



Minutes of Special Workshop Meeting of the Ventura Port District Board of Port Commissioners Held January 14, 2015

The Special Meeting Workshop of the Ventura Board of Port Commissioners was called to order by Chair Gregory Carson at 10:06AM, at the Ventura Port District Office located 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Everard G. Ashworth, Secretary
Robert J. Bravo
Gregory L. Carson, Chair
Jim J. Friedman, Vice Chair
Bruce E. Smith

Commissioners Absent:

None

Port District Staff:

Oscar Pena, General Manager
Scott Miller, Harbor Master
Robin Baer, Property Manager
Joe Gonzalez, Facilities Manager
Richard Parsons, Consultant
Frank Locklear, Marina Manager
Pat Hummer, Harbor Patrol
Gloria Atkins, Fiscal Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Timothy J. Gosney

AGENDA

CALL TO ORDER: By Chair, Gregory Carson at 10:06AM.

PLEDGE OF ALLEGIANCE: By Chair, Gregory Carson.

ROLL CALL: All Commissioners were present.

ADOPTION OF AGENDA

ACTON: Commissioner Friedman moved, seconded by Commissioner Smith and carried by a vote of 5-0 to adopt the January 14, 2015 agenda, with the revision that Special Action Item 4 be moved to after the Workshop Item.

PUBLIC COMMUNICATIONS: Sally Stride, new owner of Harbor Wind and Kite, introduced herself and invited the Commission to come and visit the store. Commissioner Ashworth reported that he met with Steve James of the Boatyard Café and he is looking forward to the soft opening. Commissioner Carson announced that he would be attending the CMANC Winter Meeting in Long Beach this week with Richard Parsons. Commissioner Friedman announced that Congresswoman Julia Brownley was appointed to the House Transportation and Infrastructure Committee. Richard Parsons reported that the dredging contractor will start mobilizing into the harbor on January 26th and will start dredging the first week of February. Dredging will last all of February to the beginning of March.

SPECIAL ACTION ITEMS:

1) Fiscal Year 2013 – 2014 Audit

Recommended Action: Motion.

That the Board of Port Commissioners approve by motion the acceptance of the Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2014, prepared by White Nelson Diehl Evans, LLP.

ACTION: Commissioner Ashworth moved, seconded by Commissioner Bravo and carried by a vote of 5-0 to approve the acceptance of the Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2014, prepared by White Nelson Diehl Evans, LLP.

2) New Internet Service Infrastructure

Recommended Action: Motion.

That the Board of Port Commissioners approve by motion a request for \$45,000 to install an internet service infrastructure to improve service for all businesses in Ventura Harbor Village and authorize the General Manager to enter into a contract with Horizon Communications to install fiber into nine buildings at the Ventura Harbor Village complex.

ACTION: Commissioner Smith moved, seconded by Commissioner Friedman and carried by a vote of 5-0 to approve a request for \$45,000 to install an internet service infrastructure to improve service for all businesses in Ventura Harbor Village and continue the authorization of the General Manager to enter into a contract with Horizon Communications to the January 28, 2015 regular meeting.

Public Comment: Scott Miller, Harbormaster, reported that fiber has been installed in the Port District Office Building and it has been a tremendous advantage. Bob Bartosh, owner of the Boatyard Café, believes this would be beneficial to everyone, including his business. They have more data than the coax cable can handle and they would like to provide free Wi-Fi to customers in the future.

3) Relocation of Proposed Flagpole

Recommended Action: Motion.

That the Board of Port Commissioners approve by motion the relocation of the proposed flagpole to a portion of the Harbortown Point Resort leasehold property and to authorize the General Manager to enter into an agreement with the District's Lessee to install and maintain the flagpole at the District's sole expense.

ACTION: Commissioner Ashworth moved, seconded by Commissioner Friedman and carried by a vote of 5-0 to approve the relocation of the proposed flagpole to a portion of the Harbortown Point Resort leasehold property and to authorize the General Manager to enter into an agreement with the District's Lessee to install and maintain the flagpole at the District's sole expense.

WORKSHOP ITEM:

Workshop and Discussion on Ventura Harbor User Fees

Recommended Action: None.

That the Board of Port Commissioners discuss and give direction on staff's recommendations for the increase of various user fees comparable to other regional ports and harbors.

ACTION: The Commission asked staff to do the following things or answer the following questions when this item is brought back to the Board for approval:

- Will the Coast Guard Auxiliary liveaboard inspections be discontinued?
- For fish offloading fees, consider phasing options to raise fees over time.
- Look at the sustainability of the fishing industry in Ventura Harbor.
- What is our overhead factor and crew cost recovery for liveaboard inspections?
- Would liveaboards stop getting inspections if the fee is too high?
- Consider a tiered system for the liveaboard inspection fee.

Public Comment: Terry Wilmarth, a fisherman in the Ventura Harbor asked what he would be getting for his money with these fee increases.

4) Accept and Award Bid for Fish Pier Derrick Crane Installation

Recommended Action: Motion.

That the Board of Port Commissioners accept and award the bid of Cushman Contracting Corporation in the amount of \$119,575.00 for the Fish Pier Derrick Crane Installation Project and authorize the General Manager to sign the contract documents with said contractor on the Port District's behalf.

ACTION: Commissioner Friedman moved, seconded by Commissioner Ashworth and carried by a vote of 5-0 to accept and award the bid of Cushman Contracting Corporation in the amount of \$119,575.00 for the Fish Pier Derrick Crane Installation Project and authorize the General Manager to sign the contract documents with said contractor on the Port District's behalf.

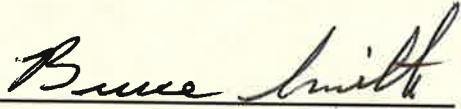
Public Comment: Sam Sadove agreed that the crane needs to be replaced.

ADJOURN TO CLOSED SESSION AT APPROXIMATELY 11:30AM: The meeting was adjourned at 11:40AM to Closed Session.

RECONVENE PUBLIC SESSION: Public Session was reconvened at 1:17PM.

CLOSED SESSION REPORT: Mr. Gosney stated that the Board met in closed session; discussed and reviewed all of the items listed on the Attachment to Agenda. Staff was given instructions as to how to proceed as appropriate and there was no reportable action taken under The Brown Act.

ADJOURNMENT: The meeting was adjourned at 1:18PM.

A handwritten signature in cursive script, appearing to read "Bruce Smith", written over a horizontal line.

Secretary