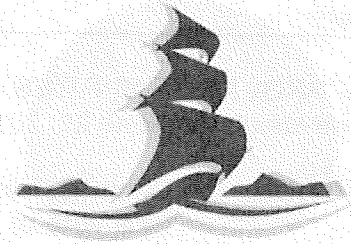


VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF JULY 11, 2018



VENTURA
PORT DISTRICT
Established 1952

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Everard Ashworth, Chairman
Brian Brennan, Vice Chairman
Jim Friedman, Secretary
Chris Stephens
Jean Getchell

Commissioners Absent:

None

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Deputy General Manager
Robin Baer, Property Manager
John Higgins, Harbormaster
Gloria Adkins, Accounting Manager
Jennifer Talt-Lundin, Marketing Manager
Frank Locklear, Marina Manager
Joe Gonzalez, Facilities Manager
Richard Parsons, Consultant
Jessica Rauch, Clerk of the Board

Legal Counsel:

Dominic Nunneri

AGENDA

CALL TO ORDER: By Chairman Everard Ashworth at 7:00PM.

PLEDGE OF ALLEGIANCE: By Commissioner Getchell.

ROLL CALL: All Commissioners were present.

ADOPTION OF AGENDA

ACTON: Commissioner Stephens moved, seconded by Commissioner Getchell and carried by a vote of 5-0 to adopt the July 11, 2018 agenda.

APPROVAL OF MINUTES

The Minutes of June 27, 2018 Regular Meeting were considered as follows:

ACTION: Commissioner Brennan moved, seconded by Commissioner Getchell and carried by a vote of 5-0 to approve the minutes of the June 27, 2018 Regular Meeting.

PUBLIC COMMUNICATIONS: None.

CLOSED SESSION REPORT: Mr. Nunneri stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth is a member of the Ventura Yacht Club and they have been discussing have a Harbor Day in March.

STAFF COMMUNICATIONS: Mr. Peña updated the Commission on the Anchors Way Drive improvements. Staff will not get a construction schedule until the week of July 23rd and the project will take approximately 60 days to complete. Mr. Parsons reported that the District was contacted by the Los Angeles Regional Water Quality Control Board (Water Board) who has authority over Ventura County. The District is on a 303(D) list of impaired water bodies for bacteria. It is not clear, however, that the Harbor and the Keys, which they view as one body of water, belongs on the list. The Water Board would like both the City and District to embark upon a 2 year weekly sampling regime to determine whether the body of water should be removed from the list or weather the two agencies should be required to develop a plan remedying the impairment if there is one.

LEGAL COUNSEL REPORT: None.

CONSENT AGENDA:

A) Approval of Fourth Amendment to the Pre-Option Agreement for Parcels 5 and 8 Development

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the Fourth Amendment to the Pre-Option Agreement between the Ventura Port District and H. Parker Hospitality for the development of Parcels 5 and 8.

ACTION: Commissioner Brennan moved, seconded by Commissioner Stephens and carried by a vote of 5-0 to approve the Fourth Amendment to the Pre-Option Agreement between the Ventura Port District and H. Parker Hospitality for the development of Parcels 5 and 8.

Note: As a requirement of the FPPC Rules, Commissioner Friedman disclosed that he received a campaign contribution from Dana Severy from the H. Parker Group.

STANDARD AGENDA:

1) Approval of Fiscal Year 2018-2019 Final Budget and Five Year Capital Improvement Plan

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners:

- a) Adopt Resolution No. 3354, approving the Fiscal Year 2018-2019 Ventura Port District Budget and Five Year Capital Improvement Plan (CIP);
- b) Adopt Resolution No. 3355, establishing the Salary Schedule for Non-represented Employees for the Fiscal Year 2018-2019; and
- c) Adopt Resolution No. 3356, to establish the Employer Paid Member Contributions to CalPERS for the Non-represented Classic Miscellaneous Members.

ACTION: Commissioner Friedman moved, seconded by Commissioner Getchell and carried by a vote of 5-0 to adopt Resolution No. 3354, approving the Fiscal Year 2018-2019 Ventura Port District Budget and Five Year Capital Improvement Plan.

ACTION: Commissioner Friedman moved, seconded by Commissioner Getchell and carried by a vote of 5-0 to adopt Resolution No. 3355, establishing the Salary Schedule for Non-represented Employees for the Fiscal Year 2018-2019.

ACTION: Commissioner Friedman moved, seconded by Commissioner Getchell and carried by a vote of 5-0 to adopt Resolution No. 3356, to establish the Employer Paid Member Contributions to CalPERS for the Non-represented Classic Miscellaneous Members.

Public Comment: Sam Sadove requested the Downtown Trolley be discussed at a future meeting.

2) Southern California Edison Grant of Easement for Portside Partners Ventura Harbor, LLC

Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to sign and notarize the Grant of Easement document with Southern California Edison Company, a corporation, its successors and assigns an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy in, on, under and along that certain real property described as Parcels 15, 16 and 18 in the Ventura Harbor.

ACTION: Commissioner Brennan moved, seconded by Commissioner Stephens and carried by a vote of 5-0 to authorize the General Manager to sign and notarize the Grant of Easement document with Southern California Edison Company, a corporation, its successors and assigns an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy in, on, under and along that certain real property described as Parcels 15, 16 and 18 in the Ventura Harbor.

Note: As a requirement of the FPPC Rules, Commissioner Friedman disclosed that he received a campaign donation of \$250 from Michael Sondermann.

3) Consider Restructured Financing for Marina Dock Project

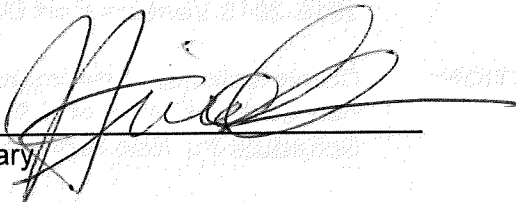
Recommended Action: Voice Vote.

That the Board of Port Commissioners consider a 20 year marina project financing that has been restructured to include a tax-exempt loan of \$1,613,500 at 4.12% and a taxable loan of \$2,996,500 at 5.25% for a total of \$4,610,000.

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote of 5-0 to consider a 20 year marina project financing that has been restructured to include a tax-exempt loan of \$1,613,500 at 4.12% and a taxable loan of \$2,996,500 at 5.25% for a total of \$4,610,000.

AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS: Downtown Trolley and Transition for Accounting.

ADJOURNMENT: The meeting was adjourned at 8:44PM.


Secretary