

# VENTURA PORT DISTRICT

---

## BOARD OF PORT COMMISSIONERS MINUTES OF OCTOBER 20, 2021

---



### CLOSED SESSION

#### **CALL TO ORDER:**

The Ventura Board of Port Commissioners Regular Closed Session Meeting was called to order by Vice-Chairman Michael Blumenberg at 6:45PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

#### **ROLL CALL:**

##### **Commissioners Present:**

Michael Blumenberg, Vice Chairman  
Brian Brennan, Secretary  
Jackie Gardina via teleconference  
Everard Ashworth via teleconference

##### **Commissioners Absent:**

Chris Stephens, Chairman

##### **Port District Staff:**

Brian Pendleton, General Manager via teleconference  
Todd Mitchell, Business Operations Manager  
Jessica Rauch, Clerk of the Board

##### **Legal Counsel:**

Andy Turner via teleconference

##### **City of Ventura Liaisons**

Deputy Mayor Joe Schroeder, City Council Liaison – Absent  
Michael Coon, Administrative Liaison – Absent

##### **Number of interested persons: 1**

**PUBLIC COMMUNICATIONS:** None. Closed at 6:46PM.

**CONVENED TO CLOSED SESSION AT 6:47PM.**

**ADJOURNMENT:** Closed Session was adjourned at 6:56PM.

## **OPEN SESSION**

### **ADMINISTRATIVE AGENDA:**

#### **CALL TO ORDER:**

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Vice-Chairman Michael Blumenberg at 7:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom Meeting.

**PLEDGE OF ALLEGIANCE:** By Jessica Rauch, Clerk of the Board.

#### **ROLL CALL:**

##### **Commissioners Present:**

Michael Blumenberg, Vice Chairman  
Brian Brennan, Secretary  
Jackie Gardina via teleconference  
Everard Ashworth via teleconference

##### **Commissioners Absent:**

Chris Stephens, Chairman

##### **Port District Staff:**

Brian Pendleton, General Manager via teleconference  
Todd Mitchell, Business Operations Manager  
Jessica Rauch, Clerk of the Board  
Jessica Snipas, Business Operations Analyst via teleconference  
John Higgins, Harbormaster via teleconference  
Dave Werneburg, Marina Manager via teleconference  
Joe Gonzalez, Capital Projects Manager via teleconference  
Gloria Adkins, Accounting Manager via teleconference  
Sergio Gonzalez, Facilities Manager via teleconference  
Jennifer Talt-Lundin, Marketing Manager via teleconference

##### **Legal Counsel:**

Andy Turner via teleconference

##### **City of Ventura Liaisons**

Deputy Mayor Joe Schroeder, City Council Liaison – Absent  
Michael Coon, Administrative Liaison – Absent

#### **Number of interested persons: 3**

### **ADOPTION OF AGENDA**

**ACTION:** Commissioner Ashworth moved to adopt the October 20, 2021 agenda.

Commissioner Gardina seconded. The vote was as follows:

**AYES:** Commissioners Blumenberg, Brennan, Gardina, Ashworth  
**NOES:** None

**ABSENT: Chairman Stephens**

**Motion carried 4-0.**

## **APPROVAL OF MINUTES**

The Minutes of the October 6, 2021 Regular Meeting were considered as follows:

**ACTION: Commissioner Brennan moved to approve the minutes of the October 6, 2021 Regular Meeting.**

**Commissioner Gardina seconded. The vote was as follows:**

**AYES: Commissioners Blumenberg, Brennan, Ashworth**

**NOES: None**

**ABSTAINED: Commissioner Gardina**

**ABSENT: Chairman Stephens**

**Motion carried 3-0-1.**

**PUBLIC COMMUNICATIONS:** None. Closed at 7:03PM.

**CLOSED SESSION REPORT:** Mr. Turner stated that the Board met in closed session; discussed and reviewed one item on the closed session agenda. The Board gave direction to staff as to how to proceed. No action was taken that is reportable under The Brown Act.

**BOARD COMMUNICATIONS:** None.

**STAFF AND GENERAL MANAGER REPORTS:** Ms. Talt-Lundin gave an update on past and upcoming Village events and marketing efforts. Mr. Pendleton thanked the Ventura Yacht Club for recognizing the Harbor Patrol Department.

## **CONSENT AGENDA:**

### **A) Adoption of Resolution No. 3430 Accepting the Work of JPL Construction**

**Recommended Action: Roll Call Vote.**

That the Board of Port Commissioners adopt Resolution No. 3430:

- a) Accepting the work of JPL Construction for the assembly and installation of a 1-ton derrick crane.; and
- b) Authorize staff to prepare and record a Notice of Completion with the Ventura County Recorder.

Public Comment: None.

**ACTION: Commissioner Brennan moved to adopt Resolution No. 3430:**

- a) Accepting the work of JPL Construction for the assembly and installation of a 1-ton derrick crane.; and
- b) Authorize staff to prepare and record a Notice of Completion with the Ventura County Recorder.

**Commissioner Ashworth seconded. The vote was as follows:**

**AYES: Commissioners Blumenberg, Brennan, Gardina, Ashworth**  
**NOES: None**  
**ABSENT: Chairman Stephens**

**Motion carried 4-0.**

**B) Adoption of Resolution No. 3431 Accepting the Work of Harbor Offshore, Inc.**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3431:

- a) Accepting the work of Harbor Offshore, Inc. for the Ventura Harbor Fish Pier Repairs Project; and
- b) Authorize staff to prepare and record a Notice of Completion with the Ventura County Recorder.

Public Comment: None.

**ACTION: Commissioner Brennan adopt Resolution No. 3431:**

- a) **Accepting the work of Harbor Offshore, Inc. for the Ventura Harbor Fish Pier Repairs Project; and**
- b) **Authorize staff to prepare and record a Notice of Completion with the Ventura County Recorder.**

**Commissioner Ashworth seconded. The vote was as follows:**

**AYES: Commissioners Blumenberg, Brennan, Gardina, Ashworth**  
**NOES: None**  
**ABSENT: Chairman Stephens**

**Motion carried 4-0.**

**C) Adoption of Resolution No. 3432 Permitting the Board of Port Commissioners to Continue to Conduct Remote Teleconference Meetings Pursuant to AB 361**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3432:

- a) Proclaiming a local emergency persists;
- b) Re-ratifying the proclamation of a state of emergency by Governor Gavin Newsom; and
- c) Re-authorizing remote teleconference meetings of the Legislative Bodies of the Ventura Port District for the period of November 6, 2021 through December 5, 2021 pursuant to Brown Act provisions.

Public Comment: None.

**ACTION: Commissioner Brennan moved to adopt Resolution No. 3432:**

- a) **Proclaiming a local emergency persists;**
- b) **Re-ratifying the proclamation of a state of emergency by Governor Gavin Newsom; and**
- c) **Re-authorizing remote teleconference meetings of the Legislative Bodies of the Ventura Port District for the period of November 6, 2021 through December 5, 2021 pursuant to Brown Act provisions.**

**Commissioner Ashworth seconded. The vote was as follows:**  
**AYES: Commissioners Blumenberg, Brennan, Gardina, Ashworth**  
**NOES: None**  
**ABSENT: Chairman Stephens**

**Motion carried 4-0.**

**D) Approval of Amendment No. 1 to the Deep Sea by Conway Family Wines Restaurant Lease Agreement**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners approve Amendment No. 1 to the Restaurant Lease Agreement between the Ventura Port District dba Ventura Harbor Village and John Conway, Gillian Conway and Tom Conway dba Deep Sea by Conway Family Wines, as it relates to their planned opening at 1591 Spinnaker Drive #114 and #115.

Public Comment: Gillian and John Conway, owners of Deep Sea by Conway Family Wines appreciated the Commissions time in considering their Amendment.

**ACTION: Commissioner Brennan moved to approve Amendment No. 1 to the Restaurant Lease Agreement between the Ventura Port District dba Ventura Harbor Village and John Conway, Gillian Conway and Tom Conway dba Deep Sea by Conway Family Wines, as it relates to their planned opening at 1591 Spinnaker Drive #114 and #115.**

**Commissioner Ashworth seconded. The vote was as follows:**

**AYES: Commissioners Blumenberg, Brennan, Gardina, Ashworth**  
**NOES: None**  
**ABSENT: Chairman Stephens**

**Motion carried 4-0.**

**STANDARD AGENDA:**

**1) Quarterly Update on the Ventura Port District Goals and 5-Year Objectives**

Recommended Action: Roll Call vote.

That the Board of Port Commissioners receive and file the quarterly update on the Ventura Port District 5-Year Objectives.

Report by Brian D. Pendleton, General Manager.

Public Comment: None.

**ACTION: Commissioner Brennan moved to receive and file the quarterly update on the Ventura Port District 5-Year Objectives.**

**The vote was as follows:**

**AYES: Commissioners Blumenberg, Brennan, Gardina, Ashworth**  
**NOES: None**  
**ABSENT: Chairman Stephens**

**Motion carried 4-0.**

**2) Ventura Port District Operations Update as it Relates to COVID-19**

Recommended Action: Informational. (Verbal Report)

That the Board of Port Commissioners receive an update on:

- a) The COVID-19 Ventura Harbor Rental Abatement and Deferment Program; and,
- b) Status of Ventura Port District operations.

Report by Brian D. Pendleton, General Manager.

Public Comment: None.

**ACTION:**      **The Board of Port Commissioners received an update on COVID-19 related items.**

**ADJOURNMENT:** The meeting was adjourned at 7:50PM.

The next meeting is Wednesday, November 17, 2021.



---

Brian Brennan, Secretary