



**Minutes of Regular Meeting of the Ventura Port District
Board of Port Commissioners Held September 23, 2015**

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Jim Friedman at 7:07PM at the Ventura Port District Office located 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Jim Friedman, Chair
Gregory L. Carson
Bruce E. Smith
Nikos Valance

Commissioners Absent:

Everard Ashworth, Vice Chair

Port District Staff:

Oscar Peña, General Manager
Pat Hummer, Senior Harbor Patrol Officer
Joe Gonzalez, Facilities Manager
Jennifer Talt-Lundin, Marketing Manager
Richard Parsons, Consultant
Jessica Rauch, Clerk of the Board

Legal Counsel:

Timothy Gosney

AGENDA

CALL TO ORDER: By Chair, Jim Friedman at 7:07PM.

PLEDGE OF ALLEGIANCE: By Commissioner Friedman.

ROLL CALL: Commissioner Ashworth was absent.

ADOPTION OF AGENDA

ACTON: Commissioner Smith moved, seconded by Commissioner Carson and carried by a vote of 4-0 to adopt the September 23, 2015 agenda.

APPROVAL OF MINUTES

The Minutes of September 9, 2015 regular meeting were considered as follows:

ACTION: Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 to approve the minutes of the September 9, 2015 regular meeting.

PUBLIC COMMUNICATIONS: Jim Deardorff mentioned his concerns about 805 Jet Ski Rentals operating at the Public Launch Ramp. He was concerned that the Ventura Port District could not

stop them from operating at our Launch Ramp and challenged the Board to create a new policy that restricts commercial activity at the Launch Ramp.

CLOSED SESSION REPORT: Mr. Gosney stated that the Board met in closed session; discussed and reviewed all items except Item 1a) Island Packers New Lease on the closed session agenda. Staff was given instructions as to how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: None.

DEPARTMENTAL STAFF REPORTS: Mr. Parsons reported on federal funding for dredging, the Change of Command Ceremony for Colonel Gibbs and the projects that are currently underway.

GENERAL MANAGER REPORT: Mr. Peña reported on the Ventura County Reporter's "Best of Ventura County" and recognized the tenants that placed in the article.

LEGAL COUNSEL REPORT: Mr. Gosney reported on the Del Mar Lease negotiations and updated the Commission on the next steps for the Sondermann Ring project Option Agreement.

CONSENT AGENDA:

A) Approval of Financial Statements and Checks for the month of June 2015

Recommended Action: Resolution No. 3285.

That the Board of Port Commissioners adopt Resolution No. 3285 accepting and approving the Financial Statements, Payroll and Regular Checks for expenses in June 2015.

ACTION: Commissioner Valance moved, seconded by Commissioner Carson and carried by a vote of 4-0 to adopt Resolution No. 3285 accepting and approving the Financial Statements, Payroll and Regular Checks for expenses in June 2015.

B) Approval of New Office Lease Agreement for Power & Processing Engineers

Recommended Action: Motion

That the Board of Port Commissioners approves by motion a new Office lease agreement between the Ventura Port District dba Ventura Harbor Village and Power & Process Engineers for the premises located at 1559 Spinnaker Drive #201 consisting of a total of 350 square feet for a two (2) year term.

ACTION: Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 to approve a new Office lease agreement between the Ventura Port District dba Ventura Harbor Village and Power & Process Engineers for the premises located at 1559 Spinnaker Drive #201 consisting of a total of 350 square feet for a two (2) year term.

C) Approval of New Office Lease Agreement for the Center for Contract Compliance

Recommended Action: Motion

That the Board of Port Commissioners approves by motion a new Office lease agreement between the Ventura Port District dba Ventura Harbor Village and the Center for Contract Compliance for the premises located at 1559 Spinnaker Drive #202A consisting of a total of 437 square feet for a two (2) year term.

ACTION: Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 to approve a new Office lease agreement between the Ventura Port District dba Ventura Harbor Village and the Center for Contract Compliance for the premises located at 1559 Spinnaker Drive #202A consisting of a total of 437 square feet for a two (2) year term.

STANDARD AGENDA:

1) Approval of Professional Services Agreement with Thyssenkrupp Elevators

Recommended Action: Motion.

That the Board of Port Commissioners authorize the General Manager to enter into a \$78,833 Agreement with Thyssenkrupp Elevators for the 1691 Spinnaker Drive Elevator Modernization Project.

ACTION: Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 to authorize the General Manager to enter into a \$78,833 Agreement with Thyssenkrupp Elevators for the 1691 Spinnaker Drive Elevator Modernization Project.

2) Budget Amendment for Flagpole

Recommended Action: Informational.

That the Board of Port Commissioners acknowledge the budget amendment to Fiscal Year 2015 - 2016 of \$13,200 for the completion of the flagpole with a yard arm and installation project, which was approved on December 17, 2014.

ACTION: No action was taken. The Board acknowledged that the budget amendment would be made.

3) Budget Amendment for Fish Pier Derrick Crane

Recommended Action: Informational.

That the Board of Port Commissioners acknowledge a budget amendment to fiscal year 2015 - 2016 for the completion of the Fish Pier Derrick Crane Installation Project for \$102,000, which was approved in the fiscal year 2014-2015 Capital Improvement budget.

ACTION: No action was taken. The Board acknowledged that the budget amendment would be made.

Public Comment: Sam Sadove recommended that staff write a memo to the community, harbor and boaters informing them about what is happening with the crane.

REQUEST FOR FUTURE AGENDA ITEMS: None.

ADJOURNMENT: The meeting was adjourned at 7:54PM.


Secretary

