

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS REGULAR MEETING MINUTES OF JUNE 5, 2024



CLOSED SESSION

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Closed Session Meeting was called to order by Chair Blumenberg at 6:32PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

ROLL CALL:

Commissioners Present:

Michael Blumenberg, Chair
Jackie Gardina, Vice-Chair
Anthony Rainey, Secretary
Brian Brennan

Commissioners Absent:

Chris Stephens

Port District Staff:

Brian Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Tom Bunn, Lagerlof LLP

Number of interested persons:

0 via zoom; 0 in-person

PUBLIC COMMUNICATIONS: None. Closed at 6:33PM.

CONVENED TO CLOSED SESSION AT 6:34PM.

ADJOURNMENT: Closed Session was adjourned at 7:00PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Chair Blumenberg at 7:02PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Calli Brazerol.

ROLL CALL:

Commissioners Present:

Michael Blumenberg, Chair
Jackie Gardina, Vice-Chair
Anthony Rainey, Secretary
Brian Brennan

Commissioners Absent:

Chris Stephens

Port District Staff:

Brian D. Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Jessica Rauch, Clerk of the Board
Gloria Adkins, Accounting Manager
Calli Brazerol, Marketing & Events Coordinator I
Joe Gonzalez, Capital Projects Manager
Sergio Gonzalez, Facilities Manager
Wayne Hatch, Maintenance Supervisor
Ruby Hedrick, Marketing & Events Coordinator II
John Higgins, Harbormaster
Pat Hummer, Sr. Harbor Patrol Officer via Zoom
Jessica Perkins, Accountant via Zoom
Jessica Snipas, Business Operations Analyst
Jennifer Talt-Lundin, Marketing Manager

Legal Counsel:

Tom Bunn, Lagerlof Lawyers LLP

City of Ventura Liaisons

Councilmember McReynolds, City Council Liaison – Absent

Number of interested persons:

0 via zoom; 0 in person

ADOPTION OF AGENDA

ACTION: Commissioner Brennan moved to adopt the June 5, 2024 agenda.

Commissioner Rainey seconded. The vote was unanimous.

APPROVAL OF MINUTES

The Minutes of the May 15, 2024 Port Commission Regular Meeting were considered as follows:

ACTION: Commissioner Brennan moved to approve the Minutes of May 15, 2024, with the following revision to the action of the Approval of Minutes for the May 1, 2024 Regular Meeting:

ACTION: Commissioner Brennan moved to approve the Minutes of the May 1, 2024 Port Commission Regular Meeting to reflect that he was present during closed session.

Commissioner Stephens seconded. The vote was unanimous.

The Clerk reopened the Approval of Minutes and stated that Commissioner Brennan was present for closed session and absent for open session for the April 17, 2024 meeting and was absent for the entire May 1, 2024 meeting.

ACTION: Commissioner Brennan amended the motion to approve the Minutes of the May 1, 2024 Port Commission Regular Meeting, without any changes.

Commissioner Stephens seconded the amended motion. The vote was unanimous.

Commissioner Rainey seconded. The vote was unanimous.

PUBLIC COMMUNICATIONS: None. Closed at 7:05PM.

CLOSED SESSION REPORT: Mr. Bunn stated that the Board met in closed session and discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate and no action was taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Chair Blumenberg attended the Chamber Mixer at Harbor Village. Closed at 7:07PM.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported on upcoming events and promotions at Harbor Village.

CONSENT AGENDA:

A) Approval of Amendment No. 2 to a Professional Services Agreement with Rincon Consultants, Inc. for Environmental Support Services

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve Amendment No. 2 to a Professional Services Agreement with Rincon Consultants, Inc. to increase the compensation by \$35,000 from \$230,000 to \$265,000 for maintenance dredging environmental consulting, monitoring, and permitting services.

Public Comment: None.

ACTION: Vice-Chair Gardina moved to approve Amendment No. 2 to a Professional Services Agreement with Rincon Consultants, Inc. to increase the compensation by \$35,000 from \$230,000 to \$265,000 for maintenance dredging environmental consulting, monitoring, and permitting services.

Commissioner Rainey seconded. The vote was unanimous.

B) Approval of New Sublease Agreement with Katherine Sparks-Jones dba Ventura Harbor Fisherman's Storage at 1410 Angler Court

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Sublease Agreement between the Ventura Port District dba Ventura Harbor Village and Katherine Sparks-Jones dba Ventura Harbor Fisherman's Storage for the premises located at 1410 Angler Court for a five-year term.

Public Comment: None.

ACTION: Vice-Chair Gardina moved to approve a new Sublease Agreement between the Ventura Port District dba Ventura Harbor Village and Katherine Sparks-Jones dba Ventura Harbor Fisherman's Storage for the premises located at 1410 Angler Court for a five-year term.

Commissioner Rainey seconded. The vote was unanimous.

C) Approval of a License Agreement with Blois Construction, Inc. for Parcel 19A

Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to enter into a license agreement with Blois Construction, Inc. for the temporary use and restoration of a portion of Parcel 19A to support the construction activities related to the VenturaWaterPure Project.

Public Comment: None.

ACTION: Vice-Chair Gardina moved to authorize the General Manager to enter into a license agreement with Blois Construction, Inc. for the temporary use and restoration of a portion of Parcel 19A to support the construction activities related to the VenturaWaterPure Project.

Commissioner Rainey seconded. The vote was unanimous.

STANDARD AGENDA:

1) Approval of the FY2024-2025 Harbor Village Lease Strategy and Action Plan

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the FY2024-2025 Harbor Village Leasing Strategy and Action Plan.

Report by Jessica Snipas, Business Operations Analyst II and Todd Mitchell, Sr. Business Operations Manager.

Public Comment: None. Closed at 7:26PM.

ACTION: Commissioner Brennan moved to approve the FY2024-2025 Harbor Village Leasing Strategy and Action Plan.

Commissioner Rainey seconded. The vote was unanimous.

2) Approval of the FY2024-2025 Ventura Harbor Village Visitor Attraction Plan

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the FY2024-2025 Ventura Harbor Village Visitor Attraction Plan.

Report by Jennifer Talt-Lundin, Marketing Manager; Ruby Hedrick, Marketing & Events Coordinator II; Calli Brazerol, Marketing & Events Coordinator I; and Jennifer Barbee, Destination Innovate.

Public Comment: None. Closed at 8:13PM.

ACTION: Vice-Chair Gardina moved to approve the FY2024-2025 Ventura Harbor Village Visitor Attraction Plan.

Commissioner Brennan seconded. The vote was unanimous.

3) Adoption of Resolution No. 3500 Approving the FY2024-2025 Preliminary Budget for the Harbor Patrol Department

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3500 approving the FY2024-2025 Preliminary Budget for the Harbor Patrol Department.

Report by Brian D. Pendleton, General Manager.

Public Comment: None. Closed at 8:40PM.

Chair Blumenberg excused himself from this item as his son is employed as a part-time Harbor Patrol Officer and would therefore not participate in the discussion of this item. He passed the gavel to Vice-Chair Gardina and sat in the audience.

ACTION: Commissioner Brennan moved to adopt Resolution No. 3500 approving the FY2024-2025 Preliminary Budget for the Harbor Patrol Department.

Commissioner Rainey seconded. The roll call vote was as follows:

AYES: Commissioners Gardina, Rainey, Brennan

NOES:

ABSTAINED: Chair Blumenberg

ABSENT:

Motion carried 4-0.

4) Adoption of Resolution No. 3501 Approving the FY2024-2025 Preliminary Budget and Five-Year Capital Improvement Plan

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3501 approving the FY2024-2025 Ventura Port District Preliminary Budget and Five-Year Capital Improvement Plan.

Report by Brian D. Pendleton, General Manager; Gloria Adkins, Accounting Manager; and Todd Mitchell, Sr. Business Operations Manager.

Public Comment: None. Closed at 9:10PM

ACTION: Vice-Chair Gardina moved to adopt Resolution No. 3501 approving the FY2024-2025 Ventura Port District Preliminary Budget and Five-Year Capital Improvement Plan.

Commissioner Rainey seconded. The roll call vote was as follows:

AYES: Commissioners Gardina, Rainey, Brennan

NOES:

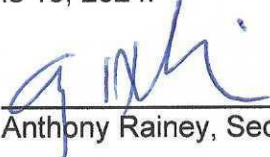
ABSTAINED: Chair Blumenberg

ABSENT:

Motion carried 4-0.

ADJOURNMENT: The meeting was adjourned at 9:50PM.

The next regular meeting is Wednesday, June 19, 2024.



Anthony Rainey, Secretary