



Minutes of Workshop Meeting of the Ventura Port District Board of Port Commissioners Held June 8, 2016

The Workshop Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Jim Friedman at 12:08PM at the Ventura Port District Office located 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Jim Friedman, Chair
Everard Ashworth, Vice Chair
Gregory L. Carson
Bruce E. Smith
Nikos Valance

Commissioners Absent:

None

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Business Operations Manager
Gloria Adkins, Accounting Manager
John Higgins, Harbormaster
Robin Baer, Property Manager
Joe Gonzalez, Facilities Manager
Frank Locklear, Marina Manager
Richard Parsons, Consultant
Jennifer Talt-Lundin, Marketing Manager
Lauren Yunckers, Marketing and Events Coordinator
Jessica Rauch, Clerk of the Board

Legal Counsel:

Timothy Gosney
Dominic Nunneri

AGENDA

CALL TO ORDER: By Chairman Friedman at 12:08PM.

PLEDGE OF ALLEGIANCE: By Commissioner Carson.

ROLL CALL: All Commissioners were present.

ADOPTION OF AGENDA

ACTION: Commissioner Ashworth moved, seconded by Commissioner Carson and carried by a vote of 5-0 to adopt the June 8, 2016 agenda.

APPROVAL OF MINUTES

The Minutes of May 25, 2016 regular meeting were considered as follows:

ACTION: Commissioner Carson moved, seconded by Commissioner Ashworth and carried by a vote of 5-0 to approve the minutes of the May 25, 2016 regular meeting.

PUBLIC COMMUNICATIONS: None.

CLOSED SESSION REPORT: Mr. Gosney stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. Staff was given instructions as to how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth updated the Board on the Ventura Shellfish Initiative.

STAFF COMMUNICATIONS: Harbormaster John Higgins reported on the parking citation procedures. Mr. Peña recognized the leasing team for their hard work on getting the Village to be 97% occupied. He also announced the winners and favorites of the Ventura County Star's Reader's Choice Awards.

CONSENT AGENDA:

A) Approval of New Office Lease Agreement for Lisa Rizzo dba Custom Embroidery

Recommended Action: Motion.

That the Board of Port Commissioners approve a new office lease agreement for the premises located at 1575 Spinnaker Drive #206 A/B consisting of 494 square feet between the Ventura Port District dba Ventura Harbor Village and Lisa Rizzo dba Custom Embroidery for a two-year term with a two year option.

ACTION: Commissioner Ashworth moved, seconded by Commissioner Carson and carried by a vote of 5-0 to approve a new office lease agreement for the premises located at 1575 Spinnaker Drive #206 A/B consisting of 494 square feet between the Ventura Port District dba Ventura Harbor Village and Lisa Rizzo dba Custom Embroidery for a two-year term with a two year option.

B) Approval of Out of Town Travel Requests

Recommended Action: Motion.

That the Board of Port Commissioners approve the Out of Town Travel Requests for Business Operations Manager, Brian Pendleton and Consultant, Richard Parsons.

ACTION: Commissioner Ashworth moved, seconded by Commissioner Carson and carried by a vote of 5-0 to approve the Out of Town Travel Requests for Business Operations Manager, Brian Pendleton and Consultant, Richard Parsons.

WORKSHOP ITEM:

1) FY2016 – 2017 Preliminary Budget and Five Year Capital Improvement Plan

Recommended Action: Informational.

That the Board of Port Commissioners review and discuss the 2016–2017 Ventura Port District Preliminary Budget and Five Year Capital Improvement Plan.

ACTION: The Board of Port Commissioners reviewed and discussed the 2016–2017 Ventura Port District Preliminary Budget and Five Year Capital Improvement Plan. The Commission wanted the following information for the next meeting:

- The latest breakdown of salaries and benefits by employee.
- A chart with the following three data sets since 2008 as percents:
 - Consumer Price Index (CPI)
 - Department of Finance Government Agency average increase
 - Ventura Port District increases

REQUEST FOR FUTURE AGENDA ITEMS: None.

ADJOURNMENT: The meeting was adjourned at 1:33PM.



Secretary

