



**BOARD OF PORT COMMISSIONERS MEETING
OCTOBER 4, 2023**

Ventura Harbor

GATEWAY TO THE CHANNEL ISLANDS NATIONAL PARK

- Call to Order
- Pledge of Allegiance
- Roll Call

ADMIN AGENDA

ADMIN AGENDA

Adoption of the October 4, 2023 Agenda

**Approval of Minutes
September 20, 2023
Regular Meeting**

**PUBLIC COMMUNICATION
ADMIN AGENDA
ITEMS NOT ON TODAY'S AGENDA**

00 : 03 : 00

- Closed Session Report
- Board Communications
- Staff and General Manager Reports

ADMIN AGENDA

CONSENT AGENDA ITEMS

A) Adoption of Out-of-Town Travel Requests

PUBLIC COMMUNICATION CONSENT AGENDA

00 : 03 : 00

**APPROVAL OF FEE INCREASES FOR
HARBOR VILLAGE OPERATIONS**

RECOMMENDATION:

That the Board of Port Commissioners approve fee increases effective January 1, 2024 for:

- a) Harbor Village Common Area Maintenance.
- b) Harbor Village Commercial Marina Slips.
- c) Harbor Village Events.

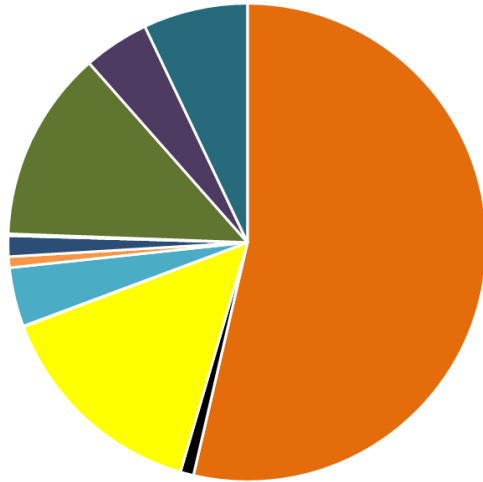
**STANDARD
AGENDA
ITEM
1**

Report by:

**Gloria Adkins, Accounting Manager
Dave Werneburg, Marina Manager
Jennifer Talt-Lundin, Marketing Manager**

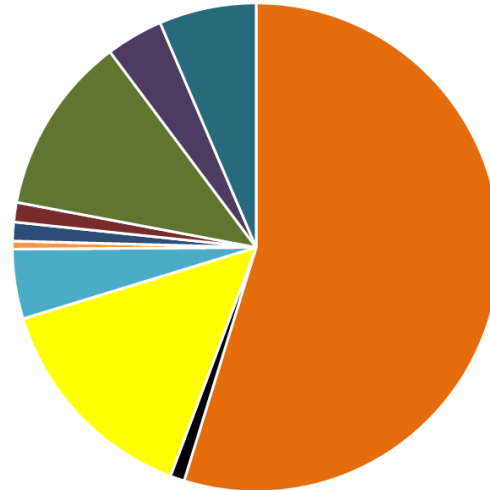
CAM EXPENSE BREAKDOWN

2021 CAM Expenses



- Labor Expenses
- Oil & Fuel Expenses
- General Insurance
- Operating Supplies
- Janitorial Supplies
- Other Equipment Maint
- Building Maintenance
- Grounds Maintenance
- Utilities-Electric & Water
- Trash Disposal
- Outside Services

2022 CAM Expenses



- Labor Expenses
- Oil & Fuel Expenses
- General Insurance
- Operating Supplies
- Janitorial Supplies
- Other Equipment Maint
- Building Maintenance
- Grounds Maintenance
- Utilities-Electric & Water
- Trash Disposal
- Outside Services

Regular Full Time Marina Tenant

Slip Size	Old Monthly	New Monthly	Delta Monthly
30	388.00	400.00	12.00
35	452.00	475.00	23.00
48	636.00	675.00	39.00
55	775.00	800.00	25.00
60	845.00	875.00	30.00
65	916.00	950.00	34.00
70	986.00	1,025.00	39.00
80	1,127.00	1,175.00	48.00
90	1,274.00	1,325.00	51.00
100	1,525.00	1,575.00	50.00
160	2,615.00	2,700.00	85.00

VHV PROPOSED 2024 MARINA FEE SCHEDULE

Transient Rates

Weekly Rate: \$4.30 per foot + metered electric - No Change

Daily Rate: \$1.60 per foot + metered electric - No Change

Seasonal Transient (2-6 Months)

Regular Monthly Rate + 15% premium add on

VH DRY BOAT STORAGE FEE SCHEDULE

Dry Storage Rates Effective
January 1, 2023

No change at this time

Length	Current Rate
Up to 23'	\$95.00/month
24' to 32'	\$135.00/month
33' to 40'	\$185.00/month
41' and greater	\$225.00/month
Kayaks/Paddle Boards	\$15.00/month

VH EVENT FEE SCHEDULE

EVENT TYPE	CURRENT FEE	PROPOSED FEE
APPLICATION & DEPOSIT		
Application Fee	\$75	No change
Deposit (Refundable)	\$250	No change
GENERAL EVENTS		
Main Lawn 250'x125'		
1/2 Day Use (5 Hour Use)	N/A	\$350
Full Day Use	\$500	No change
Weekday Use	\$200	No change
Main Lawn Parking Row Adjacent	\$75	\$100
Harbor Cove Beach		
1/2 Half Day Rate (5 Hour Use)	\$400	No change
	\$600	No change
Surfers Knoll		
1/2 Half Day Rate (5 Hour Use)	\$400	No change
Full Day Use	\$600	No change
Beach Clean-ups	no charge	No change
Harbor Village Balcony		
1/2 Day Use (5 Hour Use)	\$325	No change
Full Day use	\$600	No change
Trash Can Rentals	\$10/ each	No change
WEDDINGS		
Harbor Cove, South Jetty, Surfers Knoll*		
Beach Ceremony 1-35 attendees	\$250	No change
Beach Ceremony 36-75 attendees	\$450	No change
Beach Ceremony 76+ attendees	\$600	No change
Beach Receptions with Tent	\$1,000	No change
Beach Receptions Extra Day Set Up	\$350	No change

PARKING		
19-A Parking Lot - (Shuttle/Overflow with Event Permit)	\$300	No change
19- A Parking Lot- Full Day Use	\$1,000	No change
Harbor Cove Beach Parking Lot Use (1/2 lot max)	\$500	No change
Surfers Knoll Parking Lot All Day Use (Event permit only)	\$300	No change
Spinnaker Dirt Lot (With Event or Film Permit)	\$125	No change
FILM - COMPETITIVE INDUSTRY RATES		
Application fee	\$100	No change
Late/Urgent Filing Application Fee (less than 2-week notice)	\$175	\$200
Ventura Harbor Village (interior)	\$750	No change
Surfers Knoll Beach - All Day	\$600	No change
Harbor Cove Beach	\$600	No change
Harbor Cove Lot - (Up to 40 spaces)	\$350	No change
Harbor Cove Lot - (1/2 lot per availability)	\$800	No change
Harbor Village Parking (Limited availability)	\$8	No change
Surfers Knoll Beach Parking Lot All Day (w/ Film Permit)	\$350	No change
HARBOR PATROL - EVENT OFFICERS/ BOAT PER HARBORMASTER		
Harbor Patrol Officer (HPO) (4 hr min) - (\$100/hr.)	\$350	\$400
Harbor Patrol Vessel (\$200/hr) (4 hr min) + 2 HPO for \$130/hr	\$700	\$1,320
Harbor Patrol Truck per Hour (no min)	N/A	\$100
Harbor Patrol Vessel Inner Harbor Only (\$200/hr) (4 hr min) + 1 HPO	N/A	\$1,200

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 1

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Report by:

**Todd Mitchell, Sr. Business Ops Manager
Dave Werneburg, Marina Manager
Jennifer Talt-Lundin, Marketing Manager**



VENTURA
PORT DISTRICT

Established 1952

ADJOURNMENT
NEXT MEETING OCTOBER 18, 2023

Ventura Harbor

GATEWAY TO THE CHANNEL ISLANDS NATIONAL PARK