



VENTURA PORT DISTRICT BOARD OF PORT COMMISSIONERS

Chris Stephens, Chair
Michael Blumenberg, Vice-Chair
Brian Brennan, Secretary
Jackie Gardina, Commissioner
Anthony Rainey, Commissioner

Brian D. Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Andy Turner, Legal Counsel
Jessica Rauch, Clerk of the Board

REGULAR MEETING WEDNESDAY, JULY 20, 2022

VENTURA PORT DISTRICT OFFICE
1603 ANCHORS WAY DRIVE
VENTURA, CA 93001

CLOSED SESSION – 6:45PM
OPEN SESSION – 7:00PM

PUBLIC PARTICIPATION OPTIONS VIRTUAL VIEWERSHIP ONLY

WATCH THE MEETING LIVE

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<https://us02web.zoom.us/j/83276329300>
Webinar ID: 832 7632 9300

1-669-900-6833
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SUBMIT PUBLIC COMMENT VIA EMAIL

If you will not be participating in person but would like to submit a written comment on a specific agenda item, please do so via email by 4:00PM on the day of the meeting. Please submit your comment to the Clerk of the Board at jrauch@venturaharbor.com.

When sending an email, please indicate in the subject line, the agenda item number (i.e. General Public Comment or Consent Item A). Written comments should be no more than 1000 characters in length. Written comments will be distributed to the Commissioners and will be posted as a supplemental packet on the District's website at <https://venturaharbor.com/board-meetings-minutes/>.

**CLOSED SESSION
6:45PM**

CALL TO ORDER: *By Secretary Brian Brennan.*

ROLL CALL: *By the Clerk of the Board.*

PUBLIC COMMUNICATIONS (3 minutes)

The Public Communications period is set aside to allow public testimony on items only on the Closed Session Agenda. Each person may address the Commission for up to three minutes or at the discretion of the Chair.

CONVENE IN CLOSED SESSION

CLOSED SESSION AGENDA

1. Conference with Real Property Negotiators - Per Government Code Section 54956.8:

- a) Property: **1591 Spinnaker Drive #113**
- Negotiating Parties: Brian D. Pendleton, Todd Mitchell, Andy Turner
Polski Styl, LLC dba Anja's Boutique
- Under Negotiation: **Terms of New Retail Lease Agreement**

ADJOURNMENT

**OPEN SESSION
7:00PM**

CALL TO ORDER: *By Secretary Brian Brennan.*

PLEDGE OF ALLEGIANCE: *By Secretary Brian Brennan.*

ROLL CALL: *By the Clerk of the Board.*

ADOPTION OF AGENDA (3 minutes)

Consider and approve, by majority vote, minor revisions to agenda items and/or attachments and any item added to or removed/continued from the Port Commission's agenda. Administrative Reports relating to this agenda and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the Port District's office located at 1603 Anchors Way Drive, Ventura, CA during business hours as well as on the District's website - www.venturaharbor.com.

APPROVAL OF MINUTES (3 minutes)

The Minutes of the June 29, 2022 Regular Meeting will be considered for approval.

PUBLIC COMMUNICATIONS (3 minutes)

The Public Communications period is set aside to allow public testimony on items not on today's agenda. Each person may address the Commission for up to three minutes or at the discretion of the Chair.

CLOSED SESSION REPORT (3 minutes)

Closed Sessions are not open to the public pursuant to the Brown Act. Any reportable actions taken by the Commission during Closed Session will be announced at this time.

BOARD COMMUNICATIONS (5 minutes)

Port Commissioner's may present brief reports on port issues, such as seminars, meetings and literature that would be of interest to the public and/or Commission, as a whole. Port Commissioner's must provide a brief summary and disclose any discussions he or she may have had with any Port District Tenants related to Port District business.

STAFF AND GENERAL MANAGER REPORTS (5 minutes)

Ventura Port District Staff, Legal Counsel and General Manager will give the Commission updates on important topics or items of general interest if needed.

CONSENT AGENDA: (5 minutes)

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a member of the Board or the public requests an opportunity to address any given item. Approval by the Board of Consent Items means that the recommendation is approved along with the terms set forth in the applicable staff reports.

A) Approval of Out-of-Town Travel Requests

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Marketing Manager, Jennifer Talt-Lundin to attend the 39th Annual CalTravel Summit in Palm Springs, CA from October 3 – 6, 2022.
- b) Marketing Manager, Jennifer Talt-Lundin to attend the California JPIA Management Academy in Indian Wells, CA from September 19 - 22, 2022.

B) Approval of New Retail Lease Agreement for Polski Styl, LLC dba Anja's Boutique at 1591 Spinnaker Drive #113

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Polski Styl, LLC dba Anja's Boutique for the premises located at 1591 Spinnaker Drive #113 consisting of a total of 787 square feet for a two-year term.

STANDARD AGENDA:

1) Authorize the General Manager to Apply for a Grant from the State of California, acting through the State Lands Commission to Obtain Funds from the Coronavirus State Fiscal Recovery Fund Third Disbursement

Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to apply for a grant and execute a Funding Agreement with the State of California, acting through the State Lands Commission ("SLC") to receive \$31,621.11 as part of the State Fiscal Recovery Funds allocated from the Coronavirus State Fiscal Recovery Fund Third Disbursement as authorized by the Federal American Rescue Plan Act of 2021.

ADJOURNMENT

This agenda was posted on Friday, July 15, 2022 by 5:30 p.m. at the Port District Office and online at www.venturaharbor.com – Port Commission – Board Meeting Documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Ventura Port District at (805) 642-8538 or the California Relay Service at 711 or (800) 855-7100. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)



**VENTURA
PORT DISTRICT**
Established 1952

BOARD OF PORT COMMISSIONERS

JULY 20, 2022

APPROVAL OF MINUTES

JUNE 29, 2022 REGULAR MEETING

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF JUNE 29, 2022



CLOSED SESSION

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Closed Session Meeting was called to order by Chair Stephens at 5:33PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chair
Michael Blumenberg, Vice-Chair
Brian Brennan, Secretary
Jackie Gardina
Everard Ashworth

Commissioners Absent:

None.

Port District Staff:

Brian Pendleton, General Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Andy Turner, Lagerlof Lawyers LLP via zoom

Number of interested persons:

0 via zoom; 0 in-person

PUBLIC COMMUNICATIONS: None.

CONVENED TO CLOSED SESSION AT 5:38PM.

ADJOURNMENT: Closed Session was adjourned at 6:55PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Chair Stephens at 7:01PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Commissioner Ashworth.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chair
Michael Blumenberg, Vice-Chair
Brian Brennan, Secretary
Jackie Gardina
Everard Ashworth

Commissioners Absent:

None.

Port District Staff:

Brian Pendleton, General Manager
Jessica Rauch, Clerk of the Board
Gloria Adkins, Accounting Manager
Wayne Hatch, Maintenance Supervisor
Dave Werneburg, Marina Manager
Jennifer Talt-Lundin, Marketing Manager
Joe Gonzalez, Capital Projects Manager
Jessica Snipas, Business Operations Analyst via zoom
Pat Hummer, Senior Harbor Patrol Officer

Legal Counsel:

Andy Turner, Lagerlof Lawyers LLP via zoom

City of Ventura Liaisons

Deputy Mayor Joe Schroeder, City Council Liaison – Absent
Michael Coon, Administrative Liaison – Absent

Number of interested persons:

4 via zoom; 2 in person

ADOPTION OF AGENDA

ACTION: Commissioner Gardina moved to adopt the June 29, 2022 agenda.

Commissioner Brennan seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth

NOES: None

ABSENT: None

Motion carried 4-0.

APPROVAL OF MINUTES

The Minutes of the May 4, 2022, June 1, 2022, and June 15, 2022 Regular Meeting were considered as follows:

ACTION: Commissioner Brennan moved to approve the May 4, 2022 regular meeting minutes.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Brennan, Gardina

NOES: None

ABSENT: None

ABSTAINED: Commissioners Blumenberg, Ashworth

Motion carried 3-0-2.

ACTION: Commissioner Gardina moved to approve the June 1, 2022 regular meeting minutes.

Commissioner Brennan seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Gardina

NOES: None

ABSENT: None

ABSTAINED: Commissioners Brennan, Ashworth

Motion carried 3-0-2.

ACTION: Commissioner Ashworth moved to approve the June 15, 2022 regular meeting minutes.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Blumenberg, Gardina, Ashworth

NOES: None

ABSENT: None

ABSTAINED: Commissioners Stephens, Brennan

Motion carried 3-0-2.

PUBLIC COMMUNICATIONS: None. Closed at 7:06PM.

CLOSED SESSION REPORT: Mr. Turner stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. The Board gave direction to staff as to how to proceed. No action was taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth reported on the first NOAA scoping meeting. Commissioner Brennan thanked Vice-Chair Blumenberg for speaking at the Sand Summit hosted by BEACON.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton reported his attendance at the CSDA General Manager Leadership Summit.

PRESENTATION HONORING COMMISSIONER EVERARD ASHWORTH

RECEPTION BREAK: 7:35PM – 7:45PM

CONSENT AGENDA:

A) Approval of Out-of-Town Travel Requests

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Wayne Hatch, Maintenance Supervisor to attend CALBO in Ontario, CA.
- b) John Collins, Maintenance Technician II to attend CALBO in Ontario, CA.

Public Comment: None.

ACTION: **Commissioner Brennan moved to approve the out-of-town travel requests for:**
 a) **Wayne Hatch, Maintenance Supervisor to attend CALBO in Ontario, CA.**
 b) **John Collins, Maintenance Technician II to attend CALBO in Ontario, CA.**

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth
NOES: None
ABSENT: None

Motion carried 5-0.

B) Approval of a Professional Services Agreement with Impact Sciences, Inc.

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a Professional Services Agreement with Impact Sciences, Inc. in the amount of \$55,000 to prepare necessary CEQA documentation and associated technical analyses for the Ventura Yacht Club Dock Replacement Project.

Public Comment: None.

ACTION: **Commissioner Brennan moved to approve a Professional Services Agreement with Impact Sciences, Inc. in the amount of \$55,000 to prepare necessary CEQA documentation and associated technical analyses for the Ventura Yacht Club Dock Replacement Project.**

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina
NOES: None
ABSENT: None
ABSTAINED: Commissioner Ashworth

Motion carried 4-0-1.

STANDARD AGENDA:

1) Adoption of Resolution No. 3455 and No. 3456 Approving the FY2022-2023 Final Budget, Five-Year Capital Improvement Plan and Salary Schedule for Non-represented Employees

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt:

- a) Resolution No. 3455, approving the FY2022–2023 Ventura Port District Annual Budget and Five-Year Capital Improvement Plan; and,
- b) Resolution No. 3456, approving the FY2022-2023 Salary Schedule for Non-Represented Employees of the District.

Report by Brian D. Pendleton, General Manager and Gloria Adkins, Accounting Manager.

Public Comment: Danny Carrillo, Tri-Counties Regional Director - SEIU Local 721, thanked the Commission for ratifying the Harbor Patrol MOU, but did not get all they wanted in the negotiation process. He supported the additional holiday benefit for part-time employees, but had requested a salary survey, and wanted a me-too clause.

ACTION: Commissioner Ashworth moved to adopt:

- a) **Resolution No. 3455, approving the FY2022–2023 Ventura Port District Annual Budget and Five-Year Capital Improvement Plan; and,**
- b) **Resolution No. 3456, approving the FY2022-2023 Salary Schedule for Non-Represented Employees of the District.**

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth

NOES: None

ABSENT: None

Motion carried 5-0.

2) Approval of Annual Professional Services Agreements for Administrative, Advocacy and Technical Support Services

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the annual Professional Services Agreements from July 1, 2022 to June 30, 2023 with:

- a) Swift Chip, Inc. not to exceed \$110,000 to provide information technology services.
- b) Carpi & Clay, Inc. in the amount of \$60,000 to provide the District with federal advocacy services.
- c) K&L Gates in the amount of \$80,000 to provide legislative, regulatory and policy advocacy for commercial fisheries and aquaculture.
- d) Liebert Cassidy Whitmore in the amount of \$40,000 to provide human resources legal services.
- e) Rincon Consultants, Inc. in the amount of \$55,000 to provide dredging support.

Report by Brian D. Pendleton, General Manager.

Public Comment: None.

- ACTION:** Commissioner Brennan moved to approve the annual Professional Services Agreements from July 1, 2022 to June 30, 2023 with:
- a) Swift Chip, Inc. not to exceed \$110,000 to provide information technology services.
 - b) Carpi & Clay, Inc. in the amount of \$60,000 to provide the District with federal advocacy services.
 - c) K&L Gates in the amount of \$80,000 to provide legislative, regulatory and policy advocacy for commercial fisheries and aquaculture.
 - d) Liebert Cassidy Whitmore in the amount of \$40,000 to provide human resources legal services.
 - e) Rincon Consultants, Inc. in the amount of \$55,000 to provide dredging support.

Commissioner Ashworth seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth
NOES: None
ABSENT: None

Motion carried 5-0.

3) Approval of Cancellation of July 6, 2022 Regular Port Commission Meeting

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the cancellation of the July 6, 2022 meeting.

No report.

Public Comment: None.

- ACTION:** Commissioner Brennan moved to approve the cancellation of the July 6, 2022 meeting.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Blumenberg, Brennan, Gardina, Ashworth
NOES: None
ABSENT: None

Motion carried 5-0.

ADJOURNMENT: The meeting was adjourned at 8:53PM.

The next regular meeting is Wednesday, July 20, 2022.

Brian Brennan, Secretary



BOARD OF PORT COMMISSIONERS

JULY 20, 2022

DEPARTMENTAL STAFF REPORTS

JUNE 2022

&

GUIDING PRINCIPLES

5-YEAR OBJECTIVES

INDEX

GUIDING PRINCIPLES

1)	Maintain a safe, navigable, and resilient harbor.
2)	Advance the harbor’s vibrant, working waterfront in support of commercial and recreational fishing and boating.
3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
8)	Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

5-YEAR OBJECTIVES

D)	Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.
E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
F)	Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
M)	Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.
N)	Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.
P)	Implement parking management, traffic circulation, and multi-modal transportation strategies.
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
V)	Maintain and improve Harbor Village facilities, infrastructure, and amenities.

DEPARTMENTAL STAFF REPORTS

CAPITAL PROJECTS

GUIDING PRINCIPLES

2)	Advance the harbor’s vibrant, working waterfront in support of commercial and recreational fishing and boating.
3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

5-YEAR OBJECTIVES

E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
F)	Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
M)	Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.
P)	Implement parking management, traffic circulation, and multi-modal transportation strategies.
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
V)	Maintain and improve Harbor Village facilities, infrastructure, and amenities.

**VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT**

Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Joe A. Gonzalez, Capital Projects Manager
SUBJECT: June 2022 Capital Projects Report

ELECTRIC VEHICLE CHARGING STATIONS

Status: Grants Awarded / In Design Phase

Budget: Being Developed

Two projects at Ventura Harbor Village are in early design stages by SCE before permits will be obtained and construction begins (estimated late 2022). A third site at the Port District office has begun design by consulting firm Black & Veatch, who is the same engineering firm used by SCE for the other two projects.

The District has been awarded funding from CALeVIP, SCE, and the State Lands Commission for the projects.

WAYFINDING SIGN PROJECT

Status: Ongoing

Budget: Under Budget

The Port District's proposed FY21-22 Capital Improvement Budget includes \$150,000 for the manufacture and installation of 11 wayfinding signs within Ventura Harbor Village. Utilizing procedures for advertised public bidding, six contractors attended the pre-bid meeting and the District received two bids for the project with the lowest responsive bid from JTEC Corporation, Inc. to perform the fabrication and installation of the wayfinding signage for \$90,000.

District staff and the consulting architect, Coastal Architects, reviewed the two bids and made the determination that the lowest bidder was responsive, holds all required licenses, and has multiple positive reviews for past work. On July 21, 2021, the Board of Port Commissioners awarded the contract to JTEC Corporation. The District later added additional work (3 additional wayfinding signs, cement work adjacent to one sign, and procurement of spare materials) which was approved at the November 17, 2021 Commission meeting.

Due to the project having impacts to the visitor experience (i.e., construction in multiple locations including along the promenade and impacts to parking for staging), the project was not started until after the summer season had ended.

The majority of the tenant's name placards have been installed. Unfortunately, the lettering on some of the signage failed and some of the signs had typos. Staff and the contractor have worked with the manufacturer of the lettering material to fix the issue with the product, which appears to be due to the supplier providing aged paint, and to remedy the spelling errors. Once the contractor receives the remaining corrected signs, they will be install immediately once approved by staff.



The Maintenance Department has completed installing all the low voltage lighting on all pedestals. Staff continues to receive complements on the project.

1567 BUILDING B and C RE-ROOFING PROJECT

Status: Ongoing

Budget: On Budget

A final pre-construction site meeting was held on Tuesday, February 8th to confirm the overall details to have a smooth start to finish project. The project started on Monday, February 14th; however, there were some delays due to bad weather, but the project has been moving forward. Building 1567 C is currently 98% completed. Unfortunately, the copper material flashing came damaged twice and had to be re-ordered for the third time. The contractor is currently waiting on the machine shop to shape the custom-built rain gutters which has delayed the project for weeks. Additionally, due to the increase of foot traffic, the contractor has modified his working schedule. Due to metal flashing/materials delays, staff has decided for the best interest of the visitors and the safety of the public to delay the start of building C reroofing until after summer or when foot traffic has decreased. Building B is 98% completed except for rain gutters and minor flashing replacement. The building is 100% waterproofed.



1591 BUILDING RE-ROOFING PROJECT (CHANGE ORDER)

Status: Ongoing 95% Completed

Budget: On Budget

At the April 6th Board meeting, the Board approved a change order request for the Ventura Harbor Village Reroofing Project to add Building 1591 #113, 114, 115 in the amount of \$136,620.00. This change order request was to reroof the tile mansard roof over the first story portion of 1591 Spinnaker Drive, currently Anja's Boutique and Conway Family Wines. This portion of 1591 was not completed in 2017 with the rest of the building due to possible building facade modifications. The approval of this change order will complete the reroofing of this building prior to the opening of Deep Sea.

There have been some material delivery delays, but overall, this project is going as planned, with minimum interruptions to the daily working operations of the 1591 building tenants. The project is about 98% complete. Staff anticipates the rain gutter to arrive by the end of July. This project will be 100% completed after the rain gutters have been installed.



1603 ADMINISTRATION EXTERIOR PAINTING PROJECT

Status: Ongoing
Budget: On Budget

The Port District’s proposed FY22-23 Capital Improvement Budget includes \$60,000.00 for the repainting of the exterior of Administration Building at 1603 Anchors Way Drive. Glad to report that the District entered into an agreement with a local painting company. The District received several other estimates utilizing the OMNIA partners. All cooperative purchasing contracts available through OMNIA Partners, Public Sector are competitively solicited and publicly awarded by a lead agency using applicable procurement laws and regulations. Surprisingly all OMNIA bidders came high, due to high cost and demand of the materials utilized by OMNIA bidding guidelines. Fortunately, our contract with the local painting company is within our current budget. The materials being utilized are commercial grade (Pro Industrial High-Performance Acrylic Duration Exterior, ISO 9002 certified, ISO 9001 registration). Glad to report that the project has started. Staff anticipates it being a 3-week project.

Before



In Progress



ADDITIONAL PROJECTS

- Fish Pier Crane #1 Refurbishment
- 1603 Administration Emergency Generator
- Working with local Mural Artist
- Working closely with tenant contractors

- Status: On Going
- Status: On going
- Status: On Going
- Status: On Going

DEPARTMENTAL STAFF REPORTS

DREDGING

GUIDING PRINCIPLES

1)	Maintain a safe, navigable, and resilient harbor.
2)	Advance the harbor’s vibrant, working waterfront in support of commercial and recreational fishing and boating.
3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
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6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

5-YEAR OBJECTIVES

D)	Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.
E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
F)	Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.

**VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT**

Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Brian D. Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
SUBJECT: June 2022 Dredging Report

OUTER HARBOR DREDGING

Except for a small portion of the sand trap, Ventura Harbor’s Federal project is fully dredged.

INNER HARBOR DREDGING

Permit Amendments (Long-Term)

Both the District and the City of Ventura seek to amend the permits which allow the agencies to perform inner harbor maintenance dredging. The amendment would allow placement of inner harbor dredge material south of the harbor entrance on the beach even when the Santa Clara River mouth is closed.

Permit amendment applications are currently being prepared for the US Army Corps of Engineers (Corps) and the Los Angeles Regional Water Quality Control Board.

A meeting with the California Coastal Commission technical team took place on June 7th to review some outstanding concerns. The one-hour meeting was insufficient to cover all of the topics so a follow up meeting will be required in July.

POLITICAL ACTIVITIES

Congresswoman Brownley to Visit Ventura Port District

On June 6th, Congresswoman Julia Brownley visited the Ventura Port District to present a check for \$5.516M. On March 9th, the House released the text of the federal Fiscal Year 2022 (FY22) Omnibus Appropriations Bill. Included in the FY22 Omnibus Appropriations package is \$5.516M for Ventura Harbor annual operations and maintenance dredging. This number reflects what was proposed in May of 2021 in the President’s FY22 budget proposal (\$3.37M) and then “plused up” to \$5.516M in the House and Senate FY22 Energy & Water Appropriations Bills in the summer of 2021 by Congresswoman Brownley and Senators Feinstein and Padilla. Dredging for the FY22 left a surplus of \$2.146M which should roll forward into FY23.

The District owes a great thanks to Congresswoman Brownley, Senator Feinstein, and Senator Padilla for their support in securing Community Project Funding to increase the appropriations amount and for their support in ensuring Ventura Harbor remains funded within the President’s Budget.



2023 Dredging Funding

On March 28th, the President's FY23 Budget (PBUD) was released which included the Corps' Civil Works Budget. In it, maintenance of the Ventura Harbor entrance channel was included at a value of \$4.82M.

When combining the surplus FY22 appropriations with the FY23 PBUD, the Corps should receive a total of \$6.966M for dredging Ventura Harbor's federal channel in February/March of 2023. Based on the new contract between the Corps and Manson, District staff had estimated the required dollar value for dredging next year to be between \$5.8M and \$6.95M. Therefore, it appears that maintenance dredging for the coming year should be fully funded.

2024 Dredging Funding

It is currently time for the District to be working with the Corps, our Congressional representatives, and the Executive Branch's Office of Management and Budget (OMB) to request that the Ventura Harbor Entrance Channel is named and fully funded in the FY24 PBUD (which will be released around March of 2023). District staff will be working with Carpi & Clay to obtain letters of support from Congresswoman Brownley and Congressman Carbajal for letters that will go to OMB for this purpose. Separately, District staff will be working with the Corps' LA District staff discussing the funding request (which originates with the LA District before elevating to the South Pacific Division, and finally Corps Headquarters). Any shortfall in the funding provided (which is typical), requires our Congressional Representative request that the funding be made up through either Community Project Funding (aka "earmark") or through the Corps' Work Plan.

ATTACHMENT:

Attachment 1 – June 2022 Federal Advocacy Report by Carpi & Clay

Federal Update

June 2022

July 1, 2022

Fiscal Year 2023 Appropriations Update and Outlook

True to form, the beginning of summer in Washington, DC marked a frenzy of activity for the annual appropriations process. This focus on advancing the fiscal year 2023 (FY23) bills will continue in the US House of Representatives through July as the pressure is on to complete as many bills as possible before the traditional August recess begins and members return to their home districts. During the month of June the House made great progress by clearing all twelve FY23 appropriations bills through the Subcommittee and Full Committee process. Across the Capitol, a similar process in the Senate is waiting for a top-line agreement on funding levels. Until an agreement is reached, the Senate is unlikely to schedule markups or release draft appropriations bills.

Top line funding levels for each bill are below. The House is proposing a uniform increase over the final FY22 appropriations bills and has maintained the practice of including community funded project requests. **Notably for the Harbor, the House Energy & Water bill includes \$4.82 million for annual operation and maintenance dredging. This is the same amount previously recommended by the President's FY23 budget proposal.**

Appropriations Bill	FY22 Enacted Funding Level*	FY23 House Committee Funding Level*
Agriculture	\$25.125	\$27.2
Commerce, Justice, Science	\$78.1	\$85.7
Defense	\$728.474	\$761.681
Energy and Water	\$52.875	\$56.275
Financial Services	\$25.5	\$29.8
Homeland Security	\$82.97	\$85.67
Interior and the Environment	\$38.0	\$44.8
Labor, HHS, Education	\$213.6	\$242.1
Legislative Branch	\$4.748	\$5.702
MilCon/VA	\$284.6	\$314.1
State/Foreign Ops	\$56.095	\$64.57

Transportation, Housing, and Urban Development	\$80.0	\$90.9
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* In billions

Speaker Pelosi Extends Proxy Voting in the House until Mid-August

Speaker of the House Nancy Pelosi (D-CA) announced that proxy voting is extended until August 12th due to the ongoing COVID-19 pandemic. Under the 2021 House Rules, with notification from the House Sergeant at Arms in consultation with the Office of Attending Physician, the Speaker can extend the expiration date for the proxy voting provision by 60 days.

House Passes the Water Resources Development Act of 2022

On June 7th, the House passed its version of the Water Resources Development Act (WRDA) of 2022 ([H.R. 7776](#)). The legislation authorizes new feasibility studies, modifies existing Corps projects, and approves projects for construction. The Senate is still waiting to take up its version of the WRDA bill. The Environment and Public Works Committee passed the bill in May, and it is currently awaiting consideration by the full Senate. Congress passes a WRDA bill every two years that provides project authorization and policy guidance to the US Army Corps of Engineers.

Senators Introduce Maritime Administration Authorization Act

Senate Commerce, Science, and Transportation Committee Chair Maria Cantwell (D-WA) and Ranking Member Roger Wicker (R-MS) introduced the “*Maritime Administration Act for Fiscal Year 2023*” ([S. 4357](#)). The bill seeks to authorize \$1.6 billion in the next fiscal year for ports, security, and shipyards in legislation meant to aid maritime workers and infrastructure after recent supply chain difficulties. The bill would provide \$750 million for port infrastructure, \$318 million for maritime security, \$120 million for tanker security, and \$112.8 million for the U.S. Merchant Marine Academy. The legislation would also create a Maritime Innovation Center aimed at advancing innovations in the industry, including green fuels and technology to help reduce noise from ships.

US Army Corps of Engineers Modernization Efforts

The Assistant Secretary of the Army for Civil Works published a notice in the *Federal Register* that aims to modernize the US Army Corps of Engineers (Corps) calling on stakeholders to comment on ways to better serve the needs of Tribal Nations and other disadvantaged and underserved communities. The notice covers several topics including:

- Potential rulemaking on the Protection of Historic Properties
- Updating the Principles, Requirements, & Guidelines

- Seeking input on additional factors that should be considered for environmental justice
- Defining economically disadvantaged communities

To facilitate stakeholder dialogue, the Corps will hold a series of virtual meetings throughout July. The schedule of virtual meetings can be found [HERE](#), and the notice as published in the *Federal Register* can be found [HERE](#).

US Army Corps of Engineers Issues CWIFP Proposed Rule

The Corps released a proposed rule for the Corps Water Infrastructure Financing Program (CWIFP). This financing program, modeled after the Water Infrastructure Finance and Innovation Act (WIFIA), was authorized in the Water Resources Development Act of 2014. Congress first provided funding for this program in FY21 and directed the Corps to focus this program on non-federal dams. The proposed rule sets forth the policies and procedures that the Corps will use for receiving, evaluating, approving applications, and servicing these loans. The deadline to file comments on the proposed rule is August 9th, and more information can be found [HERE](#).

CDC Rescinds COVID Testing Requirement for Air Travel into US

On June 12th, the Centers for Disease Control and Prevention (CDC) announced it rescinded the order requiring air travelers entering the United States to show a negative COVID-19 test. The CDC continues to recommend travelers boarding a flight to the U.S. get tested as close to the time of departure as possible. More information can be found [HERE](#).

Administration Announces Initiative to Advance Building Codes

The Biden Administration announced an Initiative to Advance Building Codes that will help state, local, tribal, and territorial governments adopt the latest building codes and standards, enabling communities to be more resilient to hurricanes, flooding, wildfires, and other natural events. Through the Mitigation Framework Leadership Group (MitFLG), a collaborative interagency body focused on improving resilience, senior agency officials will identify opportunities across federal programming to enhance outreach, technical assistance, and capacity building to states, tribes, territories, and local governments on building codes. The MitFLG will undertake a comprehensive review of agency programs that support new construction or substantial rehabilitation of homes and other buildings, through grants, loans, funding, financing, or technical assistance. More information can be found [HERE](#).

Federal Funding Opportunities and Announcements

DOE Releases NOI for \$8 Billion BIL Clean Hydrogen Hubs Program. The Department of Energy (DOE) released a Notice of Intent (NOI) to fund the Bipartisan Infrastructure Law's (BIL) \$8 billion program to develop regional clean hydrogen hubs (H2Hubs) across America.

H2Hubs will create networks of hydrogen producers, consumers, and local connective infrastructure to accelerate the use of hydrogen as a clean energy carrier. DOE intends to select proposals that prioritize employment opportunities and address hydrogen feedstocks, end uses, and geographic diversity. More information can be found [HERE](#).

DOT Issues Reconnecting Communities NOFO. DOT issued a notice of funding opportunity (NOFO) requesting applications for the Reconnecting Communities Pilot (RCP) Program Grants. Grants will be awarded on a competitive basis for projects that reconnect communities by removing, retrofitting, or mitigating highways or other transportation facilities that create barriers to community connectivity, including to mobility, access, or economic development. Applications are due by October 13th. More information can be found [HERE](#).

EDA Releases Economic Recovery Corps and Equity Impact Investments NOFO. The Economic Development Administration (EDA) released a NOFO for the Economic Recovery Corps Program, which will add staff resources to local organizations focused on improving economic resilience and competitiveness in distressed regions across the country, and the Equity Impact Investments program, which will provide technical assistance to enable organizations serving underserved populations and communities to participate in economic development planning and projects. Applications are due August 5th and more information can be found [HERE](#).

EPA Announces \$6.5 Billion in New Funding for Water Infrastructure. The Environmental Protection Agency (EPA) announced notices of funding availability (NOFA) for the agency's WIFIA program and the State Infrastructure Financing Authority WIFIA (SWIFIA) program. The NOFA include \$5.5 billion for the WIFIA program and an additional \$1 billion for the SWIFIA program. More information can be found [HERE](#).

EPA Announces EPA Announces New Drinking Water Health Advisories for PFAS Chemicals and \$1 Billion in BIL Funding for Health Protections. EPA released four drinking water health advisories for per- and polyfluoroalkyl substances (PFAS) as part of the PFAS Strategic Roadmap. EPA also announced that it is inviting states and territories to apply for \$1 billion – the first of \$5 billion in BIL grant funding – to address PFAS and other emerging contaminants in drinking water. Interested states and territories must submit a letter of intent by August 15th. More information can be found [HERE](#).

EPA Announces Webinar for BIL Funding Opportunities. EPA announced it will hold a webinar on July 13th at 1:00 pm ET to discuss funding opportunities available in BIL. The registration link for the webinar can be found [HERE](#).

EPA Releases RFIs for \$375 Million for New BIL Recycling, Reuse, and Waste Grant Programs. EPA announced Requests for Information (RFI) for \$375 million in funding through BIL for new recycling, reuse, and waste prevention programs. The funding aims to develop several new initiatives, including a Solid Waste Infrastructure for Recycling grant program, a Recycling Education and Outreach grant program, and a Model Recycling Program toolkit. More information on the programs can be found [HERE](#).

FHWA Announces BIP NOFO. The Federal Highway Administration (FHWA) announced a NOFO soliciting applications for three categories of Bridge Investment Program (BIP) funding opportunities: (1) Planning; (2) Bridge Projects with eligible costs less than \$100 million; and (3) large bridge projects with eligible costs greater than \$100 million. These funds will be awarded on a competitive basis for planning, feasibility analysis, and revenue forecasting associated with the development of a project that would subsequently be eligible to apply for BIP funding under either the Bridge Projects or Large Bridge Projects funding categories. Planning applications must be submitted by July 25th, Bridge project applications must be submitted by September 8th, and Large Bridge Project applications must be submitted by August 9th. More information can be found [HERE](#).

Federal Agency Personnel and Regulatory Announcements

White House Announces Global Water Security Action Plan. The White House announced its Action Plan on Global Water Security aimed at protecting water resources and associated ecosystems to support economic growth and resiliency. The plan includes three major areas:

- Data collection improvements focused on location-specific concerns and water security challenges for pre-disaster adaptations;
- Development and deployment modular energy-efficient, low carbon, low-cost technologies for electrified desalination and wastewater resource recovery; and
- Improvements in building capacity and resource monitoring to enable more accurate and reliable water resource forecasting.

More information can be found [HERE](#).

White House Drought Resilience Interagency Working Group Releases One-Year Report. The White House Drought Resilience Interagency Working Group, formed in 2021, released its one-year report that highlights accomplishments from FY 2021. The agencies participating in the Working Group include USDA, EPA, Interior, Corps, NOAA, DoD, HHS, and DHS. The Working Group's report can be found [HERE](#).

White House Releases Latest Unified Regulatory Agenda. The White House Office of Information and Regulatory Affairs (OIRA) released the Biden Administration's latest Unified Regulatory Agenda. This agenda is a roadmap indicating the federal rules and regulations agencies will be targeting over the next six months. Of note, EPA is expected to consider the final rule on the revised definition of Waters of the United States by the end of 2022. More information can be found [HERE](#).

EPA Announces CWA Section 401 Proposed Rule. EPA announced a NPRM to update the regulations for water quality certification under Clean Water Act (CWA) Section 401. This proposed rule would strengthen the authority of states, territories, and Tribes to protect water resources while supporting a streamlined license and certification process. Comments are due by August 8th. More information can be found [HERE](#).

Interior Announces Single-Use Plastics Phase Out. Secretary Deb Haaland announced that the Department of the Interior will aim to reduce the procurement, sale, and distribution of single-use plastic products and packaging with a goal of phasing out single-use plastic products on Department-managed lands by 2032. More information can be found [HERE](#).

FHWA Publishes EV Charger NPRM. FHWA published a notice of proposed rulemaking (NPRM) proposing minimum standards and requirements for projects funded under the National Electric Vehicle Infrastructure (NEVI) Formula Program. The standards and requirements would apply to the installation, operation, or maintenance of EV charging infrastructure; the interoperability of EV charging infrastructure; traffic control device or on-premises signage acquired, installed, or operated in concert with EV charging infrastructure; data, including the format and schedule for the submission of such data; network connectivity of EV charging infrastructure; and information on publicly available EV charging infrastructure locations, pricing, real-time availability, and accessibility through mapping applications. Comments are due within 60 days. More information can be found [HERE](#).

NHTSA Administrator Confirmed. Steven Cliff was confirmed by the Senate to serve as the Administrator of the National Highway Transportation Safety Administration. Cliff recently served as the deputy executive officer at the California Air Resources Board, as well as the assistant director for sustainability at the California Department of Transportation.

##

DEPARTMENTAL STAFF REPORTS

FACILITIES

GUIDING PRINCIPLES

3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

5-YEAR OBJECTIVES

E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
V)	Maintain and improve Harbor Village facilities, infrastructure, and amenities.

**VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT**

Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Sergio Gonzalez, Facilities Manager
SUBJECT: June 2022 Facilities Report

MAINTENANCE ACTIVITIES

VHV 1559 COMEDY CLUB SIGNAGE

Status: Completed

Budget: Budgeted (Building Maintenance)

Upon the closing of the premises external signage directly outside the second-floor suite was removed. Additional signage located above the archway in the east entrance to the VHV 1559 courtyard was removed. All exposed wall surfaces were patched and painted to match.

2nd floor signage removal



2nd floor signage removed and repaired



1st floor signage to be removed



1st floor signage removed and repaired



VHV 1431 AND 1567 TREES AND PALMS

Status: Completed

Budget: Budgeted (Grounds Maintenance)

Two landscaping trees in Harbor Village have died and were scheduled to be removed: one pine tree located on the park way of the 1431 parking lot and a carrotwood tree located inside the 1567 courtyard. The same contractor was also retained to trim the 8 Mexican palms located inside the 1567 Channel Islands courtyard at VHV 1567.

Dead carrotwood tree to be removed



Removed Carrotwood tree



Dead Pine tree at VHV 1431



Removed Pine tree at VHV 1431



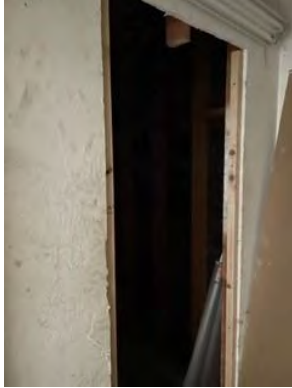
VHV 1567 CAROUSEL/MARGARITA VILLA STAIRCASE STORAGE ROOM

Status: Ongoing

Budget: Budgeted (Building Maintenance)

Upon the return of VHV 1567 suite #100 to the Ventura Port District possession, it was determined that the previous tenant had cut out a passageway through the wall to obtain access to the 1567 northside Margarita Villa staircase inner space to use as storage. Staff reclosed the inside passageway. Staff also installed an exterior access door so that the inner staircase space can be used for VPD storage.

Inside passageway to resealed



Marked area for exterior door



Custom door installed on exterior



Progression of exterior Install



VHV 1583 PALM TREES UPLIGHTING

Status: Completed

Budget: Budgeted (Grounds Maintenance)

Taking advantage of the newly installed low voltage circuit to light up the new waypoint signs we decided to tap into the circuit and install up-lighting on the three palms adjacent to the parking lot next to VHV 1583 Boatyard Pub Restaurant. This will enhance the lighting in the area and provide more pleasing visual aesthetics to the village.

Three palms designated for new lighting



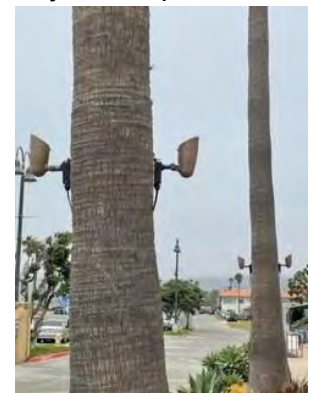
Installation of new up-lights



Two new up-lights per palm



Project completed



VHV WAYFINDING SIGNAGE LIGHTING

Status: Ongoing

Budget: Budgeted (Capital Projects)

We have initiated the installation of low voltage up-lighting throughout all 14 wayfinding signs installed at VHV and the individual sign installed at the public Launch Ramp facility. 13 of 14 signs have been completed. The project is ongoing with estimated completion of the 14th sign located at 1691 to be in late July. The project is being spearheaded by John Collins (Maintenance Tech) and Martin Lopez (Maintenance Worker 1).

Way point sign with lighting install



Installation in progress at VHV promenade



Pending wayfinding sign at VHV 1691



Finished lighting on waypoint sign



VPD ADMIN BUILDING HVAC COMPRESSOR

Status: Completed

Budget: Budgeted (Building Maintenance)

The HVAC 5-ton compressor servicing the VPD Admin building was deemed ineffective due to rusted components. It was recommended to replace the compressor to efficiently disperse heat and provide adequate air conditioning to second floor offices. Unit was replaced by HVAC contractor, system was charged and tested.

Old Compressor to be removed



New 5-Ton HVAC compressor



New 5-Ton HVAC compressor



New 5-Ton HVAC compressor



CAPITAL PROJECT MANAGER/OPERATIONS:

Assisting Capital Projects Manager and Senior Business Operations Manager with tenant improvement projects.

MARINA/MARKETING DEPARTMENTS:

The Maintenance Department continues to perform monthly inspections on all gangways, docks, fire extinguishers and fire boxes. Also assisted Marketing with banner placement and event staging.

HARBOR PATROL:

Assist in the everyday operations by performing preventive maintenance and on the spot repairs of equipment, vehicles, and vessels.

FACILITIES:

Staff continues to perform everyday maintenance and on the spot repairs throughout the Ventura Harbor Village and other District properties.

DEPARTMENTAL STAFF REPORTS

HARBOR PATROL

GUIDING PRINCIPLES

1)	Maintain a safe, navigable, and resilient harbor.
2)	Advance the harbor’s vibrant, working waterfront in support of commercial and recreational fishing and boating.
3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.

5-YEAR OBJECTIVES

D)	Ensure dredging occurs annually at the federal Harbor entrance and as needed in the inner Harbor.
E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
F)	Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.

**VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT**

Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: John Higgins, Harbormaster
Pat Hummer, Senior Patrol Officer
SUBJECT: June 2022 Harbor Patrol Report

PUBLIC SAFETY

Overview:

This time of year, with the warmer water, we've seen an increase in first aid responses to the south beaches especially Harbor Cove Beach because of sting ray strikes. So far this summer, there has been one or more victims a day. The State Lifeguards have been provided an igloo container to store hot water, which is the first approach in first aid for the victims's foot /ankle.



BEACHES

Harbor Cove:

The beach has been heavily used including the volleyball courts. State lifeguards have been busy treating stingray strikes.

South Beach:

As reported in previous reports, the beach continues to erode, although at what appears to be a slower rate. We are expecting a south swell during the middle of July from Hurricane Darby that is now (as of 7/12/22) off Mexico, so we may see a sand shift from the south.

CITY DEPARTMENTS:

Police:

The 4th of July was busy as the patrol received numerous calls regarding fireworks in the area days leading up to and days after. The beaches and Harbor Village were busy with people enjoying the Holiday. Patrol, after witnessing the 3:45am fireworks at Marina Park, assisted with directing the police to the park after monitoring that they were responding to Ventura West Marina on a report of shots fired.

Fire Department:

Patrol continues to aid as first responders to the numerous medical and other related calls throughout the harbor.

PATROL BOATS:

The patrol is excited to have Boat 19 back in the water and fully operational after suffering damage in the tsunami generated by the Tonga volcano this past January. Fireboat 1 is also fully operational, and we still have the use of the 24' Boston whaler on loan by the City of Oxnard.

VENTURA OUTRIGGER CHALLENGE:

On June 11th, The Ventura Outrigger Challenge took place at Harbor Cove Beach. This event is the biggest boating event of the year for the harbor. This year, there was a total of 132 crews/canoes (Short Course, and Long Course events).

Short Course - (usually 4-5 miles) has gender divisions: kids, women, men, coed. Plus, novice (first year paddlers).

Long Course - (anywhere between 8-10+ miles, depending on conditions) has the women and coed divisions.

The clubs attending come from all over the SoCal region, from San Diego up to Avila Beach. Ventura's own Hokuloa Club were strong contenders. Also, teams from Arizona and Las Vegas participated.

There were no issues related to this large event. The event coordinators took all precautions by using police cadets to assure the many vehicles didn't impact Harbor Village parking.

Next events in the "iron" series were in Long Beach, and then San Diego.

SOUNDINGS – ATTACHMENT 1

DEPARTMENTAL STAFF REPORTS

MARINA

GUIDING PRINCIPLES

2)	Advance the harbor’s vibrant, working waterfront in support of commercial and recreational fishing and boating.
3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

5-YEAR OBJECTIVES

E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
F)	Support current and future commercial fishing and sustainable aquaculture industries. Maintain and improve working waterfront facilities and infrastructure.
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
V)	Maintain and improve Harbor Village facilities, infrastructure, and amenities.

VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT

Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Dave Werneburg, Marina Manager / Commercial Fisheries
SUBJECT: June 2022 Marina Report

MARINA DEPARTMENT ACTIVITIES

Ventura Harbor Village Marina

Total Slip Count	103	100%
Slips Assigned	98	95%
Slips Occupied	61	59%
Slips Available	5	5%

Port District Dry Storage

Total Spaces	88	100%
Active Contracts	71	81%
Available	17	19%

COMMERCIAL FISHING

California Market Squid Harvest – Ventura Harbor

- 2021-2022 Squid Season ended March 31, 2022. Final numbers are not in yet but collectively, the entire State of California harvested about 65,000 tons out of an allotted 118,000 tons. It was not a banner year but better than the past 4-5 years. Ventura landed approximately 27% of all landings in the State.
- 2022-23 Squid Season opened April 1, 2022
- Ventura June Squid Landings: 409,791#, 205 Tons
- Ventura Season To-Date: 1,161,694#, 581 Tons

MEET THE FLEET

This is the second in a series of in-depth profiles of our three major fisheries in Ventura Harbor. In March of this year, we profiled Del Mar Seafoods. This month we profile Silver Bay Seafoods.

Silver Bay Seafoods is a vertically integrated seafood processing company primarily owned by fishermen. A group of fishermen came together in 2006 and decided to invest in their own processing. Silver Bay Seafoods goal is to maintain a market that prioritizes fishermen, maximizes fishing opportunity, increases the value of harvest, and creates transparency into the processing and sale of catch. What started as a small group of frustrated but innovative fishermen in Sitka, Alaska expanded to a game-changing phenomena that has altered the landscape of the fishing industry.

For unlimited fishing opportunity, the Silver Bay Seafoods team constructed the most efficient, high-capacity plants and strategic partnerships to move large volumes of high value products to market.

Silver Bay fishermen now have access to health insurance and many have established retirement plans from their earnings. Fishermen investing in their own processing company also creates incentives to deliver the highest quality and value of fish, and ownership in the company provides additional benefits to fishermen.

This unique model has been very successful and drew interest from fishermen from every region of Alaska, California, and Oregon.

California Operations

With a growing fleet and presence in the worldwide squid market, the Company constructed a new processing and freezing facility in Moss Landing. To facilitate the efficient movement of product to its facilities, we provide offloading services in California in San Pedro, Ventura, Morro Bay, Moss Landing, Monterey, Half Moon Bay, San Francisco, and Eureka, and in Oregon in Newport and Reedsport.

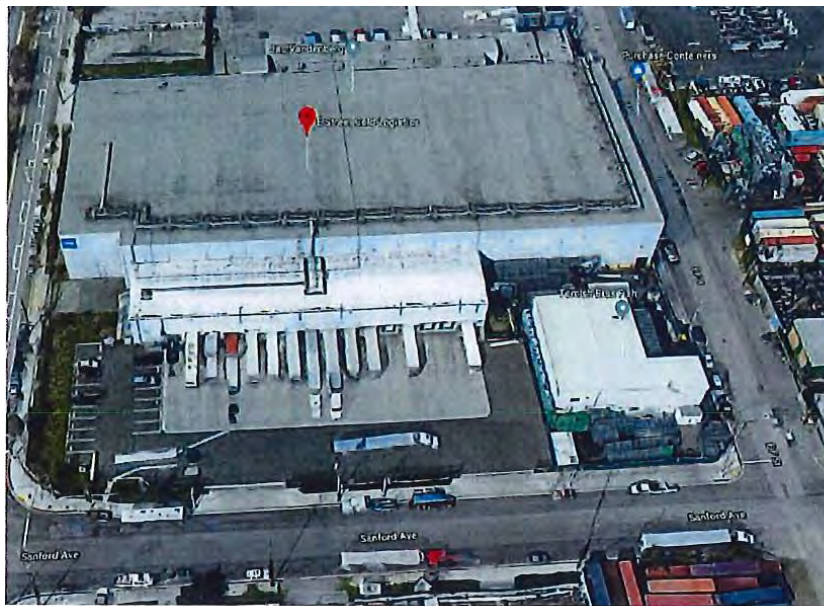
FACILITIES



The Moss Landing facility is located five miles north of Moss Landing with approximately 25,000 square feet of processing and administrative area.

This high-capacity facility can process hundreds of tons of finished product per day with new, automated processing lines and advanced refrigeration systems.

A third party (Lineage) cold storage is attached to the facility. The facility's close proximity to both Moss Landing and Monterey offload sites provide for superior product quality delivered to the plant.



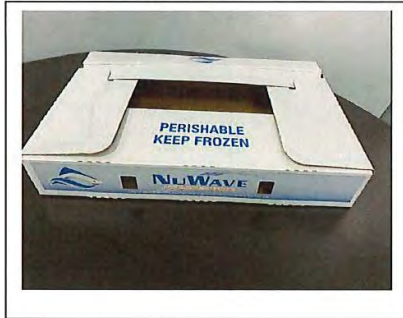
The Company has a leased facility in Wilmington, near San Pedro. This facility is located within the heavy weight corridor of the Port of Los Angeles. The location allows for cost effective shipping to our customers abroad. The Wilmington plant is an efficient and well-run operation.



The Company has also leases space at a facility in Fullerton. This location increases Silver Bay's overall daily capacity and operates primarily in the fall/winter/spring. This is the newest processing space for us in California.



PRODUCTS

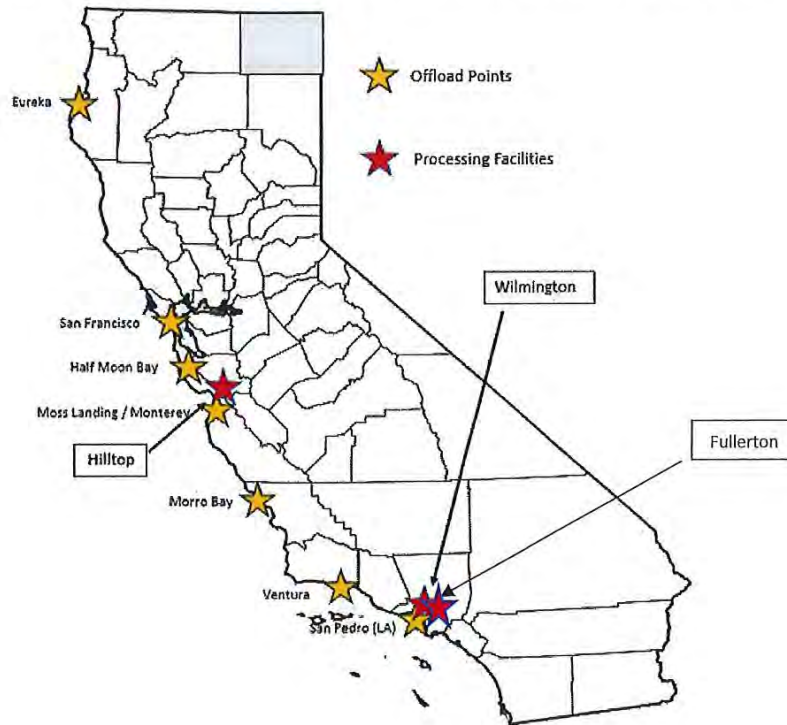


CONTACT INFORMATION

- Kevin Barry – General Manager Cell: (907) 738-7171
- Angela Felix – Direct of Administrative Operations and Sales, Cell: (805) 914-7472
- Vince Cruz- Fleet Manager, Cell: (805) 914-7527

OFFLOAD SITES

The Company places its highest priority on enabling fishermen to maximize their fishing opportunity. Paramount to maximizing opportunity is the ability to have reliable and efficient offload services.



FLEET:

F/V Aleutian Sun
F/V Anna Marie
F/V Endurance
F/V Heavy Duty

F/V Merva W
F/V Optimus
F/V Pacific Fisher
F/V Pacific Grace

F/V Pacific Journey
F/V Pacific Raider
F/V Pillar Bay
F/V Revival

F/V Rising Star
F/V Sea Pearl
F/V Sea Venture
F/V Stellar

ATTACHMENT

Attachment 1 – June Commercial Fishing and Aquaculture Advocacy Report by K&L Gates

K&L GATES

Commercial Fishing & Aquaculture Advocacy
Ventura Port District
Monthly Report – June 2022

Executive Summary

- Earlier this month, the House Appropriations Committee released bill text for its Fiscal Year 2023 Commerce, Justice, and Science (CJS) Appropriations Act. The pending bill sets proposed funding levels for a wide collection of government programs, including the National Oceanic and Atmospheric Administration (NOAA).
- NOAA announced that it will be seeking public comment on its draft aquaculture strategic plan. The agency also conducted a series of one hour listening sessions, which featured a brief presentation followed by public comments from industry stakeholders.
- On the state level, the California State Senate advanced a draft bill in Committee that would extend increased Department of Fish and Wildlife registration and renewal fees for the owner of an aquaculture facility.

FY23 House Appropriations

In June, the House Appropriations Committee released bill text and [report language](#) for its FY23 CJS Appropriations legislation. Below is an outline of funding for National Marine Fisheries Service (NMFS) programs in comparison to the President’s Budget Request and the FY22 Omnibus, as well as relevant fisheries-related report language:

National Marine Fisheries Service
FY23 House Appropriations (*\$ in thousands*)

National Marine Fisheries Service Account	FY23 House	FY22 Omnibus	FY23 President's Budget	Changes From FY22 Omnibus	Changes From FY23 PBR
Protected Resources Science Management					
Marine Mammals, Sea Turtles and Other Species	\$164,136	\$147,750	\$142,884	\$16,386	\$21,252
Species Recovery Grants	\$8,000	\$7,000	\$17,021	\$1,000	\$9,021
Pacific Salmon	\$73,000	\$67,000	\$73,142	\$6,000	\$142
Atlantic Salmon	\$7,000	\$6,500	\$6,918	\$500	\$82
Subtotal Protected Resources Science Management	\$252,136	\$228,250	\$239,965	\$23,886	\$12,171
Fisheries Science and Management					
Fisheries Management Programs and Services	\$141,369	\$129,400	\$149,081	\$11,969	\$7,712
Fisheries Data Collections, Surveys, and Assessments	\$213,768	\$187,500	\$212,095	\$26,268	\$1,673
Fisheries and Ecosystem Science Programs and Services	\$169,000	\$153,750	\$180,246	\$15,250	\$11,246
Salmon Management Activities	\$65,000	\$63,050	\$62,762	\$1,950	\$2,238
Regional Councils and Fisheries Commissions	\$44,500	\$42,902	\$44,297	\$1,598	\$203
Observers and Training	\$55,135	\$57,000	\$55,135	\$1,865	\$0
Aquaculture	\$18,179	\$18,000	\$18,179	\$179	\$0
Interjurisdictional Fisheries Grants	\$3,377	\$3,372	\$3,377	\$5	\$0
Subtotal Fisheries Science and Management	\$710,328	\$654,974	\$725,172	\$55,354	\$14,844
Habitat Conservation and Restoration	\$57,500	\$55,000	\$61,353	\$2,500	\$3,853
Enforcement	\$80,000	\$77,731	\$79,899	\$2,269	\$101
TOTAL, NMFS	\$1,099,964	\$1,015,955	\$1,106,389	\$84,009	\$6,425

Report Language

Carbon Sequestration Through Aquaculture.—The Committee recognizes advances in aquaculture such as deep-water kelp sequestration and oyster farming play an important role in mitigating the impacts of a changing climate. Like land forests, kelp forests act as powerful carbon banks, removing up to twenty times more carbon per acre than land forests. The Committee encourages NOAA and the Office of Aquaculture to support sustainable carbon sequestration demonstration projects in deep ocean water.

Pacific Salmon.—The Committee provides \$73,000,000 for Pacific Salmon, \$6,000,000 above the fiscal year 2022 enacted level. The recommendation provides no less than \$6,500,000, an increase of \$1,500,000, within Pacific Salmon to implement NMFS' Hatchery and Genetic Management Plans (HGMPs) and to continue to address the backlog of HGMPs as directed in previous fiscal years. The Committee directs NOAA to examine opportunities to leverage the existing civilian conservation corps model to develop a dedicated workforce to accomplish priority salmon habitat improvement projects and other priority near-shore restoration goals that

have been identified as part of the recovery strategy for one or more of the twenty-eight populations of salmon and steelhead currently listed as threatened or endangered under the Endangered Species Act.

Salmon Management Activities.—The Committee provides an increase of \$2,000,000 above the fiscal year 2022 enacted amount for Salmon Management Activities. This level includes no less than \$39,500,000 for the Pacific Salmon Treaty activities and no less than \$25,000,000 for Mitchell Act Hatcheries.

Seafood Import Monitoring Program.—The recommendation includes \$6,200,000 for the Seafood Import Monitoring Program (SIMP), an increase of \$1,000,000 above the fiscal year 2022 enacted level. Within the increase, NOAA is encouraged to pursue the most efficient, effective, and sustainable mechanisms to determine a chain of custody for fish or fish products, and to improve systems used to identify and bar fish or fish products sourced using convict, child, forced, or indentured labor. NOAA is encouraged to consult with the Department of Homeland Security, the Department of Labor, and other relevant agencies to develop a strategic plan to develop, mature, and adopt artificial intelligence and machine learning technologies to detect imports of fish and fish products at risk of being associated with IUU fishing.

Seafood Inspection Program.—The Committee does not support the increase requested for the Seafood Inspection Program out of NMFS ORF. The Committee further reminds NOAA of the direction provided in the Joint Explanatory Statement that accompanied Public Law 117–103 that stated that this program shall not rely on appropriated funds. Rather, NOAA should fund these activities from other available balances for seafood promotion.

Transition to Climate-Ready Fishery Management.—The Committee recognizes the serious impacts of climate change on fisheries and protected species, and the corresponding need for increased resources to prepare for climate-ready management of living marine resources. The Committee supports NMFS’ proposals to address these new requirements and provides an increase of \$7,000,000 above the fiscal year 2022 enacted level, including no less than \$5,000,000 from Fisheries and Ecosystem Science Programs and Services, to support this work to prioritize activities that will make fisheries and fishing-dependent communities more adaptable to climate change.

Protected Resources Science and Management.—The recommendation includes \$250,136,000 for Protected Resources Science and Management, an increase of \$21,886,000 above the fiscal year 2022 enacted level. Within this amount, the Committee provides no less than \$4,900,000 for the John H. Prescott Marine Mammal Rescue Assistance grant program.

ATTACHMENT 1

Endangered Species Act (ESA) Consultations and Marine Mammal Protection Act (MMPA) Permitting.—The Committee provides no less than \$6,500,000 across NMFS to continue to prioritize reducing the backlog of ESA and MMPA permit applications.

In-Water Construction Permitting.—The Committee is disappointed by the continuing delays in the permitting of in-water construction, particularly in the Pacific Northwest. The Committee therefore directs NOAA and NMFS, in collaboration with the U.S. Army Corps of Engineers, to provide timely services to, and proactive communication with, applicants for permits for in-water construction, and to increase outreach to other relevant stakeholders.

Foreign Fisheries.—The Committee provides \$1,150,000 to NMFS to ensure sufficient implementation of the Fish and Fish Product Import Provisions Section 101(a)(2) of the Marine Mammal Protection Act. NMFS shall use these funds to analyze the data provided by nations and to provide technical assistance to nations to comply with these provisions. NMFS shall prioritize the use of any funds for technical assistance to those fisheries interacting with endangered species.

Fisheries Data Collections, Surveys, and Assessments.—The Committee provides \$213,768,000 for Fisheries Data Collections, Surveys, and Assessments, \$26,268,000 above the fiscal year 2022 enacted level. The recommendation includes an increase of \$5,000,000 above the fiscal year 2022 enacted level for additional surveys and assessments, including to support the Climate-Ready Fisheries initiative.

Fishery Information Networks.—Within funding provided for Fisheries Data Collections, Surveys, and Assessments, the Committee provides no less than \$24,000,000 for the Fishery Information Networks.

For-Hire Electronic Monitoring and Reporting Implementation.—The Committee provides no less than \$4,000,000 to support the continued, timely implementation of electronic logbooks for the federally permitted charter-for-hire sector in the Gulf of Mexico and South Atlantic.

Video Review of Electronic Monitoring Data.—Within funding provided for Fisheries Management Programs and Services, the recommendation provides no less than \$600,000 for the video review of the West Coast Groundfish electronic monitoring data.

Highly Migratory Species (HMS).—The Committee urges continued collaboration between Sea Grant and NMFS HMS Research Initiative for Atlantic, Pacific, and Gulf of Mexico HMS. The Committee provides \$1,000,000 above the fiscal year 2022 enacted level for research grants to improve science-based management of domestic and international HMS in the Pacific regions.

Illegal, Unreported, and Unregulated (IUU) Fishing.—The Committee is troubled by the increasing accounts of IUU fishing—not only in the U.S. Exclusive Economic Zone, but around the world— which is a threat to the health of the oceans, undermines honest businesses and fishers who play by the rules, and enables human trafficking, forced labor, and other criminal activity. The Committee recommendation includes an increase of up to \$1,000,000 above the fiscal year 2022 enacted level in Enforcement to address IUU fishing, among other priorities.

NOAA Draft Aquaculture Plan

Earlier this month, NOAA announced that it will be seeking public comment on its draft aquaculture strategic plan. The agency also conducted a series of one hour listening sessions, which consisted of a brief presentation, followed by public comments from industry stakeholders. More details can be found below:

[Public Comment Hearing: NOAA’s Draft Aquaculture Strategic Plan](#)

Featured NOAA Employees

[Danielle Blacklock](#)

Director for the Office of Aquaculture

[Kristine Cherry](#)

Chief, Regulatory and Policy Branch, Office of Aquaculture

[Alicia Bishop](#)

Aquaculture Coordinator, Alaska Regional Office

Public Comments

- Annie Belt: Sierra Club, Loma Prieta Chapter
- Anthony Friedrich: American Saltwater Guides Association
- Jim Parsons: CEO Jamestown Seafood
- Jeff Hetrick: Alaska Shellfish Institute
- James Merkel: Dartmouth College
- James Mitchell: Don’t Cage Our Oceans
- Benjamon Pitterle: Santa Barbara Channelkeeper
- Sarah Brenholt: Stronger America through Seafood
- Tyler Buckingham: Kelp Farmer
- Jackie Zimmerman: Northwest Aquaculture Alliance
- Julie Teel Simmonds: Center for Biological Diversity

- Nancy Solomon: Hofstra University
- Patrick McDonough: San Diego Coast Keeper
- James McCubbin: Friends of the San Juans
- Bill Dewey: Taylor Farms

Event Overview

Opening Statements

Kristine Cherry's opening statement provided a short overview of NOAA's Draft Aquaculture Strategic Plan, laying out a framework to support the aquaculture industry, while remaining environmentally sustainable and socially conscious. Cherry stressed that this plan is intentionally high level in order to set guidelines for the Office of Aquaculture. The plan is comprised of four key goals:

- Simplifying regulatory systems across NOAA and other agencies;
- Supporting R&D in sustainability in order to support a thriving seafood sector;
- Building support and awareness for coastal and marine aquaculture among the public; and
- Facilitating a robust aquaculture industry through access to funding, economic development, and business tools.

Public Comments

Public comments for the draft plan were heavily divided between environmental advocates and individuals working in or representing the aquaculture industry. Environmental advocates expressed their concerns regarding the impact aquaculture has on local ecosystems, and were staunchly against the plan. Notably, they were concerned about industrial finfish operations and their usage of offshore net-pens. Environmental advocates had two main concerns regarding finfish aquaculture. Advocates were concerned that there would be pollution or disease and chemicals into local ecosystems. They were also concerned regarding net-pen escapes. These advocates also pointed to the damage escaped fish have caused in countries such as Chile and Norway, and noted that many other countries have banned offshore net-pens. They were also concerned that increased extreme weather events would make pen integrity failures more common. Notably, advocates expressed that they were not against all forms of sustainable aquaculture, pointing to kelp and bivalve aquaculture as sustainable practices.

Aquaculture industry advocates generally supported the draft, but not with the same enthusiasm as environmentalist opposition. Generally, industry advocates viewed this plan as a step in the right direction to developing a more robust and resilient aquaculture industry. Industry generally

did not respond to the finfish and net-pen concerns of environmental advocates, although they did point to the sustainability of aquaculture. Instead, industry highlighted the necessity of a strong domestic food chain, and emphasized the low-carbon output of aquaculture relative to traditional meat aquaculture.

In addition to representation from environmental and industry groups, a few individuals advocated for small businesses in the aquaculture industry. They opposed the draft plan as they felt it would consolidate too much power in large corporations, and would prevent fair access for small fishermen. Additionally, they claimed that small-scale aquaculture practices are more sustainable, create less pollution, and are less of a risk to ecosystems than industrial aquaculture.

Federal Legislation

The following fisheries-related bills were passed, considered, or introduced this month:

[H.R.8256 - Commerce, Justice, Science, and Related Agencies Appropriations Act, 2023](#)

Sponsor: Rep. Cartwright, Matt [D-PA-8]

Latest Action: June 30, 2022 (*Passed Committee*)

Summary: This bill provides FY2023 appropriations to the Department of Commerce, including the National Oceanic and Atmospheric Administration.

[S.4357 - Maritime Administration Authorization Act for Fiscal Year 2023](#)

Sponsor: Sen. Cantwell, Maria [D-WA]

Latest Action: June 22, 2022 (*Passed Committee*)

Summary: This bill reauthorizes the Maritime Administration, including provisions related to updated requirements for fishing crew agreements.

[H.R.3952 - NOAA Chief Scientist Act](#)

Sponsor: Rep. Sherrill, Mikie [D-NJ-11]

Latest Action: June 16, 2022 (*Introduced in House*)

Summary: This bill sets forth the responsibilities of the Chief Scientist of the National Oceanic and Atmospheric Administration, including providing the widest practical and appropriate dissemination of information concerning the climate, weather, oceans, fisheries, and coasts.

[S.2194 - Coastal Habitat Conservation Act of 2021](#)

Sponsor: Sen. Cardin, Benjamin L. [D-MD]

Latest Action: June 23, 2022 (*Introduced in Senate*)

Summary: This bill provides statutory authority for the Coastal Program of the U.S. Fish and Wildlife Service, including assisting in the development and implementation of monitoring protocols to ensure the success of coastal ecosystem restoration and enhancement measures.

[H.Res.1163 - Protecting and Conserving Lands and Oceans in the United States](#)

Sponsor: Rep. Beyer, Donald S., Jr. [D-VA-8]

Latest Action: June 9, 2022 (*Introduced in House*)

Summary: This resolution expresses the need for protecting and conserving at least 50 percent of the lands and oceans in the United States and encouraging diplomatic efforts to achieve this goal worldwide.

[H.R.7776 - Water Resources Development Act of 2022](#)

Sponsor: Rep. DeFazio, Peter [D-OR-4]

Latest Action: June 8, 2022 (*Passed in House*)

Summary: This bill authorizes the U.S. Army Corps of Engineers to carry out activities concerning water resources development projects, water supply and wastewater infrastructure, flood control, navigation, or ecosystem restoration, such as shoreline restoration.

[H.Res.1158 - Recognizing World Oceans Day](#)

Sponsor: Rep. Bonamici, Suzanne [D-OR-1]

Latest Action: June 8, 2022 (*Introduced in House*)

Summary: This resolution recognizes World Oceans Day and affirms the individual and collective duty, both nationally and internationally, to protect, conserve, maintain, and rebuild our oceans and its resources.

[H.R.7970 - Ocean Regional Opportunity and Innovation Act of 2022](#)

Sponsor: Rep. Pingree, Chellie [D-ME-1]

Latest Action: June 7, 2022 (*Introduced in House*)

Summary: This bill would establish Ocean Innovation Clusters to strengthen the coastal communities and ocean economy of the United States through technological research and development, job training, and cross-sector partnerships, and for other purposes.

In The Agencies

The following agency press releases have implications for activities related to commercial fisheries and aquaculture:

[Biden Administration Announces Historic Coastal And Climate Resilience Funding](#)

Commerce Secretary Gina Raimondo announced funding opportunities from NOAA's \$2.96 billion in Bipartisan Infrastructure Law funds to address the climate crisis and strengthen coastal resilience and infrastructure. Over the next five years, NOAA's targeted investments in the areas of habitat restoration, coastal resilience, and climate data and services will advance ongoing federal efforts toward building climate resilience. NOAA will select high-impact projects that will incentivize investments in communities, states, and regions that can drive additional funding

to complementary projects. Fisheries and Protected Resources projects will be eligible for \$592 million over five years.

[Two Habitat Restoration and Coastal Resilience Funding Opportunities Open](#)

Up to \$85 million in funding is available for habitat restoration and coastal resilience through the FY22 NOAA's Transformational Habitat Restoration and Coastal Resilience Grants Notice of Funding Opportunity. This funding will support transformational projects that restore habitat for our nation's fisheries and protected resources, while also strengthening the resilience of coastal communities and ecosystems. Up to \$10 million in funding is available for habitat restoration and resilience awards for underserved communities through NOAA's FY22 Coastal Habitat Restoration and Resilience Grants for Underserved Communities Notice of Funding Opportunity. Through this funding, NOAA will engage underserved communities in habitat restoration activities that promote resilient ecosystems and communities, and provide capacity for communities to more fully participate in developing future transformational habitat projects.

[Actions Proposed To Combat Illegal Fishing, Forced Labor In Seafood Supply Chain](#)

NOAA proposed new measures to strengthen its ability to combat illegal, unreported and unregulated (IUU) fishing activities and counter forced labor in the seafood supply chain. NOAA's proposal broadens the scope of activities that can be considered under the High Seas Driftnet Fishing Moratorium Protection Act when identifying nations for IUU fishing, including pervasive and persistent fishing activities in waters under the jurisdiction of a nation, without authorization or in violation of that nation's laws. In addition, fishing activities in waters beyond any national jurisdiction that involve the use of forced labor may be considered by NOAA in identifying nations for IUU fishing under the Act.

[NOAA, NFWF Grant \\$25.2 Million For Emergency Coastal Resilience](#)

The National Fish and Wildlife Foundation, in partnership with NOAA, announced \$25.2 million in grants to help coastal communities affected by storms and wildfires in 2020 or 2021 increase their resilience to future natural disasters. The new grants will leverage \$4.9 million in additional funding to generate a total conservation impact of \$30.1 million. Sixteen projects will help communities better withstand natural disasters and recover more quickly afterwards, all while improving habitat for fish and wildlife. Restoring and protecting natural systems will help protect coastal communities from the impacts of storms, floods, sea-level rise inundation, erosion and wildfires. Grant projects will take place in Alabama, California, Connecticut, Florida, Louisiana, Maryland, Mississippi, North Carolina, New Jersey, and New York.

[Two Fish Passage Funding Opportunities Open Under the Bipartisan Infrastructure Law](#)

NOAA is announcing two funding opportunities for fish passage projects that will remove in-stream barriers, including one funding opportunity focused on Indian tribes. This funding is available under the Bipartisan Infrastructure Law. It presents a once-in-a-generation opportunity

for NOAA to substantially expand its efforts for making an impact for fisheries, protected resources, and coastal communities. Up to \$65 million in funding is available through the NOAA Restoring Fish Passage through Barrier Removal Notice of Funding Opportunity. The BIL allows up to 15 percent of fish passage funds to be reserved for Indian tribes. Therefore, NOAA is concurrently releasing the Restoring Tribal Priority Fish Passage through Barrier Removal Notice of Funding Opportunity for up to \$12 million in funding for fish passage and tribal capacity building.

[Commerce Announces 2022 Appointments to the Regional Fishery Management Councils](#)

The Department of Commerce announced the appointment of 20 new and returning members to the regional fishery management councils. Established by the Magnuson-Stevens Act, councils are responsible for developing region-specific fishery management plans that safeguard and enhance the nation's fisheries resources. Each year, the Secretary appoints approximately one-third of the total 72 appointed members to the eight regional councils. The Secretary selects members from nominations submitted by the governors of fishing states, territories, and tribal governments. Council members serve a three-year term and may be reappointed to serve three consecutive terms. This year's appointments included Pacific Council members Peter Hassemer (Idaho) and Marc Gorelik (California).

On The Hill

The following congressional press releases have implications for activities related to commercial fisheries and aquaculture:

[Senators Lead Call For International Agreement On Curbing Harmful Fisheries Subsidies](#)

With the World Trade Organization's Ministerial Conference underway in Geneva, Switzerland, U.S. Senators Sheldon Whitehouse (D-RI) and Dan Sullivan (R-AK) have led a bipartisan group of their colleagues in calling on the United States Trade Representative to seek a meaningful international agreement that will curb harmful fisheries subsidies and level the playing field for America's domestic fishing industry. "An agreement is long overdue. At next week's Ministerial Conference, we urge you to reassert U.S. leadership at this critical phase of the negotiations to insist on a high-standard agreement," the Senators wrote.

[Rep. Huffman Statement On Biden Memo To Combat IUU Fishing](#)

Chair of the Natural Resources Subcommittee on Water, Oceans, and Wildlife Congressman Jared Huffman (D-CA) released a statement this month in response to the National Security Memorandum released by President Joe Biden. Ahead of the U.N. Ocean Conference and in recognition of World Oceans Month, Reps. Huffman and Garret Graves (R-LA) also sent a letter to President Biden calling for the Administration to send a clear message on the world stage that the U.S. is a leader in addressing illegal fishing and forced labor by announcing new regulations for illegal, unreported, and unregulated fishing.

[Pingree, Salazar Introduce Legislation to Strengthen the Blue Economy](#)

U.S. Representatives Chellie Pingree (D-ME) and Maria Elvira Salazar (R-FL) introduced legislation to strengthen coastal communities and the blue economy of Maine and the U.S. through technological research and development, job training, and cross-sector partnerships. The bipartisan Ocean Regional Opportunity and Innovation Act of 2022, which was introduced in the Senate by Senators Lisa Murkowski (R-AK) and Maria Cantwell (D-WA), would direct the Secretary of Commerce to establish “Ocean Innovation Clusters” and provide grants for their establishment, operation, and administration.

[Wicker Statement On NOAA’s Proposed Red Snapper Rule](#)

Senator Roger Wicker (R-MS) sharply criticized a rule proposed by the National Oceanic and Atmospheric Administration on the annual catch limits for red snapper that could cut Mississippi’s red snapper season by 60 percent next year. NOAA’s proposed rule is intended to prevent overfishing by modifying each state’s annual catch limits for red snapper. The new formula would require calibrating Mississippi’s high quality ‘Tails n’ Scales’ data, which records accurate information for more than 95% of Mississippi’s annual recreational red snapper catch, to the low-quality Federal Marine Recreational Information Program data.

[Murkowski, Sullivan Applaud USDA Purchase Of Seafood For Food Assistance Programs](#)

Senators Lisa Murkowski and Dan Sullivan applauded the United States Department of Agriculture’s (USDA) approval of a Section 32 purchase of up to \$52 million in Pacific and Alaskan Groundfish, such as cod, haddock, pollock, and flounder, for distribution to food assistance programs in Alaska and across the country. Section 32 funds are so named because they are authorized by Section 32 of the Agricultural Adjustment Act. The Act authorizes a percentage of customs receipts to be transferred to the Secretary of Agriculture to support the prices of surplus domestic commodities and to distribute those commodities through various USDA programs designed to feed hungry Americans.

Federal Register Notices

The following fisheries or aquaculture-related rules and regulations were published this month in the Federal Register:

[Endangered and Threatened Species; Take of Anadromous Fish](#)

Agency: National Marine Fisheries Service

Latest Action: June 27, 2022 (*Public Notice*)

Summary: NMFS has issued a permit pursuant to Section 10 of the Endangered Species Act for the implementation of the RRMP by the United Anglers of Casa Grande. ESA-listed species covered include the Steelhead Central California Coast distinct population segment. NMFS has

issued a permit for UACG to implement the RRMP, which is intended to increase adult CCC steelhead DPS abundance in the Petaluma River Watershed.

[Coastal Pelagic Species Fishery; Applications for Exempted Fishing Permits](#)

Agency: National Marine Fisheries Service

Latest Action: June 16, 2022 (*Request for Comments*)

Summary: The Regional Administrator, West Coast Region, NMFS, has made a preliminary determination that three Exempted Fishing Permit applications warrant further consideration. All three applications, two from the California Wetfish Producers Association and one from the West Coast Pelagic Conservation Group, request an exemption from the expected prohibition on primary directed fishing for Pacific sardine during the 2022–2023 fishing year.

[Pacific Halibut Fisheries; Catch Sharing Plan](#)

Agency: National Marine Fisheries Service

Latest Action: June 14, 2022 (*Temporary Rule*)

Summary: NMFS announces four additional season dates for Pacific halibut recreational fisheries in the International Pacific Halibut Commission’s regulatory Area 2A off Washington, Oregon, and California. This action is intended to conserve Pacific halibut and provide angler opportunity where available.

[Uniform Certificate of Title Act for Vessels](#)

Agency: United States Coast Guard

Latest Action: June 6, 2022 (*Final Rule*)

Summary: The Coast Guard is changing its regulations for certifying a State’s titling system for undocumented vessels to increase States’ participation in the Vessel Identification System. This final rule allows States that have adopted the recommendations of the model Uniform Certificate of Title Act for Vessels to certify their titling provisions with the Coast Guard.

[Pacific Coast Groundfish Fishery; 2022 Harvest Specifications for Pacific Whiting](#)

Agency: National Marine Fisheries Service

Latest Action: June 2, 2022 (*Final Rule*)

Summary: NMFS issues this final rule to implement the domestic 2022 harvest specifications for Pacific whiting including the 2022 tribal allocation for the Pacific whiting fishery, the non-tribal sector allocations, and set-asides for incidental mortality in research activities and non-groundfish fisheries. These measures are intended to help prevent overfishing, achieve optimum yield, ensure that management measures are based on the best scientific information available, and provide for the implementation of tribal treaty fishing rights.

[Taking Marine Mammals Incidental to the U.S. Navy Training and Testing Activities](#)

Agency: National Marine Fisheries Service

Latest Action: June 2, 2022 (*Final Rule*)

Summary: NMFS has received a request from the U.S. Navy for revision of the existing regulations and Letters of Authorization authorizing the take of marine mammals incidental to Navy training and testing activities conducted in the Hawaii-Southern California Training and Testing Study Area. In 2021, two separate U.S. Navy vessels struck unidentified large whales on two separate occasions, one whale in June 2021 and one whale in July 2021.

State Regulatory Activity

The following fisheries-related regulations were proposed, adopted, or implemented this month in the state of California:

[Incidental Take of Southern California Steelhead](#)

Agency: California Fish and Game Commission

Action: June 24, 2022 (*Emergency Rule Adoption*)

Summary: The commission authorizes this Special Order relating to take of Southern California Steelhead (*Oncorhynchus mykiss*) during the candidacy period for each of the projects or activities described in the posting.

State Legislative Activity

The following fisheries-related bills were proposed, adopted, or implemented this month in the state of California:

[SENATE BILL No. 1392](#)

Sponsor: Mike McGuire (CA-2)

Latest Action: June 28, 2022 (*Passed Committee*)

Summary: Existing law requires the owner of an aquaculture facility to register certain information with the Department of Fish and Wildlife each year, and requires the Department to impose prescribed fees for registration and renewal. This bill would extend the increased fees until January 1, 2024, and require the Department to prepare and submit a report regarding the aquaculture program every 5 years and require an analysis of the fees and taxes authorized.

[ASSEMBLY BILL No. 2805](#)

Sponsor: Rebecca Bauer-Kahan (CA-16)

Latest Action: June 28, 2022 (*Passed Committee*)

Summary: This bill would authorize a federally recognized tribe to propose a regional conservation investment strategy, and eliminate a restriction on the department that authorizes the department to approve a regional conservation investment strategy.

[ASSEMBLY BILL No. 2278](#)

ATTACHMENT 1

Sponsor: Ash Kalra (CA-27)

Latest Action: June 28, 2022 (*Passed Committee*)

Summary: This bill would require the Secretary of the Natural Resources Agency to prepare and submit an annual report on the progress made toward achieving the directive of goal to conserve 30% of state lands and coastal waters by 2030.

DEPARTMENTAL STAFF REPORTS

MARKETING

GUIDING PRINCIPLES

3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
8)	Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

5-YEAR OBJECTIVES

E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
N)	Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.

JUNE MARKETING REPORT

*Monthly report showcases samples & highlights of the Ventura Harbor Recovery & Visitor Attraction Plan.

Enhance Visitor Experiences

SUMMER SIGN SWAP

Summertime has arrived & "Ventura Harbor" sign installed for summer **placemaking photo ops** on the Village Promenade...



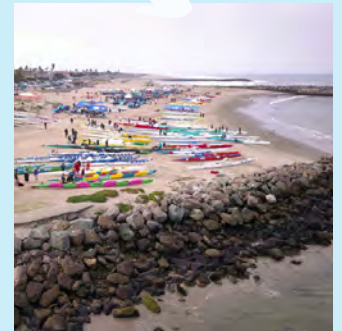
FILM & SPECIAL EVENT REVENUE

- 1 Beach Wedding
- 3 Special Events:

Ventura Unified School District Beach Days (9 days)

Santa Barbara Adventures Kayak Camp

Ventura Outrigger Challenge



CELEBRATE PRIDE

In honor of Pride month, Lysa Ashley created a **colorful chalk mural**. The design incorporated our seaside brand + **inclusive messaging**, "Stand for Love".

Pam Cakez from Ventura Harbor Comedy Club's "**Drag Brunch by The Sea**", also made an appearance for fun photo ops on the promenade!



FATHER'S DAY WEEKEND



Father's Day promo included live entertainment in the CINP courtyard, **seaside activities, gift ideas & good eats.**

JUNE MUSIC



Hosted **8 bands** throughout weekends in June to add to summer ambiance!



June Revenue = \$2,700

JUNE MARKETING REPORT

Engage Customers via Paid Media

DATA DRIVEN DECISIONS

Demographic data is derived from website & social media platform analytics, and campaign performance. Reach extends to key drive markets with a continued focus on local advertising. The top demographics for **June 2022** are:

Ages

AGES 25 - 54

Markets

LOS ANGELES
VENTURA COUNTY
SANTA CLARITA
SAN JOSE

Interests

DINE
EVENTS
PLAY & SHOP
VENTURA BOAT RENTALS
ENTRANCE CAM
HARBOR MAP

PLEASE NOTE:

Info on this page is a summary of top results and highlights for the month, it is not reflective of all demographic data/ads for Ventura Harbor overall.

PAID SOCIAL ADS

- 1 June Music**
41,064 Reach | 2,215 Clicks | \$250
- 2 Summer Has Arrived**
33,616 Reach | 1,102 Clicks | \$230
- 3 Father's Day Seaside**
27,208 Reach | 800 Clicks | \$200
- 4 Boosted Social Content**
 June - \$500 spend



SEASIDE VACAY WINNER

Congrats to **Rainey Irvine!** Winner for the Seaside Vacay Giveaway resides in **Santa Clarita, CA** – one of Ventura Harbor's key target markets! Package included hotel stay courtesy of Four Points Ventura Harbor Resort, an Island Packers excursion for two & a variety of Harbor Village gift certs and goodies!



SUMMER CAMPAIGN LAUNCHED

"Find Your SEAside" campaign focuses on **visitors customizing their experience** this summer with a variety of dine, shop, play & stay options in Ventura Harbor!



JUNE MARKETING REPORT

Social Media & Content Development

OVERALL MESSAGING

This June, we applauded new funding appropriations to keep the harbor open and safe, thanked a long-time commissioner, shared a new business is "now open", and developed campaigns welcoming visitors & customers to spend summer seaside.

INSTAGRAM

26,717 Followers (↑56)
1,999 Engagements
123,036 Impressions

FACEBOOK

30,162 Followers (↑146)
53,501 Engagements (↑25%)
863,193 Impressions (↑10%)

TWITTER

5,757 Followers (↑7)
93 Engagements
2,122 Impressions



Congresswoman Julia Brownley presenting \$5.5 million for dredging



Thank you Ev Ashworth for 10 yrs on VPD commission



Shout out to Shana of Top This Chocolate - featured speaker at Women's leadership conference.

BLOGS & E-NEWSLETTERS

sent to 12k+ subscribers

June Music

4,187 Opens | 153 clicks

Tunes in June



Pride Month

5,512 Opens | 78 clicks



TOP POSTS

On the Alley OTA "soft opening" announcement garnered the most attention by far (523 likes + 5k impressions)!



+ a popular scenic shot of the **I LOVE THE SEA** installation before the sign was changed (242 likes).



PAID E-BLAST PERFORMANCE

Leveraged Valley Scene Magazine's **48k+ subscriber** base for record breaking results in a single e-blast!



Find Your Seaside Cross Promo

58,210 Opens | 1,893 clicks



Father's Day
5,346 Opens | 224 clicks

JUNE MARKETING REPORT

Earned Media, Tourism, and Village News

MARKETING PLAN



Developed FY 22-23 Visitor Attraction Plan for the Ventura Harbor Village and presented to Commissioners at June Board meeting.

KTLA CHANNEL 5 MORNING NEWS

Hosted KTLA Channel 5 News Morning Show for a "Kick Off to Summer" segment:

- Secured southern California's #1 morning show coverage on June 10, 2022
- Developed shot list & media visit itineraries for on-air segments
- Provided media assets to KTLA Channel 5, including B-roll, visual images and logo = \$35k of complimentary coverage + on-air media value to target markets

A special thank you to the Ventura Harbor Village tenants who helped make the KTLA visit a success!



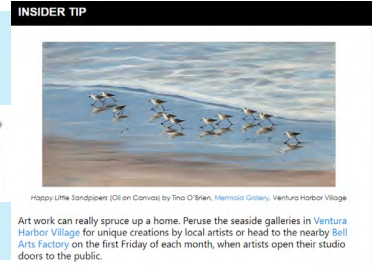
CA CENTRAL COAST MAP



Paid features in 200k maps distributed through CA Welcome Centers, over 1k hotels and visitor centers, Featured on CCTC website.

805 LIVING COVERAGE

805 Living Magazine Subscriber E-newsletter (16k+) gave a call out to Harbor Village galleries.



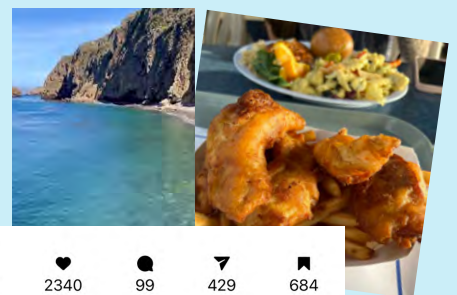
VALLEY SCENE COVERAGE

Call out for Summer Whale Watching, Ventura Yacht Club's Youth Sailing Camp, & Coastal Cone summer theme.



INFLUENCER VISIT

Hosted influencers The National Park Travelers for an Island Packers excursion and a visit to Ventura Harbor Village - Resulting in quality coverage of our destination and the Channel Islands to their online following 48K on Instagram / 15K on TikTok



DEPARTMENTAL STAFF REPORTS

PROPERTY

GUIDING PRINCIPLES

3)	Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
4)	Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
5)	Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
6)	Provide exceptional public service and organizational transparency.
7)	Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.
8)	Support the Channel Islands National Park in its efforts to provide a first-class visitor center, educational resources, and ferry boat services to the islands.

5-YEAR OBJECTIVES

E)	Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.
M)	Collaborate with Master Tenants and National Park Service to plan, improve, and develop the Harbor in a financially and environmentally sustainable way.
N)	Maintain and grow Channel Islands National Park Service (NPS) presence and customer visitation to the Harbor.
P)	Implement parking management, traffic circulation, and multi-modal transportation strategies.
R)	Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
V)	Maintain and improve Harbor Village facilities, infrastructure, and amenities.

**VENTURA PORT DISTRICT
DEPARTMENTAL STAFF REPORT**

Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Brian D. Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Jessica Snipas, Business Operations Analyst II
SUBJECT: June 2022 Property and Leasing Report

CURRENT AVAILABILITY REPORT

There is one tenants on month-to-month status as of June 30:

- 1) 1591 Spinnaker Drive #113
 - Tenant's lease expired January 31, 2022.
 - District and tenant have negotiated a potential new lease to go before the Board on July 20.

CURRENT VACANCY REPORT

- 1) 1559 Spinnaker Drive #202A
 - Tenant departed mid-June. Suite will be prepped for re-leasing in the coming weeks.
- 2) 1559 Spinnaker Drive #205A
 - Tenant departed in early June. Plans are to be prepared by an architect to modify the suite and address needed improvements before re-leasing. Suite will probably remain vacant for several months during the design/permitting/construction process.

LEASING OUTREACH

- 1) Prospective Tenant Waiting List
 - Staff maintains a list of prospective tenants in each class (office, retail, restaurant) and contacts when a vacancy exists
- 2) Leasing Outreach – Ads are posted online via LoopNet/CoStar which covers the following:
 - Listed on Ventura Harbor Village and Ventura Harbor websites, along with window leasing signage on available properties
 - Currently, no listings while working with waiting list
 - Top three commercial real estate marketplaces:
 - LoopNet, City Feet, and Showcase
 - Email Networking blasts from interested parties
 - 150 plus online newspaper websites including Wall Street Journal
 - 24 million visitors to these sites
 - 200,000 real estate professionals use CoStar
- 3) Per the new Ventura Harbor Village Leasing Strategy and Action Plan, District staff will be collaborating with other local resources to research additional channels to market suite availability to reach a broader range of potential tenant applicants in order to promote diversity, equity, and inclusion.

CATEGORY	TOTAL Square Footage	Harbor Vacancy Sq Ft	Harbor Vacancy %	Harbor Available Sq Ft	Harbor Available %		City * Vacancy %	City * Available %
Office	19,195	482	3%	0	0%		14%	22%
Retail	22,411	0	0%	787	4%		14%	15%
Restaurant	32,015	3,679	11%	0	0%		5%	5%

> Harbor Vacancy --- No tenant or lease

Office: 1559 #202A
Retail: None
Restaurant: 1559 #205A-E

> Harbor Available --- Tenant on MTM lease, including Harbor Vacancy numbers

Office: None
Retail: 1591 #113
Restaurant: None

* City: Based on comparable square footage within Ventura 93001 area

** City Restaurant vacancy/available as reported by CoStar Program

*** Definition of available includes MTM status

SALES REPORTS

The attached summary of sales for three Harbor Village business categories: restaurants, retail, and charters. The reports compare the monthly sales for 2021 and 2022. They also include year-to-date comparisons.

The year-to-date overall sales for Harbor Village Tenants through the month of May were up 21.5% from the same time last year.

VEHICLE TRAFFIC COUNTS

The traffic counter system on Spinnaker Drive went out of service seemingly due to the power shutdown by Edison on June 9th. Therefore, the traffic figures for the counter on Spinnaker in June are not available.

Beginning in the first week of January, a traffic counting camera was installed on Schooner Drive to track inbound traffic to Ventura Harbor’s northern side.

	Spinnaker Drive Entrance		Schooner Drive Entrance	
Month	June	May	June	May
Car Count	Not available	138,950	53,242	55,075
Busiest Day	Sunday: # N/A	Sunday: 28,667	Wednesday: 8,711	Sunday: 8,810
Busiest Hour	Sunday: 3 PM	Sunday: 1 PM	Sunday: 1 PM	Sunday: 1 PM

ATTACHMENTS:

Attachment 1 – June 2022 Sales Report

ATTACHMENT 1

**Ventura Harbor Village
Tenant Sales Summary**

Month of May		<u>May-2022</u>	<u>May-2021</u>	<u>% Change</u>
Restaurants	\$	1,973,458	\$ 1,886,608	4.60%
Retail	\$	594,364	\$ 593,213	0.19%
Charters	\$	617,132	\$ 704,995	-12.46%
Total	\$	3,184,954	\$ 3,184,816	0.00%

Year-to-date through May 2022

		<u>Jan - May 2022</u>	<u>Jan - May 2021</u>	<u>% Change</u>
Restaurants	\$	8,657,506	\$ 7,269,446	19.09%
Retail	\$	2,332,725	\$ 2,116,624	10.21%
Charters	\$	2,697,022	\$ 1,879,423	43.50%
Total	\$	13,687,253	\$ 11,265,493	21.50%



VENTURA
PORT DISTRICT
Established 1952

BOARD OF PORT COMMISSIONERS

JULY 20, 2022

CONSENT AGENDA ITEM A

APPROVAL OF OUT-OF-TOWN
TRAVEL REQUESTS

**VENTURA PORT DISTRICT
BOARD COMMUNICATION**

CONSENT AGENDA ITEM A
Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Brian D. Pendleton, General Manager
SUBJECT: Approval of Out-of-Town Travel Requests

RECOMMENDATION:

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Marketing Manager, Jennifer Talt-Lundin to attend the 39th Annual CalTravel Summit in Palm Springs, CA from October 3 – 6, 2022.
- b) Marketing Manager, Jennifer Talt-Lundin to attend the California JPIA Management Academy in Indian Wells, CA from September 19 - 22, 2022.

SUMMARY:

The 39th Annual CalTravel Summit (CTS) combines tourism and hospitality professionals together to discuss current issues, share ideas and insights, discover new possibilities, build relationships and get inspired for the year ahead. Sessions and lectures will focus on the state of the economy, sustainable tourism, state and national politics, workforce and workplace culture, diversity, equity and inclusion, infrastructure, professional development and vendor options.

California JPIA Management Academy is a multi-day training that presents essential theories and techniques in order to provide pragmatic solutions to solving everyday issues. Academies are designed to expand the abilities of managers, supervisors, and leaders in areas including delegating, motivating, organizing and working under pressure.

GUIDING PRINCIPLES:

- 5) Building respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
- 6) Provide exceptional public service and organizational transparency.

5-YEAR OBJECTIVES:

- E) Encourage public and civic engagement; maintain high levels of organizational transparency; and promote Harbor-wide diversity, equity and inclusion through District policies, procedures and programs.

BACKGROUND:

Employees and Commissioners are encouraged to attend conferences, meetings, seminars, and other activities that provide an opportunity to be informed concerning matters of interest to the District and their position.

FISCAL IMPACTS:

Travel costs related to these activities are included in the FY22-23 budget.

<u>CALTRAVEL</u>		<u>JPIA</u>	
Registration	\$999.00	Registration	\$395.00
Lodging	\$820.00	Lodging	Included with registration
Meals	N/A	Meals	\$90.00
Mileage	\$221.00	Mileage	\$223.47
Miscellaneous	\$100.00	Miscellaneous	\$100.00
TOTAL	\$2,140.00	TOTAL	\$808.47

ATTACHMENTS:

None.



**VENTURA
PORT DISTRICT**
Established 1952

BOARD OF PORT COMMISSIONERS

JULY 20, 2022

CONSENT AGENDA ITEM B

APPROVAL OF NEW RETAIL LEASE
AGREEMENT FOR POLSKI STYL, LLC DBA
ANJA'S BOUTIQUE AT 1591 SPINNAKER
DRIVE #113

**VENTURA PORT DISTRICT
BOARD COMMUNICATION**

CONSENT AGENDA ITEM B
Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Brian D. Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Jessica Snipas, Business Operations Analyst
SUBJECT: Approval of New Retail Lease Agreement for Polski Styl, LLC dba Anja's
Boutique at 1591 Spinnaker Drive #113

RECOMMENDATION:

That the Board of Port Commissioners approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Polski Styl, LLC dba Anja's Boutique for the premises located at 1591 Spinnaker Drive #113 consisting of a total of 787 square feet for a two-year term.

SUMMARY:

Anja's Boutique has been a tenant within Ventura Harbor Village (VHV) since July 2018 and relocated to the current suite in February 2020. Staff worked with the tenant to negotiate a new lease and recommends the Board's approval of the new two (2) year term lease transaction.

GUIDING PRINCIPLES:

- 5) Build respectful, productive relationships with employees, tenants, residents, visitors, stakeholders, public officials, and elected representatives while promoting diversity, equity, and inclusion.
- 7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

5-YEAR OBJECTIVES:

- V) Maintain and improve Harbor Village facilities, infrastructure, and amenities.

BACKGROUND:

Polski Styl LLC dba Anja's Boutique originally became a VHV tenant at 1559 Spinnaker #103 in July 2018 as a month-to-month pop up tenant. The business grew and required a larger footprint and entered a term-lease in February 2020, just prior to the start of the pandemic. Recently, the District and tenant have negotiated a new two (2) year lease term with the requirement for the tenant to install signage consistent with the District's Master Sign Program.

FISCAL IMPACT:

This new lease reflects current market rental rates for retail space in the complex including base rent, CAM fees, promotional fees, and percentage rent. The lease includes an annual step increase in base rent.

ATTACHMENTS:

None.



BOARD OF PORT COMMISSIONERS

JULY 20, 2022

STANDARD AGENDA ITEM 1

AUTHORIZE THE GENERAL MANAGER TO
APPLY FOR A GRANT FROM THE STATE
OF CALIFORNIA, ACTING THROUGH THE
STATE LANDS COMMISSION TO OBTAIN
FUNDS FROM THE CORONAVIRUS STATE
FISCAL RECOVERY FUND THIRD
DISBURSEMENT

VENTURA PORT DISTRICT
BOARD COMMUNICATION

STANDARD AGENDA ITEM 1
Meeting Date: July 20, 2022

TO: Board of Port Commissioners
FROM: Todd Mitchell, Sr. Business Operations Manager
Jessica Snipas, Business Operations Analyst II
SUBJECT: Authorize the General Manager to apply for a Grant from the State of California, acting through the State Lands Commission to Obtain Funds from the Coronavirus State Fiscal Recovery Fund Third Disbursement

RECOMMENDATION:

That the Board of Port Commissioners authorize the General Manager to apply for a grant and execute a Funding Agreement with the State of California, acting through the State Lands Commission (“SLC”) to receive \$31,621.11 as part of the State Fiscal Recovery Funds allocated from the Coronavirus State Fiscal Recovery Fund Third Disbursement as authorized by the Federal American Rescue Plan Act of 2021.

SUMMARY:

The 2021 Budget Act appropriated \$250 million to the SLC with instructions to allocate the funding to California ports to address negative economic impacts due to the COVID-19 pandemic. There are approximately \$5 million in port recovery funds left to distribute. Eligible ports may request funding based on costs and revenue losses related to the COVID-19 pandemic incurred during the first half of the 2022 calendar year. The SLC is accepting application documents for the third and final disbursement of funding. The District has determined that it is eligible for an amount of \$31,621.11 and has identified the funding could be applied to the procurement of a Harbor Patrol vessel.

GUIDING PRINCIPLES:

- 2) Grow financial sustainability through a reliable, recurring revenue stream supplemented with grants and public-private partnership investment while maintaining responsible budgeting practices.
- 4) Establish and implement harbor-wide environmental sustainability policies and practices through collaboration with our business partners.
- 7) Provide high-quality Harbor and coastal visitor-serving amenities, services, facilities and infrastructure.

5-YEAR OBJECTIVES:

- F) Seek opportunities to grow revenues and secure grants; continue to improve the quality, efficiency, and transparency of financial reporting, monitoring, and property management.
- P) Implement parking management, traffic circulation, and multi-modal transportation strategies.
- V) Maintain and improve Harbor Village facilities, infrastructure, and amenities.

BACKGROUND:

Governor Newsom announced on May 13, 2021, that \$250 million was going to be allocated to state ports as part of the dispersal of the Federal American Rescue Plan Act of 2021 to mitigate the negative economic impacts due to the COVID-19 pandemic. The \$250 million was then appropriated to SLC for allocation. SLC has provided two rounds of funding distribution. The first and second rounds of funding were completed, however the agency did not deplete the \$250

million appropriated in the previous disbursements, therefore the SLC is now accepting applications for the remaining funds which is approximately \$5 million.

The process involves administrative and accounting staff efforts to perform:

- Preparing detailed financial analysis of revenues.
- Developing a proposed project list to aid in economic recovery.

The process is time-sensitive (due July 25, 2022) and requires a high degree of financial analysis and grant writing strategy. The SLC also requires a list of grants the District has successfully managed, which included recent examples such as CA Coastal Conservancy and CA Sea Grant. The grant submission also requires staff to identify the specific uses that the grant funds would be applied to.

District staff identified one project that aligns with the objectives of the grant program and the District's fiscal needs: the procurement of a Harbor Patrol vessel. If awarded, the amount of the grant will be a small portion of the funding required for procurement and will be supplemented with money to be received as part of an insurance claim for the loss of B-17 during the Tonga Tsunami in January of this year.

FISCAL IMPACT:

If awarded, the grant funds will supplement the insurance claim and reduce the District contribution to the procurement of a Harbor Patrol vessel. The vessel procurement is included in the 5-year Capital and ADA Improvements Plan; hence the grant funds will allow the District to address additional costs experienced during the pandemic and address previous deferments of several capital improvement projects.

ATTACHMENT:

None.