

BOARD OF PORT COMMISSIONERS MEETING JULY 7, 2021



Call to Order

Roll Call

CLOSED SESSION AGENDA

PUBLIC COMMUNICATION CLOSED SESSION AGENDA ITEMS ON TODAY'S AGENDA

00:03:00 TimeUp Reminder (Optional): -- V Choose Sound Effect | None Choose TimeUp Sound | None V ☐ Enable Count Up ☐ Combine With Bar Clock Start Pause Stop Reset

Call to Order

Pledge of Allegiance

Roll Call

ADMIN AGENDA

ADMIN AGENDA

Adoption of the July 7, 2021 Agenda

Approval of the Minutes of the June 16, 2021

Regular Meeting

PUBLIC COMMUNICATION ADMIN AGENDA ITEMS NOT ON TODAY'S AGENDA

Closed Session Report

Board Communications

Staff and General ManagerReports

Legal Counsel Report

ADMIN AGENDA

CONSENT AGENDA

- A)Approval of a Professional Services Agreement with Swift Chip, Inc.
- B) Approval of a Professional Services Agreement with Carpi & Clay, Inc.
- C) Approval of a Professional Services Agreement with K&L Gates
- D) Approval of a Professional Services Agreement with Liebert Cassidy Whitmore
- E) Adoption of Resolution No. 3419 Updating the Ventura Port District Human Resources Manual
- F) Receive and File the Ventura Shellfish Enterprise Annual Report
- G) Adoption of Resolution No. 3420 Approving the MOU/CBA with Teamsters 186 Representing the Courtesy Dockmaster Unit

PUBLIC COMMUNICATION CONSENT AGENDA

Adoption of Resolution No. 3421 Approving the FY2021-2022 Final Budget and Five-Year Capital Improvement Plan

RECOMMENDATION

That the Board of Port Commissioners adopt Resolution No. 3421 approving the FY2021– 2022 Ventura Port District Final Budget and Five-Year Capital Improvement Plan.

STANDARD AGENDA ITEM

1

Report by:

Brian D. Pendleton, General Manager
Todd Mitchell, Business Operations
Manager
Gloria Adkins, Accounting Manager

STANDARD AGENDA ITEM 2

Report by: Todd Mitchell, Business Operations Manager

Finding for Contract for EV Charging Station Grant Application

RECOMMENDATION

That the Board of Port Commissioners find. based upon the evidence presented below, that sole-source partnership and procurement with "PlemCo Response to Volkswagen **Environmental Mitigation Trust Fund Light-Duty** Electric Vehicle Infrastructure Program Call for Projects" via AssetWorks to pursue one or more grant opportunities for procurement and installation of electric vehicle charging stations in Ventura Harbor Village meets the Sole Source Procurement exception to competitive bidding under the District's Procurement and Purchasing Policy.

Approval of the Ventura Port District Public and Civic Engagement Plan

RECOMMENDATION

That the Board of Port Commissioners review, discuss and approve the Ventura Port District Public and Civic Engagement Plan as part of the Ventura Port District's 5-Year Objectives.

STANDARD AGENDA ITEM 3

Report by: Brian D. Pendleton, General Manager

Add Swimmers and Surfers to Water Activity Groups under Stakeholders

STAKEHOLDERS	WHO ARE THEY?	WHY INCLUDED?	WHAT DO THEY DO?
Water Activity Groups	Outriggers Paddleboards Kayakers Sailors Commercial & recreational fishers Swimmers Surfers	Care about the condition and health of our water and waterways and benefit from the results of good stewardship.	Benefit from the infrastructure and natural assets of the Harbor. Bring visitors/business to the Harbor. Bring visitors/business to the Harbor.

• Add new category under Stakeholders called "Harbor Residents"

STAKEHOLDERS	WHO ARE THEY?	WHY INCLUDED?	WHAT DO THEY DO?
Harbor Residents	Ventura Marina Mobile Home Park Portside Liveaboard	Members of the Harbor Community	Benefit from the natural assets and amenities of the Harbor. Contribute as members of the Harbor Community.

 Add new category under Stakeholders called "Environmental and Environmental Justice Organizations:

Environmental Defence Center	STAKEHOLDERS	WHO ARE THEY?	WHY INCLUDED?	WHAT DO THEY DO?
Santa Barbara Channelkeeper Friends of the Earth Wishtoyo Chumash Foundation California Coastal Protection Network California Coastal Protection Network	Environmental and Environmental Justice	Environmental Defense Center Santa Barbara Channelkeeper Friends of the Earth Wishtoyo Chumash Foundation California Coastal Protection Network Ocean Conservation Research Northwest Atlantic Marine Alliance Oceanic Preservation Society Center for Biological Diversity Seven Circles Foundation Environmental Action Committee of West	Care about the condition and health of our coastal environment and benefit from the results of good	Work to protect and enhance local

 Add new category under Collaboration called "Environmental and Environmental Justice Organizations:

COLLABORATORS	WHO ARE THEY?	HOW DO WE COLLABORATE?
Environmental and Environmental Justice Organizations	Environmental Defense Center Santa Barbara Channelkeeper Friends of the Earth Wishtoyo Chumash Foundation California Coastal Protection Network Ocean Conservation Research Northwest Atlantic Marine Alliance Oceanic Preservation Society Center for Biological Diversity Seven Circles Foundation Environmental Action Committee of West Marin	Participate in public policy, program, and project discussion.

- Section II Purpose
 - Add "two-way dialogue and communication" into the following sentence:

"The P.C.E.P. also establishes methods for public participation, <u>two-way dialogue and</u> <u>communication</u>, and documentation of the <u>same</u>.

STANDARD AGENDA ITEM 4

Report by: Brian D. Pendleton, General Manager

Approval of a Professional Services Agreement with Associated Transportation Engineers

RECOMMENDATION

That the Board of Port Commissioners approve a Professional Services Agreement with Associated Transportation Engineers not to exceed \$35,000 to provide traffic counts, parking surveys and parking plan implementation from July 1, 2021 to June 30, 2022.

Adoption of Resolution No. 3422 Approving the Updates to the Board of Port Commissioners Protocols and Policies Manual

RECOMMENDATION

That the Board of Port Commissioners adopt Resolution No. 3422 approving the updates to the Board of Port Commissioners Protocols and Policies Manual and rescind Resolution No. 3315.

STANDARD AGENDA ITEM 5

Report by: Jessica Rauch, Clerk of the Board

STANDARD AGENDA ITEM 6

Report by:
Brian D. Pendleton, General Manager

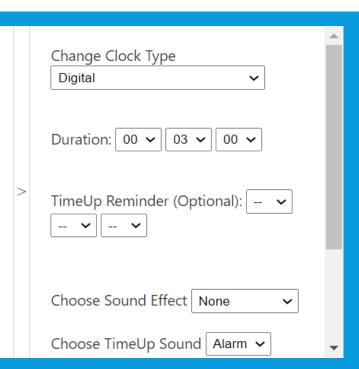
Ventura Port District Operations as it relates to COVID-19

RECOMMENDATION

RECOMMENDATION

That the Board of Port Commissioners receive an update on:

- a) The COVID-19 Ventura Harbor Rental Abatement and Deferment Program; and,
 - b) Status of Ventura Port District operations.





ADJOURNMENT NEXT MEETING JULY 21, 2021

