



**BOARD OF PORT COMMISSIONERS MEETING  
SEPTEMBER 20, 2023**

**Ventura Harbor**  
GATEWAY TO THE CHANNEL ISLANDS NATIONAL PARK

- Call to Order
- Pledge of Allegiance
- Roll Call

# ADMIN AGENDA

# **ADMIN AGENDA**

## **Adoption of the September 20, 2023 Agenda**

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**Approval of Minutes  
September 6, 2023  
Regular Meeting**

**PUBLIC COMMUNICATION  
ADMIN AGENDA  
ITEMS NOT ON TODAY'S AGENDA**

00 : 03 : 00

- Closed Session Report
- Board Communications
- Staff and General Manager Reports

# ADMIN AGENDA

# CONSENT AGENDA ITEMS

- A) Adoption of Resolution No. 3486 Accepting the Work of F.C.T Construction LLC for the Margarita Villa Deck Repair Project at 1567 Spinnaker Drive
- B) Approval of a New Office Lease Agreement with John Howard dba Power & Process Engineers for 1559 Spinnaker Drive #201
- C) Approval of a New Office Lease Agreement with John R. Lilly, CPA for 1559 Spinnaker Drive #205D

# PUBLIC COMMUNICATION CONSENT AGENDA

00 : 03 : 00

**APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT  
WITH CLIFTONLARSONALLEN LLP AND APPOINTMENT OF  
A NEW AUDIT LIAISON**

**RECOMMENDATION:**

That the Board of Port Commissioners:

- a) Approve the Professional Services Agreement with CliftonLarsonAllen LLP to conduct the annual audit for fiscal year ending June 30, 2023 in the amount of \$47,250.
- b) Appoint an audit liaison to work with staff and the audit firm awarded throughout the fiscal year audit process.

**STANDARD  
AGENDA  
ITEM  
1**

**Report by:  
Gloria Adkins, Accounting Manager**

# PUBLIC COMMUNICATION STANDARD AGENDA ITEM 1

00 : 03 : 00

**APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT  
WITH CLIFTONLARSONALLEN LLP AND APPOINTMENT OF  
A NEW AUDIT LIAISON**

**RECOMMENDATION:**

That the Board of Port Commissioners:

- a) Approve the Professional Services Agreement with CliftonLarsonAllen LLP to conduct the annual audit for fiscal year ending June 30, 2023 in the amount of \$47,250.
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**STANDARD  
AGENDA  
ITEM  
1**

**Report by:  
Gloria Adkins, Accounting Manager**



VENTURA  
PORT DISTRICT

*Established 1952*

ADJOURNMENT  
NEXT MEETING OCTOBER 4, 2023

**Ventura Harbor**

GATEWAY TO THE CHANNEL ISLANDS NATIONAL PARK