

## BOARD OF PORT COMMISSIONERS MEETING NOVEMBER 17, 2021

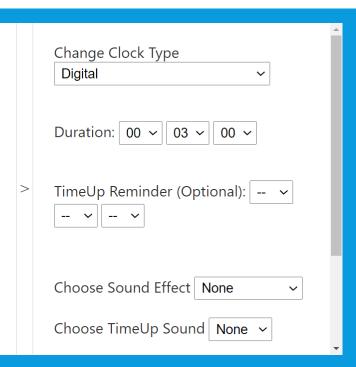


Call to Order

Roll Call

## CLOSED SESSION AGENDA

#### PUBLIC COMMUNICATION CLOSED SESSION AGENDA ITEMS ON TODAY'S AGENDA



Call to Order

Pledge of Allegiance

Roll Call

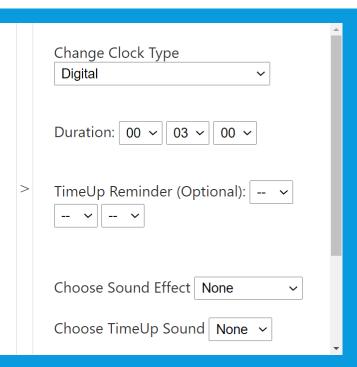
### ADMIN AGENDA

## ADMIN AGENDA

Adoption of the November 17, 2021 Agenda

Approval of the Minutes of the October 20, 2021
Regular Meeting

## PUBLIC COMMUNICATION ADMIN AGENDA ITEMS NOT ON TODAY'S AGENDA



Closed Session Report

Board Communications

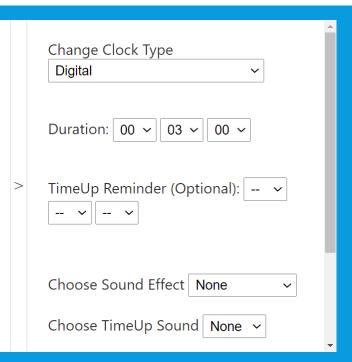
Staff and General ManagerReports

## ADMIN AGENDA

### **CONSENT AGENDA**

- A) Approval of Out-of-Town Travel Requests
- B) Receive and File the Ventura Shellfish Enterprise Final Report
- C) Adoption of Resolution No. 3434 Accepting the Work of Garland/DBS, Inc.
- D) Adoption of Resolution No. 3435 Permitting the Board of Port Commissioners to Continue to Conduct Remote Teleconferencing Meetings Pursuant to AB 361
- E)Adoption of Resolution No. 3436 Accepting a \$88,000 Surrendered and Abandoned Vessel Exchange (SAVE) Grant
- F) Approval of New Office Lease Agreement for Jeff B. Zook, A Professional Architectural Corporation DBA Coastal Architects at 1567 Spinnaker Drive #204
- G) Approval of a Professional Services Agreement with The Holly Workshop

## PUBLIC COMMUNICATION CONSENT AGENDA



## Approval of Ventura Port District Public Workshop Agenda

#### **RECOMMENDATION**

That the Board of Port Commissioners approve the agenda for the December 4, 2021 Public Workshop.

# STANDARD AGENDA ITEM 1

#### Report by:

Brian D. Pendleton, General Manager Jessica Rauch, Clerk of the Board John Bramble, Management Partners

#### ATTACHMENT 1



#### VENTURA PORT DISTRICT BOARD OF PORT COMMISSIONERS

Chris Stephens, Chairman Michael Blumenberg, Vice Chairman Brian Brennan, Secretary Jackie Gardina, Commissioner Everard Ashworth, Commissioner

Brian Pendleton, General Manager Todd Mitchell, Business Operations Manager Andy Turner, Legal Counsel Jessica Rauch, Clerk of the Board

Management Partners John Bramble, Special Advisor Julie Hernandez, Senior Management Advisor

PORT COMMISSION
PUBLIC WORKSHOP AGENDA

SATURDAY, DECEMBER 4, 2021 9:00AM – 12:00PM

VENTURA MARINA MOBILE HOME PARK COMMUNNITY ROOM 1215 ANCHORS WAY DRIVE VENTURA, CA 93001

COVID PROTOCOLS WILL BE IN PLACE MASKS ARE REQUIRED

OBJECTIVES OF WORKSHOP

Obtain public input regarding issues and challenges facing the Ventura Port District Obtain initial Board input regarding annual priorities

#### ATTACHMENT 1

Ventura Port District – Special Public Workshop Meeting Saturday, December 4, 2021

#### PUBLIC VIEWING OPTIONS

WATCH THE MEETING LIVE Join a Zoom meeting LIVE:

Webinar ID: TBD

1-669-900-6833 1-253-215-8782

\* Note that virtual attendees will not be able to participate in public comment or breakout portion of the

SUBMIT PUBLIC COMMENT VIA EMAIL

If you do not wish to speak live but would like to submit a written comment on a specific agenda item, please do so via email by Friday, December 3rd by noon.

Please submit your comment to the Clerk of the Board at <a href="mailto:read">read by the Board at <a href="mai

#### ATTACHMENT 1

Ventura Port District – Special Public Workshop Meeting Saturday, December 4, 2021

CALL TO ORDER AND WELCOME: By Chairman Chris Stephens.

PLEDGE OF ALLEGIANCE: By Chairman Chris Stephens.

ROLL CALL: By the Clerk of the Board.

#### ADOPTION OF AGENDA

Consider and approve, by majority vote, minor revisions to agenda items and/or attachments and any item added to or removed/continued from the Port Commission's agenda. Administrative Reports relating to this agenda and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the Port District's office located at 1603 Anchors Way Drive, Ventura, CA during business hours as well as on the District's website - www.venturaharbor.com. Each tem on the agenda shall be deemed to include action by an appropriate motion, resolution or ordinance to take action on any item.

#### PUBLIC COMMENT

Each person may address the Commission for up to three minutes or at the discretion of the Chair.

#### COMMENTS AND INTRODUCTIONS BY GENERAL MANAGER, BRIAN D. PENDLETON

DISCUSSION OF ACCOMPLISHMENTS AND CHALLENGES FROM THE PAST TWO YEARS This portion of the meeting will be facilitated by Management Partners and will be done via breakout group discussion among Commissioners, staff, and in-person attendees

#### COMMISSIONERS CONSIDERATION OF AMENDMENTS TO THE LONG-TERM GOALS

For the benefit of virtual attendees, this will commence at approximately 11:15 AM.

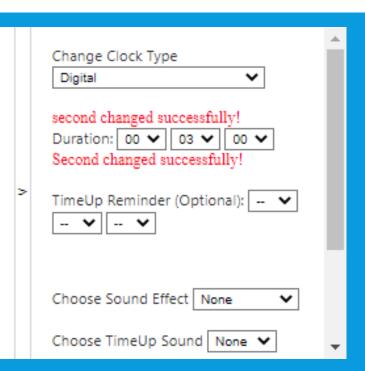
#### WRAP-UP AND NEXT STEPS

#### ADJOURNMENT

This agenda was posted on Friday, November 19, 2021 by 5:00PM at the Port District Office and online at <a href="https://www.venturaharbor.com">www.venturaharbor.com</a> - Port District Business - Meetings and Agendas.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Ventura Port District is (803) 842-833. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility, CG FCR 3.10.2.3.104 ADA Title III.

## PUBLIC COMMUNICATION STANDARD AGENDA ITEM 1



## <u>Channel Islands National Park Visitor Center</u> <u>Complex Planning</u>

#### RECOMMENDATION

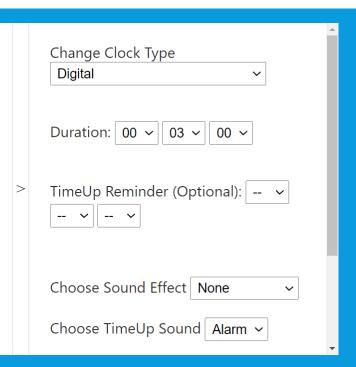
That the Board of Port Commissioners receive an informational report on the status of the Channel Islands National Park ("Park") Visitor Center Complex Planning including preliminary interest in an option for the potential acquisition of Parcel 8, located at the end of Spinnaker Drive immediately west of the Park Visitor Center located at 1901 Spinnaker Drive.

## STANDARD AGENDA ITEM 2

Report by:

Brian D. Pendleton, General Manager Ethan McKinley, Superintendent, NPS

## PUBLIC COMMUNICATION STANDARD AGENDA ITEM 2



#### Approval of a Change Order Request for the Ventura Harbor Village Wayfinding Signage Project

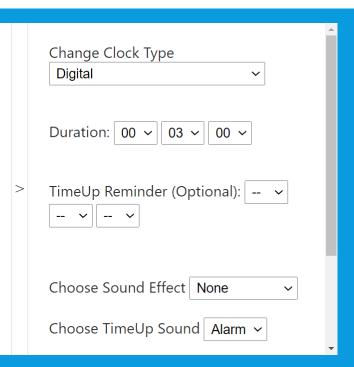
#### RECOMMENDATION

That the Board of Port Commissioners approve a change order request for the Ventura Harbor Village Wayfinding Signage Project in the amount of \$41,542.49.

## STANDARD AGENDA ITEM 3

Report by:
Todd, Mitchell Business Ops Manager
Joe Gonzalez, Capital Projects Manager

## PUBLIC COMMUNICATION STANDARD AGENDA ITEM 3



### Ventura Port District Operations Update as it Relates to COVID-19

#### RECOMMENDATION

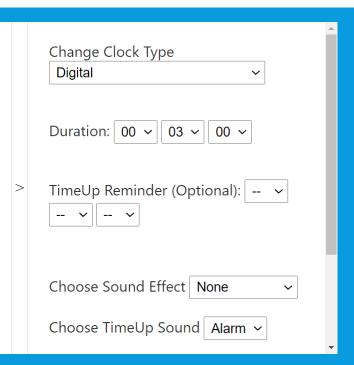
That the Board of Port Commissioners receive an update on:

- a) The COVID-19 Ventura Harbor Rental Abatement and Deferment Program; and,
  - b) Status of Ventura Port District operations.

# STANDARD AGENDA ITEM 4

Report by:
Brian Pendleton, General Manager

## PUBLIC COMMUNICATION STANDARD AGENDA ITEM 4





## SAVE THE DATE COMMISSION WORKSHOP SATURDAY, DECEMBER 4<sup>TH</sup>





## ADJOURNMENT NEXT MEETING DECEMBER 15, 2021

