

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS REGULAR MEETING MINUTES OF JANUARY 21, 2026



OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Port District Board of Port Commissioners' Regular Open Session Meeting was called to order by Chair Blumenberg at 6:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Justin Fleming, Capital Projects Manager.

ROLL CALL:

Commissioners Present:

Michael Blumenberg, Chair
Elizabeth Howell, Vice-Chair
Anthony Rainey, Secretary
William Anderson

Commissioners Absent:

Chris Stephens

Port District Staff:

Brian D. Pendleton, General Manager via Zoom
Todd Mitchell, Deputy General Manager
Jessica Rauch, Clerk of the Board
Sarah Clancy, Administrative Services Manager
Brendan Donohue, Senior Harbor Patrol Officer
Sergio Gonzalez, Facilities Manager
John Higgins, Harbormaster
Jessica Snipas, Business Operations Manager
Jennifer Talt-Lundin, Marketing Manager
Rob Weinerth, Courtesy Dockmaster

Legal Counsel:

Alex Rinkus, Lagerlof, LLP
Tom Bunn, Lagerlof, LLP via Zoom

City of Ventura Liaisons:

Councilmember Duran, City Council Liaison – absent

Number of interested persons:

3 via zoom; 2 in person

ADOPTION OF AGENDA

ACTION: Commissioner Anderson moved to adopt the January 21, 2026 agenda.
Commissioner Rainey seconded. The vote was unanimous.

APPROVAL OF MINUTES

ACTION: Vice-Chair Howell moved to approve the January 7, 2026 regular meeting minutes.
Commissioner Anderson seconded. The vote was unanimous.

PUBLIC COMMUNICATIONS: Jodi King asked if there could be designated parking spots at the launch ramp for commercial fishers who berth at the MAVCCO fuel dock as she does not feel safe parking far away and walking there early in the morning when it is dark. Public Comments closed at 6:05PM.

BOARD COMMUNICATIONS: None. Closed at 6:05PM.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported on upcoming events and promotions at Harbor Village. Tuesday, February 3rd at 10the Chair and Vice-Chair will be hosting Coffee with a Commissioner.

CONSENT AGENDA:

A) Approval of Out-of-Town Travel Request(s)

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Administrative Services Manager, Sarah Clancy to attend the GFOA 2026 Annual Conference from June 25, 2026 – July 1, 2026 in Chicago, IL.
- b) General Manager, Brian D. Pendleton to attend the 2026 ICSC @ Monterey from March 23, 2026 – March 25, 2026 in Monterey, CA.
- c) Deputy General Manager, Todd Mitchell to attend the 2026 ICSC @ Monterey from March 23, 2026 – March 25, 2026 in Monterey, CA.
- d) Business Operations Manager, Jessica Snipas to attend the 2026 ICSC @ Monterey from March 23, 2026 – March 25, 2026 in Monterey, CA.

Public Comment: None. Closed at 6:26PM.

ACTION: Commissioner Rainey moved to approve the out-of-town travel requests:
Vice-Chair Howell seconded. The vote was unanimous.

B) Approval of Payments for December 2025

Recommended Action: Voice Vote.

That the Board of Port Commissioners review and approve payments made by check, ACH, and EFT for the month of December 2025.

Public Comment: None. Closed at 6:26PM.

ACTION: Commissioner Rainey moved to approve payments made by check, ACH, and EFT for the month of December 2025.

Vice-Chair Howell seconded. The vote was unanimous.

C) Approval of Amendment No. 1 to the Lease Agreement with Del Mar Seafoods, Inc.

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve Amendment No. 1 to the Lease Agreement dated February 1, 2026 (the “Lease”) between the Ventura Port District and Del Mar Seafoods, Inc. for the premises located at 1449 Spinnaker Drive, Suite #C, E, and G (“Premises”), consisting of approximately 2,530 square feet.

Public Comment: None. Closed at 6:26PM.

ACTION: Commissioner Rainey moved to approve Amendment No. 1 to the Lease Agreement dated February 1, 2026 (the “Lease”) between the Ventura Port District and Del Mar Seafoods, Inc. for the premises located at 1449 Spinnaker Drive, Suite #C, E, and G (“Premises”), consisting of approximately 2,530 square feet.

Vice-Chair Howell seconded. The vote was unanimous.

STANDARD AGENDA:

1) Award of Bid for the 1575 Spinnaker Drive Exterior Façade Improvements Project

Recommended Action: Voice Vote.

That the Board of Port Commissioners:

- a) Reject the bid protests from SBS Corporation.
- b) Reject the bid received for the 1575 Spinnaker Drive Exterior Façade Improvements Project by Ramsa Construction.
- c) Find that MCM Construction Inc. is the lowest responsive and responsible bidder and award the 1575 Spinnaker Drive Façade Improvements Project to MCM Construction Inc. in the amount of \$3,198,000.00.

Presentation by Justin Fleming, Capital Projects Manager and Alex Rinkus, Lagerlof, LLP.

Public Comment: None. Closed at 6:33PM.

ACTION: Commissioner Rainey moved to:
a) Reject the bid protests from SBS Corporation.
b) Reject the bid received for the 1575 Spinnaker Drive Exterior Façade Improvements Project by Ramsa Construction.
c) Find that MCM Construction Inc. is the lowest responsive and responsible bidder and award the 1575 Spinnaker Drive Façade Improvements Project to MCM Construction Inc. in the amount of \$3,198,000.00.

Commissioner Anderson seconded. The vote was unanimous.

2) Receive an Update on the Commercial Fish Modernization Project

Recommended Action: Informational.

That the Board of Port Commissioners receive an update on the Ventura Harbor Commercial Fish Modernization Project.

Presentation by Brian D. Pendleton, General Manager and Todd Mitchell, Deputy General Manager.

Public Comment: Susim Gedam, Engineering Manager from the Port of Hueneme spoke to the planning efforts and partnership the Port of Hueneme has with the Ventura Port District. Brian Bargiel, CEO of Andria's Seafood asked the Board to start having staff look into how long Andria's Seafood Restaurant will have to be closed during construction of this project. Closed at 7:11PM.

ACTION: The Board of Port Commissioners received an update on the Ventura Harbor Commercial Fish Modernization Project.

No action was taken.

ADJOURNMENT: The meeting was adjourned at 7:31PM.

The next regular meeting is Wednesday, February 4, 2026.



Anthony Rainey, Secretary