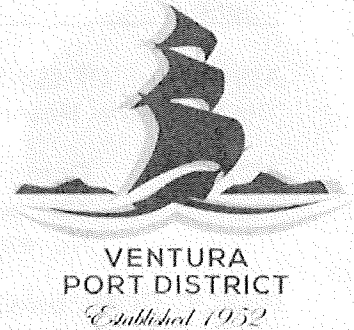


VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF DECEMBER 13, 2017



The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:10PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Everard Ashworth, Chairman
Brian Brennan, Vice Chairman
Jim Friedman, Secretary
Chris Stephens

Commissioners Absent:

Nikos Valance

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Business Operations Manager
John Higgins, Harbormaster
Joe Gonzalez, Facilities Manager
Robin Baer, Property Manager
Frank Locklear, Marina Manager
Jennifer Talt-Lundin, Marketing Manager
Jessica Rauch, Clerk of the Board
Richard Parsons, Consultant

Legal Counsel:

Timothy Gosney
Dominic Nunneri

AGENDA

CALL TO ORDER: By Chairman Everard Ashworth at 7:10PM.

PLEDGE OF ALLEGIANCE: By Commissioner Brennan.

ROLL CALL: Commissioner Valance was absent.

ADOPTION OF AGENDA

ACTON: Commissioner Friedman moved, seconded by Commissioner Brennan and carried by a vote of 4-0 (Valance absent) to adopt the December 13, 2017 agenda with Standard Item 3 pulled from the agenda and the following amendment to Closed Session Item 3:

3. Conference with Legal Counsel – Per Government Code Section 54957(b)(1): To consider the continued ~~employment~~ engagement of the Independent Contractor/Dredging and Project Manager, and the terms thereof [excluding compensation].

APPROVAL OF MINUTES

The Minutes of November 15, 2017 Regular meeting were considered as follows:

ACTION: Commissioner Brennan moved, seconded by Commissioner Stephens and carried by a vote of 4-0 (Valance absent) to approve the minutes of the November 15, 2017 regular meeting.

PUBLIC COMMUNICATIONS: Cherryl Heitmann updated the Commission and the Public on the ongoing efforts of the Thomas Fire.

CLOSED SESSION REPORT: Mr. Gosney stated that the Board met in closed session; discussed and reviewed 1a, 1b, 3, and 5-6 on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act. Closed Session Item 2 and 4 were not discussed.

BOARD COMMUNICATIONS: Commissioner Ashworth mentioned that Commissioner Stephens and Commissioner Brennan have also been working hard due to the Thomas Fire and that we are all thinking of Mr. Peña and his family during this time.

STAFF COMMUNICATIONS: Mr. Peña thanked staff for all their hard work during the Thomas Fire.

LEGAL COUNSEL REPORT: Mr. Gosney reported that a letter was sent to the title company for Parcels 5 and 8. Legal and staff will be meeting with the title company to work through the exceptions.

CONSENT AGENDA:

A) Approval of Out of Town Travel Requests

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out of town travel request for Business Operations Manager, Brian Pendleton, Consultant, Richard Parsons, and Commissioner Brian Brennan.

ACTION: Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 4-0 (Valance absent) to approve the out of town travel request for Business Operations Manager, Brian Pendleton, Consultant, Richard Parsons, and Commissioner Brian Brennan.

STANDARD AGENDA:

1) Ventura Harbor – Thomas Fire

Recommended Action: Informational.

That the Board of Port Commissioners receive a report on the impacts of the Thomas Fire to Ventura Harbor.

ACTION: The Commission received a report from staff on the impacts of the Thomas Fire to the Harbor.

Public Comment: Sam Sadove spoke on behalf of the businesses in the Harbor. He thanked the City for their efforts and mentioned that the financial impact to the Harbor was substantial. The Rhumb Line lost 74 reservations in four days. The District may want to consider rent credits.

2) Approval of Notice of Completion for the Ventura Harbor Village Window Replacement Project

Recommended Action: Roll Call.

That the Board of Port Commissioners adopt Resolution No. 3343,

- a) Accepting the work of Vortex Construction for the Ventura Harbor Village Window Replacement Project; and
- b) Authorize staff to prepare and record a Notice of Completion with the Ventura County Recorder.

ACTION: Commissioner Brennan moved, seconded by Commissioner Stephens and carried by a vote of 4-0 (Valance absent) to adopt Resolution No. 3343, accepting the work of Vortex Construction for the Ventura Harbor Village Window Replacement Project; and authorizing staff to prepare and record a Notice of Completion with the Ventura County Recorder.

3) Approval of Professional Services Agreement for Richard W. Parsons dba R.W.P. Dredging Management

Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to enter into a Professional Services Agreement with Richard W. Parsons dba R.W.P. Dredging Management.

ACTION: This item was pulled from the agenda.

4) Approval of Deputy General Manager Position

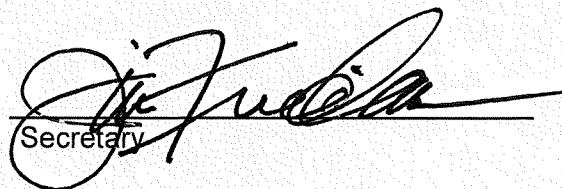
Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3344 for the creation of the Deputy General Manager position.

ACTION: Commissioner Friedman moved, seconded by Commissioner Brennan and carried by a vote of 4-0 (Valance absent) to adopt Resolution No. 3344 for the creation of the Deputy General Manager position.

AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS: Professional Services Agreement for Richard W. Parsons.

ADJOURNMENT: The meeting was adjourned at 8:17PM.


Secretary

