



# BOARD OF PORT COMMISSIONERS MEETING DECEMBER 16, 2020

**Ventura Harbor**  
HOME OF THE CHANNEL ISLANDS NATIONAL PARK

- Call to Order
- Pledge of Allegiance
- Roll Call

# ADMIN AGENDA

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Adoption of the December  
16, 2020 Agenda

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Approval of the Minutes of  
the November 18, 2020  
Regular meeting

**PUBLIC COMMUNICATION  
ADMIN AGENDA  
ITEMS NOT ON TODAY'S AGENDA**

3:00

- Closed Session Report
- Board Communications
- Staff and General Manager Reports
- Legal Counsel Report

# ADMIN AGENDA

# CONSENT AGENDA

- A) Annual Reserve Policy Review
- B) Approval of New Office Lease Agreement for Tara Pielat dba Rated Sports
- C) Approval of New Retail Lease Agreement for Marilyn Ryemon and Annette Cortez dba The Ultimate Escape Rooms
- D) Approval of Minute Revisions

# PUBLIC COMMUNICATION CONSENT AGENDA



2:58

Adoption of Resolution No. 3402 Extending the  
COVID-19 Ventura Harbor Rental Abatement and  
Deferment Program

RECOMMENDATION

That the Board of Port Commissioners adopt Resolution No. 3402 further extending the COVID-19 Ventura Harbor Rental Abatement and Deferment Program until March 31, 2021.

Report by Brian D. Pendleton, General Manager

**STANDARD  
AGENDA  
ITEM  
1**

# PUBLIC COMMUNICATION STANDARD AGENDA ITEM 1



# STANDARD AGENDA ITEM 2

## Award of Bid for the Ventura Harbor Village Restroom ADA Remodel

### RECOMMENDATION

That the Board of Port Commissioners award the Ventura Harbor Village ADA Restroom Remodel Contract for 1559 Spinnaker Drive to Tomar Construction Inc. in the amount of \$97,800.00.

Report by Todd Mitchell, Business Operations Manager

# PUBLIC COMMUNICATION STANDARD AGENDA ITEM 2



Award of Bid for Fisherman's Storage Containers  
Project

RECOMMENDATION

That the Board of Port Commissioners award the Fisherman's Storage Containers Project to Container Alliance in the amount of \$100,190.03.

Report by Todd Mitchell, Business Operations Manager

STANDARD  
AGENDA  
ITEM  
3

# PUBLIC COMMUNICATION STANDARD AGENDA ITEM 3



# STANDARD AGENDA ITEM 4

## Approval of Financial Statements and Checks for July through September 2020

### RECOMMENDATION

That the Board of Port Commissioners adopt  
Resolution No. 3403 to:

- a) Accept the financial statements for the  
Quarter ending September 30, 2020; and,
- b) Review the payroll and regular checks for  
July through September 2020.

Report by Gloria Adkins, Accounting Manager

# PUBLIC COMMUNICATION STANDARD AGENDA ITEM 4



## Annual Investment Policy Review

### RECOMMENDATION

That the Board of Port Commissioners adopt Resolution No. 3404 approving the Ventura Port District Investment Policy and rescinding Resolution No. 3345.

Report by Andy Turner, Legal Counsel

# STANDARD AGENDA ITEM 5

# PUBLIC COMMUNICATION STANDARD AGENDA ITEM 5



# STANDARD AGENDA ITEM 6

## Ventura Port District Operations Update as it Relates to COVID-19

### RECOMMENDATION

That the Board of Port Commissioners receive  
an update on:

- a) The COVID-19 Ventura Harbor Rental Abatement and Deferment Program; and,
- b) Status of Ventura Port District operations.

Report by Brian D. Pendleton, General Manager

# PUBLIC COMMUNICATION STANDARD AGENDA ITEM 6





VENTURA  
PORT DISTRICT

*Established 1952*

**ADJOURNMENT**

**NEXT MEETING JANUARY 6, 2021**

**Ventura Harbor**

HOME OF THE CHANNEL ISLANDS NATIONAL PARK