

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS REGULAR MEETING MINUTES OF FEBRUARY 4, 2026



CLOSED SESSION

CALL TO ORDER:

The Ventura Port District Board of Port Commissioners Regular Closed Session Meeting was called to order by Chair Blumenberg at 5:31PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

ROLL CALL:

Commissioner's Present:

Michael Blumenberg, Chair
Elizabeth Howell, Vice-Chair
Anthony Rainey, Secretary
William Anderson

Commissioners Absent:

Chris Stephens

Port District Staff:

Brian D. Pendleton, General Manager via Zoom
Todd Mitchell, Deputy General Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Tom Bunn, Lagerlof, LLP

Number of interested persons:

0 via zoom; 0 in-person

PUBLIC COMMUNICATIONS: None. Closed at 5:31PM.

CONVENED TO CLOSED SESSION AT 5:32PM.

ADJOURNMENT: Closed Session was adjourned at 6:02PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Port District Board of Port Commissioners' Regular Open Session Meeting was called to order by Chair Blumenberg at 6:06 PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Matt Tevere, Maintenance Supervisor.

ROLL CALL:

Commissioners Present:

Michael Blumenberg, Chair
Elizabeth Howell, Vice-Chair
Anthony Rainey, Secretary
William Anderson

Commissioners Absent:

Chris Stephens

Port District Staff:

Brian D. Pendleton, General Manager via Zoom
Todd Mitchell, Deputy General Manager
Jessica Rauch, Clerk of the Board
Sarah Clancy, Administrative Services Manager via Zoom
Brendan Donohue, Senior Harbor Patrol Officer
Sergio Gonzalez, Facilities Manager
John Higgins, Harbormaster
Jessica Snipas, Business Operations Manager
Matt Tevere, Maintenance Supervisor

Legal Counsel:

Tom Bunn, Lagerlof, LLP

City of Ventura Liaisons:

Councilmember Duran, City Council Liaison – absent

Number of interested persons:

8 via zoom; 11 in person

ADOPTION OF AGENDA

ACTION: Vice-Chair Howell moved to adopt the February 4, 2026 agenda.

Commissioner Rainey seconded. The vote was unanimous.

APPROVAL OF MINUTES

ACTION: Vice-Chair Howell moved to approve the January 21, 2026 regular meeting minutes.

Commissioner Anderson seconded. The vote was unanimous.

PUBLIC COMMUNICATIONS: None. Closed at 6:08PM.

CLOSED SESSION REPORT: Mr. Bunn stated that the Board met in closed session and discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate, and no action was taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Rainey had the opportunity to tour the United Conservation Water District. Vice-Chair Howell attended the VCSDA meeting at Gold Coast Transit with Commissioner Rainey and the General Manager and hosted Coffee with a Commissioner Tuesday with Chair Blumenberg. Closed at 6:12PM.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported on the VCSDA meeting and met with a member of the DRC to tour the Commercial Fisheries Modernization project and will be doing a second Thursday. Mr. Mitchell updated the Board on dredging and reported on the response to last meeting's public comment. Closed at 6:18PM.

CONSENT AGENDA:

A) Approval of Out-of-Town Travel Request(s)

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Deputy General Manager, Todd Mitchell to attend the California Mobility & Parking Association Foundations of Parking Enforcement Training Session on March 13 – 14, 2026 in Temecula, CA.
- b) Harbormaster, John Higgins to attend the California Mobility & Parking Association Foundations of Parking Enforcement Training Session from March 13 - 14, 2026 in Temecula, CA.
- c) General Manager, Brian D. Pendleton to attend the CSDA 2026 Special Districts Legislative Days from April 7 – 8, 2026 in Sacramento, CA.
- d) General Manager, Brian D. Pendleton to attend the CSDA 2026 General Manager Leadership Summit from June 28 – 30, 2026 in Newport Beach, CA.

Public Comment: None. Closed at 6:19PM.

ACTION: Commissioner Anderson moved to approve the out-of-town travel requests.

Vice-Chair Howell seconded. The vote was unanimous.

STANDARD AGENDA:

1) Ventura Port District Sand Management Plan CDP 4-24-0248

Recommended Action: Voice Vote.

That the Board of Port Commissioners:

- a) Authorize the General Manager to accept the terms of the proposed Ventura Port District Sand Management Plan CDP 4-24-0248 as provided for in the correspondence from the District to the California Coastal Commission dated January 28, 2026.
- b) Authorize the General Manager to make any nonmaterial changes to the Sand Management Plan with prior review and recommendation of District's Special Counsel K&L Gates.

Report by Brian D. Pendleton, General Manager

Public Comment: Andrew Berner, Hokuloa Outrigger Canoe Club is grateful for the work staff has done, is happy to be moving back to Parcel 8 and looks forward to future partnerships. Brad Lyans, Monaye Ramessar, Jocelyn Alfar, Viola Barrios, Casey Patterson, David Callis, Trevor Julian, Shai Daniels spoke in support of keeping the courts in their current location. James Walker, Athletic Director of Ventura College provided written comment, which was distributed to the Commission and posted on the website. Closed at 7:15PM.

ACTION: Vice-Chair Howell moved to:

- a) **Authorize the General Manager to accept the terms of the proposed Ventura Port District Sand Management Plan CDP 4-24-0248 as provided for in the correspondence from the District to the California Coastal Commission dated January 28, 2026.**
- b) **Authorize the General Manager to make any nonmaterial changes to the Sand Management Plan with prior review and recommendation of District's Special Counsel K&L Gates.**

Commissioner Anderson seconded. The vote carried 3-1 (Rainey no).

2) Parking Management Plan Update

Recommended Action: Informational.

That the Board of Port Commissioners receive and file a report on the Parking Management Plan implementation through December 31, 2025.

Report by Todd Mitchell, Deputy General Manager.

Public Comment: Brian Bargiel, CEO of Andria's Seafood provided written comment that was distributed to the Commission and posted the website.

ACTION: **The Board of Port Commissioners received and filed a report on the Parking Management Plan implementation through December 31, 2025.**

No action was taken.

ADJOURNMENT: The meeting was adjourned at 9:13PM.

The next regular meeting is Wednesday, February 18, 2026.


Anthony Rainey, Secretary