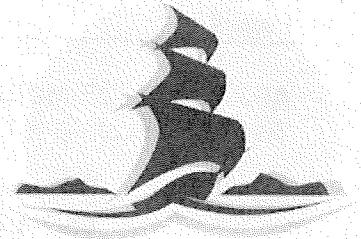


VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF APRIL 25, 2018



VENTURA
PORT DISTRICT
Established 1952

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:06PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Everard Ashworth, Chairman
Jim Friedman, Secretary
Chris Stephens

Commissioners Absent:

Brian Brennan, Vice Chairman

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Deputy General Manager
Gloria Adkins, Accounting Manager
Joe Gonzalez, Facilities Manager
Frank Locklear, Marina Manager
Jennifer Talt-Lundin, Marketing Manager
Robin Baer, Property Manager
Richard Parsons, Consultant
John Higgins, Harbormaster
Jessica Rauch, Clerk of the Board

Legal Counsel:

Roland Trinh

AGENDA

CALL TO ORDER: By Chairman Everard Ashworth at 7:06PM.

PLEDGE OF ALLEGIANCE: By Commissioner Friedman.

ROLL CALL: Commissioner Brennan absent.

ADOPTION OF AGENDA

ACTON: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote of 3-0 to adopt the April 25, 2018 agenda.

APPROVAL OF MINUTES

The Minutes of April 11, 2018 Regular meeting were considered as follows:

ACTION: Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 3-0 to approve the minutes of the April 11, 2018 regular meeting.

PUBLIC COMMUNICATIONS: None.

CLOSED SESSION REPORT: Mr. Trinh stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda, with the exception of Item 2. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth reported that he traveled to Sacramento to present on aquaculture to the Senate and Assembly. He also stated that the Port of San Diego would like to continue to partner with the District and VSE on aquaculture. On April 18th, the California Fish and Game Commission had a meeting and boat tour with the District he was able to attend.

STAFF COMMUNICATIONS: Mr. Peña reported that Mr. Sondermann will be presenting the road improvements at the May 9th Board meeting. He also reported that there is approximately 32% of the dry storage tenants left to vacate. Ms. Talt-Lundin announced the National Superhero Day event at Harbor Village on Saturday April 28th honoring our local and fictional superheroes.

LEGAL COUNSEL REPORT: None.

CONSENT AGENDA:

A) Approval of New Office Lease Agreement for Virtual Pacific Networks

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Ron Baldonado dba Virtual Pacific Networks for the premises located at 1591 Spinnaker Drive #201 consisting of a total of 746 square feet for a one (1) year term.

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote 3-0 to approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Ron Baldonado dba Virtual Pacific Networks for the premises located at 1591 Spinnaker Drive #201 consisting of a total of 746 square feet for a one (1) year term.

B) Approval of New Office Lease Agreement for Harbour Village Insurance Agency

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Harbour Village Insurance Agency for the premises located at 1583 Spinnaker Drive #211 consisting of a total of 492 square feet for a three (3) year term with a two (2) year option.

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote 3-0 to approve a new Office Lease Agreement between the Ventura Port District dba Ventura Harbor Village and Harbour Village Insurance Agency for the premises located at 1583 Spinnaker Drive #211 consisting of a total of 492 square feet for a three (3) year term with a two (2) year option.

STANDARD AGENDA:

1) Update on Holiday Inn Express Expansion

Recommended Action: Informational.

That the Board of Port Commissioners receive an informational report from Harbor Island Hotel Group, L.P. regarding the expansion of the Holiday Inn Express.

ACTION: Victor Dollar, from Brighton Management updated the Commission on the new elements of the Holiday Inn Express expansion project.

2) Harbor Village Capital Projects and Funding Opportunities

Recommended Action: Informational.

That the Board of Port Commissioners receive an informational report from Brandis Tallman LLC regarding financing options for the Ventura Harbor Marina and Fish Pier.

ACTION: Mr. Brandis from Brandis Tallman LLC presented the financing options to the Board for the Ventura Harbor Marina and Fish Pier. He will return in May with a proposal for approval.

3) Approval of 2018 Lifeguard Services Contract

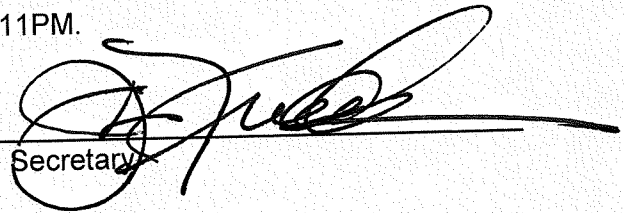
Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to enter into a contract with State Parks to provide Lifeguard Services from mid-May 2018 through Labor Day 2018 at Harbor Cove and Surfers Knoll beaches for \$80,055.62.

ACTION: Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 3-0 to authorize the General Manager to enter into a contract with State Parks to provide Lifeguard Services from mid-May 2018 through Labor Day 2018 at Harbor Cove and Surfers Knoll beaches for \$80,055.62.

AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS: None.

ADJOURNMENT: The meeting was adjourned at 8:11PM.


Secretary

