

# VENTURA PORT DISTRICT

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## BOARD OF PORT COMMISSIONERS MINUTES OF FEBRUARY 6, 2019

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VENTURA  
PORT DISTRICT  
*Established 1952*

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:16PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

### **Commissioners Present:**

Everard Ashworth, Chairman  
Brian Brennan, Vice Chairman  
Chris Stephens  
Jean Getchell

### **Commissioners Absent:**

None.

### **Port District Staff:**

Oscar Peña, General Manager  
Brian Pendleton, Deputy General Manager  
Joe Gonzalez, Facilities Manager  
Gloria Adkins, Accounting Manager  
Dave Werneburg, Marina Manager  
Richard Parsons, Consultant  
Robbie Armstrong-Dunham, Clerk of the Board

### **Legal Counsel:**

Timothy Gosney  
Dominic Nunneri

## **AGENDA**

**CALL TO ORDER:** By Chairman Ashworth at 7:16PM.

**PLEDGE OF ALLEGIANCE:** By Commissioner Getchell.

**ROLL CALL:** All Commissioners were present.

### **ELECTION OF OFFICERS**

**ACTION:** Commissioner Brennan moved, seconded by Commissioner Getchell and carried by a vote of 4-0 to nominate Commissioner Stephens as Chairman.

**ACTION:** Chairman Stephens moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 to keep Commissioner Brennan as Vice Chair.

**ACTION:** Commissioner Brennan moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 to nominate Commissioner Getchell as Secretary.

## **ADOPTION OF AGENDA**

**Comment from Tim Gosney:** Closed Session Item 2 should be 54956.9(d)4 not 54956.9(d)1.

**ACTION:** Commissioner Brennan moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 to approve the February 6, 2019 agenda.

## **APPROVAL OF MINUTES**

The Minutes of the January 16, 2019 Regular Meeting and January 31, 2019 Special Closed Session were considered as follows:

**ACTION:** Commissioner Getchell moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 to approve the January 16, 2019 Regular Meeting, with the following revision:

**CLOSED SESSION REPORT:** Mr. Gosney stated that the Board met in closed session; discussed and reviewed all items ~~except~~ except items 4 and 5 on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act. The Board will reconvene after open session to review and discuss Items 4 and 5.

**ACTION:** Commissioner Brennan moved, seconded by Commissioner Ashworth and carried by a vote of 3-0 (Getchell abstained) to approve January 31, 2019 Special Closed Session Minutes.

**PUBLIC COMMUNICATIONS:** New City Councilmember and Port District liaison, Lorrie Brown was introduced and she gave a brief introduction about herself. General greetings and appreciation from Rochelle Cooper with *Just 4 Dreamers*. Tara Pielaet from *Rated Sports* is a new office tenant in Harbor Village who introduced herself to the Board.

**CLOSED SESSION REPORT:** Mr. Gosney stated that the Board met in closed session; discussed and reviewed all items except Item 6 on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act. The Board will reconvene after open session to review and discuss Item 6.

**BOARD COMMUNICATIONS:** Commissioner Ashworth was interviewed by "The Log" and will be traveling to New Orleans on VSE business. Commissioner Getchell would like to see East Ventura targeted more for VHV marketing. Commissioner Brennan requested some updates from the Harbor Patrol regarding birds covered in oil in the harbor and the harbor drowning report of an 80 year old woman.

**STAFF COMMUNICATIONS:** Jennifer Talt-Lundin, Marketing Director gave an update on the upcoming 'Tall Ships' event.

**LEGAL COUNSEL REPORT:** Mr. Gosney reported that that staff is working on ADA issues to bring back to the Board. Counsel will be meeting with staff next week.

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**The Port Commission adjourned and convened as the Board of Directors of the Ventura Port District Public Facilities Corporation at 7:44PM.**

***The Board of Directors of the Ventura Port District Public Facilities Corporation adjourned and reconvened the Regular Meeting of the Ventura Port District Board of Port Commissioners at 7:48 PM.***

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**CONSENT AGENDA:**

**A) Approval of New Office Lease Agreement for Tara Pielat dba Rated Sports**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Tara Pielat dba Rated Sports for space located at 1591 Spinnaker Drive #201 consisting of approximately 746 square feet for a two (2) year term with a two (2) year option.

**ACTION:** Commissioner Getchell moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 to approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Tara Pielat dba Rated Sports for space located at 1591 Spinnaker Drive #201 consisting of approximately 746 square feet for a two (2) year term with a two (2) year option.

**B) Approval of New Retail Lease Agreement for Silhouettes Salon**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Silhouettes Salon for space located at 1591 Spinnaker Drive #117B consisting of approximately 761 square feet for a two (2) year term with a two (2) year option.

**ACTION:** Commissioner Getchell moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 to approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Silhouettes Salon for space located at 1591 Spinnaker Drive #117B consisting of approximately 761 square feet for a two (2) year term with a two (2) year option.

**STANDARD AGENDA:**

**1) Approval of FY 2018-2019 Mid-Year Budget Adjustments and Capital Improvement Plan**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3367, approving the Mid-Year Budget Adjustments for Fiscal Year 2018-19.

**ACTION:** Commissioner Getchell moved, seconded by Commissioner Brennan and carried by a vote of 4-0 to adopt Resolution No. 3367 approving the Mid-Year Budget Adjustments for Fiscal Year 2018-19.

**2) Approval of New Professional Services Agreement with Maine Marine Composites**

Recommended Action: Roll Call Vote.

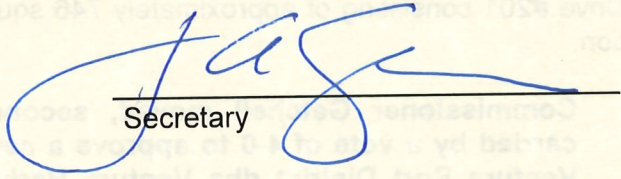
That the Board of Port Commissioners approve a new Professional Service Agreement with Maine Marine Composites, in the amount of \$8,250 for professional services to provide oceanic engineering analysis related to the Ventura Shellfish Enterprise project.



**ACTION:** Commissioner Brennan moved, seconded by Commissioner Getchell and carried by a vote of 4-0 to approve a new Professional Services Agreement with Maine Marine Composites in the amount of \$8,250 for professional services to provide oceanic engineering analysis related to the Ventura Shellfish Enterprise project.

**AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS:** Commissioner Brennan reiterated the need for a Harbor Patrol report/update. Commissioner Ashworth would like updates on the painting project as well as and 'education' on the Harbor Patrol 24/7 work issues – could just be an Information Item/Staff Report on an upcoming Agenda.

**ADJOURNMENT:** The public meeting was adjourned at 8:15PM and Closed Session was to reconvene.

  
Secretary