

# VENTURA PORT DISTRICT

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## BOARD OF PORT COMMISSIONERS MINUTES OF JUNE 27, 2018

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The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:08PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

### **Commissioners Present:**

Everard Ashworth, Chairman  
Brian Brennan, Vice Chairman  
Jim Friedman, Secretary  
Chris Stephens  
Jean Getchell

### **Commissioners Absent:**

None

### **Port District Staff:**

Oscar Peña, General Manager  
Brian Pendleton, Deputy General Manager  
Gloria Adkins, Accounting Manager  
Joe Gonzalez, Facilities Manager  
Frank Locklear, Marina Manager  
Robin Baer, Property Manager  
Richard Parsons, Consultant  
John Higgins, Harbormaster  
Jessica Rauch, Clerk of the Board

### **Legal Counsel:**

Roland Trinh  
Dominic Nunneri

### **AGENDA**

**CALL TO ORDER:** By Chairman Everard Ashworth at 7:08PM.

**PLEDGE OF ALLEGIANCE:** By Commissioner Brennan.

**ROLL CALL:** All Commissioners were present.

### **ADOPTION OF AGENDA**

**ACTON:** Commissioner Getchell moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to adopt the June 27, 2018 agenda.

### **APPROVAL OF MINUTES**

The Minutes of June 13, 2018 Regular meeting were considered as follows:

**ACTION:** Commissioner Stephens moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to approve the minutes of the June 13, 2018 regular meeting.

**PUBLIC COMMUNICATIONS:** None.

**CLOSED SESSION REPORT:** Mr. Trinh stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda, with the exception of Item 2. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

**BOARD COMMUNICATIONS:** None.

**STAFF COMMUNICATIONS:** Mr. Parsons updated the Commission on the 2019 Energy and Water Development Appropriations Bill. He also informed the Commission that the Trump Administration is looking to move the Army Corps from Navigation to transportation, which would be disastrous. Mr. Pendleton brought attention to the revised occupancy levels at Harbor Village from the Property report.

**LEGAL COUNSEL REPORT:** None.

### **CONSENT AGENDA:**

#### **A) Approval of a Professional Services Agreement with Rincon Consultants, Inc.**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the Professional Services Agreement with Rincon Consultants, Inc. for sediment characterization sampling and reporting to support maintenance dredging of the inner harbor in the amount of \$33,805.00.

**ACTION:** Commissioner Brennan moved, seconded by Commissioners Friedman and carried by a vote of 5-0 to approve the Professional Services Agreement with Rincon Consultants, Inc. for sediment characterization sampling and reporting to support maintenance dredging of the inner harbor in the amount of \$33,805.00.

### **STANDARD AGENDA:**

#### **1) Adoption of Resolution No. 3352 Approving a Debt Management Policy in Accordance with Senate Bill 1029**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3352 approving the Debt Management Policy.

**ACTION:** Commissioner Brennan moved, seconded by Commissioner Getchell and carried by a vote of 5-0 to adopt Resolution No. 3352 approving the Debt Management Policy.

**2) Adoption of Resolution No. 3353 Authorizing an Installment Sale Agreement and the Acquisition of and Construction of Docks**

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3353:

- a) Authorizing the execution and delivery of an Installment Sale Agreement; and
- b) Authorizing and directing certain actions in connection with the ~~acquisition of and~~ construction of docks C, D, G and H.

**ACTION:** Commissioner Friedman moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to adopt Resolution No. 3353 authorizing the execution and delivery of an Installment Sale Agreement; and authorizing and directing certain actions in connection with the construction of docks C, D, G and H.

**3) Appointment of California JPIA Board Director**

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the appointment of one Port Commissioner as Director for the Joint Powers Insurance Authority (JPIA) Board of Directors.

**ACTION:** Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 5-0 to appoint Commissioner Brennan as Director for the Joint Powers Insurance Authority (JPIA) Board of Directors.

**4) FY 2018 – 2019 Preliminary Budget and Five Year Capital Improvement Plan**

Recommended Action: Voice Vote.

That the Board of Port Commissioners review, discuss and approve the 2018–2019 Ventura Port District Preliminary Budget and Five Year Capital Improvement Plan (CIP).

**ACTION:** Commissioner Getchell moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to approve the 2018–2019 Ventura Port District Preliminary Budget and Five Year Capital Improvement Plan.

**AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS:** None.

**ADJOURNMENT:** The meeting was adjourned at 8:11PM.

Secretary



