



BOARD OF PORT COMMISSIONERS MEETING SEPTEMBER 15, 2021

Ventura Harbor
HOME OF THE CHANNEL ISLANDS NATIONAL PARK

- Call to Order
- Roll Call

CLOSED SESSION AGENDA

**PUBLIC COMMUNICATION
CLOSED SESSION AGENDA
ITEMS ON TODAY'S AGENDA**

00 : 03 : 00

- Call to Order
- Pledge of Allegiance
- Roll Call

ADMIN AGENDA

ADMIN AGENDA

Adoption of the September 15, 2021 Agenda

**Approval of the Minutes of
the September 1, 2021
Regular Meeting**

PUBLIC COMMUNICATION ADMIN AGENDA ITEMS NOT ON TODAY'S AGENDA

00 : 03 : 00

Change Clock Type

Digital

Duration: 00 03 00

TimeUp Reminder (Optional): --

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Choose Sound Effect None

Choose TimeUp Sound None

- Closed Session Report
- Board Communications
- Staff and General Manager Reports

ADMIN AGENDA

CONSENT AGENDA

A) Approval of an Out-of-Town Travel Request

B) Approval of New Office Lease Agreement for John Howard DBA Power & Process Engineers at 1559 Spinnaker Drive #201

C) Approval of Lease Amendment No. 4 to the Ventura Isle Marina Ground Lease

PUBLIC COMMUNICATION CONSENT AGENDA

00 : 03 : 00

Change Clock Type

Digital

Duration: 00 03 00

TimeUp Reminder (Optional): --

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Choose Sound Effect None

Choose TimeUp Sound None

**Adoption of Resolution No. 3428, Approving
the Revisions to the Ventura Port District
Procurement and Purchasing Policy**

RECOMMENDATION

That the Board of Port Commissioners adopt Resolution No. 3428 approving the revisions to Ventura Port District's Procurement and Purchasing Policy and rescind Resolution No. 3330.

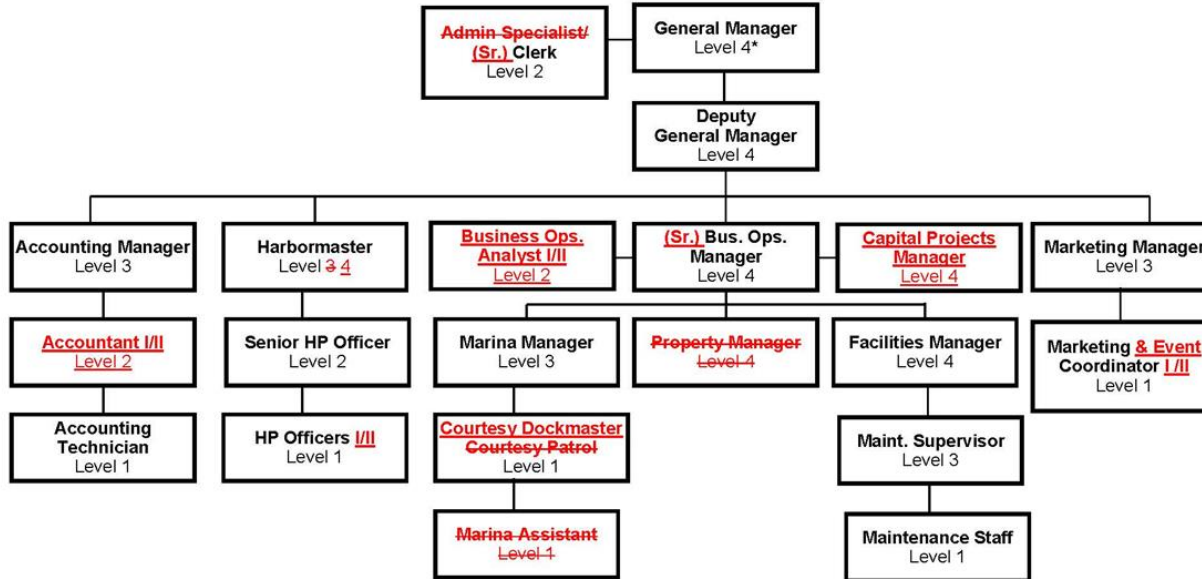
**STANDARD
AGENDA
ITEM
1**

Report by:

**Brian D. Pendleton, General Manager
Jessica Rauch, Clerk of the Board**

EXHIBIT "A"

Ventura Port District
Employee Procurement
Limits Status Chart
REV 9/2021



Purchasing of Supplies Used in connection with or consumed on any work or project not subject to the UPCCA:

Level 1: Purchases totaling up to \$1,000
 Level 2: Purchases totaling up to \$2,500.00
 Level 3: Purchases totaling up to \$10,000.00
 Level 4: Purchases totaling up to \$25,000.00

Contracts for the Doing of any Public Project or Maintenance Work that is subject to the UPCCA:

Level 1: Contracts totaling up to \$1,000
 Level 2: Contracts totaling up to \$2,500.00
 Level 3: Contracts totaling up to \$10,000.00
 Level 4: Contracts totaling up to \$25,000.00
 GM: Contracts totaling up to \$60,000.00*

Purchasing of supplies used in connection with or consumed on any work or project not subject to the upcca:

Level 1

Purchases ~~less than or equal totaling up~~ to \$1,000.00

Level 2

Purchases totaling ~~up to \$1,000.01~~ \$2,500.00

Level 3

Purchases totaling ~~up to \$2,500.01~~ \$10,000.00

Level 4

Purchases totaling ~~up to \$10,000.01~~ \$25,000.00

Contracts for the doing of any public project or maintenance work that is subject to the UPCCA:

Level 1

Contracts ~~less than or equal totaling up~~ to \$1,000.00

Level 2

Contracts totaling ~~up to \$1,000.01~~ \$2,500.00

~~Level 3~~

~~Contracts totaling \$2,500.01 - \$5,000.00~~

~~Level 4~~ Level 3

Contracts totaling ~~up to \$5,000.01~~ \$10,000.00

Level 4

Contracts totaling up to \$25,000.00

General Manager Only

Contracts totaling ~~up to \$10,000.01~~ \$60,000.00

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 1

00 : 03 : 00

Change Clock Type

Digital

Duration: 00 03 00

TimeUp Reminder (Optional): --

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Choose Sound Effect None

Choose TimeUp Sound None

STANDARD AGENDA ITEM 2

Report by:
Brian D. Pendleton, General Manager

Parcels 14 and 20 Development Planning Status Report

RECOMMENDATION

That the Board of Port Commissioners receive an informational report to discuss potential future development of Parcels 14 and 20 located at 1404 through 1644 Anchors Way Drive.

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 2

00 : 03 : 00

**Ventura Port District Operations as it relates to
COVID-19**

RECOMMENDATION

That the Board of Port Commissioners receive an
update on:

- a) The COVID-19 Ventura Harbor Rental Abatement
and Deferment Program; and,
- b) Status of Ventura Port District operations

**STANDARD
AGENDA
ITEM
3**

**Report by:
Brian D. Pendleton, General Manager**

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 3

00 : 03 : 00



VENTURA
PORT DISTRICT

Established 1952

SAVE THE DATE
COMMISSION WORKSHOP
SATURDAY, DECEMBER 4TH

Ventura Harbor

HOME OF THE CHANNEL ISLANDS NATIONAL PARK



VENTURA
PORT DISTRICT

Established 1952

ADJOURNMENT
NEXT MEETING OCTOBER 6, 2021

Ventura Harbor

HOME OF THE CHANNEL ISLANDS NATIONAL PARK