VENTURA PORT DISTRICT
BOARD OF PORT COMMISSIONERS

Michael Blumenberg, Chair
Jackie Gardina, Vice-Chair
Anthony Rainey, Secretary
Brian Brennan, Commissioner
Chris Stephens, Commissioner

Brian D. Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Tom Bunn, Legal Counsel
Jessica Rauch, Clerk of the Board

REGULAR MEETING
WEDNESDAY, APRIL 17, 2024

VENTURA PORT DISTRICT OFFICE
1603 ANCHORS WAY DRIVE
VENTURA, CA 93001

AND

17553 BROOKVILLE COURT
ROUNDHILL, VIRGINIA 20141

CLOSED SESSION – 6:00PM
OPEN SESSION – 7:00PM

PUBLIC PARTICIPATION OPTIONS

MEETINGS WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

WATCH THE MEETING LIVE
https://us02web.zoom.us/j/83276329300
Webinar ID: 832 7632 9300
1-669-900-6833
1-253-215-8782

PUBLIC COMMENT VIA ZOOM
To request to speak on an item, use the "raise hand" button to notify the Clerk. The Clerk will announce public speakers and unmute participants to speak. Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

SUBMIT PUBLIC COMMENT VIA EMAIL
To submit written comments on a specific agenda item, please do so via email by 4:00PM on the day of the meeting. When sending an email, please indicate in the subject line, the agenda item number (i.e. General Public Comment or Consent Item A). Written comments should be no more than 1,000 characters in length. Written comments will be distributed to the Commission and will be posted as a supplemental packet on the District's website at https://venturaharbor.com/board-meeting-documents/. Please submit your comment to the Clerk of the Board at jrauch@venturaharbor.com.

CLOSED SESSION
6:00PM

CALL TO ORDER: *By Chair Michael Blumenberg.*

ROLL CALL: *By the Clerk of the Board.*

PUBLIC COMMUNICATIONS (3 minutes)
The Public Communications period is set aside to allow public testimony on items only on the Closed Session Agenda. Each person may address the Commission for up to three minutes or at the discretion of the Chair.

CONVENE IN CLOSED SESSION

CLOSED SESSION AGENDA

1. CONFERENCE WITH LEGAL COUNSEL – PER GOVERNMENT CODE SECTION 54956.9(d)(2) – ANTICIPATED LITIGATION: (ONE CASE)

OPEN SESSION
7:00PM

CALL TO ORDER: *By Chair Michael Blumenberg.*

PLEDGE OF ALLEGIANCE: *By Chair Michael Blumenberg.*

ROLL CALL: *By the Clerk of the Board.*

ADOPTION OF AGENDA
Consider and approve, by majority vote, minor revisions to agenda items and/or attachments and any item added to or removed/continued from the Port Commission's agenda. Administrative Reports relating to this agenda and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the Port District's office located at 1603 Anchors Way Drive, Ventura, CA during business hours as well as on the District's website - www.venturaharbor.com.

APPROVAL OF MINUTES
The Minutes of the April 3, 2024 Port Commission Regular Meeting will be considered for approval.

PUBLIC COMMUNICATIONS
The Public Communications period is set aside to allow public testimony on items not on today's agenda. Each person may address the Commission for up to three minutes or at the discretion of the Chair.

CLOSED SESSION REPORT
Closed Sessions are not open to the public pursuant to the Brown Act. Any reportable actions taken by the Commission during Closed Session will be announced at this time.

BOARD COMMUNICATIONS
Port Commissioner's may present brief reports on port issues, such as seminars, meetings and literature that would be of interest to the public and/or Commission, as a whole. Port Commissioner's must provide a brief summary and disclose any discussions he or she may have had with any Port District Tenants related to Port District business.

STAFF AND GENERAL MANAGER REPORTS

Ventura Port District Staff, Legal Counsel and General Manager will give the Commission updates on important topics or items of general interest if needed.

STANDARD AGENDA:

1) Adoption of Ordinance No. 60 for a New 10-Year Lease between the Ventura Port District and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners

a) Conduct a public hearing for the purpose of receiving input on proposed Ordinance No. 60.
b) Waive reading and direct Clerk to place Ordinance No. 60 in the record of this meeting.
c) Adopt Ordinance No. 60 authorizing execution of a new Restaurant Lease Agreement between Ventura Port District dba Ventura Harbor Village and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood with a commencement date of May 1, 2024.

2) Acceptance of Bid for the Ventura Harbor Public Boat Wash Down Station Replacement Project

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners:

a) Accept the bid from J & H Engineering General Contractors, Inc. in the amount of $160,000.00.
b) Approve staff to procure two washdown units in the amount of $31,843.94 for the Ventura Harbor Public Boat Wash Station Replacement Project.

3) Quarterly Update on the Ventura Port District 5-Year Objectives

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners receive and file the quarterly update on the Ventura Port District 5-Year Objectives.

ADJOURNMENT

This agenda was posted on April 12, 2024 by 5:30 p.m. at the Port District Office and online at https://venturaharbor.com/board-meeting-documents/

◆

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Ventura Port District at (805) 642-8538 or the California Relay Service at 711 or (800) 855-7100. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

BOARD OF PORT COMMISSIONERS
APRIL 17, 2024

APPROVAL OF MINUTES
APRIL 3, 2024
REGULAR MEETING

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS
REGULAR MEETING MINUTES OF APRIL 3, 2024

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:
The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Chair Blumenberg at 7:01PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Chair Blumenberg.

ROLL CALL:

Commissioners Present:
Michael Blumenberg, Chair
Jackie Gardina, Vice-Chair
Anthony Rainey, Secretary
Brian Brennan
Chris Stephens

Commissioners Absent:
None.

Port District Staff:
Brian D. Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Jessica Rauch, Clerk of the Board
Gloria Adkins, Accounting Manager
Joe Gonzalez, Capital Projects Manager
Wayne Hatch, Maintenance Supervisor via Zoom
John Higgins, Harbormaster
Pat Hummer, Senior Harbor Patrol Officer via Zoom
Jessica Snipas, Business Operations Analyst via Zoom
Dave Werneburg, Marina Manager via Zoom

Legal Counsel:
Tom Bunn, Lagerlof Lawyers LLP

City of Ventura Liaisons
Councilmember McReynolds, City Council Liaison – Absent

Number of interested persons:
3 via zoom; 2 in person

ADOPTION OF AGENDA

ACTION: Commissioner Stephens moved to adopt the April 3, 2024 agenda.

Commissioner Brennan seconded. The vote was unanimous.

APPROVAL OF MINUTES
The Minutes of the March 20, 2024 Port Commission Regular Meeting were considered as follows:

ACTION: Commissioner Brennan moved to approve the Minutes of the March 20, 2024 Port Commission Regular Meeting.

Vice-Chair Gardina seconded. The vote was unanimous.

PUBLIC COMMUNICATIONS: Brian Bargiel, CEO of Andria's Seafood Restaurant, commented on AB2220 and how it threatens the livelihood of Ventura's commercial fishermen. Closed at 7:07PM

BOARD COMMUNICATIONS: Commissioner Stephens reported he attended the visit with Congressman Carbajal to tour the dredge. Commissioner Brennan announced the BEACON Sand Summit will be held on May 9th. Closed at 7:09PM.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported on upcoming events at Harbor Village. Mr. Mitchell gave a dredging update. Closed at 7:13PM.

CONSENT AGENDA:

A) Approval of Amendment No. 1 to the Office Lease Agreement with Diane Nastasi dba Just About Faces
Recommended Action: Voice Vote.
That the Board of Port Commissioners approve Amendment No. 1 to the Office Lease between Ventura Port District dba Ventura Harbor Village and Diane Nastasi, an individual dba Just About Faces for the premises located at 1559 Spinnaker Drive #202A, consisting of 482 square feet.

Public Comment: None.

ACTION: Commissioner Brennan moved to approve Amendment No. 1 to the Office Lease between Ventura Port District dba Ventura Harbor Village and Diane Nastasi, an individual dba Just About Faces for the premises located at 1559 Spinnaker Drive #202A, consisting of 482 square feet.

Vice-Chair Gardina seconded. The vote was unanimous.

B) Approval of Amendment No. 1 to the Retail Lease Agreement with Katherine & James E. Adams dba Lemon & Lei
Recommended Action: Voice Vote.
That the Board of Port Commissioners approve Amendment No. 1 to the Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Katherine & James E. Adams

dba Lemon & Lei for the premises located at 1583 Spinnaker Drive, Suite #104A consisting of approximately 500 square feet.
Public Comment: None.

ACTION: Commissioner Brennan moved to approve Amendment No. 1 to the Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Katherine & James E. Adams dba Lemon & Lei for the premises located at 1583 Spinnaker Drive, Suite #104A consisting of approximately 500 square feet.

Vice-Chair Gardina seconded. The vote was unanimous.

STANDARD AGENDA:

1) Authorization for the General Manager to Execute the New Master Lease between the Ventura Port District and Derecktor Marine Holdings, LLC for 1644 Anchors Way Drive (Parcel 20)
Recommended Action: Voice Vote.
That the Board of Port Commissioners:

a) Find that Derecktor Marine Holdings, LLC has satisfied all conditions precedent that must be met to exercise its option to enter the new, previously approved 50-year master lease for Parcel 20.
b) Authorize the General Manager to execute the new master lease with Derecktor Marine Holdings, LLC for Parcel 20.

Report by Brian D. Pendleton, General Manager.

Public Comment: Tom Derecktor and Leonora Valvo thanked staff, legal counsel and the Commission for their work and support. They also thanked Stephanie Caldwell for attending the Design Review Committee meeting. Closed at 7:26PM.

ACTION: Commissioner Brennan moved to find that Derecktor Marine Holdings, LLC has satisfied all conditions precedent that must be met to exercise its option to enter the new, previously approved 50-year master lease for Parcel 20 and authorize the General Manager to execute the new master lease with Derecktor Marine Holdings, LLC for Parcel 20.

Commissioner Rainey seconded. The vote was unanimous.

2) Adoption of Resolution No. 3495 Approving a Notice of Proposed Ordinance for a New 10-Year Lease between the Ventura Port District and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood
Recommended Action: Roll Call Vote.
That the Board of Port Commissioners adopt Resolution No. 3495 authorizing the Ventura Port District to publish a Notice of Proposed Ordinance for a New Restaurant Lease Agreement between the Ventura Port District dba Ventura Harbor Village and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood for the premises located at 1583 Spinnaker Drive #101 consisting of a total of 3,894 square feet of interior space, 1,828 square feet of patio for a five-year term with one five-year option.

Report by Todd Mitchell, Sr. Business Operations Manager.

Public Comment: None. Closed at 7:33PM

ACTION: **Commissioner Stephens moved to adopt Resolution No. 3495 authorizing the Ventura Port District to publish a Notice of Proposed Ordinance for a New Restaurant Lease Agreement between the Ventura Port District dba Ventura Harbor Village and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood for the premises located at 1583 Spinnaker Drive #101 consisting of a total of 3,894 square feet of interior space, 1,828 square feet of patio for a five-year term with one five-year option.**

Commissioner Brennan seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Gardina, Rainey, Stephens, Brennan
NOES: None
ABSTAINED: None
ABSENT: None

3) Adoption of Resolution No. 3496 Approving a Training Agreement with the California State Parks Division of Boating and Waterways
Recommended Action: Roll Call Vote.
That the Board of Port Commissioners adopt Resolution No. 3496 Approving a Training Agreement with the California State Parks Division of Boating and Waterways.

Report by John Higgins, Harbormaster.

Public Comment: None. Closed at 7:36PM.

ACTION: **Commissioner Stephens moved to adopt Resolution No. 3496 Approving a Training Agreement with the California State Parks Division of Boating and Waterways.**

Vice-Chair Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Gardina, Rainey, Stephens, Brennan
NOES: None
ABSTAINED: None
ABSENT: None

4) Approval of Amendment No. 1 to the Contract with F.C.T. Construction LLC for the Ventura Harbor Village 1567 Spinnaker Drive Facade Renovation Project and Increase the Capital Improvement and ADA Improvement Plan Budget for the Project
Recommended Action: Voice Vote.
That the Board of Port Commissioners:

a) Approve Amendment No. 1 to the Contract with F.C.T. Construction LLC for the Ventura Harbor Village 1567 Spinnaker Drive Facade Renovation Project in the amount of $103,120.00.

b) Approve an increase to the Capital Improvement and ADA Improvement Plan Budget from $50,000 to $160,000.

Report by Todd Mitchell, Sr. Business Operations Manager.

Public Comment: None.

ACTION: **Commissioner Brennan moved to approve Amendment No. 1 to the Contract with F.C.T. Construction LLC for the Ventura Harbor Village 1567 Spinnaker Drive Facade Renovation Project in the amount of $103,120.00 and approve an increase to the Capital Improvement and ADA Improvement Plan Budget from $50,000 to $160,000.**

Vice-Chair Gardina seconded. The vote was unanimous.

ADJOURNMENT: The meeting was adjourned at 7:47PM.

The next regular meeting is Wednesday, April 17, 2024.

_____
Anthony Rainey, Secretary

BOARD OF PORT COMMISSIONERS
APRIL 17, 2024

DEPARTMENTAL STAFF REPORTS
MARCH 2024
&
GUIDING PRINCIPLES
FIVE-YEAR OBJECTIVES INDEX

GUIDING PRINCIPLES	
1)	Maintain a safe, navigable, and resilient harbor.
2)	Advance the harbor's vibrant, working waterfront in support of commercial and recreational fishing and boating.
3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
8)	Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

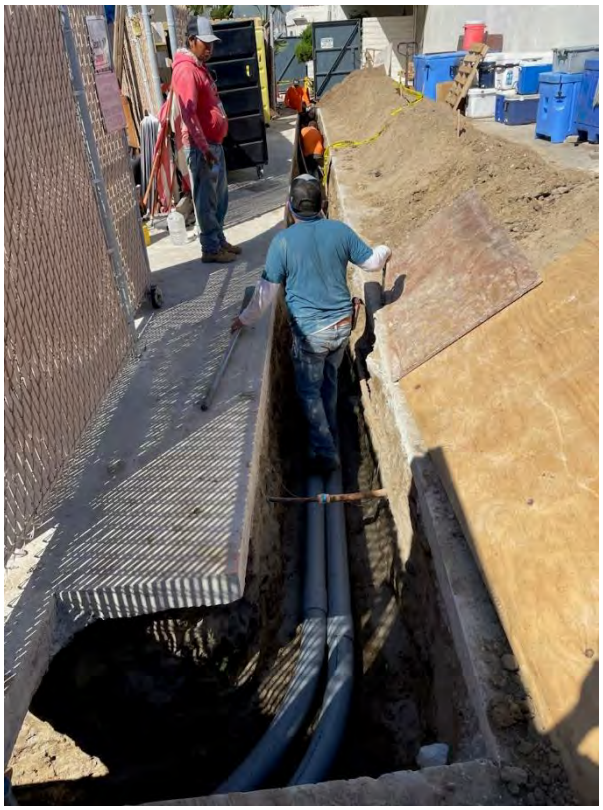
5-YEAR OBJECTIVES		STRATEGY	
D)	Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.	1)	Support and advocate for congressional funding to the Army Corps of Engineers in support of the Harbor's annual dredging program
		2)	On-going leadership and participation with California Marine Affairs and Navigation Conference (CMANC) and other relevant organizations in support of federal and state assistance
		3)	Ventura Port District Dredging
E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.	1)	Collaborate with business partners and stakeholders through increased engagement, communication, and participation.
		2)	Collaborate with City, regional, state, and federal agency officials in pursuit of mutually beneficial projects, programs
		3)	Public and Civic Engagement Planning
		4)	Updates to District policies to reflect improved transparency and DEI
F)	Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.	1)	Engage with commercial fishing and sustainable aquaculture interests in Ventura Harbor
		2)	Continue improvements of District's Working Waterfront infrastructure
		3)	Continue to pursue opportunities for diversifying commercial fishing and sustainable aquaculture
M)	Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.	1)	Engagement and support of Master Tenants for successful business operations at the Harbor
		2)	Evaluate opportunities for Parcel Development
		3)	Implement sustainability technologies at the Harbor
		4)	VenturaWaterPure
N)	Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.	1)	Work with NPS and harbor visitors regarding enhancement of visitor experience.
		2)	Coordinate with NPS Superintendent to evaluate long-term goals and improvement needs for the Channel Islands National Park Visitor Center
		3)	Coordinate with National & California State Parks, and City to develop destination-based ecotourism offerings
P)	Implement parking management, traffic circulation, and multi-modal transportation strategies.	1)	Work with City to improve access between the City and Harbor
		2)	Evaluate alternative and active methods for people to travel to and within the Harbor and pursue needed improvements and strategies in partnership with the City
		3)	Pursue and implement parking management solutions to increase vehicle circulation
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.	1)	Utilize grant funding opportunities for sustainable Harbor infrastructure
		2)	Seek additional grant funding for improving/replacing District capital assets.
		3)	Leasing/Property Management
		4)	Update of Financial Management System
		5)	Financial Reporting
V)	Maintain and improve Harbor Village facilities, infrastructure, and amenities.	1)	Ongoing investment in Harbor Village Infrastructure
		2)	Develop and implement an Annual Visitation Plan for Ventura Harbor Village.

VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT Meeting Date: April 17, 2024

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Joe A. Gonzalez, Capital Projects Manager
SUBJECT: March 2024 Capital Projects Report

1567 SPINNAKER DR. SUITE 101, FACADE RENOVATION
Status: On Going
Budget: On Budget
The electrical exterior upgrade has started in conjunction with the installation of the suite's grease trap. This work was delayed minimizing disruption to visitors and nearby tenants. Staff has continued coordinating between the contractor and surrounding tenants with all aspects of this project, access, and noise. Staff is also working closely with the contractor to manage impacts to common areas to maintain public access and the ADA path of travel during construction. Electrical conduits have been set in place and ready for Edison's inspection.

1567 SPINNAKER DR. SUITE 101, LOOSE CANNON UPDATE
Status: On Going
Budget: N/A (Tenant Cost)
As described above, the exterior electrical switch gear installation has started in conjunction with the installation of the suite's grease trap to minimize disruption to visitors and nearby tenants. All interior underground electrical and rough plumbing has been inspected and approved by the City's inspector. Staff continues to work with the City and the tenant's architects to support the project moving forward to meet the tenant's planned July 1st opening date.

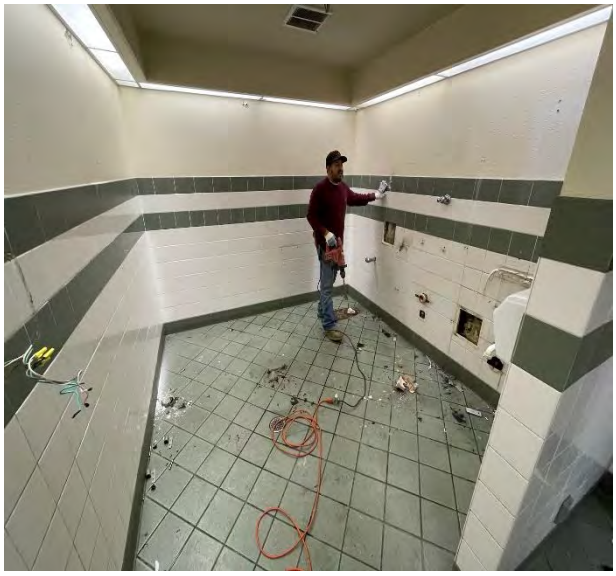


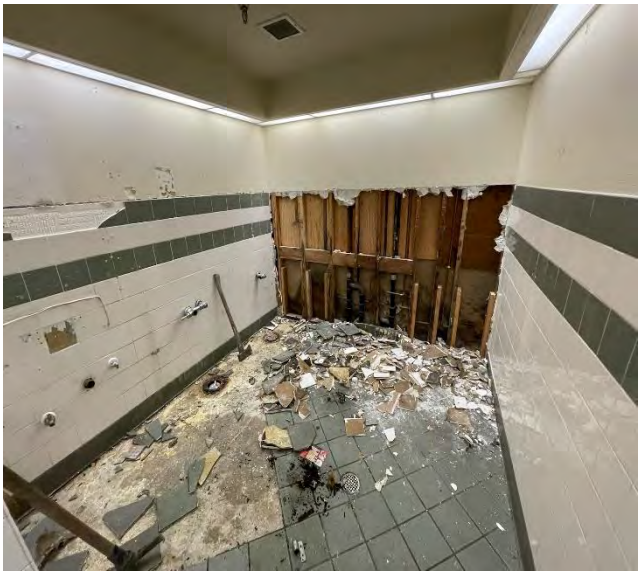
VENTURA HARBOR VILLAGE RESTROOM ENHANCEMENTS AT 1559 AND 1583 SPINNAKER DRIVE

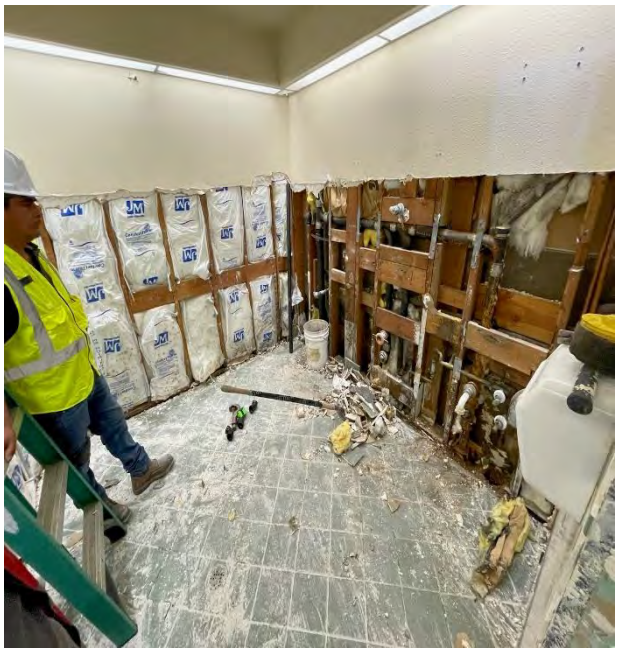
Status: On Going

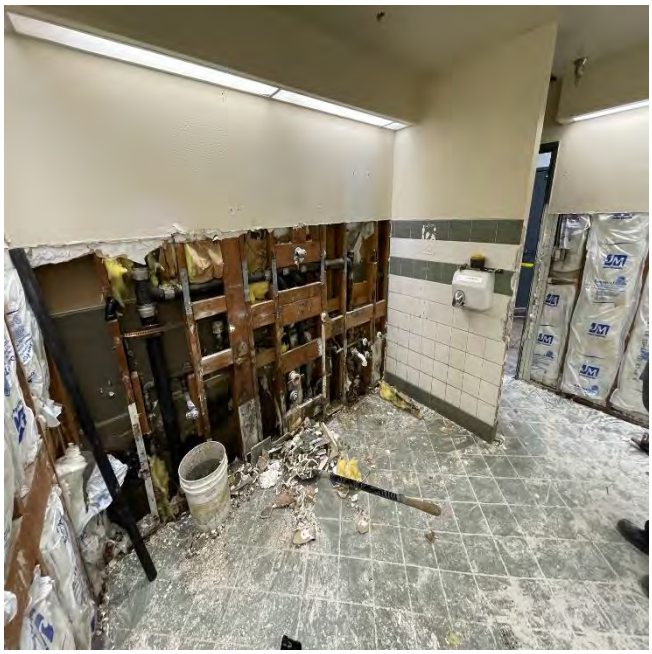
Budget: On Budget

On February 7th, the Board accepted the lowest responsive bid from F.C.T. Construction, Inc. in the amount of $450,000 and approved a budget adjustment to the 5-Year Capital Improvement Plan for this project. Staff, having received all the necessary documentation from the company, issued the Contractor the Notice To Procced. The project broke ground on the third week of March. Staff continues working closely with all nearby tenants and the contractor to make sure this project has minimal disruption. Staff is anticipating finishing all four restrooms by the end of May.









LAUNCH RAMP WASHDOWN STATION AND THE FLOATING DOCK REPLACMENT PROJECTS
Status: On going
Budget: Grant Funded
The District is working to complete two capital improvement projects associated with the Ventura Harbor Public Launch Ramp. These two projects are both being funded by a grant from the California State Parks Division of Boating and Waterways (DBW). The first project consists of the removal and replacement of the existing boat wash station including the addition of ADA accessibility. The second project is the removal of the existing launch ramp boarding floats and the fabrication and installation of replacement boarding float systems. These are two different projects with different sets of contractor expertise and are therefore being advertised separately.

The Board awarded the bid for the Launch Ramp Floating Dock Replacement Project to Bluewater Marine, Inc. in the amount of $328,215.00. Staff is waiting for the contractor to submit final design drawings for review by its engineer and by DBW prior to approving the start of construction.

Separately, staff rebid the Ventura Harbor Public Boat Wash Station Replacement Project. A mandatory pre-bid job walk was conducted on site on February 29, 2024. A public bid opening took place on March 26, 2024. The Port District received three bids. Staff anticipates presenting a recommendation for the lowest qualified bid for the Board's consideration on April 17th.

ADDITIONAL PROJECTS:

- 1575 & 1583 Pass-through repaving — Status: Pushed to October
- Ventura Harbor Village Awnings — Status: On going.
- Additional Mural painting throughout VHV — Status: On going.

VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT Meeting Date: April 17, 2024

TO:	Board of Port Commissioners
FROM:	Brian D. Pendleton, General Manager
	Todd Mitchell, Sr. Business Operations Manager
SUBJECT:	March 2024 Dredging Report

OUTER HARBOR DREDGING (FEDERAL NAVIGATION CHANNEL)

2024 Dredging

US Army Corps of Engineers' Los Angeles District's dredging contractor, Manson Construction, has issued the notice to proceed to their dredging contractor to dredge 600,000 yards of material from Ventura Harbor's federal entrance channel. Dredging began in the federal channel on March 18th. Due to weather, Manson moved from the outer harbor to the inner harbor on March 24/25. Dredging will resume in the federal channel on April 1st and continue until mid-April.

2025 Dredging Funding

On Monday, March 11th, the President's FY25 budget proposal to Congress was released and included $8.796M for Ventura Harbor maintenance dredging. This figure appears to fully support the budget recommendations of the LA District of the Corps of Engineers to complete the next procurement cycle (Q4 of this year) and to perform dredging in early 2025. Letters of support for this item in the President's budget were sent from Congressman Carbajal, Senator Butler, and Senator Padilla (Attachment 2).

Once again, it appears that the District is receiving full support from all levels of the Corps of Engineers, the President's Office of Management and Budget, and our federal representative, Congressman Salud Carbajal.

Political Advocacy for Federal Dredge Funding

On April 1st, Congressman Carbajal will visit Ventura Harbor and receive a tour of the dredging activities taking place at the harbor, including a visit to Manson's dredge, the HR Morris. This is in support of the Congressman's press release from March 12th regarding funding for harbors within his District (Attachment 3).

INNER HARBOR DREDGING

Inner Harbor Dredging Completed

Due to the inflow of sediment during the atmospheric river events in January 2023 it has been determined that the inner harbor will be dredged in March 2024.

The Board approved a contract with Manson Construction on January 30, 2024, for $1.33 million, which was the lowest cost bid received (of four). It is estimated that about 65-75% of the total project cost could be reimbursed by FEMA and CalOES. However, nothing will be guaranteed until the project is completed, and reimbursement is likely to take a year or more to receive. Staff are presently working with FEMA on the next steps related to funding assistance.

Inner harbor dredging commenced on March 25th and was completed on March 29th.

ATTACHMENT:

Attachment 1 – Photos of Inner Harbor Dredging
Attachment 2 – Letters of Support for Programmatic Request
Attachment 3 – Congressman Carbajal Press Release
Attachment 4 – Press Release by Ventura Port District
Attachment 5 – March 2024 Federal Advocacy Reports by Carpi & Clay

Attachment 1 – Photos of Inner Harbor Dredging

The HR Morris in the navigation channel between Ventura Isle Marina and Marina West in front of the Holiday Inn Express.

HR Morris dredging the inner harbor “Stub Channel” that connects the Ventura Keys to the harbor entrance.

HR Morris dredging the Pierpont Basin (south of Marina Park).

Office of Representative Salud Carbajal FY25 Appropriations Request Form

2331 Rayburn House Office Building
Phone: (202) 225-3601

FY2025 Appropriations Request Form

If you have a budgetary or policy proposal for Fiscal Year 2025, please complete the form below. **Please note this form is for programmatic or language appropriations request. We have a separate form for Community Project Funding requests.**

We are accepting requests on a rolling basis, until we get further guidance from the Appropriations Committee on their deadlines. If you have specific questions or additional materials related to your request, please contact the appropriate staff listed below.

Appropriations/Authorization Bill Lead Staff

SFOPS Tanner.Dorrough@mail.house.gov
MilCon/VA Tanner.Dorrough@mail.house.gov
Financial Services Ian.Mariani@mail.house.gov
Labor-H, Education Jesse.Ebadi@mail.house.gov
Leg Branch Johanna.Montiel@mail.house.gov
CJS Johanna.Montiel@mail.house.gov
Homeland Security Tanner.Dorrough@mail.house.gov
T-HUD Johanna.Montiel@mail.house.gov
Agriculture Ruth.Vazquez@mail.house.gov
Interior, EPA Johanna.Montiel@mail.house.gov
Energy and Water Johanna.Montiel@mail.house.gov
Community Project Funding Carbajal.AppropsRequest@mail.house.gov

Please note that Congressman Carbajal will not be able to support all proposals that are received.

* Required

Request Details

1. Requesting Organization *

   Ventura Harbor

2. Organization Point of Contact *

   Brian Pendleton

3. Organization Point of Contact Title *

   General Manager

4. Point of Contact e-mail *

   bpendleton@venturaharbor.com

5. Point of Contact Phone Number *

   (805) 642-8538

6. Type of Request *

   - (●) Programmatic
   - ( ) Language

7. Appropriations Subcommittee *

Energy and Water

8. Agency *

US Army Corps of Engineers

9. Account *

Operation & Maintenance

10. Title *

Ventura Harbor, CA

11. Short Description and Justification of your Request *

The Operations & Maintenance Account provides nationwide funding for federally authorized navigation interests such as ports and harbors. California's system of ports and harbors moved over 21M TEUS in 2022 and supports 4.3M jobs across the nation. Every state relies upon California's 3,400 miles of shoreline

12. Your Requested FY24 Amounts? *

$8.796M in FY25

13. Amount Included in the President's FY24 Budget? (if available; N/A if not available) *

$8.796M in FY25

14. Last Enacted Amount? *

$8.471M in FY24

15. FY24 House Passed Amount? *

$8.471M

16. Impacts to CA-24 *

For Ventura Harbor, maintenance dredging is required annually to ensure adequate navigational depths for Harbor safety, commerce, and operations. As a working waterfront, the Harbor records landings of 29.3M pounds of fish landings (10-year average) and services the largest squid fishing fleet on the West Coast. Squid fishing "purse seiner" vessels require a deep draft harbor. The Harbor's commercial and recreational fishing directly employ 600 crew members, truck drivers, and laborers with an additional 300 employees in nearby processing facilities. A recent economic study indicated that Ventura Harbor has a total economic impact of $246M. Ventura Harbor is also the homeport for the U.S.

17. List any stakeholders that support this request *

N/A

18. Is this request being led by, or submitted to, another Member office? *

◯ Yes

No

19. Please list all Members of the House and Senate to whom the same request is being made *

Yes

20. If yes, what is the Member Office? *

Senators Padilla & Butler

21. Priority Ranking? *

1

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Sen. Butler Fiscal Year 2025 Non-Defense Programmatic/Language Appropriations Request Form (Ventura Harbor O&M Dredging)

Name & Contact Info

Julie Minerva
Work: 202-822-8114
Mobile: 202-361-5564
jminerva@carpiclay.com

Mailing Address

601 New Jersey Ave, NW
Suite 300
Washington DC 20001

Permanent Address

601 New Jersey Ave, NW
Suite 300
Washington DC 20001

* *indicates a required field.*

Section 1. Contact Information

Do **NOT** use this form for Congressionally Directed Spending "Earmark" requests.

For more information on the difference between programmatic and earmark requests, please refer to Senator Butler's website.

Please submit a new form for each Programmatic Non-Defense Appropriations Request.

1. **Requesting Entity** *

   Ventura Harbor Port District

2. **Primary Contact Name** *

   Brian Pendleton

3. **Primary Contact Email** *

   bpendleton@venturaharbor.com

4. **Primary Contact Phone Number** *

   805-642-8538

5. **Priority Ranking of Request (#X of Y)** *
   List the priority of this request out of **ALL** submitted requests for this entity or organization. The priority of your requests will be considered across all appropriations subcommittees. Do not list #1 of 3 within Energy & Water Subcommittee, then #1 of 6 in the Commerce, Justice, and Science Subcommittee, etc.

   1 of 1

Section 2. Programmatic Funding and/or Language Requests

1. **Appropriations subcommittee** *
   Select the subcommittee that your request falls under:

   Energy and Water Development,

2. **Specific department or agency (e.g. Department of Justice)** *
   Write out the full name. Do not use acronyms. To find the account, please review the Fiscal Year 2024 appropriations bill.

   US Army Corps of Engineers

3. **Appropriations line item (e.g. Gun Violence Prevention)** *
   Write out the full name. Do not use acronyms. To find the line item (if applicable), please review the Fiscal Year 2024 appropriations bill.

   Ventura Harbor, CA

4. **Amount provided by the Fiscal Year 2024 appropriations bill** *
   Dollar amount. Do not include cents. If requesting $1 million, write 1000000. If this section is not relevant to your request, write "N/A".

   8471000

5. **Amount requested in the President's Fiscal Year 2025 Budget** *
   Dollar amount. Do not include cents. If requesting $1 million, write 1000000.

   If funding level is not relevant to your request write "N/A".

   8796000

6. **Amount requested for Fiscal Year 2025 Appropriations**
   Dollar amount. Do not include cents. If requesting $1 million, write 1000000.

   If you are not requesting a dollar amount, write "N/A".

   8796000

7. **Requested bill text.** *
   Please use this section if you are requesting the inclusion of specific text in the final appropriations bill.

   If you are not requesting bill language, write "N/A".

   N/A

8. **Requested report language.**
   Please use this section if you are requesting language to be included in an explanatory report.

   If you are not requesting report language, write "N/A".

   N/A

9. **Explanation justifying the request, describing how funding, bill text, or report language will be used, and relevance to California.**
   Due to the high volume of requests, please be concise.

   The Operations & Maintenance Account provides nationwide funding for federally authorized navigation interests such as ports and harbors. California's system of ports and harbors moved over 21M TEUS in 2022 and supports 4.3M jobs across the nation. Every state relies upon California's 3,400 miles of shoreline and transportation infrastructure to transport goods. Keeping the state's ports and harbors open for business is critical to the nation and annual funding from the US Army Corps of Engineers (Corps) is required for operation & maintenance dredging (O&M).

   For Ventura Harbor, maintenance dredging is required annually to ensure adequate navigational depths for Harbor safety, commerce, and operations. As a working waterfront, the Harbor records landings of 29.3M pounds of fish landings (10-year average) and services the largest squid fishing fleet on the West Coast. Squid fishing "purse seiner" vessels require a deep draft harbor. The Harbor's commercial and recreational fishing directly employ 600 crew members, truck drivers, and laborers with an additional 300 employees in nearby processing facilities. A recent economic study indicated that Ventura Harbor has a total economic impact of $246M. Ventura Harbor is also the homeport for the U.S. National Park Service, providing public access to the Channel Islands National Park System. The park's receives over 300,000 visitors annually with over 110,000 visitors using the ferry service from Ventura Harbor to travel to the islands and another 60,000 use park waters. Ventura provides the only deep draft harbor of refuge with the capacity to accommodate the purse seiner fishing fleet (54 vessels) within 70 miles. This project also provides beach nourishment, habitat restoration, and protection of public-serving infrastructure through beneficial reuse of 100% of the dredge material. The Corps identified FY25 capability number for Ventura Harbor is $8.796M. The Corps O&M account provides 100% federal funding to dredge federal authorized channels and harbors. However, Ventura Harbor contributes an additional $100,000 annually to secure permits, perform material testing, protected species and water quality monitoring, and to comply with other regulatory items to ensure that the dredging can occur.

10. **Was this request submitted to any other Members of Congress (House or Senate)?** *

    Yes

    10.1 Which member(s)?

    Senator Padilla & Rep Carbajal

Senator Padilla FY25 Appropriations Programmatic Funding and Report Language Request Form (Ventura Harbor, CA)

Name & Contact Info	Mailing Address	Permanent Address
Julie Minerva Work: 202-822-8114 Mobile: 202-361-5564 jminerva@carpiclay.com	601 New Jersey Ave, NW Suite 300 Washington DC 20001	601 New Jersey Ave, NW Suite 300 Washington DC 20001

* *indicates a required field.*

Section 1. Required Contact Information

1. **Requesting Entity** *

   Ventura Harbor Port District

2. **Primary Contact Name** *

   Julie Minerva

3. **Primary Contact Email** *

   jminerva@carpiclay.com

4. **Primary Contact Phone Number** *

   2028228300

5. **Priority Number: #X of Y** *

   1 of 1

Section 2. Programmatic Funding Requests

- Please use a separate form for each request. To submit another application please click on the link: https://oampublic.senate.gov/constituent/login/b2dad6ce-65e9-49ff-be10-a963d9a1594d

- If you do not have a request under a required *section write “N/A”

- We have a separate forms for congressionally directed spending and defense requests available at: https://www.padilla.senate.gov/services/appropriations/

1. **Appropriations Bill** *

   Energy and Water Development, and Related Agencies

2. **Specific Agency** *

   US Army Corps of Engineers

3. **Appropriations Account (as it appears in the appropriations bill)** *

   Operation & Maintenance

4. **Appropriations Line Item (as it appears in the appropriations bill)** *

   Ventura Harbor, CA

5. **Amount provided by the FY 2024 enacted bill** *

   If you are making a request for funding in one of the bills that has yet to be passed in FY24 (FSGG, Homeland Security, LHHS, and SFOPS), please wait to submit your request until the conferenced FY24 version of these bills is released.

   $8.471M

6. **Amount requested in the President's FY 2025 Budget** *

   $8.796M

7. **Amount YOU are requesting for FY 2025 Appropriations** *

   $8.796M

8. **Explanation justifying the request, describing how funding will be used, and relevance to California** *

   The Operations & Maintenance Account provides nationwide funding for federally authorized navigation interests such as ports and harbors. California's system of ports and harbors moved over 21M TEUS in 2022 and supports 4.3M jobs across the nation. Every state relies upon California's 3,400 miles of shoreline and transportation infrastructure to transport goods. Keeping the state' sports and harbors open for business is critical to the nation and annual funding from the US Army Corps of Engineers (Corps) is required for operation & maintenance dredging (O&M).

   For Ventura Harbor, maintenance dredging is required annually to ensure adequate navigational depths for Harbor safety, commerce, and operations. As a working waterfront, the Harbor records landings of 29.3M pounds of fish landings (10-year average) and services the largest squid fishing fleet on the West Coast. Squid fishing “purse seiner” vessels require a deep draft harbor. The Harbor’s commercial and recreational fishing directly employ 600 crew members, truck drivers, and laborers with an additional 300 employees in nearby processing facilities. A recent economic study indicated that Ventura Harbor has a total economic impact of $246M. Ventura Harbor is also the homeport for the U.S. National Park Service, providing public access to the Channel Islands National Park System. The park’s receives over 300,000 visitors annually with over 110,000 visitors using the ferry service from Ventura Harbor to travel to the islands and another 60,000 use park waters. Ventura provides the only deep draft harbor of refuge with the capacity to accommodate the purse seiner fishing fleet (54 vessels) within 70 miles. This project also provides beach nourishment, habitat restoration, and protection of public-serving infrastructure through beneficial reuse of 100% of the dredge material. The Corps identified FY25 capability number for Ventura Harbor is $8.796M. The Corps O&M account provides 100% federal funding to dredge federal authorized channels and harbors. However, Ventura Harbor contributes an additional $100,000 annually to secure permits, perform material testing, protected species and water quality monitoring, and to comply with other regulatory items to ensure that the dredging can occur.

Section 3. Language Requests

- Please use a separate form for each request. To submit another application please click on the link: https://oampublic.senate.gov/constituent/login/b2dad6ce-65e9-49ff-be10-a963d9a1594d
- If you do not have a request under a required *section write “N/A”
- We have a separate forms for congressionally directed spending and defense requests available at: https://www.padilla.senate.gov/services/appropriations/

---

1. **Appropriations Bill** *

   Energy and Water Development, and Related Agencies

2. **Specific Agency** *

   N/A

3. **Appropriations Account (as it appears in the appropriations bill)** *

   N/A

4. **Appropriations Program (as it appears in the appropriations bill): Language Type (Bill or Report)** *

   N/A

5. **Proposed Language** *

   N/A

6. **Explanation justifying the request and relevance to California** *

   N/A

REP. CARBAJAL DELIVERS $26 MILLION FOR CENTRAL COAST HARBORS AND PORTS

Funding will address dredging needs and other work to maintain critical harbors for commerce and boating safety

Washington, March 12, 2024
Tags: *Transportation and Infrastructure*

The federal funding deal signed into law by President Joe Biden last Friday includes nearly $26 million set aside for Central Coast harbors and ports to fund dredging and other upkeep work. The funding was sought by Congressman Salud Carbajal over the past year of negotiations over the federal budget for Fiscal Year 2024.

"The Central Coast's harbors and ports are central to our community's livelihood and lifestyle. Whether it's the family enjoying a Saturday sail or a fisherman collecting their daily catch, having safe and operational channels and waterfronts are crucial to our region," **said Rep. Carbajal.** *"I'm proud to have secured these important funds for the Central Coast in the negotiations over this year's budget agreement, and I will continue to work with our local officials to ensure their needs are met as we face more extreme weather patterns and other abnormal threats to the Central Coast's harbors and ports."*

Support for the Central Coast in the new funding law includes:

- $14,464,000 for Morro Bay
- $3,040,000 for Santa Barbara
- $8,471,000 for Ventura Harbor
- $23,000 for Port San Luis

"The City of Morro Bay is grateful to receive $14.46 million from the Fiscal Year 2024 Energy and Water appropriations bill, supported by Congressman Carbajal. The appropriated funds will be used to dredge and maintain operations at Morro Bay Harbor for the benefit of commercial fishers and recreational boaters alike," **said Mayor Carla Wixom.** *"We applaud Congressman Carbajal's effort with the Corps to include this critical funding for the Harbor and appreciate that Morro Bay remains a top priority for dredging and harbor maintenance funding."*

"Santa Barbara is pleased to receive $3.04 million in funding for ongoing dredging of the harbor through the Fiscal Year 2024 Energy and Water appropriations bill, supported by Congressman Carbajal. The harbor depends on annual dredging to maintain operations and continue providing residents and visitors with the benefits of a fully functional working waterfront," **said Santa**

"The funding that Rep. Carbajal has secured will ensure that our harbor's federal entrance channel remains open in support of our vital working waterfront. Thank you, Congressman Carbajal, for your steadfast support of Ventura Harbor," **said Ventura Port District Chair Mike Blumenberg.**

The legislation signed into law on Friday also includes $13,446,901 in funding for Central Coast community projects secured by Rep. Carbajal, which range from affordable housing construction and infrastructure improvements to public safety and water management upgrades for communities up and down the Central Coast.

More information on those projects and the full legislation signed into law can be found here.

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Enter Email Address

SIGN UP

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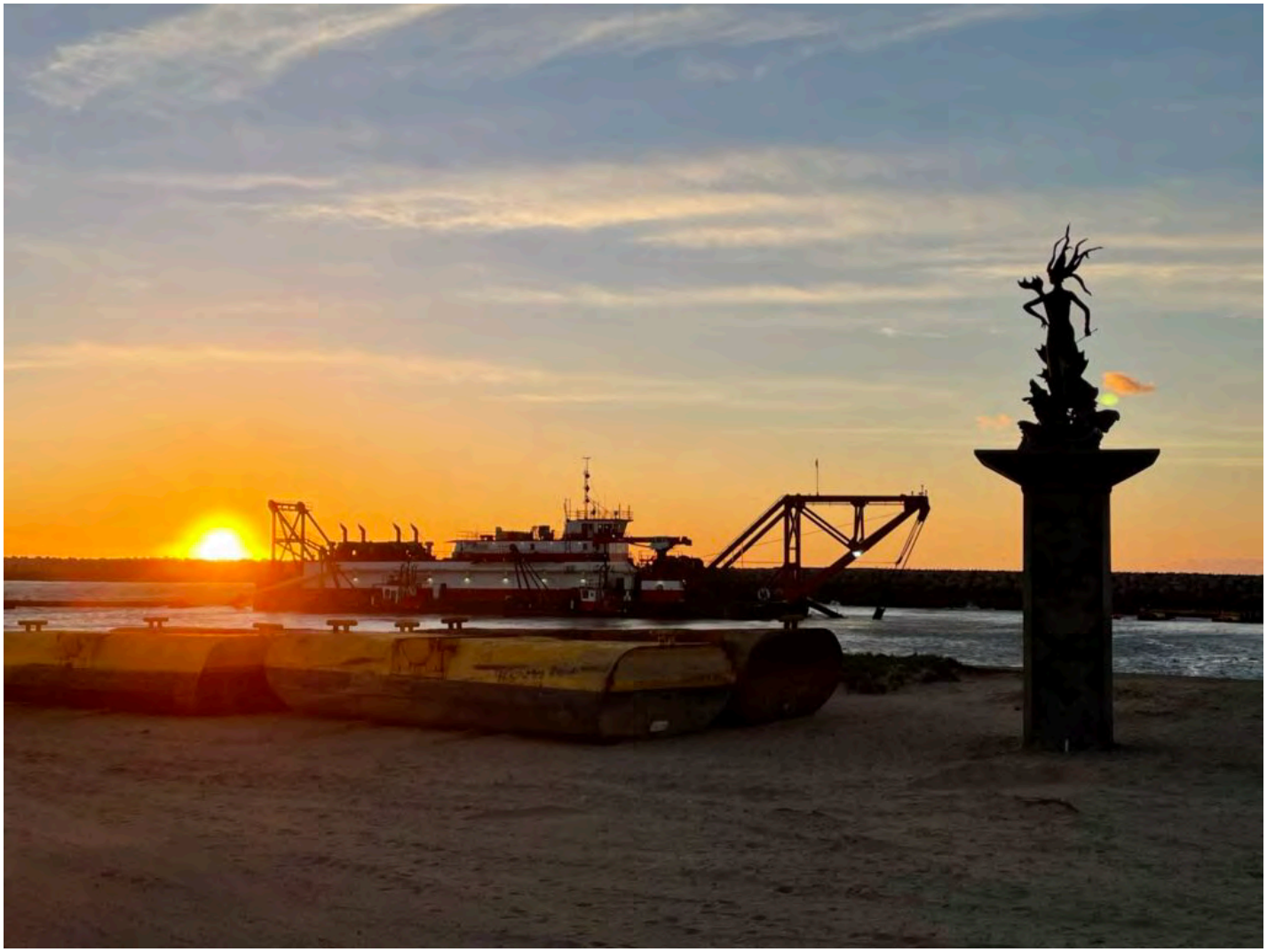
Phone: (805) 730-1710

VENTURA OFFICE
505 Poli St., Suite 201
Ventura, CA 93001
Phone: (805) 730-1710

SAN LUIS OBISPO OFFICE
1411 Marsh St., Suite 205
San Luis Obispo, CA 93401
Phone: (805) 546-8348
Fax: (805) 439-3574

ATTACHMENT 4

VENTURA HARBOR CELEBRATES $8.4M IN DREDGING THANKS TO CONGRESSMAN SALUD CARBAJAL AND THE U.S. ARMY CORPS OF ENGINEERS



The Ventura Port District proudly announces the commencement of the annual dredging for Ventura Harbor's entrance channel, an annual program that is critical to our community and made possible through the dedicated efforts of Congressman Salud Carbajal, the U.S. Army Corps of Engineers, and their contractor, Manson Construction. This significant undertaking underscores the recognition of Ventura Harbor's importance as California's largest commercial fishing harbor most years. The annual dredging of the federal navigation channel is an essential action that ensures the harbor remains navigable, safe, [illegible] prosperous for the industries and boaters that rely on our harbor's working waterfront.

ATTACHMENT 4

"The annual dredging project not only facilitates safer maritime navigation in the Ventura Harbor but is essential to maintain the economic vitality of commercial fishing, recreational boating, tourism, and all of our waterfront business partners, " shares Brian Pendleton, Ventura Port District General Manager.

Congressman Carbajal's efforts on the Fiscal Year 2024 budget has secured $8,471,000 for the Corps to perform Ventura Harbor's dredging program which will commence in the next few weeks. Further, his advocacy has seen the President's Budget request include $8,796,000 for Ventura Harbor in Fiscal Year 2025, which puts Ventura in a very strong position for next year's dredging as well.

"The Central Coast's harbors and ports are central to our community's livelihood and lifestyle. Whether it's the family enjoying a Saturday sail or a fisherman collecting their daily catch, having safe and operational channels and waterfronts are crucial to our region," said Rep. Carbajal. "I'm proud to have secured these important funds for the Central Coast in the negotiations over this year's budget agreement, and I will continue to work with our local officials to ensure their needs are met as we face more extreme weather patterns and other abnormal threats to the Central Coast's harbors and ports."

Michael Blumenberg, Chair of the Ventura Port District's Board of Port Commissioners, said "Congressman Salud Carbajal continues to play a vital role in securing the federal funding necessary for our Harbor dredging project each year. His efforts have been crucial in ensuring federal recognition and support for the harbor's economic and public benefit to the region".

The collaboration between the Ventura Port District, the U.S. Army Corps of Engineers, and their contractor, Manson Construction, continues to demonstrate the best in federal and local partnerships. Along with keeping the harbor navigable the dredge efforts provide high-quality sand used to nourish the public beaches in the Ventura Harbor for beach goers.

"As we recognize the importance of this dredging project, we extend our deepest gratitude to Congressman Salud Carbajal for his unwavering support and dedication. His advocacy continues to contribute to the success and dependability of our working waterfront," Blumenberg said.

Dredging is anticipated to finish in mid-April and the Ventura Port District invites the community to come and see the renourished beaches at the conclusion of the project. In the meantime, the public is asked to be mindful of the construction activities in the water and on the beach and to respect the presence of protected species including the Western Snowy Plover, Least Terns, and California Grunion and their essential habitat, which benefits from the responsibly managed sand placement of this project.

For any questions regarding the project, please contact Ventura Harbor Harbormaster John Higgins at jhiggins@venturaharbor.com (mailto:jhiggins@venturaharbor.com) (navigation), Sr. Business Operations Manager Todd Mitchell at tmitchell@venturaharbor.com (mailto:tmitchell@venturaharbor.com) (dredging), or for emergencies, contact Harbor Patrol through 9-1-1 dispatch services or on marine radio channel 16.

← SPRINGTIME HAPPENINGS AT VENTURA HARBOR VILLAGE (https://venturaharbor.com/2024/03/springtime-happenings-at-ventura-harbor-village/)

VENTURA PORT DISTRICT RECEIVES $200,000 GRANT FROM NATIONAL FISH AND WILDLIFE FOUNDATION (NFWF) → (https://venturaharbor.com/2024/03/ventura-port-district-receives-200000-grant-from-national-fish-and-wildlife-foundation-nfwf/)

Ventura Port District

1603 Anchors Way Drive
Ventura, CA 93001

(805) 642-8538 (tel:+18056428538)
Contact Us (https://venturaharbor.com/contact-us/)

Harbor Patrol

(805) 642-8618 (tel:+18056428618)
VHF Channel 12 & 16

Contact Harbor Staff (https://venturaharbor.com/contact-us/)

Explore

Ventura Harbor Village (https://www.venturaharborvillage.com/)
Interactive Map (https://venturaharbor.com/map/)
Port Commission (https://venturaharbor.com/port-commission/)

Meetings & Agendas (https://venturaharbor.com/board-meeting-documents/)

ATTACHMENT 4

Careers (https://venturaharbor.com/careers/)

Leasing (https://venturaharbor.com/leasing/)

Film Permits (https://venturaharbor.com/film-permits/)

ADA (https://venturaharbor.com/ada-notice/)

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CARPI & CLAY

Federal Update

April 1, 2024

Congress Completes Fiscal Year 2024 Appropriations

This month, at nearly the halfway mark of the new fiscal year, Congress successfully avoided a shutdown by passing two minibus appropriations packages. These measures provide funding for the remainder of Fiscal Year 2024 (FY24). The first package (**H.R. 4366**), comprising of six bills and totaling around $459 billion in discretionary spending, was signed into law on March 9th. Two weeks later, the second package (**H.R. 2882**) encompassing the remaining six bills and totaling approximately $1.2 trillion in discretionary spending, was signed into law. With all 12 spending bills now enacted, the federal government's funding is secured through FY24 which ends on September 30, 2024. Congress has now shifted its focus to the funding for FY25, with members currently accepting requests for programmatic, language and community project funding/congressionally directed spending. **Specifically for the Harbor, the final FY24 Appropriations bill which funds the US Army Corps of Engineers includes $8.471M for annual operation and maintenance dredging of the federally authorized Ventura Harbor**. This funding is the same amount proposed in the President's FY24 Budget Proposal to Congress and supported by the Harbor's congressional delegation including Senator Padilla and Congressman Carbajal.

President Biden Submits Fiscal Year 2025 Budget to Congress

Following the State of the Union Address, President Biden **submitted** his FY25 Budget Proposal to Congress. The budget includes funding priorities for the Biden administration for Congress to consider when drafting the FY25 appropriations bills. The budget details $7.2 trillion in spending for FY25 and protects a deficit reduction of two percentage points by FY34. A list of fact sheets on programs included in the budget can be found **HERE**. **Specifically for the Harbor, the FY25 Budget Proposal for US Army Corps of Engineers includes $8.796M for annual operation and maintenance dredging of the federally authorized Ventura Harbor**. To support this funding proposal, the Harbor has submitted programmatic requests to Senators Padila and Butler and Congressman Carbajal. The House and Senate are expected to turn their attention to the FY25 appropriations process when they return to Washington, DC the week of April 9th.

FHWA Publishes Manufactured Products NPRM

The Federal Highway Administration (FHWA) is **proposing** to discontinue its general waiver of Buy America requirements for manufactured products and in doing so, require FHWA recipients to start applying Buy America requirements to manufactured products.

FHWA is also proposing standards for applying Buy America to manufactured products if the agency discontinues the waiver. Comments are due by May 6th.

House Appropriations Chair To Step Down

Retiring House Appropriations Committee Chair Kay Granger (R-TX) announced her intent to step down early as Chair of the House Appropriations Committee and is urging the House Republican Leadership to immediately appoint a new Committee Chair. Granger, who has confirmed she won't seek re-election, plans to fulfill her current term in Congress, but anticipates the FY25 government funding package to materialize "well into the next fiscal year." As a result, she has requested for her replacement to begin before the end of the current Congress. Two seasoned members of the Appropriations Committee, Representatives Tom Cole (R-OK) and Robert Aderholt (R-AL), have signaled their interest in the position.

Additional Members Announce Resignations and Retirements

In March, additional Members of Congress announced their resignation or plans to retire. This brings the total retirement count to 50 members; eight senators and 42 representatives. Representative Ken Buck (R-CO) resigned from the House on March 22nd, and a special election to fill the remainder of his term is scheduled for June 25th. Representative Mike Gallagher (R-WI) announced his intent to resign effective April 19th. In the race to replace former Representative and Speaker of the House Kevin McCarthy (R-CA), two Republicans, Vince Fong and Mike Boudreaux, advanced to a runoff scheduled for May 21st. On the Senate side, Senator Kyrsten Sinema (I-AZ) announced her intent to retire at the end of the 118th Congress.

Legislative Activity

President Biden Signs Disaster Assistance Deadlines Bill. On March 18th, President Biden signed the *Disaster Assistance Deadlines Alignment Act* (**S. 1858**) into law. The law updates the deadline for applying for disaster unemployment insurance, aligning it with the application deadline for other assistance programs under the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (**P.L. 100-707**). The law aims to minimize confusion among disaster survivors by setting deadlines for both the Individual and Households Program and the Disaster Unemployment Assistance program to at least 60 days following a federal disaster declaration.

EDA Reauthorization Bill Introduced. Senate Committee on Environment and Public Works (EPW) Chairman Tom Carper (D-DE) and Ranking Member Shelley Moore Capito (R-WV), along with EPW Transportation and Infrastructure Subcommittee Chairman Mark Kelly (D-AZ), and Ranking Member Kevin Cramer (R-ND) introduced the *Economic Development Act of 2024* (**S. 3891**). The bill would reauthorize and reform programs at the Economic Development Administration (EDA) for workforce development and disaster assistance. The legislation would also update and authorize laws regarding federal regional commissions and would establish two new regional commissions.

Following a markup, EPW reported the bill favorably and it now heads to the full Senate for consideration.

Special District Grant Accessibility Bill Introduced in House. Representatives Pat Fallon (R-TX) and Brittany Pettersen (D-CO) introduced the *Special District Grant Accessibility Act* (**H.R. 7525**). The legislation would codify a formal definition of "special district" at the federal level. Additionally, the bill would direct federal agencies to recognize special districts as local governments for the purpose of ensuring eligibility to receive appropriate forms of federal assistance, including funding and resources. On March 7th, the House Committee on Oversight and Accountability reported the bill by a vote of 38-2. It now heads to the full House for consideration.

Federal Funding Opportunities & Announcements

DOE Publishes RECI NOFO. The Department of Energy (DOE) released a **NOFO** for availability of $90 million through the Resilient and Efficient Codes Implementation (RECI) program. The funding supports the cost-effective implementation of updated energy codes to reduce greenhouse gas emissions and promote resilient infrastructure. Applications are due by June 6th.

DOT Announces Reconnecting Communities Grant Awards. DOT **announced** $3.33 billion for 132 projects through the Reconnecting Communities Pilot and Neighborhood Access and Equity discretionary grant program. The funding is aimed at reconnecting communities that were cut off by transportation infrastructure decades ago, leaving entire neighborhoods without direct access to opportunity, like schools, jobs, medical offices, and places of worship. In this round of funding for the Reconnecting Communities Pilot and Neighborhood Access and Equity program, the Department is awarding 72 Planning Grants, 52 Capital Construction grants and 8 Regional Planning grants.

DOT Announces SMART Grant Awards. DOT **announced** over $50 million in grant awards for 34 technology demonstration projects through the Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program. Projects funded help to leverage advances in technology to create safer, more efficient, and more innovative transportation systems.

EPA Publishes Clean Ports Program NOFO. The Environmental Protection Agency (EPA) announced a **NOFO** for the availability of $3 billion through the new Clean Ports Program. The Clean Ports Program is designed to help ports transition to fully zero-emissions operations, serving as a catalyst for transformational change across the freight sector. To achieve this, EPA is releasing two separate Notice of Funding Opportunities (NOFOs) as part of the $3 billion. The $2.79 billion ***Zero-Emission Technology Deployment Competition*** will directly fund zero-emission port equipment and infrastructure to reduce mobile source emissions at U.S. ports. Eligible uses of funding include human-operated and maintained zero-emission cargo handling equipment, harbor craft and other vessels, electric charging and hydrogen fueling infrastructure, and other technology investments. Applications under this competition will be evaluated under

multiple tiers to ensure that funds are distributed across ports of varied sizes and types, and to ensure funding for ports serving Tribal communities. The approximately $150 million ***Climate and Air Quality Planning Competition*** will fund climate and air quality planning activities at U.S. ports — including emissions inventories, strategy analysis, community engagement, and resiliency measure identification. Applications for both competitions are due by May 28th.

EPA Publishes P2 Program NOFOs. EPA published two NOFOs as part of its Pollution Prevention (P2) program. The first **NOFO** is for the availability $9.94 million in funding available over a two-year funding cycle with a cost share/match requirement of 50 percent. The second **NOFO** is for the availability of $13.9 million funded by the Bipartisan Infrastructure Law (BIL) without the matching requirement of traditional P2 grants, and with immediate disbursement of funds. Both opportunities provide funding for technical assistance for the development and implementation of pollution prevention plans. Applications for both opportunities are due by May 17th.

FEMA Releases SAFER NOFO. The Federal Emergency Management Agency (FEMA) has released a **NOFO** for the availability of $360 million through the Staffing for Adequate Fire and Emergency Response (SAFER) grant program. The SAFER program provides financial assistance to help fire departments increase frontline firefighters by hiring firefighters or recruiting and retaining volunteer firefighters. Applications are due by April 12th.

FHWA Publishes Competitive Grant Matrix. FHWA published a **competitive grant matrix** that lists grant programs, which can be matched with the potential applicant the program can fund. Potential applicants are encouraged to review program specific guidance to make informed decisions about each program.

FHWA Publishes Low-Carbon Transportation Materials Grants Program RFA. FHWA **announced the availability** of $2 billion to fund low carbon materials that create less pollution by reducing the levels of embodied greenhouse gas emissions, including concrete (and cement), glass, asphalt mix, and steel. In FHWA's Low Carbon Transportation Materials (LCTM) Program $1.2 Billion is available to State Departments of Transportation (including District of Columbia and Puerto Rico) through a request for applications (RFA) to fund activities and projects that advance the use of low carbon materials and products. This RFA approach allows FHWA to quickly provide reimbursement or incentive funds to states to begin eligible activities and incorporate low carbon materials on construction projects now. In the coming months FHWA will also make available $800 million to target non-State applicants, including metropolitan planning organizations, local governments or agencies, federally recognized tribes, Federal Lands Management Agencies, and other agencies through a Notice of Funding Opportunity (NOFO). FHWA encourages non-State applicants to partner with states on applications and projects. Applications are due by June 10th.

FHWA Publishes RFC on PROTECT Discretionary Grant Metrics. FHWA **published metrics** for the purpose of evaluating the effectiveness and impacts of projects under the

Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program. The FHWA will select a representative sample of projects to evaluate using these metrics. Comments are due by May 20th.

NFWF Releases America the Beautiful Challenge RFP. The National Fish and Wildlife Foundation (NFWF) released a **Request for Proposals** (RFP) for the $119 million America the Beautiful Challenge 2024. The challenge consolidates funding from multiple federal agencies and the private sector to support the planning and development of large-scale, locally led environmental conservation projects on public, tribal, or private lands. RFPs are due by April 4th.

MARAD Releases PIDP NOFO. DOT's Maritime Administration (MARAD) released a **NOFO** for the availability of $450 million through the Port Infrastructure Development Program. Funding supports modernizing coastal and inland waterway ports through projects that address the safety, efficacy, or reliability of the movement of goods through ports and intermodal connections to ports. Applications are due by May 10th.

Federal Agency Personnel & Regulatory Announcements

DHS Releases AI Roadmap. The Department of Homeland Security (DHS) released its report titled "**Artificial Intelligence (AI) Roadmap 2024**" to provide a basis for developing AI technology while protecting the public from irresponsible or adversarial use of the technology. The roadmap aligns with President Biden's Executive Order 14110, *Safe, Secure, and Trustworthy Development and Use of Artificial Intelligence*.

DOT Publishes New Report on Best Practices to Expand Access to Jobs and Economic Opportunity Through Transportation Infrastructure Investments. DOT has published a new **report** titled "Investing in America: Best Practices to Expand Access to Jobs and Economic Opportunity Through Transportation Infrastructure Investments." The report includes detailed recommendations on how state and local transportation agencies can expand access to jobs and opportunities for several underrepresented groups. It also explains how DOT has been successful in getting more transportation agencies to include workforce plans for their projects and to make use of tools such as local and economic hiring preferences.

EPA and NSC Highlight Cyber Threats for Water Sector. EPA Administrator Michael Regan and National Security Advisor Jake Sullivan sent a **letter** to all governors requesting attendance of state environmental, health, and homeland security agencies to a summit on the need to safeguard water sector critical infrastructure against cybersecurity threats. The virtual meeting took place on March 21st, and EPA and the National Security Council (NSC) urged rapid improvements to water cybersecurity and reinforced collaboration between state and federal entities on securing water systems.

FHWA Publishes RFI on Minimum Requirements for Certain EV Chargers. FHWA issued **regulations** establishing minimum standards and requirements for certain electric

vehicle (EV) chargers. After the publication of this final rule, the Society of Automotive Engineers (SAE) published a Technical Information Report for a new connector standard, known as J3400, which multiple automakers have announced an intention to adopt in the coming years. To ensure the effective implementation of programs that are subject to the minimum standards and requirements and to inform a potential update to the minimum standards, FHWA, in coordination with the Joint Office of Energy and Transportation, is seeking additional information in five areas: on the expectations surrounding market availability for J3400 within EVs and EV chargers; on the technical compatibility of J3400 with existing regulations and safety considerations; on considerations regarding challenges and benefits of the implementation of J3400 at charging stations; on market demands for the continued availability of Combined Charging System (CCS) and J1772 connectors; and potential options for performance-based standards that can reduce the need for future regulatory updates or changes as technology evolves. Comments are due by April 5th.

FHWA Requests Comments on Adoption of Cyber Security Evaluation Tool. FHWA, in coordination with the Department of Homeland Security, is **requesting comments** on a proposal to adopt the Cyber Security Evaluation Tool (CSET) is a voluntary tool transportation authorities can use to assist in identifying, detecting, protecting against, responding to, and recovering from cyber incidents. Comments are due by April 19th.

Joint Office Launces EV Workforce Development Webpage. DOT and DOE's Joint Office of Energy and Transportation (Joint Office) launched a **new webpage** on workforce development. The webpage includes resources to support workforce development activities for electric vehicles (EV) and EV infrastructure.

Senate Confirms NTSB Members. The Senate approved two new members to each serve a five-year term with the National Transportation Safety Board (NTSB):

- J. Todd Inman
- Alvin Brown

USACE Releases Section 7001 Report to Congress. The US Army Corps of Engineers (USACE) released its annual **report** titled "2024 Report to Congress on Future Water Resources Development," also referred to as the Section 7001 report. The report details potential future water resources studies and projects identified by USACE that would require congressional authorization.

##

VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT Meeting Date: April 17, 2024

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Sergio Gonzalez, Facilities Manager
SUBJECT: March 2024 Facilities Report

MAINTENANCE ACTIVITES

VHV 1559 SUITE #202B TENANT IMPROVEMENT
Status: Ongoing
Budget: Budgeted (Capital Improvements)
In coordination with the Capital Projects Manager, the Maintenance Department has initiated the tenant improvement at VHV 1559 Suite #202B. The Department will be primarily responsible for performing the work including electrical improvements, installing upgraded communication outlets, reconfiguring/updating the lighting, and coordinating with service provider in the installation of glass panes, painting of walls and installation of flooring.

1559 Suite #202B entry way windows to be removed.

1559 Suite #202B entry way windows removed and replaced with panes.

1559 Suite #202B interior office. New lighting and wall patched and painted.

1559 Suite #202B interior office. New lighting and wall patched and painted.

VHV FISH PIER ELECTRICAL ROOM DEL MAR ELECTRICAL UPGRADE FOR ICE MACHINE
Status: Completed
Budget: Budgeted (Building Maintenance)
In anticipation of a future Del Mar fisheries ice machine install on the fish pier, the Maintenance Department has initiated and completed the project to upgrade Del Mar's electrical utilities inside the fish pier electrical room to accommodate such tasks when needed. We tapped into Del Mar's existing 480V 3-phase meter panel to install a dedicated 200-amp service breaker on the load side. Project was coordinated and completed by Maintenance Tech 2 Luis Quezada.

Conduit installed to existing Delmar metered panel

New conduit run from Delmar panel to to exterior wall

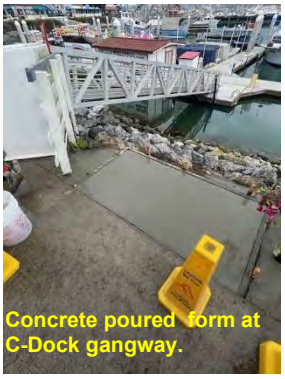
Interior of exterior 200-amp fused service disconnect

480V 3-phase service disconnect ready for ice machine install.

VHV PROMENADE TRASH ENCLOSURES RELOCATION AWAY FROM PATH OF TRAVEL
Status: Completed
Budget: Budgeted (Grounds Maintenance)
From 1559 to 1591 on the VHV promenade, Department staff formed concrete bases within the revetment to relocate the top of gangway fiberglass trash enclosures away from the path of travel. This has created an unobstructed walkway for patrons on the promenade. We will continue to expand this all the way to VHV 1691 in the coming months.

Maintenance staff building the form for concrete pad .

Form pad ready for concrete pour at C-Dock gangway.

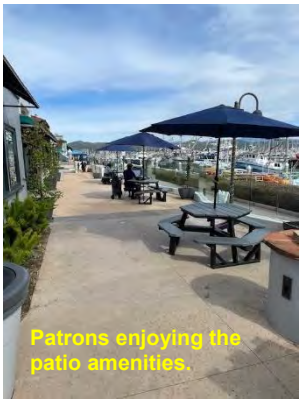

Concrete poured form at C-Dock gangway.

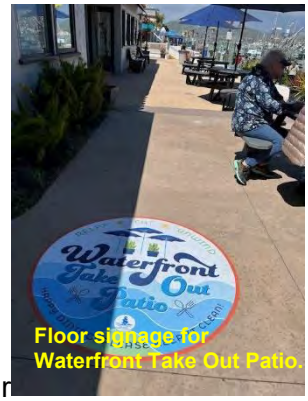
Trash Enclosure box relocated inside revetment.

VHV 1575 PROMENADE SIDE PATIO CONVERSION/ENHANCEMENT
Status: Ongoing
Budget: Budgeted (Grounds Maintenance)
The Maintenance Department (in conjunction with the Marketing Department) is in the process of converting the vacant promenade-side patio into a common area take out eating/sitting zone for public use. Sitting benches, tables with umbrellas, and outdoor planters with vegetation have been added to enhance the area before adding future ambient lighting. Further amenities will be added to continue to further enhance the patio.

2 new benches installed at patio increasing seating .

A fourth table was added to increase seating capacity.


Patrons enjoying the patio amenities.



Floor signage for Waterfront Take Out Patio.

VHV 1575 AND 1583 PROMENADE WALL REPAIR AND PAINTING
Status: Completed
Budget: Budgeted (Ground Maintenance)
In preparation for spring and summer seasons, Maintenance staff proceeded to remove all current paint blistering on the VHV 1575 and 1583 promenade/patio walls. Staff then patched and painted to match existing color.

1575 promenade/patio wall prepped for primer and paint.

1575 promenade/patio wall primed and painted.

1583 promenade/patio wall prepped for primer and paint.

1583 promenade/patio wall primed and painted.

FACILITIES:
Staff continues to perform everyday maintenance and on the spot repairs throughout Ventura Harbor Village, other District properties, equipment, vehicles, and vessels. Also assists other Departments on special projects.

VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT Meeting Date: April 17, 2024

TO:	Board of Port Commissioners
FROM:	Brian D. Pendleton, General Manager
	John Higgins, Harbormaster
SUBJECT:	March 2024 Harbor Patrol Report

PUBLIC SAFETY

Overview:

Harbor Patrol staff have been primarily focused on the Dredging activity and ensuring the boating community remains aware of the dangers and methods to get specific information on how to pass the dredge. Staff has used social media, the Harbor Patrol website, and numerous community outreach methods to accomplish this mission. The most impactful part of the dredging process was the inner harbor work. Manson Construction significantly impacted boating access for a short duration in both locations. While some boaters were unaware of the temporary restrictions, there were no significant issues at both locations.

Senior Harbor Patrol Promotion:

The Harbormaster completed the Senior Harbor Patrol Officer (SHPO) promotion process. Applicants participated in an application process, formal interview, and writing assessment. The three-person panel evaluated each candidate and recommended candidates to the General Manager. The General Manager, with input from the Harbormaster and Sr. Operations Manager, created a second SHPO position. Brendan Donohue and Ryan Sutherland accepted the promotion and joined SHPO Pat Hummer. The three will have roles in operations, training, and administration, and will be assigned to teams for special projects and reviews. The added positions aim to improve communication and support within the Harbor Patrol and Port District, enhancing training and succession planning.

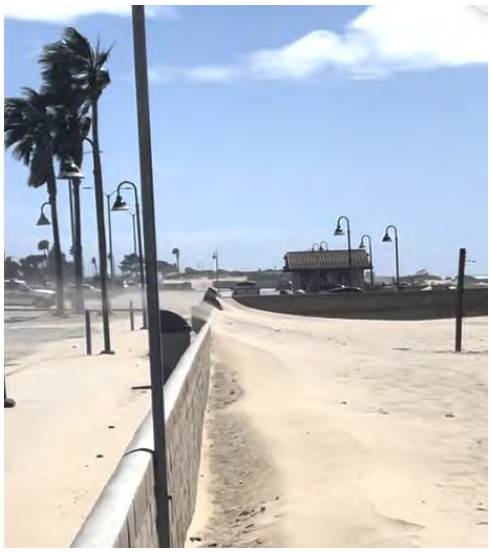
SUMMER BEACH BUS UPDATE

We have added another City to the Summer Beach Bus program. The City of Thousand Oaks will now be dropping off residents to Harbor Cove on weekends this Summer. They will join the City of Santa Clarita and the City of Moorpark. The Harbormaster has continued to coordinate with the Cities to ensure they have the best experience and ensure there are no issues with the busses being parked in improper areas. The Marketing Team will handle the permits and assist each city in providing materials for the residents to maximize their enjoyment while visiting the Harbor. The drop off location is the designated bus lane on Spinnaker across from Harbor Cove Cafe. Each City will provide signage and coordinate with their residents to ensure they all make it back on the proper bus when its time. Each City also uses unique buses that are well marked with City names.

BOATHOUSE REMODEL

Harbor Patrol staff removed all the contents of the boathouse to make room for the budgeted remodel. Capital Projects Manager Joe Gonzalez was able to facilitate a contractor who will be repairing and waterproofing the roof, replacing the asphalt tiles, drywalling the back room, installing new waterproof floors, and replacing an aged sliding door with a new vinyl locking door.

BEACHES



The beaches have been mostly restricted due to the strict safety rules that prevent the public from getting too close to the dredging equipment and outflow. No significant issues have occured other than one 911 call of an oil pipeline spilling oil into the ocean. Harbor Patrol was quick to cancel responding units and drove by the area to confirm.

The winter storms and spring winds have created issues with sand drifts rising and eventually topping the walls. Sand is now routinely blowing over the wall into the parking lots and streets. During multiple days of strong winds, the sand has blocked access to some areas. While a Coastal Development Permit application has been submitted to perform sand management, it has not yet been approved. Therefore, Port District staff will be contacting the Coastal Commission to seek authorization to do necessary maintenance to mitigate the issue.

TRAININGS & CERTIFICATIONS

Mariners Learning Course:
Harbor Patrol Officer Taylor Plasch has completed all modules and the final test to get her US Coast Guard Captains License. She will now be doing the formal application, physical, and US DOT drug testing as requirements for the application.

Harbor Patrol Officers Garret Winter and Mason Alford are continuing to progress in the course. Both will be spending a portion of their 8-hour days to focus on studying the materials and finishing the modules.

Part-Time Marine Safety Officer Nick Givens and Jack Pickett have begun the course work. Each will spend time while on duty to finish the program.

EMT New and Recertifications of Staff:
Several members of Harbor Patrol have recently recertified their EMT license with the County of Ventura. We have been able to do the skills portion in-house due to SHPO Brendan Donohue being a Licensed Paramedic and past Field Preceptor. This has allowed staff to achieve these skills in a timely manner.

Congratulations to Marine Safety Officer Aaron Blumenberg in recently completing a UCLA EMT program. His next steps are to take the National Registry testing and upon passing, certify with the County. This training will help him provide a higher level of service on 911 calls.

Paul Korber Memorial Anniversary:

March 15th was the anniversary for Harbor Patrol Officer (HPO) Paul Korber who died in the line of duty on March 15, 1998. The Harbormaster and members of the Harbor Patrol met on the anniversary and placed a wreath at the Memorial Rock at Harbor Cove. The Harbormaster and older members of the Harbor Patrol Staff remain in communications with HPO Korbers only surviving family, his son Barret Korber. Barret Korber is now married with two children and lives in Santa Barbara County and works as a Registered Nurse. He and his family were able to visit a couple of years ago and introduce his family to the job where his parents met and worked.

I have included a summary of the event and efforts that have been implemented to enhance Marine Safety within the Port District. For more information on the incident, visit https://camemorial.org/honor-roll/tribute/paul-d-korber/.

Several aspects the Port District and Harbor Patrol have implemented since the event:

1. Training Enhancements:
    - Harbor Patrol Officers now receive a minimum of 40 hours of specialized training in lifeguard/rescue swimming.

- Each rescue swimmer participates in quarterly drills with local Fire Departments and undergoes in-house training.
- The Agency holds certifications from the United States Lifesaving Association as an Aquatic Rescue Response Team and an Open Water Lifesaving Team.

2. Personal Protection Equipment:
    - Harbor Patrol Officers are issued an array of personal protection equipment, including rescue helmets, masks, snorkels, fins, knives, cold water wetsuits, and summer warm water wetsuits.
3. Beach Lifeguard Contract:
    - The Commission has authorized an annual Beach Lifeguard contract.
    - This contract provides services annually to ensure that the waters around Ventura Harbor are among the safest in the County.
4. Positive Impact:
    - As a result of these investments, there are now record numbers of visitors daily in the Summer.
    - The increased investment has also led to higher visitor numbers mid-week, addressing a past problem.
5. Commitment to Water Safety:
    - The commitment to water safety will help prevent similar accidents from occurring in the future.

VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT Meeting Date: April 17, 2024

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Dave Werneburg, Marina Manager / Commercial Fisheries
SUBJECT: March 2024 Marina Report

MARINA DEPARTMENT ACTIVITIES

Ventura Harbor Village Marina

Total Slip Count	103	100%
Slips Assigned	102	99%
Slips Occupied	106	103%
Slips Available	0	0%

Port District Dry Storage

Total Spaces	88	100%
Active Contracts	71	81%
Available	0*	0%

* During the VenturaWaterPure project, the District's Dry Storage lot is partially occupied by construction activities as part of the Temporary Construction Easements with the City.

COMMERCIAL FISHING

California Market Squid Harvest – Ventura Harbor

2024-25 Squid Season opens April 1, 2024

California Market Squid Statistics		
State-wide Seasonal Squid Limit:	118,000 tons	236,000,000 lbs.
Ventura March Squid Landings:	0 tons	0 lbs.
Ventura Season-to-date:	5,541 tons	10,820,136 lbs.

Dry Storage

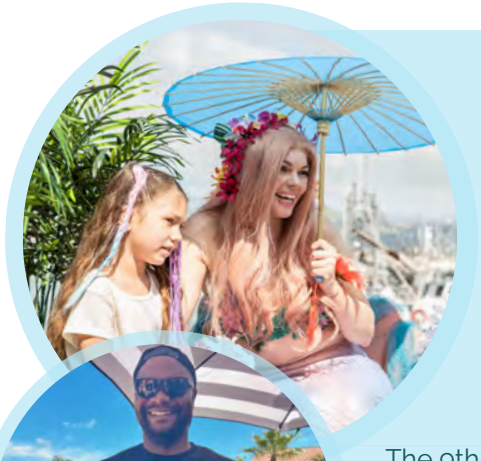
Demand remains brisk for new Dry Storage tenants with a wait list near 100 once the VenturaWaterPure Project is complete.

Ice Production

The long-anticipated ice machine has arrived onsite. District staff were able to fabricate a step-down transformer and install all electrical and water connections. Del Mar's technicians from Watsonville will do the actual final hookup. The production unit will sit atop of the insulated storage bin. This unit will produce 2 tons of shaved iced per day; storage bin will hold up to 4 tons. Installation should be complete by end of April on the Fish Pier adjacent to the electrical shed.

MARCH MARKETING REPORT - *Visitor Experience*

March 2024 report showcases samples & highlights of the Ventura Harbor Visitor Attraction Plan.



EVENT PROMOTIONS - *Mermaid Month*

3k+ attended the special mermaid activations

The 9th annual Mermaid Month made a splash with live **mermaid meet & greets, scavenger hunts, chalk art, live music, a pirate ship play structure, various vendors, ocean educators,** and **two NEW photo ops.** The two events held March 16 & 23 event we're a success! **Festivities were complimented with 13 Village businesses participating** with special mermaid menu items, MERch, & more!

CONTESTING - *Whale Watching Giveaway*

The Whale Watch Giveaway enticed ocean lovers to enter to win Two Tickets with **Island Packers** ($90 value) and a $20 Gift Certificate for a sweet treat at **Coastal Cone**. Contest offered **digital entry (to increase followers & reach)** and required entrants to share memorable ocean experiences. Tied into Visit CA Whale Watch spring promotions.

18k	3k	5%
Engagements	Clicks	CTR

5x the average!

REVENUE - *Event Venue Rentals + Weddings*

Event & Film Liaison permitted filming, weddings, & events resulting in **$2668** of Onsite Rental Revenue in March.

Rain cancelled Easter Service + postponed the Female Maker Market.

ENTERTAINMENT *& Music*

March **live music** in the Village included:

- **March 2** | Steel Drum
- **March 3** | Kenny Devoe
- **March 9** | Steel Drum
- **March 10** | Kenny Devoe
- **March 16** | Anacapa Ukulele
- **March 16** | Kenny Devoe
- **March 17** | The Salty Suites
- **March 23** | Steel Drum
- **March 23** | Mermaid DJ Darla

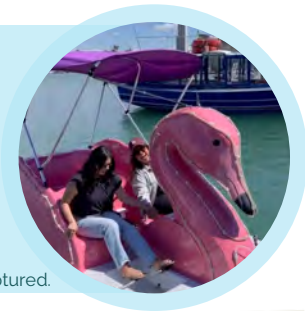
Unpredictable weather in late March resulted in **postponements** for:

- **March 24** | Tony Lee - April 14
- **March 30** | Plein Air - April 20
- **March 30** | Female Market - June 15
- **March 30 + 31** | Bunny - Spring 2025
- **March 31** | Jumpin Joz - April 20

MARCH MARKETING REPORT - Content Development

*March 2024 report showcases samples & highlights of the Ventura Harbor Visitor Attraction Plan.

SOCIAL MEDIA - Cross Network Performance Metrics*

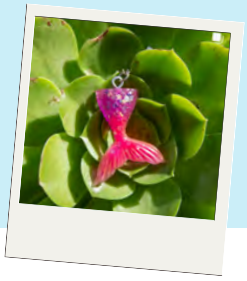


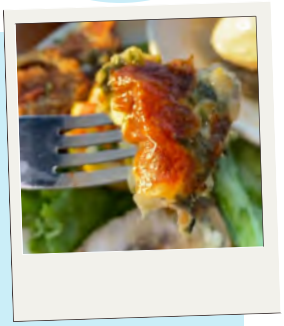
74k	776k+	25k+	6k
Total Audience	Impressions	Engagements	Post Clicks

Note - Metric reporting system error in March - overall impressions & engagement values were higher than shown here, but insights not captured.

VISUALS - Sampling of Content

Social **audience grew by 722** individuals over the course of March 2024





COPYWRITE - Enewsletters / Blogs

March e-newsletters featured **Mermaid Month** festivities and Village tenant offerings. Additional topics on the blog featured Women History Month + Whale Watching

3	17k	21k	488
E-Newsletters	Subscribers	Opens	Link Clicks

REELS - Short Video Compilations

7	72k
Reels	Plays

Sr. Marketing & Event Coordinator produced a series of original stories & reels, plus repurposed user generated content, with topics featuring the **Mermaid Events, Seafood** dishes by Village restaurants**, MERch** by Village retailers**.** Plus, **two collaborative reels** with **Ventura County Coast** and the **Female Maker Market.**

ADVERTISING - Digital + Print

March targeted ads for **Whale Watching, Female Maker Market, Spring Break, & Mermaids** garnered fantastic results, with high engagement & brand recognition.

126k	24k	7k	6%	6x the avg!
Reach	Engagements	Clicks	CTR	

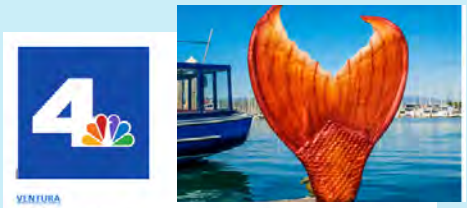
MARCH MARKETING REPORT - *Outreach & Stewardship*

March 2024 report showcases samples & highlights of the Ventura Harbor Visitor Attraction Plan.

MEDIA OUTREACH & COVERAGE - *Earned Editorial*

March Is Mermaid Month took top billing for editorial coverage, along with a pitched 3-page feature of Anja's Boutique in Ventana Magazine, and an emphasis on Islands Packers & Channel Islands National Park. Widespread exposure appeared on **KCBS TV Channel 2, KCAL Channel 9, Fox Television Channel 11, Los Angeles Daily News, Ventura County-Star, Ventana Monthly, VC Reporter, Valley Scene Magazine, Ojai Valley News,** and the **Acorn Newspapers**, among others.

Family publications, **LA Parent Magazine, Mommy Poppins, Ventura Mom's Collective,** featured Village Spring events online.



VENTURA

Mermaids, it is your merriest month, all March long, at Ventura Harbor Village

We're not telling tails here: The vibrant water-close district will honor the splashy celebrities in a host of whimsical ways.

By Alyssa Gray Painter • Published March 4, 2024 • Updated on March 4, 2024 at 11:06 am

Through April 15

Through April 15
WINTER WHALE WATCH CRUISE
Ventura and the Channel Islands. Whales are now migrating from Alaska through the Santa Barbara Channel to their breeding grounds in Baja. To get the ultimate view of their journey, take a cruise with Island Packers to see Pacific gray whales, humpback whales, fin whales, and orcas; islandpackers.com.

THE Acorn

March is Mermaid Month at the Harbor

March 13, 2024

TOURISM - *Visit CA Outlook Forum*

Marketing Manager, Jennifer Talt Lundin, and Sr. Marketing & Event Coordinator, Ruby Hedrick, attended the **Visit California Outlook Forum** March 11–13, 2024. Event included sessions on AI, international travel trends, and marketing. The forum also introduced Visit California's "Ultimate Playground" brand and networking opportunities with industry innovators across the state.

CULTURAL - *Women's History Month*

·In honor of Women's History Month, Ventura Harbor featured info relevant to our region - the Lone Woman of San Nicolas who was left on the island in 1835, Her story inspired the award-winning novel, **Island of the Blue Dolphins**, used in school curriculums today + introduces young people to the Channel Islands. Plus, for **International Women's Day**, the following ad was published in Ventana in March!

VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT Meeting Date: April 17, 2024

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Jessica Snipas, Business Operations Analyst II
SUBJECT: March 2024 Property and Leasing Report

LEASING HIGHLIGHTS

1) Development Projects
    - Staff met with Rasmussen & Associates as well as IDI US to discuss the 1575 Spinnaker Drive façade permit submission to the City of Ventura.
2) Tenant Engagement
    - Tenant portal usage campaign: Continually taking calls and meetings to provide account set-up and step-by-step assistance with the portal process, in addition to the step-by-step instructions emailed.
    - Staff met with six tenants to discuss their lease and worked on two leases with master tenants.
    - Staff continues to coordinate with the City and multiple tenants regarding their planning, building, and safety permits.
3) MRI Property Management Software
    - As of March 31, 2024, rent has been paid for fifty-one leases via the tenant portal.
4) Leasing Advertising, Showings, and Executions
    - Staff sent the advertising package to waitlist prospects.
    - Updated listings on website and emailed availability to WEV, Ventura Chamber of Commerce, Visit Ventura, City of Ventura Economic Development, and County of Ventura DEI Department.
    - Staff had three showing appointments.
    - Completed two lease executions.
    - Attended the Ventura Chamber Connection Breakfast.

CURRENT VACANCY REPORT

1) 1559 Spinnaker Drive #202B (Office suite)
    - Tenant relocated to 1559 #205E. A neighboring tenant of the suite is interested in leasing the space in addition to their current suite.
2) 1559 Spinnaker Drive #205A (Office suite)
    - This is one of the six newly construction suites. Marketing efforts began while suite was under construction.
3) 1591 Spinnaker Drive #117B (Retail suite)
    - Previous tenant relocated to suite 1559 #103. Marketing efforts began prior to previous tenant move-out.
4) 1575 Spinnaker Drive #101/102/103/105A & B (Restaurant suite)
    - Lease underwent early termination. Staff prepared a marketing package for the spaces after consultation with architects and restaurant consultant and has begun marketing efforts.

CURRENT AVAILABILITY REPORT

1) 1591 Spinnaker Drive #207 (Office suite)
    - The previous tenant's lease expired December 31, 2023. The neighboring tenant (#205) was month-to-month and their lease ended January 5, 2024. Due to the neighboring tenant's newly constructed office completion date being extended, they requested a month-to-month lease for suite #207. Initially, the request was for three to four months,

but has been updated to mid-summer. Staff is permitted to conduct showings and leasing efforts begun prior to lease expiration.

2) 1583 Spinnaker Drive #104A (Retail suite)
   - Staff met with tenant in June 2023 and in the beginning of January 2024. Tenant requested to continue month-to-month status until the fall.
3) 1583 Spinnaker Drive #101 (Retail suite)
   - Staff and tenant have met three times to negotiate terms of a new lease. New lease will begin in May.

CATEGORY	TOTAL Square Footage	Harbor Vacancy Sq Ft	Harbor Vacancy %	Harbor Available Sq Ft	Harbor Available %		City * Vacancy %	City * Available %
Office	38,591	1,203	3%	1,420	4%		19%	23%
Retail	20,196	761	4%	500	2%		16%	19%
Restaurant	33,622	3,720	11%	3,764	11%		0%	No Data

> Harbor Vacancy --- The suite is unoccupied, and it does not have lease.

Office:	1559 #202B
	1559 #205A
Retail:	1591 #117B
Restaurant:	1575 #101/102/103/105 A & B

> Harbor Available --- (1) MTM leases with existing Tenant in process to renew lease; or (2) MTM lease that the suite is available to be leased.

Office:	1591 #207
Retail:	1583 #104A
Restaurant:	1583 #101

*** City: Based on comparable square footage within Ventura 93001 area**

**** City Restaurant vacancy/available as reported by CoStar Group**

(Note that total square footage values have been updated as of the April 2023 reporting period to reflect recategorization of some units and the addition of the GSA lease for National Park Service offices which were not previously included).

Date Source Update: Staff has returned to extracting data from the CoStar Group. CoStar has offered significant discount pricing and has agreed to work with staff to update its database on Village comparable.

SALES REPORTS

The attached summary of sales for three Harbor Village business categories: restaurants, retail, and charters. The reports compare the monthly sales for 2024 and 2023. They also include year-to-date comparisons.

The year-to-date overall sales for all Harbor Village Tenants through the month of February were up 1.75% from the same time last year. The January 2024 sales report has been updated and the updated version is attached.

VEHICLE TRAFFIC COUNTS

Construction by Ventura Water repairing a collapsed sewer line between Harbor and Navigator near Spinnaker Drive did periodically block the camera's view of Spinnaker so those numbers may be slightly under reported for March.

	Spinnaker Drive Entrance		**Schooner Drive Entrance**	
Month	**March**	**February**	**March**	**February**
Car Count	109,656	103,384	49,257	40,905
Busiest Day	Saturdays: 21,808	Saturdays: 19,944	Saturday: 8,308	Saturdays: 6,652
Busiest Hour	Saturdays: 2 PM	Saturdays: 4 PM	Saturday 4 pm	Thursdays: 4 PM

ATTACHMENTS:

Attachment 1 – Jan 2024 Sales Report (Revised)
Attachment 2 – Feb 2024 Sales Report

Ventura Harbor Village
Tenant Sales Summary

Month of
January - Revised

	January-2024	January-2023	% Change
Restaurants	$ 1,406,539	$ 1,287,058	9.28%
Retail	$ 302,455	$ 291,203	3.86%
Charters	$ 291,887	$ 215,386	35.52%
Total	$ 2,000,881	$ 1,793,647	11.55%

Year-to-date through January

	Jan - Jan 2024	Jan - Jan 2023	% Change
Restaurants	$ 1,406,539	$ 1,287,058	9.28%
Retail	$ 302,455	$ 291,203	3.86%
Charters	$ 291,887	$ 215,386	35.52%
Total	$ 2,000,881	$ 1,793,647	11.55%

Ventura Harbor Village
Tenant Sales Summary

Month of February

	February-2024	February-2023	% Change
Restaurants	$ 1,300,115	$ 1,392,736	-6.65%
Retail	$ 296,299	$ 321,268	-7.77%
Charters	$ 291,664	$ 314,562	-7.28%
Total	$ 1,888,078	$ 2,028,566	-6.93%

Year-to-date through February

	Jan - Feb 2024	Jan - Feb 2023	% Change
Restaurants	$ 2,706,654	$ 2,679,795	1.00%
Retail	$ 598,754	$ 612,473	-2.24%
Charters	$ 583,551	$ 529,949	10.11%
Total	$ 3,888,959	$ 3,822,217	1.75%

BOARD OF PORT COMMISSIONERS
APRIL 17, 2024

STANDARD AGENDA ITEM 1
ADOPTION OF ORDINANCE NO. 60 FOR A NEW 10-YEAR LEASE BETWEEN THE VENTURA PORT DISTRICT AND THE GREEK AT THE HARBOR RESTAURANT, INC. DBA THE GREEK MEDITERRANEAN STEAK & SEAFOOD

VENTURA PORT DISTRICT **STANDARD AGENDA ITEM 1**
BOARD COMMUNICATION Meeting Date: April 17, 2024

TO:	Board of Port Commissioners
FROM:	Brian D. Pendleton, General Manager Todd Mitchell, Sr. Business Operations Manager
SUBJECT:	Adoption of Ordinance No. 60 for a New 10-Year Lease between the Ventura Port District and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood

RECOMMENDATION:
That the Board of Port Commissioners
a) Conduct a public hearing for the purpose of receiving input on proposed Ordinance No. 60.
b) Waive reading and direct Clerk to place Ordinance No. 60 in the record of this meeting.
c) Adopt Ordinance No. 60 authorizing execution of a new Restaurant Lease Agreement between Ventura Port District dba Ventura Harbor Village and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood with a commencement date of May 1, 2024.

SUMMARY:
The existing tenant The Greek at the Harbor Restaurant, Inc. (The Greek) is seeking to enter into a new Restaurant Lease Agreement (Lease) for its existing space commencing May 1, 2024. The District has completed the noticing requirements under the California Harbors and Navigations Code Section 6270 and is returning to the Board for adoption of Ordinance 60 for the new Lease.

GUIDING PRINCIPLES:
3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.

5-YEAR OBJECTIVES:
R) Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
3) Leasing/Property Management

BACKGROUND:
The Greek has been a tenant of Ventura Harbor Village since 1994 (30 years). The most recent lease had a term of eight years and expired on August 31, 2023. The tenant is seeking a new ten (10) year Restaurant Lease with the District.

Pursuant to the California Harbors and Navigations Code Section 6270, since the proposed Lease equals ten (10) years, the Board is required to authorize and direct staff to publish a notice of its intent to adopt an ordinance authorizing execution of the lease.

On April 3, 2024, the Board adopted Resolution No. 3495 authorizing the District to publish a Notice of Proposed Ordinance for the new Lease in a newspaper of general circulation, which took place April 7th.

Staff is now recommending the Board adopt Ordinance 60, allowing the new Lease to go into effect May 1, 2024. A copy of the Notice of Proposed Ordinance is attached for the Board's consideration.

FISCAL IMPACT:
This Lease reflects market rate for restaurant rent at Ventura Harbor Village with annual step increases during the initial term and CPI during the option period.

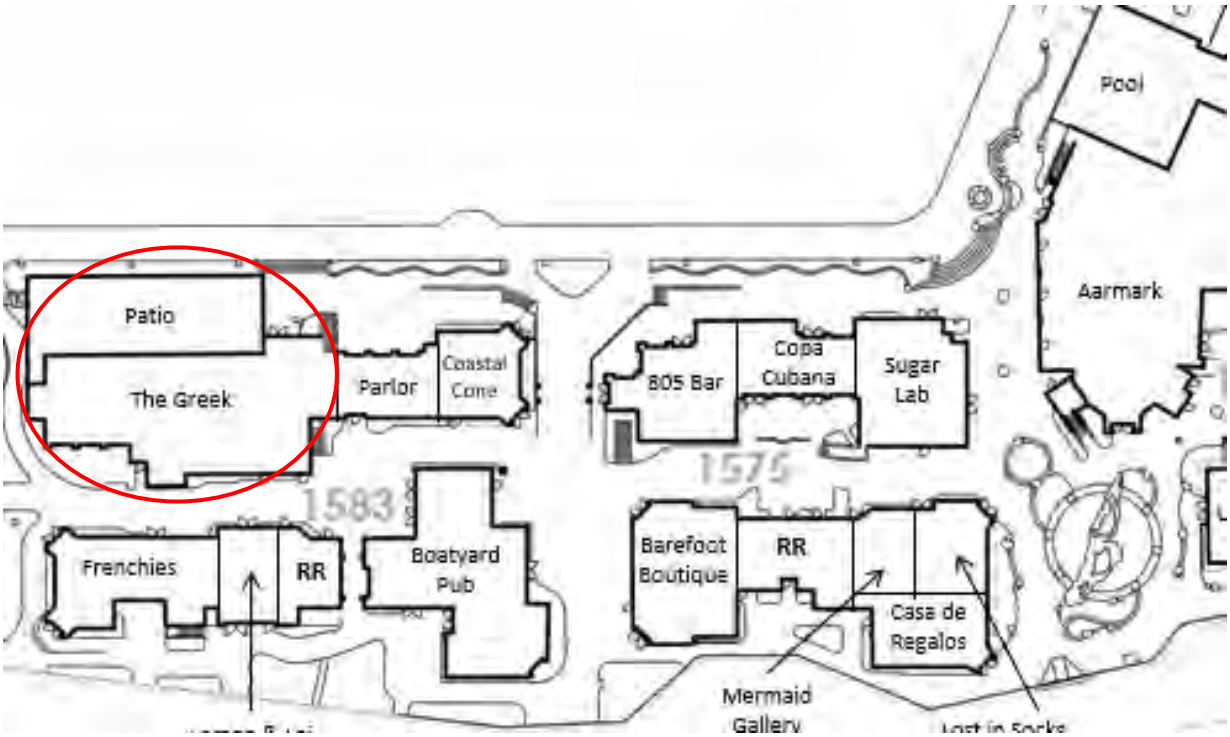
Both the District and Tenant are financially responsible and will complete their respective improvement(s). The District, at its cost, will upgrade the flooring of the interior seating area by January 31, 2025, which is estimated at up to $40,000.

The tenant has completed an estimated $69,000 of investments in the restaurant in recent months and is obliged, at its cost, to complete additional improvements to the space. Their improvement list is below.

- Kitchen ventilation upgrades (by October 31, 2024)
- Renovation of two exterior equipment rooms (by June 30, 2024)
- Replace valence portion of the patio awning (by December 31, 2024) and the rest of the awning prior to exercising the lease option.

ATTACHMENTS:
Attachment 1 – Location Map
Attachment 2 – Ordinance No. 60

Attachment 1 – Location Map



VENTURA
PORT DISTRICT
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ORDINANCE NO. 60

AN ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF VENTURA PORT DISTRICT APPROVING A NEW RESTAURANT LEASE AGREEMENT WITH OPTIONS BETWEEN THE VENTURA PORT DISTRICT AND THE GREEK AT THE HARBOR RESTAURANT, INC. DBA THE GREEK MEDITERRANEAN STEAK & SEAFOOD
(California Harbors and Navigation Code section 6270)

The Board of Port Commissioners of the Ventura Port District hereby ordains as follows:

The General Manager of the Ventura Port District is authorized and directed to execute the New Restaurant Lease Agreement between Ventura Port District dba Ventura Harbor Village and The Greek at the Harbor Restaurant, Inc. dba The Greek Mediterranean Steak & Seafood with a commencement date of May 1, 2024.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the Board of Port Commissioners of the Ventura Port District held on April 17, 2024. This Ordinance was adopted by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

_____
Michael Blumenberg, Chair

ATTEST:

_____
Anthony Rainey, Secretary

VENTURA
PORT DISTRICT
Established 1952

BOARD OF PORT COMMISSIONERS
APRIL 17, 2024

STANDARD AGENDA ITEM 2
ACCEPTANCE OF BID FOR THE VENTURA HARBOR PUBLIC BOAT WASH DOWN STATION REPLACEMENT PROJECT

VENTURA PORT DISTRICT **STANDARD AGENDA ITEM 2**

BOARD COMMUNICATION Meeting Date: April 17, 2024

TO:	Board of Port Commissioners
FROM:	Todd Mitchell, Sr. Business Operations Manager Joe Gonzalez, Capital Projects Manager
SUBJECT:	Acceptance of Bid for the Ventura Harbor Public Boat Wash Down Station Replacement Project

RECOMMENDATION:

That the Board of Port Commissioners:

a) Accept the bid from J & H Engineering General Contractors, Inc. in the amount of $160,000.00.
b) Approve staff to procure two washdown units in the amount of $31,843.94 for the Ventura Harbor Public Boat Wash Station Replacement Project.

SUMMARY:

The California State Parks Division of Boating and Waterways (DBW) has awarded the Ventura Port District a grant up to $890,000 for two projects: 1) the replacement of the two 180-foot-long floating docks and 2) ADA-compliant upgrades to the wash down station at the public boat launch ramp.

On February 13, 2024, the District published the request for bids for the second project: the Ventura Harbor Public Boat Wash Station Project, located at 1400 Anchors Way Drive. A public bid opening was held on April 1, 2024, which received three bids. The bid received by J & H Engineering General Contractors, Inc. was the lowest and was found to be responsive. The bidding firm has also been determined to be responsible. Staff is recommending the Board approve the contract with J & H Engineering General Contractors, Inc.

During the bidding process, Staff learned that bidders were receiving conflicting information from the manufacturer as to the best model of wash down machine to procure. Therefore, Staff removed the wash down machines from the bid package and will procure the devices independently. Staff are requesting authorization to procure the two units from Coleman Hanna carwash systems LLC. in the amount of$ 31,843.94

GUIDING PRINCIPLES:

2) Advance the harbor's vibrant, working waterfront in support of commercial and recreational fishing and boating.
3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

FIVE-YEAR OBJECTIVE:

V) Maintain and improve Harbor Village facilities, infrastructure, and amenities.

BACKGROUND:

The Americans with Disabilities Act (ADA) provides civil rights protections for individuals with disabilities. The purpose of the ADA is to provide a "clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities." 42 U.S.C.A § 12101(b)(1).

The ADA prohibits discrimination in employment, public accommodations, government services, public transportation, and telecommunications.

In 2014 and 2015, the District surveyed District owned/operated buildings and facilities within Ventura Harbor and Ventura Harbor Village with the aid of a consultant to assist in achieving compliance with local, state and federal laws and regulations.

This Public Wash Down project will remove the identified physical barriers in this area based on ADA Accessibility Guidelines and Title 24 standards, bringing this accommodation within current ADA Compliance.

On November 16, 2023, the District published the request for bids for the second project: the Ventura Harbor Public Boat Wash Station Project, located at 1400 Anchors Way Drive. A mandatory pre-bid job walk was conducted on site on Thursday, December 7, 2023, with seven contractors in attendance. A public bid opening was held on January 3, 2024, which received one bid, which was rejected by the Board at its February 7, 2024, meeting.

Subsequently, the District republished the Ventura Harbor Public Boat Wash Station Project on February 13, 2024. A mandatory pre-bid job walk was conducted on site on Thursday, February 29, 2027, with twelve contractors in attendance. During the process of the bidding, some changes were made to the project scope including removing the procurement of the washdown stations due to conflicting information being received from different bidders from the manufacturer. The washing machines were removed from the bid. It was required for bidders to acknowledge the addendum was sent to all bidders. The addendum became part of the bidding package. The units will be procured by the District separately to avoid bid variations. The scope was also increased to trench new power conduit to the wash down stations from the District's restrooms in the same parking lot.

A public bid opening was held on April 1, 2024, which received three bids. The contractor J & H Engineering General Contractors, Inc. provided the lowest bid and the reviews by District staff, Jensen Engineering, and Castle & Gray found the bid to be responsive and the bidder responsible. Staff is therefore recommending the Board award the bid in the amount of $160,000.00 and approve Staff to procure the wash down units for a price of $31,843.94.

FISCAL IMPACT:
This project was approved in the FY23-24 Capital Improvements budget and the bid is within budget.

The grant will provide up to $890,000 towards the replacement of BLF's floating docks and ADA improvements to the washdown station. Some soft costs and in-kind contributions are not covered by the grant amount.

ATTACHMENTS:
Attachment 1 – Location Map

Attachment 1 – Location Map

BOARD OF PORT COMMISSIONERS
APRIL 17, 2024

STANDARD AGENDA ITEM 3
QUARTERLY UPDATE ON THE VENTURA PORT DISTRICT 5-YEAR OBJECTIVES

VENTURA PORT DISTRICT **STANDARD AGENDA ITEM 3**

BOARD COMMUNICATION Meeting Date: April 17, 2024

TO:	Board of Port Commissioners
FROM:	Brian D. Pendleton, General Manager
	Todd Mitchell, Sr. Business Operations Manager
SUBJECT:	Quarterly Update on the Ventura Port District 5-Year Objectives

RECOMMENDATION:

That the Board of Port Commissioners receive and file the quarterly update on the Ventura Port District 5-Year Objectives.

SUMMARY:

The General Manager retained Management Partners (MP) to facilitate a Public Workshop on Saturday, December 4, 2021. As a follow-up to the Public Workshop, MP prepared a written report for the District to utilize as a tool to formalize any updates to the District's Mission Statement, Long-Term Goals, and 5-Year Objectives. This report was presented on January 19, 2022. New Guiding Principles (previously known as Long-Term Goals) and updated Five-Year Objectives were adopted on April 6, 2022.

On September 29, 2022, the Board considered and adopted strategies for each of the Five-Year Objectives.

This report attaches the Quarterly Update Workbook which provides an update on achievements related to each strategy associated with the Board's Five-Year Objectives.

GUIDING PRINCIPLES:

6) Provide exceptional public service and organizational transparency.

FIVE-YEAR OBJECTIVES:

E) Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.

    3) Public and Civic Engagement Planning

BACKGROUND:

In the completion of all activities in Harbor Patrol, Marketing, Leasing and Property Management, Maintenance, Marina Management, Capital Projects, Finance, Administration, and day-to-day service to the public, the Port District staff is guided by the District's Mission Statement, Guiding Principles, and Five-Year Objectives.

In 2021, the Board provided direction to the General Manager to conduct a Public Workshop. The District retained MP to facilitate the workshop and provide a follow-up report to the Board. The workshop was held on Saturday, December 4, 2021, at the Ventura Marina Mobile Home Park Community Room. In attendance were the Board, District staff and its Legal Counsel, Harbor tenants, and members of the public.

During the February 2022 discussion, the Board was supportive of updating the Mission Statement, Long-Term Goals, and Five-Year Objectives. Additionally, the Board provided guidance to the General Manager and requested specificity on implementation of the objectives including the use of the SMART approach through the inclusion of the strategies that were approved by the Board on September 29, 2022. SMART goals are specific, measurable,

achievable, relevant, and time-bound, and will continue to be utilized in quarterly reporting as has been past practice, with updates as applicable to reflect the new Guiding Principles. The intent of the Workbook is to be a living document that:

1) Restates the Mission Statement and Guiding Principles.
2) Captures the fundamental Five-Year Objectives identified during the workshop and subsequent Board meeting discussions.
3) Includes high-level actions associated with achieving the Objectives:
    a. Strategy: Sub-section identifying how Objectives can be advanced or achieved
    b. Action: Actions currently identified to be undertaken to support each strategy
    c. Milestone: Action timeline(s) associated with each milestone
4) Provides a method by which to report updates to the Board on a quarterly basis.
5) Broadly speaking, seeks to align spending and actions with Guiding Principles and 5-Year Objectives.

The intent of staff is to continue to return to the Board on a quarterly basis to provide an update on the status of the Five-Year Objectives and in particular the identified strategies and actions achieved. The District has tentatively scheduled a public retreat to discuss the Long-Term Goals and 5-Year Objectives on Saturday, September 14, 2024.

FISCAL IMPACT:
In accomplishing goals and strategies, the District will need to continuously evaluate financial impacts primarily through the annual and mid-year budget decisions which include five-year capital improvements plans as well as departmental budgets.

ATTACHMENTS:
Attachment 1 – Board Five-Year Goals Workbook – Quarterly Update (PowerPoint)

VENTURA
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Strategies to the 5-Year Objectives

Q3 of FY23-24

Board of Commissioners Meeting

April 17, 2024

Guiding Principles

1) Maintain a safe, navigable, and resilient harbor.
2) Advance the harbor's vibrant, working waterfront in support of commercial and recreational fishing and boating.
3) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4) Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6) Provide exceptional public service and organizational transparency.
7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
8) Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

2022-2027 5-Year Objectives

D) Ensure **dredging** occurs annually at the federal Harbor entrance and as needed in the inner Harbor.

E) Encourage public and civic **engagement**; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.

F) Support current and future commercial **fishing** and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.

M) Collaborate with **Master Tenants** and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.

N) Maintain and grow Channel Islands **National Park Service** (NPS) presence and customer visitation to the Harbor.

P) Implement **parking management**, traffic circulation, and multi-modal transportation strategies.

R) Seek opportunities to grow **revenues** and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.

V) Maintain and improve Harbor **Village** facilities, infrastructure, and amenities.

D: Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Support and advocate for congressional funding to the Army Corps of Engineers in support of the Harbor's annual dredging program	CMANC and/or WEDA Meeting attendance	3-4 times per year	Senior Business Operations Manager (SBOM) attended CMANC DC trip in February.
	USACE District, Division & HQ meetings and communication	As needed or 2 times per year	SBOM met with USACE LA District staff for weekly meetings regarding dredging of outer harbor and coordination for inner harbor monitoring in February and March.
	Engagement of Lobbyist to provide representation with the Federal Government and Congress	Monthly	Monthly reports from Carpi & Clay and K&L Gates.
	Advocating for full funding of VPD entrance channel in President's Budget	Q1 2023 and annually	Ventura included in President's budget for FY24 for $8.796M. Letters of support of request sent by Congressman Carbajal, Senator Butler, Senator Padilla.
2. On-going leadership and participation with California Marine Affairs and Navigation Conference (CMANC) and other relevant organizations in support of federal and state assistance	Continued Board Role at CMANC	Current Three-Year Term through 2022	SBOM current Chair of CMANC. Working with several committees which have updated the website and planned the May CMANC meeting in San Diego.
	Committee lead and/or Executive Board role at CMANC	By next Board Election Q4 2022	SBOM Chair of CMANC effective July 1, 2023.
3. Ventura Port District Dredging	Prepare, submit and receive new permits for inner Harbor Dredging (unrestricted by Santa Clara river conditions)	Q1 2022 to Q2 2023	Task completed: Water Board permit received. Coastal Commission permit amendment received. USACE permit received.

E: Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Collaborate with business partners and stakeholders through increased engagement, communication, and participation.	Village tenant meetings	Quarterly	Monthly Tenant Newsletters / Winter Tenant Virtual Meet Up on February 22/ Annual Tenant Recognition Reception Hosted on February 29.
	Celebrate DEI through recognition of dates and events of cultural significance	Annual Visitation Plan for Ventura Harbor Village Q2 2023	Ongoing content development and recognition to celebrate DEI this quarter: (January) Asian Heritage Month – Chinese New Year Scavenger Hunt in Village ; (February) Black History Month – Chalk art featuring Female Black Astronaut; ((March) Recognized International Women's Month with female owners, manager and staff photo & ad in Ventana Magazine / Women's History Month with blog post on the Lone Woman of San Nicolas Island, an inspiration for the novel *Island of the Blue Dolphin* to purchase at CINP Visitor Center
	Refresh the Ventura Harbor Village.com website to include dynamic features, the Channel Islands, digital map, and reformatted calendar of events	Q2 2023	No action this quarter.
	Harbor tenant education and advocacy re: implementation of sustainability practices e.g. CA Green Business Network, Surfrider Foundation Ocean Friendly Restaurants program		Cross promoted two Beach Clean Ups sponsored by Channel Islands National Park on Martin Luther King, Jr. Day at Ventura Harbor Beaches and on March 23rd (cancelled due to inclement weather) as part of Mermaid Month.
2. Collaborate with City, regional, state, and federal agency officials in pursuit of mutually beneficial projects, programs	Collaborate with City, tenants, and stakeholders on updates to Local Coastal Program and General Plan	City organized meetings through Q4 2023	City Council endorsed draft land use designation map that includes Harbor zoning updates as requested by GM. HM met with the County OES and The Port of Hueneme to explore options for an amendment to the County HMP
	Collaborate with other harbors and special districts on best management practices, legislative impacts and funding opportunities	Monthly	Port of Hueneme successful in grant with VPD as subrecipient – subgrant agreement under review. GM continues to participate in VCSDA as Executive Committee Member/Treasurer. SBOM & HM maintains various memberships w/Harbormaster, beach and marina associations. HM has worked with the POH in regional security groups.
	Collaboration between Port District and law enforcement and emergency services	Ongoing	HM participates in USCG Search and Rescue Meetings, DHS Homeland Security Meetings, Maintains Regional TLO status , Coordinates with NPS & State Parks.
	Port Commission updates to Ventura City Council	Bi-Annual	City Council presentation by members of Board, GM, SBOM on Feb 27, 2024.

E: Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
3. Public and Civic Engagement Planning	Public Workshop every two years	Q3-Q4 2024	PCEP updated and approved by Board in December 2023. Next Public Workshop tentatively scheduled for Saturday, September 14, 2024.
	Mid-term Objective evaluation	Q3-Q4 2024	No action this quarter.
4. Updates to District policies to reflect improved transparency and DEI	Identification and utilization of multi-channel outreach for staff recruitment, solicitation of tenant businesses and contracts	Q3 2022 to Q2 2023	Recruitment for Maintenance Worker I and Management Assistant has begun.
	Annual review and updates to HR Manual, Board Protocols Manual, Public and Civic Engagement Plan, and other District policies.	Q3-Q4 and annually	HR Manual update approved by Board on Feb 1, 2023. PCEP updated Dec 2023. Brown Act presentation to Board on Feb 15. 2023. 2024 annual review of HR Manual underway, consideration by Board in May.

F: Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Engage with commercial fishing and sustainable aquaculture interests in Ventura Harbor	Regular engagement with commercial fishing business owners and key industry representatives	Seasonally	Staff standing by to schedule meeting with fishing business owners after Board considers funding agreement with Port of Hueneme. HM continues to work with local fisheries to accommodate temporary storage of traps along with loading and unloading before and after lobster season.
	Engagement with sustainable aquaculture industry interests at Ventura Harbor	As received	Presentation to Board by Ocean Rainforest at March 20th meeting.
	Monitor legislative and regulatory changes potentially impacting commercial fishing and sustainable aquaculture	Monthly	Staff has been following new legislation for impacts, including CARB, MPA, and 30x30. HM participates in a number of Fisheries groups including the Joint Oil/Fisheries Liason Office out of Santa Barbara. This group passes on important information on projects, issues, or changes for the commercial fisheries.
2. Continue improvements of District's Working Waterfront infrastructure	Maintain existing harbor infrastructure and related amenities to continue to meet commercial fishing needs	Q2 Annual Budget & 5-Year CIP	Staff completed installation of a new 100 Amp panel to support both ice production and two new power pedestals on fish pier. Del Mar delivered new 2-Ton ice machine late March. Installation to be completed by late April 2024.
	Master planning for growth of commercial fishing and sustainable aquaculture capital improvements	Q1/Q2 2023	Staff standing by to schedule meeting with fishing business owners after Board considers funding agreement with Port of Hueneme.
	Identify and pursue grant/funding opportunities to implement capital infrastructure needs for commercial fishing and sustainable aquaculture	Q2 2023 and on-going	Staff has worked with Port of Hueneme and their consultant to apply for CalSTA grant funding to modernize commercial fishing infrastructure at Ventura Harbor to accept all squid offloading from Port of Hueneme. Port of Hueneme notified on July 6 of award of $79M. Staff standing by to schedule meeting with fishing business owners after Board considers funding agreement with Port of Hueneme. Once formalized by agreement, VPD will be able to receive $15.7M for the modernization project.
3. Continue to pursue opportunities for diversifying commercial fishing and sustainable aquaculture	Support and endorse NOAA sustainable aquaculture initiatives in the Santa Barbara Channel	Q2/Q3 2023	GM facilitated aquaculture firm presentations to Chamber of Commerce and VPD Board in January and March. Awaiting next public steps in NOAA's California AOA Notice of Intent to Prepare a Programmatic Environmental Impact Statement for Identification of One or More Aquaculture Opportunity Area(s) in Southern California.
	Knowledge, experience, and technology transfer with aquaculture industry and stakeholders	Ongoing Resource	Maintain resource library on District's website

M: Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Engagement and support of Master Tenants for successful business operations at the Harbor	Work with Master Tenants to help facilitate sustainable capital improvement projects	Tenant specific	Derecktor project approved by City Design Review Committee on March 20. Board approved agreements with Marina West Lessee TBBW and Aldersgate for Parcel 17 on March 20. Ventura Yacht Club dock replacement project: construction anticipated Q2.
	Coordination with Portside on commercial tenant leasing	Q1 2022 to Q4 2023	GM conducts biweekly meetings re: commercial leasing as well as topics such as a possible water taxi service and wayfinding signage, and entryway signage at Harbor Blvd. and Schooner Dr. Staff met with City officials re: entryway signage “pathway” for entitlements.
	Strategic planning meetings between master tenants and District staff	Q2 of each year	City Council endorsed draft land use designation map that includes Harbor zoning updates as requested by GM.
2. Evaluate opportunities for Parcel Development	Evaluate master planning opportunities in conjunction with current and future leasehold development	Annually	Board approved letter agreement, license and exclusive negotiating agreement with Marina West Lessee TBBW and Aldersgate for Parcel 17 on March 20, 2024. Project(s) planning underway.
	Master planning for Parcel 5 development	Commencing Q2 2023	Architecture firm RRM Design Group completed first draft preliminary design process and presented to Board in December 2023. Plan being updated and further dialogue anticipated with City and Coastal Commission. Presentation to Board planned by June 30.
3. Implement sustainability technologies at the Harbor	Explore renewable energy, energy storage applications Harbor-wide e.g. solar power, EV charging stations, hybrid and electric vehicles	Q2 2023 and forward	SBOM/Capital Projects Manager (CPM) working towards installation of EV chargers –4 charge points installed at VPD HQ. 21 more to come in late summer of 2024 to VHV (SCE controls schedule). 4 EV vehicles purchased and delivered in 2023.
3. VenturaWaterPure	Continue commitment to help minimize impacts and disruptions caused by the VenturaWaterPure project through ongoing work with City, master tenants, and stakeholders	Q3 2022 to Q3 2024	VenturaWaterPure (VWP) project ongoing – several on-site meetings primarily with contractors. City easements will be extended.

N: Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Work with NPS and harbor visitors regarding enhancement of visitor experience.	Collaborate with City, CA Coastal Commission, and stakeholders including NPS to prepare a master plan integrating Parcel 8 into the visitor experience at the Harbor and Visitor's Center	Q2 2027	No action this quarter.
	Work with NPS and ferry operator on cross-promotional activities to increase attraction of visitors to the Harbor	Q2 2023 to Q2 2024	December thru April – Cross promote Winter Whale Watching with Island Packers including dedicated Winter Whale Watch contest in March, press release distribution in December, and exposure throughout the season. Cross promoted Beach Clean Up days with CINP in both January and March.
	Work with NPS to provide/upgrade visitor educational signage along pedestrian areas	Q3-Q4 2023	District updated and installed wayfinding signs along Spinnaker Drive in May 2023. Additional wayfinding signage along Harbor, Schooner, and Olivas Park also updated by District in 2023.
2. Coordinate with NPS Superintendent to evaluate long-term goals and improvement needs for the Channel Islands National Park Visitor Center	Collaborate with NPS Superintendent to identify mutual long-term goals and options at Ventura Harbor for NPS operations, NPS visitor center, and ferry terminal	Ongoing	No action this quarter.
	Investigate synergies for collaborative improvement of NPS Visitor Center experience	Q3 2023	District updated and installed wayfinding signs along Spinnaker Drive in May 2023. Additional wayfinding signage along Harbor, Schooner, and Olivas Park also updated by District in 2023.
3. Coordinate with National & California State Parks, and City to develop destination-based ecotourism offerings	Continue collaboration with National & State Parks officials regarding multiple opportunities for enhancing the visitor destination in and around Ventura Harbor	Q2 2024	No action this quarter.
	Explore potential enhancements of Ventura Harbor Ecological Reserve with City (owner)	Q3 2023	No action this quarter.

P: Implement parking management, traffic circulation, and multi-modal transportation strategies.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Work with City to improve access between the City and Harbor	Work with City Active Transportation Plan Working Group to promote emphasis on improving active transportation access to the Harbor.	Q1-Q4 2022 through City Plan	Worked with City's Transportation department regarding pursuit of Sustainable Transportation Grant. Caltrans announced grant was unsuccessful. Staff contemplating Coastal Conservancy grant instead. Board and staff continue to advocate for City Public Works investment in Spinnaker Drive.
	Advocate to the City to repave Spinnaker and Navigator Drive.	Q3-Q4 2022 and ongoing	City anticipates construction of Navigator and small portion of Anchors Way Dr. in mid to late 2024. No schedule for Spinnaker. GM sent letter to City re: 5-Year CIP to repave Spinnaker and complete other roadwork.
	Coordinate with City on planning for active transportation network improvements	Q4 2023	Worked with City's Transportation department regarding pursuit of Sustainable Transportation Grant. Caltrans announced grant was unsuccessful. Staff contemplating Coastal Conservancy grant instead. Board and staff continue to advocate for City Public Works investment in Spinnaker Drive.
2. Evaluate alternative and active methods for people to travel to and within the Harbor and pursue needed improvements and strategies in partnership with the City	Work with City, Ventura County Transportation Commission, and regional transportation services for expanding public transit options to Harbor.	Q4 2023	Staff has redistributed transportation info. re: "Late Night Safe Rides" program to tenants. HM was able to add the City of Thousand Oaks to the Summer Beach Bus program.
	Advocate to the City to improve bicycle, pedestrian access, and safety along and crossing Spinnaker Drive.	Q3-Q4 2022 and ongoing	No action this quarter. City anticipates construction of Navigator and small portion of Anchors way by late 2024. Board and staff continue to advocate for City Public Works Dept. investment in Spinnaker Drive.
	Collaborate with master tenants to develop an intra-Harbor pilot program for transportation services e.g. water-taxi and/or shuttle	Q3 2023 to Q3 2024	No action this quarter.
3. Pursue and implement parking management solutions to increase vehicle circulation	Obtain necessary agreements and permits to implement managed parking at Harbor Village	Q3 2022 to Q3 2023	Three steps underway: 1) MOU with City for Spinnaker Dr. 2) City Municipal Code change for Spinnaker Dr. 3) CDP application completed and submitted to City by consultant Dixon. Hearing scheduled for April 25.
	Identify & budget for Capital Improvements to improve parking & circulation at Harbor Village	Q3 2022 to Q2 2023	Initial cost estimate developed with 2022 draft Plan. Updated with consultant and potential provider in early 2023. Will require further analysis and based on project approvals.

R: Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Utilize grant funding opportunities for sustainable Harbor infrastructure	Work with SCE, CALeVIP, SLC, and City to complete installation of 21 EV charging stations in Harbor Village per CIP.	Q1 2023	Charger procurement complete. Designs for VPD HQ approved by City and installation begun. SCE has received permits for Village from City – waiting on supply chain items before install (mid-/late-summer 2024).
	Complete installation of 4 EV charging stations at District office for company vehicles per CIP.	Q2 2023	Installation complete.
	Complete procurement of hybrid Harbor Patrol vehicle utilizing SLC grant funds per CIP.	Q3-Q4 2023	Procurement and delivery complete. HM has worked to establish a contract so that we can utilize the County Fleet Services for repairs and upfitting of vehicles. We recently approved a quote to install the emergency lighting and radios.
	Complete procurement of EV or hybrid Maintenance & Dockmaster vehicles using SLC grant funds per CIP.	2023 and 2024	Three vehicles procured and delivered.
2. Seek additional grant funding for improving/replacing District capital assets.	Establish mechanisms to receive transportation funding from the State and/or Federal governments with emphasis on active transportation.	Q4 2023	Worked with City's Transportation department regarding pursuit of Sustainable Transportation Grant. On Aug 31, Caltrans announced grant was unsuccessful. Debriefed with Caltrans in October. Staff contemplating Coastal Conservancy grant instead.
	Identify and apply for grants that align with Board-approved 5-year CIP.	Q2 2022 Ongoing	CalSTA grant for Commercial Fish Modernization project successful. Grant application to NFWF Round 2 successful for improvements to beach bathrooms and showers, and public launch ramp bathrooms. Staff considering Coastal Conservancy grant for sustainable transportation & PIDP grant (2025) for fish pier.
3. Leasing/Property Management	Prepare, approve and implement Annual Leasing/Property Management Action Plan	Q2 2023 and Annually	Annual update to plan presented and approved by Board on June 7, 2023. Plan to be updated in Q4 for Board consideration during FY24-25 Budget process.
	Through active marketing, continue to attract a diverse array of businesses and business owners to Ventura Harbor with the goal of expanding the offerings to the public while creating value for the District.	Commencing Q3 2022	Uploaded listing availability onto the Leasing page of the VPD website. Advertising email blast sent to WEV, Chamber of Commerce, County DEI Office, Visit Ventura, City Manager's Office, County of Ventura, and people/businesses on the waitlist. Continued to run Facebook and Instagram social media advertisement. Marketing material includes or "All are welcomed."

R: Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
4. Update of Financial Management System	Roll out of new accounting and property management software.	Q4 2022	MRI has completely replaced the old Sage accounting software. This update is complete. Staff working with MRI to receive additional technical support and training.
	Creation and implementation of Tenant Portal to allow tenants to report sales and review lease documents.	Q1 2023	Tenant Portal has been rolled out to all restaurants, retail, and office Village tenants.
	Implementation of online payments for tenants.	Q1 2023	Online payments and sales reporting is now available for Village tenants via the Tenant Portal. Conducting a Tenant Portal Usage Campaign to continually add tenant users to portal and aid tenants, if needed. As of 3/31/24, approximately 51 leases have successfully paid online and if applicable reported sales.
5. Financial Reporting	Stakeholder budget workshops	Q2 and annually	A budget study session was held with the Board during public meeting on May 17, 2023. Next one will be held on May 15, 2024.
	Periodic reports to Board and public on financial position, audits, and budget.	Quarterly	Financial statements for Q2 of fiscal year 2023-24 ending 12/31/23 was included in the February 21 Board meeting packet. The Auditors have completed their field work and are now working on the financial audit for fiscal year 2022-23 ending 6/30/23.
	Annual review of District bonds, debt position, restructuring opportunities and CalPERS obligations.	Q2 and annually or as needed	Completed during budget study session with the Board during public meeting on May 17, 2023. Next one will be held on May 15, 2024.

V: Maintain and improve Harbor Village facilities, infrastructure, and amenities.

STRATEGY How will it be achieved	ACTION Actions to be undertaken	MILESTONE Action timeline	ACHIEVEMENTS Progress Report
1. Ongoing investment in Harbor Village Infrastructure	Complete outstanding ADA improvements in Capital Improvement Plan	Q2 2023	ADA parking lot path of travel improvement to be completed by Q4 2024. Grant funding awarded by NFWF for beach and launch ramp restroom areas, w/ADA access improvements; to be completed Q4 2024.
	Evaluate new ADA improvement requirements for District properties and update Capital Improvement Plan to address.	Q4 2024	Engineering design of ADA Path of Travel Ramps between 1583/1591 buildings improvements completed. Construction anticipated in 2024.
	Village Promenade/Trail physical upgrades, including sustainability enhancements	Q4 2024 onwards	No action this quarter.
	Complete infrastructure upgrades (elevators, roof replacements per CIP)	Q4 2024	1575 Building Roof replacement deferred to FY24-25.
	Complete Village Tenant Signage, Awnings	Q4 2024	Ongoing progress for Village tenants with implementation of Master Sign Program, including development of fast-take away menu guidelines. Several door-protecting awnings installed. VPD tenant exterior signage lighting project continues to enhance sign visibility at night.
	Evaluate opportunities for renewable energy/energy storage infrastructure for Village; implement drought tolerant landscaping and related irrigation systems.	Q3 2022 through Q4 2027	Landscape architect developed a Village-wide plant palette. New plan focuses on drought tolerant succulents and native plants with specific recommendations per planter type and location.
	Implement WiFi in Harbor Village	Q2 2023	SwiftChip has continued exploring options with cellular companies, but no ideal solution. Met with WiFi service provider to evaluate infrastructure needs to support Village-wide WiFi. Implementation appears extremely challenging and costly.
2. Develop and implement an Annual Visitation Plan for Ventura Harbor Village.	Submit a proposed Visitation Plan in spring for Board, tenant and stakeholder input and feedback.	Q2 2023 and annually	Presented and board approved in June: FY23-24 Village Visitation Plan. FY 24-25 Draft Plan to be presented 2024 Q4.
	Implement seasonal décor at Ventura Harbor Village and Spinnaker Drive	Q4 2022 and annually	March “seaside theme” photo op installation for March is Membership Month in the Village. Nautical flags displayed in March on Village Promenade.