



MEMORANDUM

DATE: September 6, 2023
 TO: Board of Port Commissioners
 FROM: Gloria Adkins, Accounting Manager
 SUBJECT: Annual Reimbursement Report – FY22-23

In accordance with Government Code 53065.5:

Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

I have reviewed the Accounts Payable records for the Fiscal Year ended June 30, 2023 and I found the following charges which are subject to disclosure:

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Alford, Mason	DBAW (Division of Boating Waterways) Accident Investigation Course – meals & mileage	176.87
Blumenberg, Michael	CMANC (Calif. Marine Affairs & Navigation Conference) Winter Meeting – lodging & mileage	305.99
Blumenberg, Michael	CMANC (Calif. Marine Affairs & Navigation Conference) Fall Meeting – lodging, mileage & parking	213.47
Blumenberg, Michael	CMANC (Calif. Marine Affairs & Navigation Conference) conference – flight, mileage & parking	940.84
Burrows, Tim	USCG (United States Coast Guard) Merchant Marine Mariner License	325.00
Collins, John	CALBO (Calif. Building Officials) training expense reimbursements – lodging, meals, mileage & parking	1,301.54
Crane, Bobby	Wellness/Fitness Program	300.00
Donohue, Brendan	Wellness/Fitness Program	300.00
Donohue, Brendan	DBAW (Division of Boating Waterways) Rescue Boat Operating training – meals & mileage	249.87
Donohue, Brendan	DBAW (Division of Boating Waterways) Marine Firefighting training – meals & mileage	284.38
Gonzalez, Jose	Mileage reimbursement on personal vehicle	116.46

Gonzalez, Sergio	JPIA Risk Management Educational Forum conference – mileage	248.90
Hatch, Wayne	CALBO (Calif. Building Officials) training expense reimbursements - lodging, meals, mileage & parking	1,301.54
Higgins, John	Wellness/Fitness Program	300.00
Higgins, John	DBAW (Division of Boating Waterways) Course Development training – lodging & mileage	594.21
Higgins, John	Calif. Harbormasters and Port Captains Conference – mileage	514.57
Hummer, Pat	Wellness/Fitness Program	285.00
Hummer, Pat	Reimburse expense to repair work phone	162.71
Kabris, George	Wellness/Fitness Program	300.00
Kidman, Mark	DBAW (Division of Boating Waterways) Accident Investigation course – meals, mileage & parking	463.97
Mitchell, Todd	COPRI (Coasts, Oceans, Ports & Rivers Institute) Port conference – flight & mileage	499.38
Mitchell, Todd	CMANC (Calif. Marine Affairs & Navigation Conference) meeting – lodging & meals	406.58
Mitchell, Todd	CMANC (Calif. Marine Affairs & Navigation Conference) meeting – conference registration & flight	1,525.97
Mitchell, Todd	WEDA (Western Dredging Assoc.) conference - conference registration & flight	627.96
Mitchell, Todd	COPRI (Coasts, Oceans, Ports & Rivers Institute) Port conference – lodging & mileage	1,256.20
Mitchell, Todd	CMANC (Calif. Marine Affairs & Navigation Conference) meeting – lodging, meals, & mileage	1,025.95
Mitchell, Todd	WEDA (Western Dredging Assoc.) conference – lodging, meals & mileage	1,082.78
Mitchell, Todd	Wellness/Fitness Program	275.00
Mitchell, Todd	JPIA (Joint Powers Insurance Authority) Leadership Academy	202.40
Mitchell, Todd	CMANC (Calif. Marine Affairs & Navigation Conference) expenses – flight, mileage & meals	707.15
Mitchell, Todd	CMANC (Calif. Marine Affairs & Navigation Conference) expenses – mileage	187.99
Pendleton, Brian	CSDA (Calif. Special Districts Assoc.) Leadership Summit – mileage	209.43
Pendleton, Brian	CSDA (Calif. Special Districts Assoc.) annual conference expense reimbursements – meals & mileage	229.22
Pendleton, Brian	Wellness/Fitness Program	159.00
Pendleton, Brian	LCW (Liebert, Cassidy, Whitmore) conference – mileage	246.28
Plasch, Taylor	DBAW (Division of Boating Waterways) Rescue Boat Operating training – meals & mileage	155.66
Plasch, Taylor	DBAW (Division of Boating Waterways) Marine Firefighting training - meals & mileage	232.40
Rauch, Jessica	CSDA (Calif. Special Districts Assoc.) Board Secretary/Clerk Conference - mileage	125.92
Salazar, Lopez	Wellness/Fitness Program	300.00
Talt-Lundin, Jennifer	JPIA Management Training - mileage	228.95
Talt-Lundin, Jennifer	JPIA Management Training - mileage	307.71
Talt-Lundin, Jennifer	CalTravel Summit - mileage	236.25
Talt-Lundin, Jennifer	Central Coast Tourism Council Board Workshop/Conference - mileage	156.25

Talt-Lundin, Jennifer	Reimburse mileage KTLA Studios and Visit Calif. Outlook Forum - mileage	106.77
Weinerth, Robert	EMT and CPR training expenses	241.50
Winter, Garrett	Wellness/Fitness Program	299.99
Winter, Garrett	UCLA EMT Course	2,092.32
Winter, Garrett	DBAW (Division of Boating Waterways) Rescue Boat Operating training - meals & mileage	187.09