

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF APRIL 20, 2022



CLOSED SESSION

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Closed Session Meeting was called to order by Chair Stephens at 6:02PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chair
Michael Blumenberg, Vice-Chair via teleconference
Brian Brennan, Secretary
Jackie Gardina
Everard Ashworth

Commissioners Absent:

None.

Port District Staff:

Brian Pendleton, General Manager
Jessica Rauch, Clerk of the Board
Todd Mitchell, Sr. Business Operations Manager

Legal Counsel:

Andy Turner, Lagerlof Lawyers LLP
Oliver Yee, LCW via Zoom

Number of interested persons:

1 via zoom

PUBLIC COMMUNICATIONS: None.

CONVENED TO CLOSED SESSION AT 6:03PM.

ADJOURNMENT: Closed Session was adjourned at 6:58PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Chair Stephens at 7:05PM the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

PLEDGE OF ALLEGIANCE: By Commissioner Ashworth.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chair
Brian Brennan, Secretary
Jackie Gardina
Everard Ashworth

Commissioners Absent:

Michael Blumenberg, Vice-Chair

Port District Staff:

Brian Pendleton, General Manager
Todd Mitchell, Sr. Business Operations Manager
Jessica Rauch, Clerk of the Board
Jessica Snipas, Business Operations Analyst via Zoom
Gloria Adkins, Accounting Manager
Sergio Gonzalez, Facilities Manager
Dave Werneburg, Marina Manager
John Higgins, Harbormaster
Jennifer Talt-Lundin, Marketing Manager
Pat Hummer, Senior Harbor Patrol Officer via Zoom

Legal Counsel:

Andy Turner, Lagerlof Lawyers LLP

City of Ventura Liaisons

Deputy Mayor Joe Schroeder, City Council Liaison – Absent
Michael Coon, Administrative Liaison – Absent

Number of interested persons:

6 via zoom; 0 in person

ADOPTION OF AGENDA

ACTION: Commissioner Brennan moved to adopt the April 6, 2022 agenda.

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Brennan, Gardina, Ashworth

NOES: None
ABSENT: Vice-Chair Blumenberg

Motion carried 4-0.

APPROVAL OF MINUTES

The Minutes of the April 6, 2022 Regular Meeting were considered as follows:

ACTION: Commissioner Brennan moved to approve the minutes of the April 6, 2022 Regular Meeting.

Commissioner Ashworth seconded. The vote was as follows:

AYES: Commissioners Stephens Brennan, Ashworth
NOES: None
ABSENT: Vice-Chair Blumenberg
ABSTAINED: Commissioner Gardina

Motion carried 3-0-1.

PUBLIC COMMUNICATIONS: None. Closed at 7:06PM.

CLOSED SESSION REPORT: Mr. Turner stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. The Board gave direction to staff as to how to proceed. No action was taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth met new Harbor Patrol Officer Brendan Donohue. Commissioner Brennan mentioned the new Port District website.

STAFF AND GENERAL MANAGER REPORTS: Mr. Pendleton announced the new Port District website and that the Port District will be giving an update to City Council on Monday, April 25th.

CONSENT AGENDA:

A) Approval of Out-of-Town Travel Requests

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out-of-town travel requests for:

- a) Brian Pendleton, General Manager, to attend the California Special Districts Association Legislative Days in Sacramento, CA.
- b) Mason Alford, Harbor Patrol Officer I, to attend the Department of Boating and Waterways Marine Firefighting class in Marina Del Rey, CA.
- c) Mark Kidman, Harbor Patrol Officer I, to attend the Department of Boating and Waterways Marine Firefighting class in Marina Del Rey, CA.

Public Comment: None.

ACTION: Commissioner Brennan moved to approve the out-of-town travel requests for:

- a) Brian Pendleton, General Manager, to attend the California Special Districts Association Legislative Days in Sacramento, CA.

- b) **Mason Alford, Harbor Patrol Officer I, to attend the Department of Boating and Waterways Marine Firefighting class in Marina Del Rey, CA.**
- c) **Mark Kidman, Harbor Patrol Officer I, to attend the Department of Boating and Waterways Marine Firefighting class in Marina Del Rey, CA.**

Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Brennan, Gardina, Ashworth

NOES: None

ABSENT: Vice-Chair Blumenberg

Motion carried 4-0.

STANDARD AGENDA:

1) Approval of General Manager Employment Agreement

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve, and authorize the Chair to sign, an "At Will Employment Agreement for General Manager" with General Manager Brian Pendleton, dated May 1, 2022, with an annual base salary of \$206,938.

Report by Chris Stephens, Chair.

Public Comment: Sergio Gonzalez, Facilities Manager shared his appreciation for Brian as General Manager.

ACTION: **Commissioner Gardina moved to approve, and authorize the Chair to sign, an "At Will Employment Agreement for General Manager" with General Manager Brian Pendleton, dated May 1, 2022, with an annual base salary of \$206,938.**

Commissioner Ashworth seconded. The vote was as follows:

AYES: Commissioners Stephens, Brennan, Gardina, Ashworth

NOES: None

ABSENT: Vice-Chair Blumenberg

Motion carried 4-0.

2) Quarterly Update on the Ventura Port District 5-Year Objectives

Recommended Action: Voice Vote.

That the Board of Port Commissioners receive and file the quarterly update on the Ventura Port District 5-Year Objectives.

Report by Brian D. Pendleton, General Manager.

Public Comment: None.

ACTION: Commissioner Brennan moved to receive and file the quarterly update on the Ventura Port District 5-Year Objectives.
Commissioner Gardina seconded. The vote was as follows:

AYES: Commissioners Stephens, Brennan, Gardina, Ashworth

NOES: None

ABSENT: Vice-Chair Blumenberg

Motion carried 4-0.

3) Ventura Port District Update as it Relates to COVID-19

Recommended Action: Informational. (Verbal Report)

That the Board of Port Commissioners receive an update on the status of COVID-19 in Ventura County.

Report by Brian D. Pendleton, General Manager.

Public Comment: None.

ACTION: The Board of Port Commissioners received an update on COVID-19 related items.

ADJOURNMENT: The meeting was adjourned at 8:07PM.

The next regular meeting is Wednesday, May 4, 2022.



Brian Brennan, Secretary