

# VENTURA PORT DISTRICT

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## BOARD OF PORT COMMISSIONERS MINUTES OF APRIL 3, 2019

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The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Chris Stephens at 7:16PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

### **Commissioners Present:**

Chris Stephens, Chairman  
Brian Brennan, Vice Chairman  
Jean Getchell, Secretary  
Everard Ashworth  
Jackie Gardina

### **Commissioners Absent:**

None.

### **Port District Staff:**

Oscar Peña, General Manager  
Brian Pendleton, Deputy General Manager  
John Higgins, Harbormaster  
Joe Gonzalez, Facilities Manager  
Gloria Adkins, Accounting Manager  
Jennifer Talt-Lundin, Marketing Manager  
Richard Parsons, Consultant  
Jessica Rauch, Clerk of the Board

### **Legal Counsel:**

Timothy Gosney  
Collin Spillman

## **AGENDA**

**CALL TO ORDER:** By Chairman Stephens at 7:16PM.

**PLEDGE OF ALLEGIANCE:** By Commissioner Getchell.

**ROLL CALL:** All Commissioners were present.

### **ADOPTION OF AGENDA**

**ACTON:** Commissioner Getchell moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to adopt the April 3, 2019 agenda.

## **APPROVAL OF MINUTES**

The Minutes of the March 20, 2019 Regular Meeting were considered as follows:

**ACTION:** Commissioner Brennan moved, seconded by Commissioner Ashworth and carried by a vote of 5-0 to approve the March 20, 2019 Regular Meeting Minutes.

**PUBLIC COMMUNICATIONS:** Vikki Brock would like to see an open recruitment for the General Manager position and consistent bicycle signage along the promenade in Harbor Village. Sam Sadove reported that the Trolley has been terminated and that the District should get funds back if they have already been paid. He also would like to see an open recruitment for the General Manager position and asked why his written comments from the last meeting were not included in the minutes.

**CLOSED SESSION REPORT:** Mr. Gosney stated that the Board met in closed session; discussed and reviewed Items 1a-d and 7. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act. The Commission will reconvene after open session to review and discuss Item 3 and continue to discuss Item 6. Items 2, 4 and 5 were not discussed.

**BOARD COMMUNICATIONS:** Commissioner Brennan asked if the Clerk could give a report on what goes in the minutes. Commissioner Ashworth reported that he has been asked to participate in a meeting at the UC Bren School to help elevate aquaculture. Commissioner Getchell reported that her dog Bennie was attacked by a dog owned by someone managing a Harbor Village store.

**STAFF COMMUNICATIONS:** Mr. Peña reported that Downtown Ventura is not selling the Trolley to Oxnard. They suspended services at the end of March and are looking to create a schedule for Memorial Day through Labor Day. He also discussed the issue of dogs off leash. Mr. Parsons reported that the dredge started last Thursday and has removed approximately 130,000 cubic yards, which has been replenishing Surfer's Knoll. He also reported that the Dock Replacement project should have started land side, but City Planning has been holding it up. Ms. Adkins responded to Mr. Sadove's comment on the Trolley stating that the District paid through March 31<sup>st</sup>.

**LEGAL COUNSEL REPORT:** Mr. Gosney reported that he spoke with Commissioner Gardina about the Brown Act and thought it might be appropriate to present a Brown Act update to the entire Board. The Commission agreed and Commissioner Ashworth asked if a refresher on the Board Protocols manual could also be included.

## **STANDARD AGENDA:**

### **1) Award of Bid for the Ventura Harbor Village ADA Compliant Restroom Remodel and the Ventura Harbor Village Trash Enclosure Improvements Projects at 1591 Spinnaker Drive**

Recommended Action: Voice Vote.

That the Board of Port Commissioners award the Ventura Harbor Village ADA Compliant Restroom Remodel and Ventura Harbor Village Trash Enclosure Improvements Projects to Pueblo Construction Inc. in the amount of \$149,276.91.

**ACTION:** Commissioner Getchell moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to award the Ventura Harbor Village ADA Compliant Restroom Remodel and Ventura Harbor Village Trash Enclosure Improvements Projects to Pueblo Construction Inc. in the amount of \$149,276.91.

**2) Adoption of Resolution No. 3370 for the Creation of an Accountant I and Accountant II Position and Rescind Resolution No. 3355**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3370 for the creation of an Accountant I and Accountant II position in the non-represented salary schedule and to rescind Resolution No. 3355 approved on July 11, 2018.

**ACTION:** Commissioner Getchell moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to adopt Resolution No. 3370 for the creation of an Accountant I and Accountant II position in the non-represented salary schedule and to rescind Resolution No. 3355 approved on July 11, 2018.

**3) Harbor Patrol 24/7 Program**

Recommended Action: Informational.

That the Board of Port Commissioners receive a report from Harbormaster John Higgins on the implementation strategy for the Harbor Patrol 24/7 program.

**ACTION:** The Board of Port Commissioners received a report from Harbormaster John Higgins on the implementation strategy for the Harbor Patrol 24/7 program.

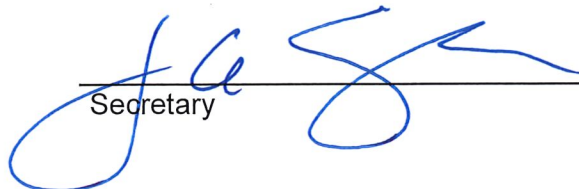
**AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS:** Commissioner Ashworth asked for an informational report on the operation plan for the Dock Replacement Project. Commissioner Brennan asked for a presentation from Clean Power on May 1st. Commissioner Getchell would like to see the Public Information Policy on the May 15<sup>th</sup> agenda.

**ADJOURNED TO CLOSED SESSION AT 8:12PM**

**RECONVENED PUBLIC SESSION AT 10:03PM**

**CLOSED SESSION REPORT:** Chairman Stephens stated that the Board met in closed session; discussed and reviewed Item 3 and Item 6 on the closed session agenda. Staff was given instructions as to how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

**ADJOURNMENT:** The meeting was adjourned at 10:06PM.

  
Secretary

