



BOARD OF PORT COMMISSIONERS MEETING DECEMBER 16, 2020

Ventura Harbor
HOME OF THE CHANNEL ISLANDS NATIONAL PARK

- Call to Order
- Pledge of Allegiance
- Roll Call

ADMIN AGENDA

ADMIN AGENDA

Adoption of the December
16, 2020 Agenda

Approval of the Minutes of
the November 18, 2020
Regular meeting

**PUBLIC COMMUNICATION
ADMIN AGENDA
ITEMS NOT ON TODAY'S AGENDA**

3:00

- Closed Session Report
- Board Communications
- Staff and General Manager Reports
- Legal Counsel Report

ADMIN AGENDA

CONSENT AGENDA

- A) Annual Reserve Policy Review
- B) Approval of New Office Lease Agreement for Tara Pielat dba Rated Sports
- C) Approval of New Retail Lease Agreement for Marilyn Ryemon and Annette Cortez dba The Ultimate Escape Rooms
- D) Approval of Minute Revisions

PUBLIC COMMUNICATION CONSENT AGENDA



2:58

Adoption of Resolution No. 3402 Extending the
COVID-19 Ventura Harbor Rental Abatement and
Deferment Program

RECOMMENDATION

That the Board of Port Commissioners adopt Resolution No. 3402 further extending the COVID-19 Ventura Harbor Rental Abatement and Deferment Program until March 31, 2021.

Report by Brian D. Pendleton, General Manager

**STANDARD
AGENDA
ITEM
1**

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 1



STANDARD AGENDA ITEM 2

Award of Bid for the Ventura Harbor Village Restroom ADA Remodel

RECOMMENDATION

That the Board of Port Commissioners award the Ventura Harbor Village ADA Restroom Remodel Contract for 1559 Spinnaker Drive to Tomar Construction Inc. in the amount of \$97,800.00.

Report by Todd Mitchell, Business Operations Manager

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 2



Award of Bid for Fisherman's Storage Containers
Project

RECOMMENDATION

That the Board of Port Commissioners award the Fisherman's Storage Containers Project to Container Alliance in the amount of \$100,190.03.

Report by Todd Mitchell, Business Operations Manager

STANDARD
AGENDA
ITEM
3

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 3



STANDARD AGENDA ITEM 4

Approval of Financial Statements and Checks for July through September 2020

RECOMMENDATION

That the Board of Port Commissioners adopt
Resolution No. 3403 to:

- a) Accept the financial statements for the
Quarter ending September 30, 2020; and,
- b) Review the payroll and regular checks for
July through September 2020.

Report by Gloria Adkins, Accounting Manager

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 4



Annual Investment Policy Review

RECOMMENDATION

That the Board of Port Commissioners adopt Resolution No. 3404 approving the Ventura Port District Investment Policy and rescinding Resolution No. 3345.

Report by Andy Turner, Legal Counsel

STANDARD AGENDA ITEM 5

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 5



STANDARD AGENDA ITEM 6

Ventura Port District Operations Update as it Relates to COVID-19

RECOMMENDATION

That the Board of Port Commissioners receive
an update on:

- a) The COVID-19 Ventura Harbor Rental Abatement and Deferment Program; and,
- b) Status of Ventura Port District operations.

Report by Brian D. Pendleton, General Manager

PUBLIC COMMUNICATION STANDARD AGENDA ITEM 6





VENTURA
PORT DISTRICT

Established 1952

ADJOURNMENT

NEXT MEETING JANUARY 6, 2021

Ventura Harbor

HOME OF THE CHANNEL ISLANDS NATIONAL PARK