



RESOLUTION NO. 3370

**RESOLUTION OF THE BOARD OF PORT COMMISSIONERS
OF THE VENTURA PORT DISTRICT ESTABLISHING THE
SALARY SCHEDULE FOR NON-REPRESENTED EMPLOYEES OF THE
DISTRICT FOR THE FISCAL YEAR 2018-2019**

WHEREAS, on July 11, 2018, the Board of Port Commissioners (the "Board") passed, approved, and adopted at a regular meeting of the Board, Resolution No. 3355, wherein the Board established a salary schedule for non-represented employees for Fiscal Year 2018-19;

WHEREAS, the Board has determined that it is in the best interest of the District to amend the salary schedule to include two new classifications, Accountant I and Accountant II;

WHEREAS, as a result of such amendments, the Board finds it desirable and in the best interest of the District to rescind Resolution No. 3355 and to adopt the revised Resolution No.3370 in the manner set forth herein; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Port Commissioners of the Ventura Port District that the Salary Schedules set forth below shall become effective April 3, 2019:

Classification	Monthly Range
Accountant I	\$4,221 - \$5,909
Accountant II	\$4,690 - \$6,566
Accounting Manager*	\$6,058 - \$9,271
Accounting Technician	\$3,547 - \$5,428
Administrative Assistant/Clerk*	\$4,171 - \$6,383
Business Operations Manager*	\$8,006 - \$11,159
Custodian I	\$2,579 - \$3,948
Deputy General Manager*	\$9,923 - \$13,377
Electrical Technician	\$3,954 - \$6,049
Facilities Manager*	\$5,935 - \$8,648
Gardener	\$2,837 - \$4,342

Harbormaster	\$5,834 - \$8,930
Landscaper	\$3,403 - \$5,211
Maintenance Supervisor*	\$5,047 - \$7,724
Maintenance Worker I	\$2,838 - \$4,342
Maintenance Worker II	\$3,403 - \$5,211
Management Assistant	\$2,891 - \$4,423
Marina Manager*	\$4,995 - \$7,644
Marketing & Event Coordinator	\$3,579 - \$4,748
Marketing Manager*	\$5,441 - \$8,329
Mechanical Technician	\$3,954 - \$6,049
Property Manager*	\$5,935 - \$8,648
Senior Harbor Patrol Officer	\$5,073 - \$7,764

*Exempt Employee Status

Temporary Employee	Hourly Range
Dispatcher	\$15.00 - \$19.85
Administrative/Marketing Services	\$11.00 - \$24.85

BE IT FURTHER RESOLVED, that the General Manager's salary shall be negotiated with the Board. Any employee with an employment agreement shall have his or her rate of pay or salary established annually through negotiation with the General Manager and/or the Board in conjunction with the annual District budget; and

BE IT FURTHER RESOLVED, that all other rates of pay shall be confined to a Salary Resolution established by the Board and will be based on a range, and

BE IT FURTHER RESOLVED, that adjustments within a Pay Range will be based on individual merit. Merit encompasses an employee's knowledge, experience, ability, and performance, among other factors. A merit increase is considered as being earned by an employee. A merit increase is advancement to a higher rate in the employee's classification pay range. A merit increase is based on satisfactory or better work performance and must be accompanied by a current employee evaluation prepared and signed by the employee's supervisor and signed and approved by the General Manager. The employee shall acknowledge receipt of such evaluation and such salary increase on merit shall be subject to Board approval through the budget process; and

BE IT FURTHER RESOLVED that the District shall continue to contribute a maximum of \$600.00 per month toward the employee's cost of health and dental insurance. The District's Optional Benefit Plan shall continue to be \$475.00 per month. Those employees who choose not to participate in the District's health and dental insurance plans will receive \$216.00 as additional salary.

BE IT FURTHER RESOLVED that the District has implemented an employee vision plan effective July 1, 2018. The District shall contribute the monthly premiums for said vision plan for the employees and their dependents, as appropriate; and

BE IT FURTHER RESOLVED that the District shall no longer pay a percentage of the CalPERS Employer Paid Member contribution (EPMC) for the Non-represented Classic Miscellaneous employee group effective July 4, 2018; and

BE IT FURTHER RESOLVED that each year during the budget process and at such other times as the Board of Port Commissioners shall determine in its discretion, the Board of Port Commissioners shall review the Salary Range Plan to ensure that the specified salary ranges are appropriate for identified positions given the duties and responsibilities of such positions.

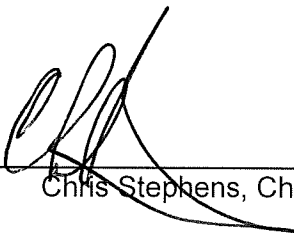
PASSED, APPROVED and ADOPTED this 3rd day of April, 2019 at the regular meeting of the Board of Port Commissioners of the Ventura Port District, Resolution No. 3370 was adopted by the following vote:

AYES: Commissioner Stephens, Brennan, Getchell, Ashworth, Gardina

NOES:


ABSTAIN:

ABSENT:



Chris Stephens, Chairman

Attest:



Jean Getchell, Secretary

(Seal)

