



MEMORANDUM

DATE: September 21, 2022
 TO: Board of Port Commissioners
 FROM: Gloria Adkins, Accounting Manager
 SUBJECT: Annual Reimbursement Report – FY21-22

In accordance with Government Code 53065.5:

Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

I have reviewed the Accounts Payable records for the Fiscal Year ended June 30, 2022 and I found the following charges which are subject to disclosure:

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Bear, Richard	Uniform reimbursement-walking shoes	179.64
Blumenberg, Michael	CMANC Winter Meeting conference - lodging	305.99
Emery, Ruby	Conference Travel CA Outlook - Mileage	417.69
Gonzalez, Sergio	JPIA Risk Management Educational Forum conference – mileage, meals, hotel parking fee	292.87
Gonzalez, Sergio	JPIA Parks & Recreation Academy conference – mileage	219.96
Higgins, John	Harbor entrance camera subscription	325.00
Higgins, John	CA Harbormasters conference - mileage	121.06
Higgins, John	JPIA conference - mileage	121.06
Hummer, Pat	US Coast Guard License and miscellaneous operating supplies	250.35
Kidman, Mark	DBW Marine Firefighting Training - meal and mileage	135.76
Mitchell, Todd	JPIA Leadership Academy - Southwest Airlines	341.96
Mitchell, Todd	JPIA Leadership Academy - mileage	375.45
Pendleton, Brian	CSDA Legislative annual conference - mileage	315.84
Talt-Lundin, Jennifer	Facebook Paid Ads for District websites	2264.54
Talt-Lundin, Jennifer	Central Coast Tourism Council Board workshop/Board meeting - lodging and mileage	956.57
Valencia, Manual	Medical testing	149.00