

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS REGULAR MEETING MINUTES OF APRIL 1, 2026



OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Port District Board of Port Commissioners' Regular Open Session Meeting was called to order by Chair Blumenberg at 6:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Sarah Clancy, Administrative Services Manager.

ROLL CALL:

Commissioners Present:

Michael Blumenberg, Chair
Elizabeth Howell, Vice-Chair
Anthony Rainey, Secretary
Chris Stephens
William Anderson

Commissioners Absent:

None.

Port District Staff:

Brian D. Pendleton, General Manager
Todd Mitchell, Deputy General Manager
Jessica Rauch, Clerk of the Board
Sarah Clancy, Administrative Services Manager
Brendan Donohue, Senior Harbor Patrol Officer
Justin Fleming, Capital Projects Manager
John Higgins, Harbormaster
Dave Werneburg, Marina Supervisor via Zoom
Jacob Samberg, Courtesy Dockmaster
Robert Weinerth, Courtesy Dockmaster
Greg Williams, Harbor Patrol Officer II

Legal Counsel:

Tom Bunn, Lagerlof, LLP via Zoom

City of Ventura Liaisons:

Councilmember Duran, City Council Liaison – absent

Number of interested persons:

30 via zoom; 3 in person

ADOPTION OF AGENDA

ACTION: Commissioner Stephens moved to adopt the April 1, 2026 agenda.

Commissioner Anderson seconded. The vote was unanimous.

APPROVAL OF MINUTES

ACTION: Vice-Chair Howell moved to approve the March 4, 2026 regular meeting minutes.

Commissioner Rainey seconded. The vote was unanimous.

PUBLIC COMMUNICATIONS: Tom Derecktor and Hampus Idsater spoke about the Derecktor Ventura Lease Assignment. Frank Ursitti, Ken Frankie, Jaime Diamon, Tonie Bangos, Erick Ramer, Dan Hasbrouck, Tucker McCombs, Ryan Vernand, Anthony Perez, Whitney Wheta, Merit McCrea, Casey Capparelli, Sergio Vasquez, Ronald Watkins, John Nelson and Jay Hansen expressed their concern that in the future Ventura Harbor may not continue to have live bait sales and shared the potential impact to various stakeholder groups. Closed at 6:36PM.

BOARD COMMUNICATIONS: Vice-Chair Howell reported that she received two phone calls from Tom Derecktor to discuss the Lease Assignment. Chair Blumenberg announced the formation of an Ad Hoc Committee consisting of himself and the Vice-Chair for the Derecktor Lease Assignment. He also reported that he has become a full member of the Ventura Yacht Club and will recuse himself if any business comes to the Board. He recognized Sr. Harbor Patrol Officer, Brendan Donohue for training the new Marine Safety Officers and Marina Supervisor, Dave Werneburg, for helping find a transient dock in the Village. Closed at 6:41PM.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported on the International Council of Shopping Centers Conference and new promotional materials created.

STANDARD AGENDA:

1) Annual Report on District Vacancies, Recruitment and Retention Efforts in Compliance with Assembly Bill 2561

Recommended Action: Informational.

That the Board of Port Commissioners receive a report on the District's workforce vacancies, recruitment and retention efforts in compliance with Assembly Bill ("AB") 2561.

Report by Jessica Rauch, Clerk of the Board.

Public Comment: None. Closed at 6:53PM.

ACTION: The Board of Pot Commissioners received a report on the District's workforce vacancies, recruitment and retention efforts in compliance with Assembly Bill ("AB") 2561.

2) Ventura Port District Lifeguard Services for Ventura Harbor Beaches

Recommended Action: Informational.

That the Board of Port Commissioners provide direction to staff regarding the provision of lifeguard services beginning in spring 2027.

Report by John Higgins, Harbormaster and Sarah Clancy, Administrative Services Manager.

Public Comment: None.

ACTION: The Board of Port Commissioners provided the following direction:

- **The District should seek to continue to provide lifeguard services.**
- **Advantageous to create an in-house program.**
- **Double check the true costs of the program including costs associated with additional management responsibilities.**
- **Wait on the Jr. Lifeguard Program.**

3) Approval of Change Order No. 3 for the 1559 Spinnaker Drive Suite 101 Exterior and Interior Improvements Project with Riviera Construction, Inc.

Recommended Action: Voice Vote.

That the Board of Port Commissioners:

- a) Authorize a transfer of \$150,000 from the Tenant Improvements (TI) budget to the CIP budget to cover the increase in project costs.
- b) Amend the Fiscal Year 25-26 Capital Improvements Program (FY25-26 CIP) Budget from \$650,000 to \$800,000 to reflect the revised total project cost associated with the approved change order.
- c) Approve Change Order No. 3 for the 1559 Spinnaker Drive, Suite 101 Exterior and Interior Improvements Project with Riviera Construction, Inc., to expand the scope of work to modernize the storefront and increase the construction contract current amount from \$603,362.54 to \$753,362.54.

Report by Justin Fleming, Capital Projects Manager.

Public Comment: None. Closed at 7:41PM.

ACTION: Commissioner Stephens moved to:

- a) **Authorize a transfer of \$150,000 from the Tenant Improvements (TI) budget to the CIP budget to cover the increase in project costs.**
- b) **Amend the Fiscal Year 25-26 Capital Improvements Program (FY25-26 CIP) Budget from \$650,000 to \$800,000 to reflect the revised total project cost associated with the approved change order.**
- c) **Approve Change Order No. 3 for the 1559 Spinnaker Drive, Suite 101 Exterior and Interior Improvements Project with Riviera Construction, Inc., to expand the scope of work to modernize the storefront and increase the construction contract current amount from \$603,362.54 to \$753,362.54.**

Vice-Chair Howell seconded. The vote was unanimous.

ADJOURNMENT: The meeting was adjourned at 7:44PM.

The next regular meeting is Wednesday, April 15, 2026.



Anthony Rainey, Secretary