



**Minutes of Regular Meeting of the Ventura Port District  
Board of Port Commissioners Held October 28, 2015**

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The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Vice Chair Everard Ashworth at 7:09PM at the Ventura Port District Office located 1603 Anchors Way Drive, Ventura, CA 93001.

**Commissioners Present:**

Everard Ashworth, Vice Chair  
Gregory L. Carson  
Bruce E. Smith  
Nikos Valance

**Commissioners Absent:**

Jim Friedman, Chair

**Port District Staff:**

Oscar Peña, General Manager  
Brian Pendleton, Business Operations Manager  
John Higgins, Harbormaster  
Joe Gonzalez, Facilities Manager  
Jennifer Talt-Lundin, Marketing Manager  
Frank Locklear, Marina Manager  
Gloria Adkins, Accounting Manager  
Robin Baer, Property Manager  
Richard Parsons, Consultant  
Jennifer Talt-Lundin, Marketing Manager  
Jessica Rauch, Clerk of the Board

**Legal Counsel:**

Chris Chan

**AGENDA**

**CALL TO ORDER:** By Vice Chair, Everard Ashworth at 7:09PM.

**PLEDGE OF ALLEGIANCE:** By Commissioner Carson.

**ROLL CALL:** Chair Friedman was absent.

**ADOPTION OF AGENDA**

**ACTON:** Commissioner Carson moved, seconded by Commissioner Valance and carried by a vote of 4-0 to adopt the October 28, 2015 agenda.

## **APPROVAL OF MINUTES**

The Minutes of October 14, 2015 regular meeting were considered as follows:

**ACTION:** Commissioner Valance moved, seconded by Commissioner Smith and carried by a vote of 3-0-1 (Carson abstained) to approve the minutes of the October 14, 2015 regular meeting with the following revisions:  
Page 8, Item 6, bullet 2 – Change “goals” to “objectives”.

**PUBLIC COMMUNICATIONS:** None.

**CLOSED SESSION REPORT:** Mr. Chan stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. Staff was given instructions as to how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

**BOARD COMMUNICATIONS:** Commissioner Ashworth reported that he will be speaking during public comment at the Department of Fish & Wildlife Marine Resources Committee Meeting on November 4<sup>th</sup> on the Ventura Shellfish Enterprise. Also, Commissioner Ashworth has submitted a letter of support for a grant application for Bren School.

**DEPARTMENTAL STAFF REPORTS:** Harbormaster John Higgins attended a meeting at the County Government Center on El Niño preparedness. Consultant Richard Parsons reported on Federal Dredging appropriations and his trip to Washington D.C.

**GENERAL MANAGER REPORT:** Mr. Peña reported that when looking at the financials we have a healthy reserve and that is a milestone for the District.

**LEGAL COUNSEL REPORT:** None.

## **CONSENT AGENDA:**

### **A) Approval of Financial Statements and Checks for the month of July and August 2015**

Recommended Action: Resolution No. 3287.

That the Board of Port Commissioners adopt Resolution No. 3287 accepting and approving the Financial Statements, Payroll and Regular Checks for expenses in July and August 2015.

**ACTION:** Commissioner Carson moved, seconded by Commissioner Smith and carried by a vote of 4-0 to adopt Resolution No. 3287 accepting and approving the Financial Statements, Payroll and Regular Checks for expenses in July and August 2015.

## **STANDARD AGENDA: (30 minutes)**

### **1) Annual Reserve Policy Review**

Recommended Action: Motion.

That the Board of Port Commissioners accept the current Ventura Port District Reserve Policy, dated August 28, 2013 (Resolution No. 3225).

**ACTION:** Commissioner Smith moved, seconded by Commissioner Carson and carried by a vote of 4-0 to accept the current Ventura Port District Reserve Policy, dated August 28, 2013 (Resolution No. 3225).

**2) Status of Proposed Ventura Harbor Marina and Yacht Yard Expansion**

Recommended Action: Informational.

That the Board of Port Commissioners receive a report on the status of the Final Initial Study - Mitigated Negative Declaration for the Ventura Harbor Marina and Yacht Yard Expansion dated October 2015, as well as the status of subsequent plan submittals to the Ventura Port District pursuant to the Ground Lease with Ventura Harbor Marine Associates, LLC, including, without limitation, "schematic plans" subject to the "Ventura Harbor Minimum Entrance Channel Plan" prepared by Noble Consultants, Inc.

**ACTION:** The Board of Port Commissioners requested the Final Initial Study - Mitigated Negative Declaration for the Ventura Harbor Marina and Yacht Yard Expansion dated October 2015, as well as the status of subsequent plan submittals to the Ventura Port District pursuant to the Ground Lease with Ventura Harbor Marine Associates, LLC, including, without limitation, "schematic plans" subject to the "Ventura Harbor Minimum Entrance Channel Plan" prepared by Noble Consultants, Inc. be agendaized for approval at the November meeting. In the future, have staff work with master lessee on new lease negotiations and related issues.

Public Comment: Janet Lawson is concerned about the safety of the channel and with all the space that is getting developed, where will recreational boaters, kayakers, etc go?

**REQUEST FOR FUTURE AGENDA ITEMS:** None.

**ADJOURNMENT:** The meeting was adjourned at 8:20PM.

  
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Secretary

