

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF JUNE 29, 2022



CLOSED SESSION

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Closed Session Meeting was called to order by Chair Stephens at 5:33PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chair
Michael Blumenberg, Vice-Chair
Brian Brennan, Secretary
Jackie Gardina
Everard Ashworth

Commissioners Absent:

None.

Port District Staff:

Brian Pendleton, General Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Andy Turner, Lagerlof Lawyers LLP via zoom

Number of interested persons:

0 via zoom; 0 in-person

PUBLIC COMMUNICATIONS: None.

CONVENED TO CLOSED SESSION AT 5:38PM.

ADJOURNMENT: Closed Session was adjourned at 6:55PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Chair Stephens at 7:01PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Commissioner Ashworth.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chair
Michael Blumenberg, Vice-Chair
Brian Brennan, Secretary
Jackie Gardina
Everard Ashworth

Commissioners Absent:

None.

Port District Staff:

Brian Pendleton, General Manager
Jessica Rauch, Clerk of the Board
Gloria Adkins, Accounting Manager
Wayne Hatch, Maintenance Supervisor
Dave Werneburg, Marina Manager
Jennifer Talt-Lundin, Marketing Manager
Joe Gonzalez, Capital Projects Manager
Jessica Snipas, Business Operations Analyst via zoom
Pat Hummer, Senior Harbor Patrol Officer

Legal Counsel:

Andy Turner, Lagerlof Lawyers LLP via zoom

City of Ventura Liaisons

Deputy Mayor Joe Schroeder, City Council Liaison – Absent
Michael Coon, Administrative Liaison – Absent

Number of interested persons:

4 via zoom; 2 in person

ADOPTION OF AGENDA

ACTION: Commissioner Gardina moved to adopt the June 29, 2022 agenda.

Commissioner Brennan seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth

NOES: None

ABSENT: None

Motion carried 4-0.

APPROVAL OF MINUTES

The Minutes of the May 4, 2022, June 1, 2022, and June 15, 2022 Regular Meeting were considered as follows:

ACTION: Commissioner Brennan moved to approve the May 4, 2022 regular meeting minutes.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Brennan, Gardina
NOES: None
ABSENT: None
ABSTAINED: Commissioners Blumenberg, Ashworth

Motion carried 3-0-2.

ACTION: Commissioner Gardina moved to approve the June 1, 2022 regular meeting minutes.

Commissioner Brennan seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Gardina
NOES: None
ABSENT: None
ABSTAINED: Commissioners Brennan, Ashworth

Motion carried 3-0-2.

ACTION: Commissioner Ashworth moved to approve the June 15, 2022 regular meeting minutes.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Gardina, Ashworth
NOES: None
ABSENT: None
ABSTAINED: Commissioners Stephens, Brennan

Motion carried 3-0-2.

PUBLIC COMMUNICATIONS: None. Closed at 7:06PM.

CLOSED SESSION REPORT: Mr. Turner stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. The Board gave direction to staff as to how to proceed. No action was taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth reported on the first NOAA scoping meeting. Commissioner Brennan thanked Vice-Chair Blumenberg for speaking at the Sand Summit hosted by BEACON.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported his attendance at the CSDA General Manager Leadership Summit.

PRESENTATION HONORING COMMISSIONER EVERARD ASHWORTH

RECEPTION BREAK: 7:35PM – 7:45PM

CONSENT AGENDA:

A) Approval of Out-of-Town Travel Requests

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Wayne Hatch, Maintenance Supervisor to attend CALBO in Ontario, CA.
- b) John Collins, Maintenance Technician II to attend CALBO in Ontario, CA.

Public Comment: None.

ACTION: Commissioner Brennan moved to approve the out-of-town travel requests for:

- a) Wayne Hatch, Maintenance Supervisor to attend CALBO in Ontario, CA.
- b) John Collins, Maintenance Technician II to attend CALBO in Ontario, CA.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth

NOES: None

ABSENT: None

Motion carried 5-0.

B) Approval of a Professional Services Agreement with Impact Sciences, Inc.

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a Professional Services Agreement with Impact Sciences, Inc. in the amount of \$55,000 to prepare necessary CEQA documentation and associated technical analyses for the Ventura Yacht Club Dock Replacement Project.

Public Comment: None.

ACTION: Commissioner Brennan moved to approve a Professional Services Agreement with Impact Sciences, Inc. in the amount of \$55,000 to prepare necessary CEQA documentation and associated technical analyses for the Ventura Yacht Club Dock Replacement Project.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina

NOES: None

ABSENT: None

ABSTAINED: Commissioner Ashworth

Motion carried 4-0-1.

STANDARD AGENDA:

1) Adoption of Resolution No. 3455 and No. 3456 Approving the FY2022-2023 Final Budget, Five-Year Capital Improvement Plan and Salary Schedule for Non-represented Employees

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt:

- a) Resolution No. 3455, approving the FY2022–2023 Ventura Port District Annual Budget and Five-Year Capital Improvement Plan; and,
- b) Resolution No. 3456, approving the FY2022-2023 Salary Schedule for Non-Represented Employees of the District.

Report by Brian D. Pendleton, General Manager and Gloria Adkins, Accounting Manager.

Public Comment: Danny Carrillo, Tri-Counties Regional Director - SEIU Local 721, thanked the Commission for ratifying the Harbor Patrol MOU, but did not get all they wanted in the negotiation process. He supported the additional holiday benefit for part-time employees, but had requested a salary survey, and wanted a me-too clause.

ACTION: Commissioner Ashworth moved to adopt:

- a) Resolution No. 3455, approving the FY2022–2023 Ventura Port District Annual Budget and Five-Year Capital Improvement Plan; and,
- b) Resolution No. 3456, approving the FY2022-2023 Salary Schedule for Non-Represented Employees of the District.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth

NOES: None

ABSENT: None

Motion carried 5-0.

2) Approval of Annual Professional Services Agreements for Administrative, Advocacy and Technical Support Services

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the annual Professional Services Agreements from July 1, 2022 to June 30, 2023 with:

- a) Swift Chip, Inc. not to exceed \$110,000 to provide information technology services.
- b) Carpi & Clay, Inc. in the amount of \$60,000 to provide the District with federal advocacy services.
- c) K&L Gates in the amount of \$80,000 to provide legislative, regulatory and policy advocacy for commercial fisheries and aquaculture.
- d) Liebert Cassidy Whitmore in the amount of \$40,000 to provide human resources legal services.
- e) Rincon Consultants, Inc. in the amount of \$55,000 to provide dredging support.

Report by Brian D. Pendleton, General Manager.

Public Comment: None.

- ACTION:** Commissioner Brennan moved to approve the annual Professional Services Agreements from July 1, 2022 to June 30, 2023 with:
- a) Swift Chip, Inc. not to exceed \$110,000 to provide information technology services.
 - b) Carpi & Clay, Inc. in the amount of \$60,000 to provide the District with federal advocacy services.
 - c) K&L Gates in the amount of \$80,000 to provide legislative, regulatory and policy advocacy for commercial fisheries and aquaculture.
 - d) Liebert Cassidy Whitmore in the amount of \$40,000 to provide human resources legal services.
 - e) Rincon Consultants, Inc. in the amount of \$55,000 to provide dredging support.

Commissioner Ashworth seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth

NOES: None

ABSENT: None

Motion carried 5-0.

3) Approval of Cancellation of July 6, 2022 Regular Port Commission Meeting

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the cancellation of the July 6, 2022 meeting.

No report.

Public Comment: None.

- ACTION:** Commissioner Brennan moved to approve the cancellation of the July 6, 2022 meeting.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth

NOES: None

ABSENT: None

Motion carried 5-0.

ADJOURNMENT: The meeting was adjourned at 8:53PM.

The next regular meeting is Wednesday, July 20, 2022.



Brian Brennan, Secretary