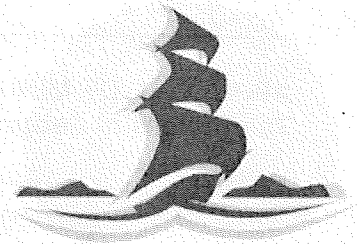


VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF JANUARY 10, 2018



VENTURA
PORT DISTRICT
Established 1952

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Vice Chairman Brian Brennan at 7:02PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Brian Brennan, Vice Chairman
Jim Friedman, Secretary
Chris Stephens
Nikos Valance

Commissioners Absent:

Everard Ashworth, Chairman

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Business Operations Manager
John Higgins, Harbormaster
Joe Gonzalez, Facilities Manager
Robin Baer, Property Manager
Richard Parsons, Consultant

Legal Counsel:

Timothy Gosney
Dominic Nunneri

AGENDA

CALL TO ORDER: By Vice Chairman Brian Brennan at 7:02PM.

PLEDGE OF ALLEGIANCE: By Commissioner Brennan.

*Jessica Rauch, Clerk of the Board, was out sick. Commissioner Brennan nominated Dominic Nunneri to serve as Clerk of the Board. All Commissioners agreed 4-0 (Ashworth absent).

ROLL CALL: Commissioner Ashworth was absent.

ADOPTION OF AGENDA

ACTON: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote of 4-0 (Ashworth absent) to adopt the January 10, 2018 agenda.

APPROVAL OF MINUTES

The Minutes of December 13, 2017 Regular meeting were considered as follows:

ACTION: Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 4-0 (Ashworth absent) to approve the minutes of the December 13, 2017 regular meeting.

PUBLIC COMMUNICATIONS: None.

CLOSED SESSION REPORT: Mr. Gosney stated that the Board met in closed session; discussed and reviewed 1a, 1b, 1c, 1d, and 2 on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Brennan thanked Island Packers for helping people travel by boat to Santa Barbara, when the 101 freeway was closed due to mudslides.

STAFF COMMUNICATIONS: Mr. Peña reported that Lorraine Foster, resident of the mobile home park, had passed away. There will be a memorial service at the mobile home park from 2:00pm to 4:00pm on January 27, 2018. Richard Parsons reported that Manson Construction Co. had started mobilization to Ventura for dredging. Dredging will start before the end of January 2018. Mr. Parsons also reported that the stub channel may have had some very minor degradation, but nothing that justifies dredging there.

LEGAL COUNSEL REPORT: Mr. Gosney reported that the lease forms for the Ventura Harbor Village were updated and delivered to staff.

The Port Commission adjourned and convened as the Board of Directors of the Ventura Port District Public Facilities Corporation at 7:10PM.

The Board of Directors of the Ventura Port District Public Facilities Corporation adjourned and reconvened the Regular Meeting of the Ventura Port District Board of Port Commissioners at 7:11PM.

CONSENT AGENDA:

A) Termination of Office Lease Agreement for Aimee Quemuel dba Quemuel Communications, Inc.

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the termination of a two year lease agreement, dated June 1, 2016, for the premises located at 1583 Spinnaker Drive #212, consisting of 374 square feet.

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote of 4-0 (Ashworth absent) to approve the termination of a two year lease agreement, dated June 1, 2016, for the premises located at 1583 Spinnaker Drive #212, consisting of 374 square feet.

B) Termination of Office Lease Agreement and Approval of New Office Lease Agreement for Coastwide Corporation

Recommended Action: Voice Vote.

That the Board of Port Commissioners:

- a) Approve by motion the termination of a lease agreement, dated January 17, 2017 for the premises located at 1575 Spinnaker Drive #205/#205A, consisting of 1,326 square feet; and
- b) Approve by motion a new office lease agreement for the premises located at 1583 Spinnaker Drive #212, consisting of 374 square feet between the Ventura Port District dba Ventura Harbor Village and Coastwide Corporation for a one-year term.

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote of 4-0 (Ashworth absent) to approve the termination of a lease agreement, dated January 17, 2017 for the premises located at 1575 Spinnaker Drive #205/#205A, consisting of 1,326 square feet; and approve a new office lease agreement for the premises located at 1583 Spinnaker Drive #212, consisting of 374 square feet between the Ventura Port District dba Ventura Harbor Village and Coastwide Corporation for a one-year term.

C) First Amendment to Pre-Option Agreement for Parcels 5 and 8 Development

Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to execute the first amendment to the Pre-Option Agreement for Parcels 5 and 8 Development.

ACTION: Commissioner Stephens moved, seconded by Commissioner Friedman and carried by a vote of 4-0 (Ashworth absent) to authorize the General Manager to execute the first amendment to the Pre-Option Agreement for Parcels 5 and 8 Development.

STANDARD AGENDA:

1) Annual Reserve Policy Review

Recommended Action: Voice Vote.

That the Board of Port Commissioners accept the current Ventura Port District Reserve Policy, Resolution No. 3225, dated August 28, 2013.

ACTION: Commissioner Friedman moved, seconded by Commissioner Stephens and carried by a vote of 4-0 (Ashworth absent) to accept the current Ventura Port District Reserve Policy, Resolution No. 3225, dated August 28, 2013.

2) Annual Investment Policy Review

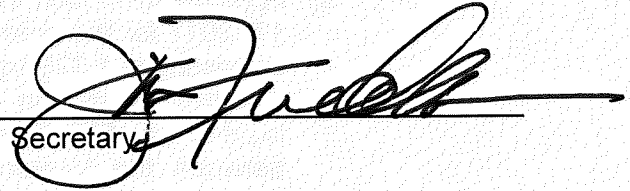
Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3345, which reflects minor changes to the Ventura Port District's Investment Policy and rescind Resolution No. 3326.

ACTION: Commissioner Valance moved, seconded by Commissioner Brennan and carried by a vote of 4-0 (Ashworth absent) to adopt Resolution No. 3345, which reflects minor changes to the Ventura Port District's Investment Policy and rescind Resolution No. 3326.

REQUEST FOR FUTURE AGENDA ITEMS: None.

ADJOURNMENT: The meeting was adjourned at 7:14PM.


Secretary