & Life Insurance	79,228	74,000	69,412	85,000	80,000	95,000
Employee Benefit Plan	86,616	94,000	78,023	100,000	133,000	150,000
Uniform & Tool Expense/Allowance	19,974	16,000	16,928	14,000	30,000	33,000
Other Personnel Expenses	506,994	496,500	504,418	565,600	664,850	776,581
<b>TOTAL PERSONNEL EXPENSES</b>	<b>1,641,816</b>	<b>1,635,500</b>	<b>1,760,520</b>	<b>1,829,600</b>	<b>1,984,850</b>	<b>2,334,831</b>
<b>GENERAL EXPENSES</b>						
Auto & Boat Maintenance					215,000	215,000
Communications & Wifi					13,000	13,000
Conference, Meetings, & Trainings					30,000	40,000
Dock Maintenance and Repairs					7,000	10,000
Memberships						
Subscriptions Cloud Software					6,000	6,000
Operating Supplies					32,000	35,000
<b>PROFESSIONAL OUTSIDE SERVICES</b>						
5601 - Professional Services	525	13,000	18,694	13,000	-	25,000
5606 - Prof Serv. Lifeguard Program	122,137	144,000	138,423	158,200	169,000	100,000
5610 - Outside Service Contracts	1,000	-	154,479	160,000	230,000	256,000
5611 - Salvage Expenses	53,430	80,000	15,685	60,000	40,000	40,000
<b>Professional &amp; Outside Services</b>	<b>177,092</b>	<b>237,000</b>	<b>327,281</b>	<b>391,200</b>	<b>439,000</b>	<b>421,000</b>
<b>TOTAL GENERAL EXPENSES</b>	<b>397,019</b>	<b>463,100</b>	<b>559,959</b>	<b>685,200</b>	<b>742,000</b>	<b>740,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>2,038,835</b>	<b>2,098,600</b>	<b>2,320,479</b>	<b>2,514,800</b>	<b>2,726,850</b>	<b>3,074,831</b>

ATTACHMENT 2

**402 MAINTENANCE**

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>PERSONNEL EXPENSES</b>						
<b>SALARIES AND WAGES</b>						
Regular Salaries	415,691	422,500	377,632	455,000	473,000	550,830
<b>OTHER WAGES</b>						
5031 - Overtime Pay	9,824	13,000	17,610	8,000	12,000	12,000
5046 - Holiday Bonus Time	6,275	3,000	5,150	5,500	5,500	3,000
<b>Other Wages</b>	16,099	16,000	22,759	13,500	17,500	15,000
<b>Salaries and Wages</b>	431,790	438,500	400,391	468,500	490,500	565,830
<b>OTHER PERSONNEL EXPENSES</b>						
Retirement Contributions	74,667	79,000	87,700	100,000	119,000	122,500
Payroll Taxes	8,086	8,000	16,746	8,500	7,000	8,000
Workers Compensation	44,400	47,000	35,801	35,500	30,000	13,184
Medical, Vision, & Life Insurance	41,571	45,000	29,974	45,000	44,000	46,100
Employee Benefit Plan	37,381	40,000	36,330	44,000	57,000	78,500
Uniform & Tool Expense/Allowance	7,648	6,000	7,870	6,000	6,400	9,000
<b>Other Personnel Expenses</b>	213,752	225,000	214,422	239,000	263,400	277,284
<b>TOTAL PERSONNEL EXPENSES</b>	645,543	663,500	614,813	707,500	753,900	843,114
<b>GENERAL EXPENSES</b>						
Auto & Boat Maintenance	20,211	18,000	7,714	18,000	31,000	21,500
Building Maintenance	114,321	120,000	182,656	150,000	137,000	150,000
Communications & Wifi	3,561	-	3,953	3,600	4,000	4,000
Conference, Meetings, & Trainings	4,108	8,000	5,172	8,000	8,000	8,000
Dock Maintenance and Repairs	99	15,000	-	15,000	15,000	15,000
Grounds Maintenance	162,788	205,000	192,173	220,000	250,000	300,000
Beach/Sand Managements	23,368	23,500	42,828	23,500	75,000	40,000
Maintenance Contingency	68,513	80,000	63,050	90,000	90,000	90,000
Janitorial Services & Supplies	18,871	15,000	12,912	17,000	17,000	19,000
Memberships	721	-	-	-	-	-
Subscriptions Cloud Software	9,672	-	11,609	10,000	10,000	15,000
Office Supplies & Equipment	749	-	285	-	-	-
Operating Supplies	30,947	35,000	33,375	35,000	35,000	35,000
Equipment Rentals	38,788	45,000	45,585	45,000	45,000	45,000
Professional & Outside Services	124,937	183,500	141,710	158,500	158,500	158,500
Utilities	138,881	157,500	159,028	164,700	185,000	197,150
<b>TOTAL GENERAL EXPENSES</b>	760,535	905,500	902,050	958,300	1,060,500	1,098,150
<b>TOTAL OPERATING EXPENSES</b>	<b>1,406,078</b>	<b>1,569,000</b>	<b>1,516,863</b>	<b>1,665,800</b>	<b>1,814,400</b>	<b>1,941,264</b>

ATTACHMENT 2

403 ADMINISTRATION

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>PERSONNEL EXPENSES</b>						
<b>SALARIES AND WAGES</b>						
<b>Regular Salaries</b>	972,888	981,000	1,134,013	1,115,000	1,220,000	1,424,274
<b>OTHER WAGES</b>						
5022 - Part Time Help	7,980	9,000	-	-	-	-
5031 - Overtime Pay	4,730	6,000	10,942	6,000	7,500	5,000
5046 - Holiday Bonus Time	3,047	1,000	1,334	3,000	1,500	1,000
<b>Other Wages</b>	15,756	16,000	12,276	9,000	9,000	6,000
<b>Salaries and Wages</b>	988,644	997,000	1,146,289	1,124,000	1,229,000	1,430,274
<b>OTHER PERSONNEL EXPENSES</b>						
<b>Retirement Contributions</b>	197,594	195,000	239,862	260,000	214,000	310,000
<b>Payroll Taxes</b>	14,960	20,200	17,421	19,000	18,500	20,024
<b>Workers Compensation</b>	4,215	4,000	9,581	9,500	9,826	37,816
<b>Medical, Vision, &amp; Life Insurance</b>	70,389	76,000	60,510	96,000	87,000	110,000
<b>Employee Benefit Plan</b>	89,969	89,000	107,019	101,000	127,000	155,000
<b>Uniform &amp; Tool Expense/Allowance</b>	-	-	251	-	-	-
<b>Other Personnel Expenses</b>	377,127	384,200	434,643	485,500	456,326	632,841
<b>TOTAL PERSONNEL EXPENSES</b>	1,365,771	1,381,200	1,580,931	1,609,500	1,685,326	2,063,115
<b>GENERAL EXPENSES</b>						
<b>Advertising</b>	26,546	18,000	19,636	18,000	23,000	18,000
<b>Communications &amp; Wifi</b>	29,929	31,500	30,677	31,500	33,000	32,000
<b>Conference, Meetings, &amp; Trainings</b>	32,402	67,800	36,022	66,000	64,250	88,000
<b>General Insurance</b>	202,159	203,000	251,737	225,000	287,200	339,973
<b>Land &amp; Building Rentals</b>	-	-	3,560	-	-	-
<b>Memberships</b>	21,126	21,100	21,637	22,740	26,000	33,500
<b>Subscriptions Cloud Software</b>	37,061	76,000	5,238	131,000	96,500	122,000
<b>Office Supplies &amp; Equipment</b>	44,172	33,000	52,228	40,000	62,000	65,000
<b>Equipment Rentals</b>	11,225	14,500	6,843	15,500	17,500	17,500
<b>Other Expenses</b>	63,986	16,000	9,465	15,000	15,000	15,000
<b>Legal Services</b>	369,607	330,000	280,720	330,000	355,000	260,000
<b>Professional &amp; Outside Services</b>	566,433	586,000	808,871	643,000	736,900	684,500
<b>TOTAL GENERAL EXPENSES</b>	1,421,595	1,396,900	1,526,633	1,537,740	1,716,350	1,675,473
<b>TOTAL OPERATING EXPENSES</b>	<b>2,787,366</b>	<b>2,778,100</b>	<b>3,107,565</b>	<b>3,147,240</b>	<b>3,401,676</b>	<b>3,738,588</b>

ATTACHMENT 2

**406 MARINA**

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>PERSONNEL EXPENSES</b>						
<b>SALARIES AND WAGES</b>						
Regular Salaries	248,772	275,000	222,444	300,000	275,000	326,998
<b>OTHER WAGES</b>						
5031 - Overtime Pay	4,599	6,500	2,788	6,500	2,000	3,000
5046 - Holiday Bonus Time	7,015	9,000	5,556	9,000	2,000	3,000
<b>Other Wages</b>	11,614	15,500	8,343	15,500	4,000	6,000
<b>Salaries and Wages</b>	260,386	290,500	230,787	315,500	279,000	332,998
<b>OTHER PERSONNEL EXPENSES</b>						
Retirement Contributions	87,093	91,000	89,846	104,000	135,000	80,680
Payroll Taxes	4,019	6,500	3,229	5,500	4,500	5,600
Workers Compensation	25,677	32,000	23,195	23,000	24,400	8,638
Medical, Vision, & Life Insurance	51,445	58,000	52,550	58,000	53,000	46,200
Employee Benefit Plan	34,984	39,000	31,337	43,000	40,000	55,100
Uniform & Tool Expense/Allowance	7,899	8,000	2,588	5,000	5,000	5,000
<b>Other Personnel Expenses</b>	211,117	234,500	202,745	238,500	261,900	201,218
<b>TOTAL PERSONNEL EXPENSES</b>	471,503	525,000	433,532	554,000	540,900	534,217
<b>GENERAL EXPENSES</b>						
Auto & Boat Maintenance	2,636	3,000	2,754	3,000	5,000	6,000
Building Maintenance	355	1,000	-	1,000	1,000	1,000
Communications & Wifi	792		784	5,000	5,000	5,000
Conference, Meetings, & Trainings	1,115	3,000	1,818	5,000	3,000	5,000
Dock Maintenance and Repairs	87,440	185,000	41,202	150,000	150,000	90,000
General Insurance	53,318	54,000	79,783	59,000	116,500	182,886
Grounds Maintenance	1,223	2,500	955	2,500	2,500	2,500
Maintenance Contingency	-		-		-	35,000
Janitorial Services & Supplies	10,713	12,000	10,259	13,500	13,500	13,500
Land & Building Rentals	83,752	91,500	94,500	94,500	97,300	97,300
Memberships	712	-	1,189	-	1,500	1,000
Subscriptions Cloud Software	17,463	17,000	17,516	17,000	18,500	25,000
Office Supplies & Equipment	2,627		2,381	1,000	1,000	2,000
Operating Supplies	613	8,000	5,118	8,000	8,000	5,000
Equipment Rentals	922	2,500	-	2,500	-	-
Other Expenses	-		639		-	-
Legal Services	-		-		-	-
Professional & Outside Services	202,758	230,000	34,921	90,000	40,000	50,000
Utilities	169,331	192,000	184,200	202,000	173,500	188,750
<b>TOTAL GENERAL EXPENSES</b>	635,769	801,500	478,019	654,000	636,300	709,936
<b>TOTAL OPERATING EXPENSES</b>	1,107,272 <sup>03</sup>	1,326,500	911,551	1,208,000	1,177,200	1,244,153

ATTACHMENT 2

407 CAM

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>PERSONNEL EXPENSES</b>						
<b>SALARIES AND WAGES</b>						
Regular Salaries	280,759	308,000	291,476	283,000	310,000	374,800
<b>OTHER WAGES</b>						
5031 - Overtime Pay	8,460	13,000	11,528	10,000	2,000	5,000
5046 - Holiday Bonus Time	5,579	5,000	6,300	6,000	6,000	3,500
<b>Other Wages</b>	14,039	18,000	17,828	16,000	8,000	8,500
<b>Salaries and Wages</b>	294,798	326,000	309,304	299,000	318,000	383,300
<b>OTHER PERSONNEL EXPENSES</b>						
Retirement Contributions	64,839	64,000	58,980	64,000	70,000	78,000
Payroll Taxes	4,407	6,000	4,459	5,000	5,000	5,900
Workers Compensation	29,584	31,000	22,691	22,500	21,000	9,582
Medical, Vision, & Life Insurance	58,370	59,000	50,037	59,000	55,000	57,500
Employee Benefit Plan	35,130	36,000	32,044	41,000	49,000	66,500
Uniform & Tool Expense/Allowance	4,867	5,000	4,150	5,000	5,000	5,000
<b>Other Personnel Expenses</b>	197,196	201,000	172,361	196,500	205,000	222,482
<b>TOTAL PERSONNEL EXPENSES</b>	491,994	527,000	481,665	495,500	523,000	605,782
<b>GENERAL EXPENSES</b>						
Auto & Boat Maintenance	7,960	8,000	5,381	8,000	6,000	6,000
Building Maintenance	7,375	15,000	14,047	20,000	20,000	20,000
Communications & Wifi	2,912	-	3,295	3,000	3,500	3,500
General Insurance	146,030	147,000	126,142	166,000	158,000	167,196
Grounds Maintenance	13,446	27,500	16,436	27,500	60,000	60,000
Janitorial Services & Supplies	40,175	45,000	37,997	50,000	50,000	50,000
Operating Supplies	678	2,500	988	2,500	2,500	2,500
Equipment Rentals	5,895	4,000	2,186	4,000	4,000	4,000
Professional & Outside Services	43,728	80,000	35,955	80,000	65,000	65,000
Utilities	145,288	151,000	152,660	162,800	167,300	187,600
<b>TOTAL GENERAL EXPENSES</b>	413,487	480,000	395,086	523,800	536,300	565,796
<b>TOTAL OPERATING EXPENSES</b>	<b>905,482</b>	<b>1,007,000</b>	<b>876,751</b>	<b>1,019,300</b>	<b>1,059,300</b>	<b>1,171,577</b>

ATTACHMENT 2

408 MARKETING

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>PERSONNEL EXPENSES</b>						
<b>SALARIES AND WAGES</b>						
Regular Salaries	214,938	231,500	232,184	246,000	268,000	294,591
<b>OTHER WAGES</b>						
5022 - Part Time Help	18,073	21,500	17,463	21,500	23,000	25,000
5031 - Overtime Pay	8,373	7,000	12,156	8,500	5,000	2,500
5046 - Holiday Bonus Time	1,042	600	2,093	1,000	1,000	500
<b>Other Wages</b>	27,488	29,100	31,711	31,000	29,000	28,000
<b>Salaries and Wages</b>	242,426	260,600	263,896	277,000	297,000	322,591
<b>OTHER PERSONNEL EXPENSES</b>						
Retirement Contributions	39,657	41,000	47,051	52,000	63,000	66,000
Payroll Taxes	4,579	5,000	5,194	5,500	6,000	6,250
Workers Compensation	1,241	1,000	2,521	2,500	2,400	8,163
Medical, Vision, & Life Insurance	20,959	30,000	22,993	30,000	30,000	35,250
Employee Benefit Plan	18,358	21,000	24,893	24,000	30,000	32,500
Uniform & Tool Expense/Allowance	-	-	-	-	-	-
<b>Other Personnel Expenses</b>	84,795	98,000	102,652	114,000	131,400	148,163
<b>TOTAL PERSONNEL EXPENSES</b>	327,220	358,600	366,547	391,000	428,400	470,755
<b>GENERAL EXPENSES</b>						
<b>MARKETING EXPENDITURES</b>						
Communications Marketing	611	-	579	-	2,500	3,000
Office Supplies Equip Marktg	1,835	-	2,624	3,000	3,700	2,000
Advertising Marketing	138,746	140,000	190,020	144,000	151,200	155,000
Advert Product Graphic Design408	21,529	30,000	18,637	30,000	25,000	22,000
Content Development	19,724	38,500	25,141	38,500	40,000	51,000
Maps Banners Promo Material	-	13,500	11,606	14,600	15,000	15,000
Conference Meeting Media Host408	6,039	11,500	9,339	11,500	11,800	13,000
Memberships Marketing	4,250	3,000	4,020	3,000	3,000	3,800
Entertainment and Music	45,001	40,000	40,622	42,000	44,000	50,000
Event Production	77,075	64,000	74,328	66,000	79,300	80,000
Annual Decor Promenade Light408	72,195	72,000	77,960	72,000	80,000	81,000
Village 50th	-	-	-	-	-	-
Port 75th	-	-	-	-	-	2,500
<b>Marketing Expenditures</b>	397,275	412,500	454,877	424,600	455,500	478,300
<b>TOTAL GENERAL EXPENSES</b>	397,275	412,500	454,877	424,600	455,500	478,300
<b>TOTAL OPERATING EXPENSES</b>	<b>724,495</b>	<b>771,100</b>	<b>821,424</b>	<b>815,600</b>	<b>883,900</b>	<b>949,055</b>

ATTACHMENT 2

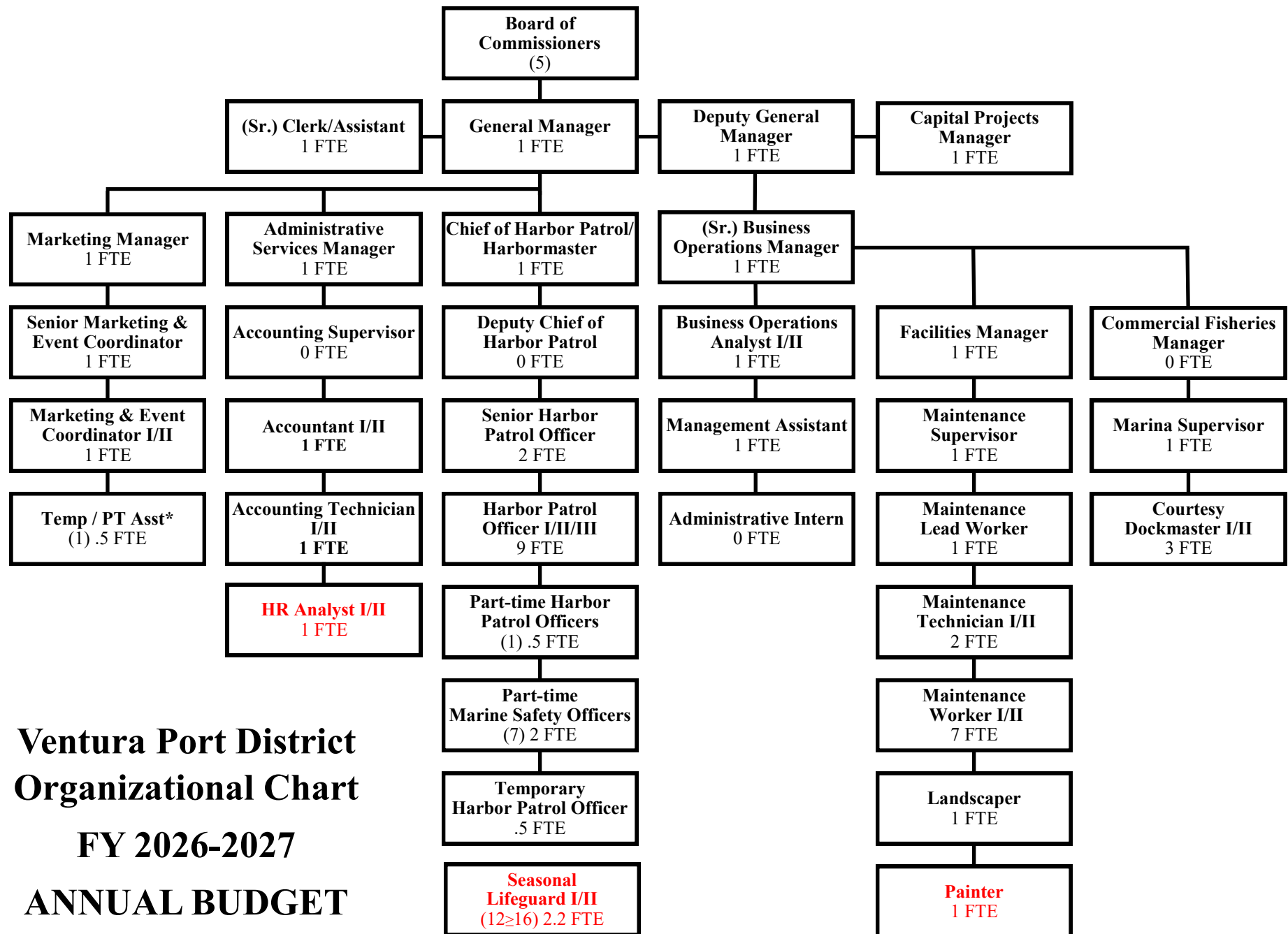
409 DREDGING

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>GENERAL EXPENSES</b>						
<b>DREDGING RELATED EXPENSES</b>						
Conference Meetings Training	7,051	-	12,817	11,500	19,300	18,000
Prof Serv Govt Relations	60,000	-	50,000	63,000	60,000	60,000
Prof Serv Dredging Consult	10,971	-	-	27,500	37,500	35,000
Dredging Regulatory Require	230,769	-	240,007	161,000	33,200	125,500
Regular Dredging	1,409,346	-	-	-	-	-
Emergency Dredging	-	-	-	-	-	-
<b>Dredging Related Expenses</b>	<b>303,593</b>	<b>292,500</b>	<b>302,824</b>	<b>263,000</b>	<b>150,000</b>	<b>238,500</b>
<b>TOTAL GENERAL EXPENSES</b>	<b>303,593</b>	<b>292,500</b>	<b>302,824</b>	<b>263,000</b>	<b>150,000</b>	<b>238,500</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>303,593</b>	<b>292,500</b>	<b>302,824</b>	<b>263,000</b>	<b>150,000</b>	<b>238,500</b>

ATTACHMENT 2

410 PARKING

	FY23-24 ACTUAL	FY23-24 MID-YEAR BUDGET	FY24-25 ACTUAL	FY24-25 MID-YEAR BUDGET	FY25-26 MID-YEAR BUDGET	FY26-27 PRELIMINARY BUDGET
<b>OPERATING EXPENSES</b>						
<b>GENERAL EXPENSES</b>						
Subscriptions Cloud Software	-	-	-	-	18,430	18,430
Equipment Rentals	-	-	-	-	17,720	23,338
Other Expenses	-	-	-	-	101,000	116,188
Professional & Outside Services	-	-	8,806	175,000	262,850	301,037
<b>TOTAL GENERAL EXPENSES</b>	-	-	8,806	175,000	400,000	458,993
<b>TOTAL OPERATING EXPENSES</b>	-	-	8,806	175,000	400,000	458,993



**Ventura Port District  
Organizational Chart  
FY 2026-2027  
ANNUAL BUDGET**

**FY26-27 ANNUAL BUDGET**

**Capital Improvements and ADA Improvements Plan  
Summary of Five Year Projection**

Item #	Dept.	GP	Objective	Project Location/Description	Fiscal Yr 26-27	Fiscal Yr 27-28	Fiscal Yr 28-29	Fiscal Yr 29-30	Fiscal Yr 30-31	Future Fiscal Yrs and Beyond
1	Capital	7	V1	1575 Spinnaker Building Exterior Façade Improvements	2,700,000					
2	Capital	2	F2, E4	Commercial Fish Modernization Project (Relocation of Port Hueneme Squid Fishers - Landside Projecct)	1,000,000	13,000,000				
3	Capital	7	V1	Harbor Village Bldgs Roofs - (1583, 1431, 1575, beach restrooms, launch ramp restrooms - distributed over multiple years)	700,000	250,000	550,000	250,000	250,000	
4	HP	1, 6	N/A	Boat Replacement - Harbor Patrol Dept.	400,000	1,000,000				
5	HP	1, 6	N/A	Dock Replacement - Long Dock	350,000					
6	Capital	7	N/A	1603 Anchors Way (HVAC Zoned System and necessary electrical upgrades)	320,000					
7	Capital	2, 7	V1	Parcel 19A: (Parking Lot Lights, Security, Electrical, & Landscaping Improvements)	300,000					
8	HP	1, 6	N/A	HP Vessel B-19 / B-1 Engine Replacement (B-1 Engines to be grant funded)	220,000					
9	Capital	1,7	V1	Elevator Modernization (1559 in FY26-27, 1567 in FY28-29)	170,000		185,000		200,000	
10	Maint	7	V1	Resurface District Operated Parking Lots (FY26-27: Harbor Cove & 1567/1575, Out years phased)	150,000	100,000	105,000	110,000	200,000	
11	HP	1, 6	N/A	Vehicle Replacement - Harbor Patrol Dept. (EV & Hybrid unavailable for HD trucks)	100,000		120,000			
12	Capital	7	V1	Harbor Village Wayfinding Signage (FY26-27: Murals, Map Directories, Parking Lot Entrance Signs in later year)	90,000	65,000	80,000	85,000		
13	Capital	7	V1	Parcel 5 Park (Phased: FY26-27 - soft costs & bidding; FY27-28 - all landscape/hardscape/flatwork)	75,000	4,250,000	3,000,000	3,000,000		
14	Marina	2	F2, E4	Commercial Fish Pier - maintenance & long-term replacement (FY26-27: Crane Repairs (insurance funds received FY25-26))	75,000					15,000,000
15	Capital	7	V1	1559 (Former CMB) Remodel (Retention final payment)	50,000					
16	Marina	1, 6	N/A	Vehicle Replacement - Courtesy Patrol (Hybrid truck)	45,000					
17	Capital	7	V1	Village Utility Room Door Replacements	25,000	25,000	75,000			
18	Capital	7,8	P; V1	1691 Sidewalk & Parking Lot Modification (FY26-27: Sidewalk improvements; FY28-29: parking lot modifications)	25,000		120,000			
19	Admin	1, 6, 7	E3, R3, 4, 5	IT Hardware - Servers & Switches	15,000					
20	Admin	6, 7	P1,2,3	Paid Parking Infrastructure (FY26-27: Additional Kiosk)	8,000	8,000	8,000	8,000	8,000	
21	HP	1, 6, 7	N/A	Lifeguard Towers (3)		225,000				
22	Capital	3,4,6,7	E; R1,2; V1	Coastal Trail Program - (phased: FY27-28: preliminary design. Project includes Promenade paving, benches/street furniture, lights & poles)		100,000	300,000	200,000	700,000	
23	Maint	4, 6, 7	E	Vehicle Replacement - Maintenance Dept. (2 EV or Hybrid in FY25-26 and FY27-28)		100,000	50,000	110,000	50,000	150,000
24	Capital	7, 8	N2; V1	1691 Spinnaker (NPS suites - HVAC systems)		65,000				
25	HP	1, 6	N/A	Dock Replacement - Harbor Patrol (FY27-28: Engineering/Bid Documents/Permits)		50,000	500,000			
26	Capital	7	V1	1559 Atrium Glass Maintenance		50,000				
27	Capital	3,4,6,7	R1,2; V1	EV Charging Stations (1691 and Harbor Cove Replacements)		15,000				
28	Capital	1, 6, 7	V1	Restroom Remodels (1591 & 1691)			250,000		300,000	
29	Capital	7	V1	Harbor Village Trash Enclosures (1591 Upgrade)			100,000			
30	Capital	7	V1	Village Paseo Improvement Project (1559/1567)				125,000		500,000
31	ADA	7	V1	1559 Courtyard & ADA Improvement	250,000					
32	ADA	7	V1, E4	ADA Path of Travel - 1583/1591	75,000					
33	ADA	2, 7	V1	ADA Path of Travel - 19A	25,000					
34	ADA	7	V1, E4	Harbor Cove - ADA Access, Retaining Wall & Shower Area Improvements		250,000				
35	ADA	7	V1, E4	ADA Restroom Upgrade - 1691 (Boater's Restroom/Showers)				800,000		
36	ADA	2, 7	V1	Village Handrails Update/Replacements				50,000	50,000	
Total Capital Improvement Plan					6,818,000	19,303,000	5,443,000	3,888,000	1,708,000	15,650,000
Total ADA Improvement Plan					350,000	250,000	-	850,000	50,000	-
<b>TOTAL CAPITAL IMPROVEMENTS &amp; ADA IMPROVEMENTS</b>					<b>7,168,000</b>	<b>19,553,000</b>	<b>5,443,000</b>	<b>4,738,000</b>	<b>1,758,000</b>	<b>15,650,000</b>
<b>SPECIAL FUNDING:</b>										
Special Funding: Combination of Grants, Sponsorships, and Donations to fund all structures, including band shell, playground, picnic area, and wind wall)							(3,000,000)	(3,000,000)		
Special Funding: Grant Funding to Port of Hueneme from CalSTA for Commercial Fish Modernization Project					(1,000,000)	(13,000,000)				
Special Funding for Engines for B-1 from Division of Boating and Waterways Grant					(110,000)					
<b>TOTAL CAPITAL IMPROVEMENTS &amp; ADA IMPROVEMENTS WITH FUNDING</b>					<b>6,058,000</b>	<b>6,553,000</b>	<b>2,443,000</b>	<b>1,738,000</b>	<b>1,758,000</b>	<b>15,650,000</b>

ATTACHMENT 5

**FY26-27 Building Tenant Improvements**

<b>Budgeted Items</b>		
Scheduled Improvements	Budgeted District Contribution to Building Tenant Improvements	\$226,000
Unscheduled Improvements	Renovations due to possible Tenant turnover at lease expiration	\$422,000
Contingency	Renovations due to unscheduled Tenant turnover (early termination)	\$96,000
		<b>\$ 744,000</b>

ATTACHMENT 6

**VENTURA PORT DISTRICT  
HISTORICAL & PROJECTED CASH FLOWS  
Minimum Unrestricted Reserves at 40% of Operating Expenses**

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
	Actual	Actual	Actual	Mid-Yr Budget	forecasted	forecasted	forecasted	forecasted	forecasted
<b>Cash Flows In (Out) from normal operations before any Improvements</b>	\$ 2,336,935	\$ 3,456,239	\$ 5,635,233	\$ 2,020,574	\$ 1,714,631	\$ 1,259,000	\$ 2,215,000	\$ 2,262,000	\$ 2,310,000
<b>Significant Assumptions -</b>									
Cash Flow In- JPIA insurance recovery/boat sale	372,666								
Cash Flow In - FEMA Reimburse for Inner Harbor Dredging	61,680			-					
Cash Flow Out - Reimburse Dredging Improvement Fund for Inner Harbor Dredging			(781,736)						
Cash Flow Out - Inner Harbor Dredging		(330,000)	-	-	-	-	-	-	-
Cash Flow Out - Tenant Improvements	(238,224)	(368,045)	(380,311)	(630,000)	(744,000)	(800,000)	(850,000)	(900,000)	(900,000)
Cash Flow Out - Accessibility Enhancements	(836,932)	(24,444)	(167,144)	(175,000)	(350,000)	(250,000)	-	(850,000)	(50,000)
Cash Flow Out - Capital Improvements as per 5-Year Plan Projection	(1,715,329)	(2,244,624)	(1,991,084)	(2,754,000)	(6,818,000)	(19,303,000)	(5,230,000)	(4,130,000)	(1,100,000)
Grants and Special Funding	-	83,975	158,228	1,494,000	1,110,000	13,000,000	3,000,000	3,000,000	
<b>Improvements that will need to be funded through Unrestricted Improvement Reserves</b>	<b>(19,204)</b>			<b>(44,426)</b>	<b>(5,087,369)</b>	<b>(6,094,000)</b>	<b>(865,000)</b>	<b>(618,000)</b>	<b>260,000</b>
<b>Cash Flow In after Improvements are completed</b>		<b>573,101</b>	<b>2,473,186</b>						
<b>Forecasted Unrestricted Reserve Balances</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Mid-Yr Budget</b>	<b>forecasted</b>	<b>forecasted</b>	<b>forecasted</b>	<b>forecasted</b>	<b>forecasted</b>
Forecasted Reserves at beginning of each fiscal year	11,285,000	12,767,861	13,739,012	18,551,505	20,912,822	15,825,453	9,731,453	8,866,453	8,248,453
Improvements budgeted to fund from Improvement Reserves	(19,204)	-	-	(44,426)	(5,087,369)	(6,094,000)	(865,000)	(618,000)	260,000
Cash Used to reimburse Dredging Improvement Fund	-	-	(781,736)			-	-	-	-
Increase in cash flow due to estimated actual operations	1,067,719	887,176	2,473,186	2,405,742					
Appreciation rent SHM received 6/2025	-	-	2,963,266						
Cash Flow In from Grant fund / Insurance recovery reimbursements	434,346	83,975	157,777						
Forecasted Unrestricted Reserves at end of year	12,767,861	13,739,012	18,551,505	20,912,822	15,825,453	9,731,453	8,866,453	8,248,453	8,508,453
<b>Total All Unrestricted Reserves Forecasted at June 30 each year</b>	<b>12,767,861</b>	<b>13,739,012</b>	<b>18,551,505</b>	<b>20,912,822</b>	<b>15,825,453</b>	<b>9,731,453</b>	<b>8,866,453</b>	<b>8,248,453</b>	<b>8,508,453</b>

As outlined below, with the proposed expenditures the 40% reserve balance is maintained and the unrestricted Improvement bala

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-2031
	Actual	Actual	Actual	Mid-Yr Budget	forecasted	forecasted	forecasted	forecasted	forecasted
TOTAL Unrestricted Reserves Forecasted at June 30 each year	12,767,861	13,739,012	18,551,505	20,912,822	15,825,453	9,731,453	8,866,453	8,248,453	8,508,453
Reserve Policy Minimum Balance 40% of Expenses at June 30 each year	4,140,000	4,490,000	5,050,000	5,540,000		6,260,000	6,120,000	6,350,000	6,570,000
<b>Capital Improvement Reserve Fund at June 30 each year</b>	<b>8,627,861</b>	<b>9,249,012</b>	<b>13,501,505</b>	<b>15,372,822</b>	<b>9,775,453</b>	<b>3,471,453</b>	<b>2,746,453</b>	<b>1,898,453</b>	<b>1,938,453</b>
<b>Prior FY Depreciation</b>	<b>1,297,929</b>	<b>1,321,085</b>	<b>1,551,529</b>	<b>1,539,697</b>	<b>1,650,000</b>	<b>1,620,000</b>	<b>1,800,000</b>	<b>1,750,000</b>	<b>1,925,000</b>

\*Includes depreciaton for \$16M Commercial Fisheries Modernization Project

**ATTACHMENT 6**

**VENTURA PORT DISTRICT  
HISTORICAL & PROJECTED CASH FLOWS  
Minimum Unrestricted Reserves at 40% of Operating Expenses**

	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-2031</b>
	Actual	Actual	Actual	Mid-Yr Budget	forecasted	forecasted	forecasted	forecasted	forecasted
<b>Revenue</b>									
Operating Revenue	10,787,324	11,135,596	11,350,554	11,803,800	12,112,825	12,597,000	13,101,000	13,625,000	14,170,000
% Increase / -Decrease Forecasted	6.5%	3.2%	1.9%	4.0%	2.6%	4.0%	4.0%	4.0%	4.0%
Parking Revenue Forecast (Launch ramp, Village & Beaches)				802,100	819,350	819,000	819,000	819,000	819,000
					2.2%	0.0%	0.0%	0.0%	0.0%
Onetime-Tenant Fees		724,116	2,963,266		540,000				
State Lands Commission Income-portion used for operating expenses									
<b>Total Operating Revenues</b>	<b>10,787,324</b>	<b>11,859,712</b>	<b>14,313,820</b>	<b>12,605,900</b>	<b>13,472,175</b>	<b>13,416,000</b>	<b>13,920,000</b>	<b>14,444,000</b>	<b>14,989,000</b>
% Increase / -Decrease Forecasted	4.3%	9.9%	20.7%	-11.9%	6.9%	-0.4%	3.8%	3.8%	3.8%
Non-Operating Revenue (Investment income & prop taxes)	1,653,669	2,451,280	3,558,376	2,637,000	2,634,000	2,687,000	2,741,000	2,796,000	2,852,000
% Increase / -Decrease Forecasted	-25.0%	48.2%	45.2%	-25.9%	-0.1%	2.0%	2.0%	2.0%	2.0%
<b>Total All Revenue</b>	<b>12,440,993</b>	<b>14,310,992</b>	<b>17,872,196</b>	<b>15,242,900</b>	<b>16,106,175</b>	<b>16,103,000</b>	<b>16,661,000</b>	<b>17,240,000</b>	<b>17,841,000</b>
% Increase / -Decrease Forecasted	-0.9%	15.0%	24.9%	-14.7%	5.7%	0.0%	3.5%	3.5%	3.5%
<b>Expenses</b>									
Operating Expenses	8,345,111	8,954,389	10,192,201	11,063,326	12,119,468	12,604,000	13,108,000	13,632,000	14,177,000
% Increase / -Decrease Forecasted	16.3%	7.3%	13.8%	8.5%	9.5%	4.0%	4.0%	4.0%	4.0%
Parking Expense Forecast (Launch ramp, Village & Beaches)			175,000	400,000	458,993	467,000	475,000	483,000	491,000
% Increase / -Decrease Forecasted					14.7%	1.7%	1.7%	1.7%	1.7%
Harbor dredging & related expense	163,398	303,593	263,000	150,000	238,500	200,000	163,000	163,000	163,000
% Increase / -Decrease Forecasted	-10.1%	85.8%	-13.4%	-43.0%	59.0%	-16.1%	-18.5%	0.0%	0.0%
<b>Total Operating Expenses</b>	<b>8,508,509</b>	<b>9,257,982</b>	<b>10,630,201</b>	<b>11,613,326</b>	<b>12,816,961</b>	<b>13,271,000</b>	<b>13,746,000</b>	<b>14,278,000</b>	<b>14,831,000</b>
% Increase / -Decrease Forecasted	15.7%	8.8%	14.8%	9.2%	10.4%	3.5%	3.6%	3.9%	3.9%
Non-operating and Other Expenses							*		
Principle/Interest & deferred refunding	1,231,440	1,232,744	1,261,419	1,262,000	1,245,336	1,205,000	332,000	332,000	332,000
Principle/Interest/Fees - 2018 Vlg Marina Dock Renovations	364,109	364,027	345,344	347,000	329,246	368,000	368,000	368,000	368,000
<b>Total Non-operating expenses</b>	<b>1,595,549</b>	<b>1,596,771</b>	<b>1,606,762</b>	<b>1,609,000</b>	<b>1,574,582</b>	<b>1,573,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>
% Increase / -Decrease Forecasted	-1.7%	0.1%	0.6%	0.1%	-2.1%	-0.1%	-55.5%	0.0%	0.0%
<b>Total All Expenses</b>	<b>10,104,058</b>	<b>10,854,753</b>	<b>12,236,963</b>	<b>13,222,326</b>	<b>14,391,543</b>	<b>14,844,000</b>	<b>14,446,000</b>	<b>14,978,000</b>	<b>15,531,000</b>
% Increase / -Decrease Forecasted	12.5%	7.4%	12.7%	8.1%	8.8%	3.1%	-2.7%	3.7%	3.7%
<b>Cash Flows In (Out) from normal operations before any Improvements</b>	<b>\$ 2,336,935</b>	<b>\$ 3,456,239</b>	<b>\$ 5,635,233</b>	<b>\$ 2,020,574</b>	<b>\$ 1,714,631</b>	<b>\$ 1,259,000</b>	<b>\$ 2,215,000</b>	<b>\$ 2,262,000</b>	<b>\$ 2,310,000</b>

\* Debt service on 2021 refunding paid off 2/27/28



**RESOLUTION NO. 3558**

**RESOLUTION OF THE BOARD OF PORT COMMISSIONERS  
OF THE VENTURA PORT DISTRICT ADOPTING THE  
2026-2027 FISCAL YEAR BUDGET**

WHEREAS, it is necessary and appropriate for the Board of Port Commissioners of the Ventura Port District to adopt a Budget for Fiscal Year 2026-2027.

WHEREAS, a Preliminary Budget was presented to and reviewed by the Board of Port Commissioners on June 3, 2026.

WHEREAS, the Preliminary Budget was deemed appropriate and adopted by Resolution No. 3557 by the Board of Port Commissioners on June 3, 2026.

WHEREAS, the Board of Port Commissioners has determined that the appropriations specified in the Annual Budget are necessary for the efficient maintenance and operation of the Ventura Port District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of the Ventura Port District that the District Fiscal Year 2026-2027 Annual Budget is hereby approved.

PASSED, APPROVED AND ADOPTED by the Board of Port Commissioners this 17th day of June 2026, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

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Michael Blumenberg, Chair

ATTEST:

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Anthony Rainey, Secretary



**RESOLUTION NO. 3559**

**RESOLUTION OF THE BOARD OF PORT COMMISSIONERS  
OF THE VENTURA PORT DISTRICT ESTABLISHING THE  
SALARY SCHEDULE FOR NON-REPRESENTED EMPLOYEES OF THE  
DISTRICT FOR THE FISCAL YEAR 2025-2026**

WHEREAS, on July 2, 2025, the Board of Port Commissioners (the “Board”) passed, approved, and adopted at a regular meeting of the Board, Resolution No. 3534, wherein the Board established a salary schedule for non-represented employees for Fiscal Year 2025-2026.

WHEREAS, on February 18, 2026, the Board adopted Resolution No. 3551 to establish the salary schedule for the Chief of Harbor Patrol/Harbormaster, Deputy Chief of Harbor Patrol, and Senior Harbor Patrol Officer positions effective February 18, 2026.

WHEREAS, the Board has determined that it is in the best interest of the District to amend the salary schedules to increase the bottom and the top of the salary ranges as shown below.

WHEREAS, as a result of such amendments, the Board finds it desirable and in the best interest of the District to rescind Resolution No. 3551 and to adopt Resolution No. 3559 in the manner set forth herein.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Port Commissioners of the Ventura Port District that the Salary Schedules set forth below shall become effective for the first full pay period in the new fiscal year, which is July 8, 2026:

<b>Classification</b>	<b>Hourly Range</b>	<b>Monthly Range</b>	<b>Annual Range</b>
Accountant I	\$30.54 - \$42.74	\$5,293 - \$7,409	\$63,514 - \$88,909
Accountant II	\$33.93 - \$47.50	\$5,881 - \$8,233	\$70,571 - \$98,799
Accounting Supervisor*	\$46.80 - \$72.66	\$8,112 - \$12,594	\$97,341 - \$151,130
Accounting Technician I	\$25.66 - \$39.27	\$4,448 - \$6,807	\$53,372 - \$81,680
Accounting Technician II	\$28.22 - \$43.20	\$4,892 - \$7,487	\$58,708 - \$89,849

ATTACHMENT 8

Administrative Assistant/Clerk of the Board	\$30.18 - \$46.18	\$5,231 - \$8,004	\$62,772 - \$96,045
Administrative Services Manager*	\$79.61 - \$92.06	\$13,800 - \$15,957	\$165,596 - \$191,479
Business Operations Analyst I*	\$30.69 - \$43.64	\$5,319 - \$7,565	\$63,832 - \$90,776
Business Operations Analyst II*	\$34.78 - \$49.10	\$6,029 - \$8,510	\$72,345 - \$102,123
Business Operations Manager*	\$61.99 - \$80.73	\$10,745 - \$13,993	\$128,934 - \$167,914
Capital Projects Manager*	\$45.85 - \$68.82	\$7,948 - \$11,930	\$95,370 - \$143,155
Chief of Harbor Patrol/Harbormaster*	\$79.61 - \$92.06	\$13,800 - \$15,957	\$165,596 - \$191,479
Commercial Fisheries Manager*	\$45.85 - \$68.82	\$7,948 - \$11,930	\$95,370 - \$143,155
Courtesy Dockmaster I	\$21.48 - \$28.11	\$3,723 - \$4,872	\$44,675 - \$58,461
Courtesy Dockmaster II	\$23.62 - \$30.91	\$4,094 - \$5,358	\$49,134 - \$64,298
Custodian I	\$18.66 - \$28.56	\$3,234 - \$4,951	\$38,807 - \$59,409
Deputy Chief of Harbor Patrol*	\$50.48 - \$67.31	\$9,056 - \$12,075	\$105,000 - \$140,000
Deputy General Manager*	\$76.66 - \$103.35	\$13,288 - \$17,913	\$159,459 - \$214,959
Executive Assistant/Senior Clerk of the Board*	\$35.45 - \$54.25	\$6,145 - \$9,403	\$73,741 - \$112,839
Facilities Manager*	\$42.93 - \$62.56	\$7,441 - \$10,844	\$89,293 - \$130,126
Human Resource Analyst I	\$30.54 - \$42.74	\$5,293 - \$7,409	\$63,514 - \$88,909
Human Resource Analyst II	\$33.93 - \$47.50	\$5,881 - \$8,233	\$70,571 - \$98,799
Landscaper	\$24.62 - \$37.69	\$4,267 - \$6,533	\$51,200 - \$78,396
Maintenance Lead Worker	\$28.61 - \$47.74	\$4,959 - \$8,274	\$59,502 - \$99,289
Maintenance Supervisor*	\$36.51 - \$55.88	\$6,328 - \$9,686	\$75,933 - \$116,237
Maintenance Technician I	\$28.61 - \$43.77	\$4,959 - \$7,587	\$59,502 - \$91,041
Maintenance Technician II	\$30.00 - \$47.74	\$5,200 - \$8,274	\$62,402 - \$99,289
Maintenance Worker I	\$20.53 - \$31.41	\$3,558 - \$5,445	\$42,700 - \$65,341
Maintenance Worker II	\$24.62 - \$37.69	\$4,267 - \$6,533	\$51,200 - \$78,396
Management Assistant	\$20.92 - \$32.00	\$3,626 - \$5,547	\$43,508 - \$66,559
Marina Manager*	\$36.13 - \$55.30	\$6,263 - \$9,585	\$75,152 - \$115,019
Marketing & Event Coordinator I	\$25.90 - \$34.34	\$4,490 - \$5,953	\$53,875 - \$71,432
Marketing & Event Coordinator II	\$28.48 - \$37.78	\$4,936 - \$6,548	\$59,237 - \$78,581
Marketing Manager*	\$42.04 - \$64.34	\$7,287 - \$11,153	\$87,443 - \$133,837
Painter	\$24.62 - \$37.69	\$4,267 - \$6,533	\$51,200 - \$78,396
Senior Business Operations Manager*	\$66.20 - \$86.22	\$11,475 - \$14,945	\$137,700 - \$179,336
Senior Harbor Patrol Officer	\$45.89 - \$64.48	\$7,955 - \$11,177	\$95,455 - \$134,119
Senior Marketing & Event Coordinator	\$31.32 - \$41.56	\$5,430 - \$7,204	\$65,155 - \$86,443

\*Exempt Employee Status

Part-time & Temporary Employee	Hourly Range	Monthly Range	Annual Range
Administrative/Marketing Services	\$15.45 - \$28.25	\$2,678 - \$4,897	\$32,136 - \$58,766

ATTACHMENT 8

Lifeguard I	\$19.00 - \$22.00	\$3,293 - \$3,813	\$39,520 - \$45,760
Lifeguard II	\$22.00 - \$25.00	\$3,813 - \$4,333	\$45,760 - \$52,000
Marine Safety Officer	\$20.77 - \$28.27	\$3,600 - \$4,900	\$43,202 - \$58,802
Temporary Harbor Patrol Officer	\$23.28 - \$31.71	\$4,036 - \$5,496	\$48,432 - \$65,952

BE IT FURTHER RESOLVED that employees with an employment agreement including the General Manager shall have their salary established as described in the Human Resources Manual.

BE IT FURTHER RESOLVED that, effective July 1, 2026 the District shall contribute a maximum of \$860.00 per month toward the employee's cost of health and dental insurance. Effective January 1, 2026, the District's Optional Benefit Plan shall be \$775.00 per month. Effective July 1, 2026, those employees who choose not to participate in the District's health and dental insurance plans will receive \$430.00 per month, as additional salary.

BE IT FURTHER RESOLVED that all other rates of pay shall be confined to a Salary Resolution established by the Board and will be based on a range.

BE IT FURTHER RESOLVED that merit increases shall be subject to the policy established in the Human Resources Manual. Individual increases shall be limited to the limits of the defined salary ranges.

BE IT FURTHER RESOLVED that on July 1, 2018, the District implemented an employee vision plan. The District shall contribute the monthly premiums for said vision plan for the employees and their dependents, as appropriate.

BE IT FURTHER RESOLVED that each year during the budget process and at such other times as the Board of Port Commissioners shall determine in its discretion, the Board of Port Commissioners shall review the Salary Range Plan to ensure that the specified salary ranges are appropriate for identified positions given the duties and responsibilities of such positions.

PASSED, APPROVED and ADOPTED this 17<sup>th</sup> day of June 2026 at the regular meeting of the Board of Port Commissioners of the Ventura Port District, Resolution No. 3559 was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Michael Blumenberg, Chair

ATTEST:

\_\_\_\_\_  
Anthony Rainey, Secretary