

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS REGULAR MEETING MINUTES OF JANUARY 7, 2026



CLOSED SESSION

CALL TO ORDER:

The Ventura Port District Board of Port Commissioners Regular Closed Session Meeting was called to order by Chair Blumenberg at 5:37PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

ROLL CALL:

Commissioner's Present:

Michael Blumenberg, Chair
Elizabeth Howell, Vice-Chair
Anthony Rainey, Secretary
Chris Stephens
William Anderson

Commissioners Absent:

None.

Port District Staff:

Brian D. Pendleton, General Manager
Todd Mitchell, Deputy General Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Tom Bunn, Lagerlof, LLP via Zoom

Number of interested persons:

0 via zoom; 0 in-person

PUBLIC COMMUNICATIONS: None. Closed at 5:37PM.

CONVENED TO CLOSED SESSION AT 5:37PM.

ADJOURNMENT: Closed Session was adjourned at 6:02PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Port District Board of Port Commissioners' Regular Open Session Meeting was called to order by Chair Blumenberg at 6:06PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Jessica Snipas, Business Operations Manager.

ROLL CALL:

Commissioners Present:

Michael Blumenberg, Chair
Elizabeth Howell, Vice-Chair
Anthony Rainey, Secretary
Chris Stephens
William Anderson

Commissioners Absent:

None.

Port District Staff:

Brian D. Pendleton, General Manager
Todd Mitchell, Deputy General Manager
Jessica Rauch, Clerk of the Board
Sarah Clancy, Administrative Services Manager
Brendan Donohue, Senior Harbor Patrol Officer
John Higgins, Harbormaster
Jessica Snipas, Business Operations Manager

Legal Counsel:

Tom Bunn, Lagerlof, LLP via Zoom

City of Ventura Liaisons:

Councilmember Duran, City Council Liaison – absent

Number of interested persons:

0 via zoom; 0 in person

ADOPTION OF AGENDA

ACTION: Commissioner Stephens moved to adopt the January 7, 2026 agenda.

Commissioner Anderson seconded. The vote was unanimous.

APPROVAL OF MINUTES

ACTION: Vice-Chair Howell moved to approve the December 10, 2025 regular meeting minutes.

Commissioner Rainey seconded. The vote was unanimous.

PUBLIC COMMUNICATIONS: None. Closed at 6:07PM.

CLOSED SESSION REPORT: Mr. Bunn stated that the Board met in closed session and discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate, and no action was taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: None. Closed at 6:08PM.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported on Village holiday events, mid-year budget schedule, fuel tank replacement and fisheries building status.

CONSENT AGENDA:

A) Approval of Out-of-Town Travel Request(s)

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) General Manager, Brian D. Pendleton to attend the LCW 2026 Annual Public Sector Employment Law Conference from January 21 - 23, 2026 in San Francisco, CA.
- b) General Manager, Brian D. Pendleton to attend Congressional meetings and CMANC Conference from February 8-12, 2026 in Washington DC.
- c) Commissioner Rainey to attend Congressional meetings and CMANC Conference from February 8-12, 2026 in Washington DC.

Public Comment: None. Closed at 6:29PM.

ACTION: Vice-Chair Howell moved to approve the out-of-town travel requests.

Commissioner Anderson seconded. The vote was unanimous.

B) Termination of Office Lease Agreement with Junior Explorers – Ventura LLC

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the termination of an Office Lease Agreement between the Ventura Port District dba “Ventura Harbor Village” and Junior Explorers – Ventura LLC dba “Junior Explorers”, for the premises located at 1591 Spinnaker Drive, Suite #117B, Ventura, California 93001, consisting of approximately 811 square feet.

Public Comment: None. Closed at 6:29PM.

ACTION: Commissioner Vice-Chair Howell moved to approve the termination of an Office Lease Agreement between the Ventura Port District dba “Ventura Harbor Village” and Junior Explorers – Ventura LLC dba “Junior Explorers”, for the premises located at 1591 Spinnaker Drive, Suite #117B, Ventura, California 93001, consisting of approximately 811 square feet.

Commissioner Anderson seconded. The vote was unanimous.

STANDARD AGENDA:

1) Status Report on Recent Storm Events

Recommended Action: Informational.

That the Board of Port Commissioners receive a report on recent winter storm events that have impacted Ventura Harbor.

Report by Harbormaster, John Higgins.

Public Comment: None. Closed at 7:18PM.

ACTION: The Board of Port Commissioners received a report on recent winter storm events that have impacted Ventura Harbor.

No action was taken.

ADJOURNMENT: The meeting was adjourned at 7:19PM.

The next regular meeting is Wednesday, January 21, 2026.



Anthony Rainey, Secretary