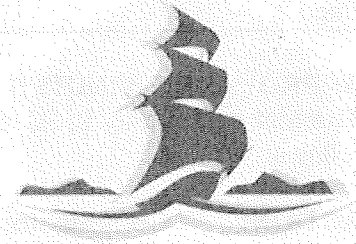


VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF JUNE 13, 2018



VENTURA
PORT DISTRICT
Established 1952

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Everard Ashworth, Chairman
Jim Friedman, Secretary
Chris Stephens
Jean Getchell

Commissioners Absent:

Brian Brennan, Vice Chairman

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Deputy General Manager
Robin Baer, Property Manager
John Higgins, Harbormaster
Gloria Adkins, Accounting Manager
Richard Parsons, Consultant
Jessica Rauch, Clerk of the Board

Legal Counsel:

Timothy Gosney
Dominic Nunneri

AGENDA

CALL TO ORDER: By Chairman Everard Ashworth at 7:00PM.

PLEDGE OF ALLEGIANCE: By Commissioner Stephens.

ROLL CALL: Commissioner Brennan was absent.

ADOPTION OF AGENDA

ACTON: Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 4-0 to adopt the June 13, 2018 agenda.

APPROVAL OF MINUTES

The Minutes of May 9, 2018 Regular Meeting and May 16, 2018 Special Meeting were considered as follows:

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote of 3-0-1 (Getchell abstained) to approve the minutes of the May 9, 2018 Regular Meeting and May 16, 2018 Special Meeting.

PUBLIC COMMUNICATIONS: Randall Novak spoke on behalf of the Surfrider Foundation encouraged the District to urge Harbor business to rid the Village of plastic products. Councilmember, Cheryl Heitmann welcomed new Commissioner, Jean Getchell and reappointed Commissioner Ev Ashworth. She also reported that the City Council will be reviewing their FY18-19 Budget next week.

CLOSED SESSION REPORT: Mr. Gosney stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth reported that at the end of the month VSE will be presenting at an inter-agency meeting shepherded by Diane Windham from NOAA to explain the shellfish project in a pre-application setting. He also complimented Mr. Pendleton and Mr. Peña on all their hard work and extra time put into this. Commissioner Getchell reported that on Saturday, June 9, she met a friend at The Rhumb Line for Happy Hour. She spoke to Orestes, the restaurant manager, who had been telling her about restaurant renovation plans for over a year. She asked him how things were going and also mentioned that Parcel 20 was among several items to be considered by the Commission at its next meeting. She suggested that he visit Sam's in Tiburon to see a terrific restaurant on the water. The Rhumb Line was packed, which was great to see.

STAFF COMMUNICATIONS: Mr. Peña thanked staff for a successful Pirates Day. Mr. Pendleton also thanked Safe Harbor Marinas for coordinating the overflow parking. Harbormaster Higgins updated the Commission on the transient boat that sunk in the Harbor.

LEGAL COUNSEL REPORT: Mr. Gosney reported that they are currently populating the revised lease and option documents to provide a complete package to the H. Parker Group in early July. They will need time to review, so he is hoping to bring it to the Board in September. Mr. Gosney also updated the Commission on the Title issues related to Parcel 5. Legal Staff reviewed the loan documents from Brandis Tallman for the Dock Replacement Project and sees no issue in it going forward for the June 27th meeting.

CONSENT AGENDA:

A) Approval of New Retail Lease Agreement for Treasure Cove

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Treasure Cove for the premises located at 1567 Spinnaker Drive #103 consisting of a total of 342 square feet for a two (2) year term.

ACTION: Commissioner Friedman moved, seconded by Commissioner Getchell and carried by a vote of 4-0 to approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Treasure Cove for the

premises located at 1567 Spinnaker Drive #103 consisting of a total of 342 square feet for a two (2) year term.

B) Approval of New Retail Lease Agreement for Ventura County Potters' Guild

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Ventura County Potters' Guild for the premises located at 1567 Spinnaker Drive #105 consisting of a total of 692 square feet for a two (2) year term.

ACTION: Commissioner Friedman moved, seconded by Commissioner Getchell and carried by a vote of 4-0 to approve a new Retail Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Ventura County Potters' Guild for the premises located at 1567 Spinnaker Drive #105 consisting of a total of 692 square feet for a two (2) year term.

C) Approval of New Office Lease Agreement for David Richard

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and David Richard for the premises located at 1591 Spinnaker Drive #205 consisting of a total of 1,058 square feet for a two (2) year term.

ACTION: Commissioner Friedman moved, seconded by Commissioner Getchell and carried by a vote of 4-0 to approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and David Richard for the premises located at 1591 Spinnaker Drive #205 consisting of a total of 1,058 square feet for a two (2) year term.

D) Approval of Out of Town Travel Request

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out of town travel request for Harbor Patrolman George Kabris and Marine Safety Officer Tucker Zimmerman.

ACTION: Commissioner Friedman moved, seconded by Commissioner Getchell and carried by a vote of 4-0 to approve the out of town travel request for Harbor Patrolman George Kabris and Marine Safety Officer Tucker Zimmerman.

STANDARD AGENDA:

1) Approval of Fiscal Year 2017 – 2018 Audit

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the acceptance of the Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2017, prepared by White Nelson Diehl Evans, LLP.

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote 4-0 to approve the acceptance of the Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2017, prepared by White Nelson Diehl Evans, LLP.

2) Adoption of CalPERS Resolution to Reflect EPMC Change per MOU Dated April 11, 2018

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners approve Resolution No. 3351 between Ventura Port District and the California Public Employment Retirement System (PERS), ratifying the change to the Employer Paid Member Contribution (EPMC) to reflect the Teamsters Local Union 186 Memorandum of Understanding (MOU) approved on April 11, 2018 for the Courtesy Patrol employees.

ACTION: Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 4-0 to approve Resolution No. 3351 between Ventura Port District and the California Public Employment Retirement System (PERS), ratifying the change to the Employer Paid Member Contribution (EPMC) to reflect the Teamsters Local Union 186 Memorandum of Understanding (MOU) approved on April 11, 2018 for the Courtesy Patrol employees.

AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS: Transient boater insurance.

ADJOURNMENT: The meeting was adjourned at 7:44PM.

Secretary

