

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS
MINUTES OF OCTOBER 5, 2022



OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Vice-Chair Blumenberg at 7:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Commissioner Rainey.

ROLL CALL:

Commissioners Present:

Michael Blumenberg, Vice-Chair
Brian Brennan, Secretary
Jackie Gardina
Anthony Rainey

Commissioners Absent:

Chris Stephens, Chair

Port District Staff:

Brian Pendleton, General Manager
Jessica Rauch, Clerk of the Board
Todd Mitchell, Senior Business Operations Manager
Joe Gonzalez, Capital Projects Manager
Sergio Gonzalez, Facilities Manager
Jennifer Talt-Lundin, Marketing Manager via Zoom
Jessica Snipas, Business Operations Analyst via Zoom

Legal Counsel:

Andy Turner, Lagerlof Lawyers LLP

City of Ventura Liaisons

Deputy Mayor Joe Schroeder, City Council Liaison – Absent
Michael Coon, Administrative Liaison – Absent

Number of interested persons:

1 via zoom; 0 in person

ADOPTION OF AGENDA

ACTION: Commissioner Brennan moved to adopt the October 5, 2022 agenda.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Brennan, Gardina, Rainey

NOES: None

ABSTAINED: None.

ABSENT: Chair Stephens

Motion carried 4-0.

APPROVAL OF MINUTES

The Minutes of the September 21, 2022 Regular Meeting were considered as follows:

ACTION: Commissioner Gardina moved to approve of the September 21, 2022 regular meeting minutes.

Commissioner Brennan seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Brennan, Gardina, Rainey

NOES: None

ABSTAINED: None.

ABSENT: Chair Stephens

Motion carried 4-0.

PUBLIC COMMUNICATIONS: None. Closed at 7:03PM.

CLOSED SESSION REPORT: There was no closed session meeting.

BOARD COMMUNICATIONS: Commissioner Brennan congratulated the District on getting the front cover of the CSDA Magazine. He also reported that he attended the electric vehicle car show at the Village. Commissioner Gardina congratulated all the Village tenants who were recognized by the VC Reporter's "Best Of" 2022.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton announced October events. He also reported that Safe Harbor Marina's east coast properties had catastrophic damage from Hurricane Ian.

CONSENT AGENDA:

A) Approval of Out-of-Town Travel Request

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel request for Jessica Rauch, Clerk of the Board to attend the CSDA 2022 Board Secretary/Clerk Conference in Monterey, CA.

Public Comment: None.

ACTION: Commissioner Brennan moved to approve the out-of-town travel request for Jessica Rauch, Clerk of the Board to attend the CSDA 2022 Board Secretary/Clerk Conference in Monterey, CA.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Brennan, Gardina, Rainey

NOES: None

ABSTAINED: None.

ABSENT: Chair Stephens

Motion carried 4-0.

B) Award of Bid for the FY2022-2023 Janitorial Services for Ventura Harbor Village Restrooms and District Administration Office

Recommended Action: Voice Vote.

That the Board of Port Commissioners award the FY2022-2023 Janitorial Services Contract to Jani-King International Inc. in the amount of \$56,500.

Public Comment: None.

ACTION: Commissioner Brennan moved to award the FY2022-2023 Janitorial Services Contract to Jani-King International Inc. in the amount of \$56,500.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Brennan, Gardina, Rainey

NOES: None

ABSTAINED: None.

ABSENT: Chair Stephens

Motion carried 4-0.

C) Award of Bid for the Ventura Harbor Village and Port District Outdoor Holiday Decorations and Lighting

Recommended Action: Voice Vote.

That the Board of Port Commissioners award the Ventura Harbor Village and Port District Outdoor Holiday Decorations and Lighting Contract to Holly Workshop in the amount not to exceed \$71,500.

Public Comment: None.

ACTION: Commissioner Brennan moved to award the Ventura Harbor Village and Port District Outdoor Holiday Decorations and Lighting Contract to Holly Workshop in the amount not to exceed \$71,500.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Brennan, Gardina, Rainey

NOES: None

ABSTAINED: None.
ABSENT: Chair Stephens

Motion carried 4-0.

STANDARD AGENDA:

1) Rejection of Low Bid and Acceptance of Second Low Bid for the Ventura Harbor Village 1567 Facade Renovation Project

Recommended Action: Voice Vote.

That the Board of Port Commissioners:

- a) Reject the low bid from Peter Holguin Construction due to omissions; and
- b) Award the bid Contract to F.C.T Construction for the Ventura Harbor Village 1567 Spinnaker Drive Facade Renovation Project in the amount of \$698,000.00.

Report by Andy Turner, Legal Counsel.

Public Comment: None.

ACTION: Commissioner Brennan moved to:

- a) Reject the low bid from Peter Holguin Construction due to omissions; and
- b) Awarded the bid Contract to F.C.T Construction for the Ventura Harbor Village 1567 Spinnaker Drive Facade Renovation Project in the amount of \$698,000.00.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Brennan, Gardina, Rainey

NOES: None

ABSTAINED: None.

ABSENT: Chair Stephens

Motion carried 4-0.

ADJOURNMENT: The meeting was adjourned at 7:17PM.

The next regular meeting is Wednesday, October 19, 2022.



Brian Brennan, Secretary