



## **Minutes of Special Workshop Meeting of the Ventura Port District Board of Port Commissioners Held January 28, 2015**

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Gregory Carson at 7:06PM at the Ventura Port District Office located 1603 Anchors Way Drive, Ventura, CA 93001.

### **Commissioners Present:**

Everard G. Ashworth, Vice Chair  
Robert J. Bravo – Left at 7:19PM  
Gregory L. Carson  
Jim J. Friedman, Chair  
Bruce E. Smith, Secretary

### **Commissioners Absent:**

None

### **Port District Staff:**

Oscar Pena, General Manager  
Scott Miller, Harbor Master  
Robin Baer, Property Manager  
Joe Gonzalez, Facilities Manager  
Richard Parsons, Consultant  
Gloria Adkins, Fiscal Manager  
Jessica Rauch, Clerk of the Board

### **Legal Counsel:**

Timothy J. Gosney

### **AGENDA**

**CALL TO ORDER:** By Chair, Gregory Carson at 7:06PM.

**PLEDGE OF ALLEGIANCE:** By Chair, Gregory Carson.

**ROLL CALL:** All Commissioners were present.

### **ELECTION OF OFFICERS**

**ACTION:** Commissioner Bravo moved, seconded by Commissioner Ashworth and carried by a vote of 5-0 to nominate Commissioner Jim Friedman as the Chairman of the Board of Port Commissioners for the term of 2015 – 2017.

**ACTION:** Commissioner Bravo moved, seconded by Commissioner Carson and carried by a vote of 5-0 to nominate Commissioner Ev Ashworth as the Vice Chairman of the Board of Port Commissioners for the term of 2015 – 2017.

**ACTION:** Commissioner Bravo moved, seconded by Commissioner Carson and carried by a vote of 5-0 to nominate Commissioner Bruce Smith as the Secretary of the Board of Port Commissioners for the term of 2015 – 2017.

#### **SPECIAL PRESENTATION TO OUTGOING CHAIR**

**ACTION:** The Commission and Port District Staff acknowledged Commissioner Carson for his years of service as Chairman of the Commission.

#### **ADOPTION OF AGENDA**

**ACTON:** Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 (Bravo absent) to adopt the January 28, 2015 agenda.

#### **APPROVAL OF MINUTES**

The Minutes of December 17, 2014 and January 14, 2015 were considered as follows:

**ACTION:** Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 (Bravo absent) to approve the minutes of December 17, 2014 and January 14, 2015.

**PUBLIC COMMUNICATIONS:** Andres Fernandez, owner of 805 Bar and Grilled Cheese, spoke about his idea to expand into the Maru Sushi space and create Americano-Cubano cuisine with live Jazz music. Vincenzo Giammanco spoke about his event center concept for the large grassy area next to Blackbeard's former location.

**CLOSED SESSION REPORT:** Mr. Gosney stated that the Board met in closed session; discussed and reviewed all of the items listed on the Attachment to Agenda. Staff was given instructions as to how to proceed as appropriate and there was no reportable action taken under The Brown Act.

**LEGAL COUNSEL REPORT:** Mr. Gosney informed the Commission that Counsel is currently in the process in updating the District's documents to coincide with the new Public Contracts Code legislation. The Four Points Sheraton cell tower sublease has been returned to the District's Counsel with redlines, and Counsel will start reviewing it soon. The fiber infrastructure agreement has been received and Counsel will begin the review process.

**BOARD COMMUNICATIONS:** None.

**DEPARTMENTAL STAFF REPORTS:** Mr. Parsons updated the Commission on the dredging process for the Harbor. Mason Construction will be pulling in the pipe on Saturday. The Dredge will arrive on Thursday, February 5<sup>th</sup> and Manson can begin dredging immediately. He also reported that the Launch Ramp modifications are moving forward and he will be meeting with Mr. Randy Short next week.

**GENERAL MANAGER REPORT:** Mr. Pena informed the Commission of new formats for the property and facilities departmental staff reports.

**SPECIAL RECOGNITION – Captain Paul Amaral:** Captain Amaral gave a presentation to the Commission on his vessel assist company, Channel Watch Marine and how it helps the Harbor and surrounding seafaring areas.

**CONSENT ITEMS:**

**1) Acceptance of Financial Statements for November 2014 and Approval of Payroll and Regular Checks for the month of November 2014**

Recommended Action: Resolution No. 3261

That the Board of Port Commissioners approve by Resolution the Financial Statements for November 2014 and the Payroll and Regular Checks for expenses in November 2104.

**ACTION:** Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 (Bravo absent) to approve and accept the financial statements, payroll and regular checks for the month of November 2014.

**2) Approval of Out of Town Travel Requests**

Recommended Action: Motion

That the Board of Port Commissioners approve by motion the Out of Town Travel Request for Commissioner Bruce Smith.

**ACTION:** Commissioner Carson moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 (Bravo absent) to approve the out of town travel request for Commissioner Bruce Smith.

**ACTION ITEMS: (30 minutes)**

**3) Approval of MOU/CBA with Teamsters 186 Representing the Dockmaster/Security Officer Unit**

Recommended Action: Resolution No. 3262

That the Board of Port Commissioners approve by resolution the Memorandum of Understanding between the Ventura Port District and Teamsters 186 representing the Dockmaster/Security Officer Unit.

**ACTION:** Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 (Bravo absent) to approve the Memorandum of Understanding between the Ventura Port District and Teamsters 186 representing the Dockmaster/Security Officer Unit.

**4) Approval of Professional Services Agreement with Rasmussen & Associates**

Recommended Action: Motion

That the Board of Port Commissioners approve the Professional Services Agreement with Rasmussen & Associates in the amount of \$46,000 to provide architectural services for the Ventura Harbor Village Re-Roofing Project.

**ACTION:** Commissioner Ashworth moved, seconded by Commissioner Carson and carried by a vote of 4-0 (Bravo absent) to approve the Professional

**Services Agreement with Rasmussen & Associates in the amount of \$46,000 to provide architectural services for the Ventura Harbor Village re-roofing project.**

**5) Authorization of Horizon Communications Contract**

Recommended Action: Motion.

That the Board of Port Commissioners approve by motion the authorization of the General Manager to enter into a contract with Horizon Communications to install fiber into nine buildings at the Ventura Harbor Village complex, subject to Legal Counsel's review of the final contract.

**ACTION:** Commissioner Smith moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 (Bravo absent) to approve the authorization of the General Manager to enter into a contract with Horizon Communications to install fiber into nine buildings at the Ventura Harbor Village complex, subject to Legal Counsel's review of the final contract.

**6) Approval of 2015 Port Commission Schedule**

Recommended Action: Motion.

That the Board of Port Commissioners discuss and take appropriate action on the 2015 Port Commission meeting schedule.

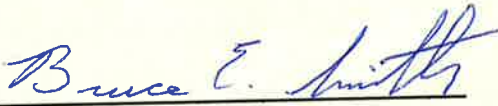
**ACTION:** Commissioner Carson moved, seconded by Commissioner Ashworth and carried by a vote of 4-0 (Bravo absent) to approve the 2015 Port Commission meeting schedule with the following revisions:

1. Change October 7 to October 14;
2. Change December 16 to December 9;
3. Change second Wednesday meeting time to 11:00AM with closed session at 12:00PM;
4. Change fourth Wednesday closed session time to 5:30PM with the regular meeting at 7:00PM.

**REQUEST FOR FUTURE AGENDA ITEMS:** None.

**DEDICATION OF MEETING TO CHUCK STANTON**

**ADJOURNMENT:** The meeting was adjourned at 8:31PM.

  
Secretary