



FY24-25 SECURITY SERVICES REQUEST FOR INFORMATION (RFI) #1

5-29-2024

- How many hard copies of the proposal / bid responses do you require?
 - 1 – one hard copy sealed in a large envelope
- In addition to the hard copies, can I email you an electronic version?
 - No
- Can you please share who your current security provider is?
 - Medallion Protective Services
- Can you please share what is the officer's current wages are?
 - Not Readily Available, Will Follow Up
- If awarded the contract, would you like to keep any of your current officers?
 - The current officers work for Medallion, so I do not see how we could keep them. You would be bringing in your officers.

6-5-2024

- Is there a deadline for submitting questions for clarification?
 - There is no deadline for submitting questions. There is the posted deadline for submitting the RFP.
- Who is your current security provider?
 - Medalion Security (Oxnard, California)
- What are the current billing rates?
 - I was assigned this duty the week the RFP was sent out. I do not have the particulars as I was not part of the previous contracts. Our General Manager switched the Security budget to my Harbor Patrol budget. I will look into the question and respond in another email when I receive the information.
- Are there any existing issues with the current provider?
 - Medalion has been in place for 1 year and replaced our past long time company Dial Security, Camarillo CA. Medalion has been able to meet and exceed our expectations. They provide trained Security accompanied with a marked vehicle, uniforms, communications tools, utilize technology to confirm areas are being covered, and supply us a daily report.
- Will the guard take an unpaid lunch break, or will it be a paid lunch break within the scheduled hours?
 - The RFP requests the Security for an 8hr continuous shift. On duty mandatory breaks are assumed to occur during the 8-hour shift.
- Is the 45-day coverage an annual request?
 - The 45 days is typically near the Holidays when we have increased tourism and events. We also have holiday decorations. The increased Security during that time

both provides a higher level of security and protects against vandalism and theft of decorations.

- Regarding the 45-day period, which is in addition to the other scheduled shifts throughout the year, could you provide the total additional hours requested last year?
 - The original contract was modified in the middle to increase the amount of coverage. The initial use of Security was to fill in much fewer shifts and after retirement there was a greater need. The 45 days were also an increase as we acknowledged the benefits of coverage during the holiday season. This new contract reflects the updated needs of the Port District.
- Will any marked patrol vehicles be required if so, how many?
 - We request the Security provide a marked car in the RFP. We would request a minimum of one be present during any shift and would not expect additional vehicles for two or more people working any shift.

6-6-2024

- Is there a contractor currently servicing this contract? If so, what is the name of this company, and what are its current billable rates?
 - The current company is Medallion Protective Services. See attachment for their past bid rate for (2) 8-hour & (3) 8-hour shifts a week. We did not break it down to hourly and this was the results of the past bids.
- Are there any preference points given to contractors that hold DVBE's, SB, or MB certifications?
 - We do not award bids based on preferences
- Do the hard copy RFP submissions need to be submitted in person or will mail suffice?
 - The RFP states that the bids must be received in a sealed form no later than Thursday, June 13, 2024 by 11:00 am. You may send a sealed bid by mail but it must be received before the posted deadline. We will open and read aloud the bids on Thursday, June 13th @ 11:01 am.

6-6-2024

- Is the bid awarded by services provided or cost?
 - Please refer to the Ventura Harbor Village and Marina Security Services RFP for details on the process.