

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF JULY 26, 2017



VENTURA
PORT DISTRICT
Established 1952

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:06PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Everard Ashworth, Chairman
Brian Brennan, Vice Chairman
Jim Friedman, Secretary
Nikos Valance
Chris Stephens

Commissioners Absent:

None

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Business Operations Manager
John Higgins, Harbormaster
Gloria Adkins, Accounting Manager
Sergio Gonzalez, Maintenance Supervisor
Robin Baer, Property Manager
Frank Locklear, Marina Manager
Jennifer Talt-Lundin, Marketing Manager
Richard Parsons, Consultant
Jessica Rauch, Clerk of the Board

Legal Counsel:

Andy Turner
Dominic Nunneri

AGENDA

CALL TO ORDER: By Chairman Everard Ashworth at 7:06PM.

PLEDGE OF ALLEGIANCE: By Commissioner Stephens.

ROLL CALL: All Commissioners were present.

ADOPTION OF AGENDA

ACTON: Commissioner Brennan moved, seconded by Commissioner Friedman and carried by a vote of 5-0 to adopt the July 26, 2017 agenda.

APPROVAL OF MINUTES

The Minutes of June 28, 2017 Regular meeting were considered as follows:

ACTION: Commissioner Friedman moved, seconded by Commissioner Brennan and carried by a vote of 4-0-1 (Stephens abstained) to approve the minutes of the June 28, 2017 regular meeting.

PUBLIC COMMUNICATIONS: Lynn Mikelatos, owner of The Greek and Margarita Villa, welcomed new Commissioner Stephens. She also commented that she was excited for The Ultimate Escape Room's presentation and that everyone should go.

CLOSED SESSION REPORT: Mr. Turner stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Brennan reported that the closing day for the 30 days for the rescinding of the National Marine Sanctuaries ended today. They are looking at rescinding all National monuments and Marina Sanctuaries. Along with that is the chance to rescind the guidelines put in place for hydraulic fracturing offshore, opening up the coastal leases off California for oil drilling. This would have a huge impact on the Harbor, especially Island Packers. He hopes the District will weigh in. Commissioner Valance gave the Commission a report on the JPIA Board of Directors meeting.

STAFF COMMUNICATIONS: Marketing Manager, Jennifer Talt-Lundin reported on the different activities available to the public this summer; Wet Wednesdays, Seaside Kids Club, and Steel Drummer on Saturdays. She also reported on Pirate Days and how the Village was completely full on a Friday at 2:00PM. Mr. Parsons updated the Commission on Phase 3 and dredging.

LEGAL COUNSEL REPORT: None.

CONSENT AGENDA:

A) Approval of Professional Service Agreement with Noble Consultants

Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to sign a Professional Services Agreement with Noble Consultants in the amount of \$30,000 to perform a condition assessment of the commercial fish pier concrete deck.

ACTION: Commissioner Friedman moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to authorize the General Manager to sign a Professional Services Agreement with Noble Consultants in the amount of \$30,000 to perform a condition assessment of the commercial fish pier concrete deck.

B) Approval of Out of Town Travel Requests

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the out of town travel request for Consultant, Richard Parsons and Business Operations Manager, Brian Pendleton.

ACTION: Commissioner Friedman moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to approve the out of town travel request for Consultant, Richard Parsons and Business Operations Manager, Brian Pendleton, with the following revision:

A) Business Operations Manager, Brian Pendleton to travel to Santa Barbara, California to participate in the 22nd Annual California JPIA Risk Management Educational Forum on October 11-13, 2016. Attending this education forum allows the District to stay up-to-date on risk management issues, policies and procedures. Estimated cost for the travel is as follows:

Registration	\$0.00
Lodging	N/A
Meals	N/A
Mileage	\$269.40
Miscellaneous	\$100.00
TOTAL	\$369.40

STANDARD AGENDA:

1) The Ultimate Escape Rooms Presentation

Recommended Action: Informational.

That the Board of Port Commissioners receive a presentation on the development of The Ultimate Escape Rooms and the results they are getting.

ACTION: The Board of Port Commissioners received a presentation on the development of The Ultimate Escape Rooms and the results they are getting.

2) Repainting of Ventura Harbor Village

Recommended Action: Informational.

That the Board of Port Commissioners will receive a presentation from Rasmussen & Associates on the proposed color palette to be utilized on the Ventura Harbor Village Repainting Project and provide input to the architect on that color scheme.

ACTION: The Board of Port Commissioners received a presentation from Larry Rasmussen on the proposed color palette to be utilized for the Ventura Harbor Village Repainting Project. The following input was made:

- New concept presented was Italy's Cinque-Terre color scheme.
- Board members stated they would not approve a painting program based upon the 2008 DRC approved colors.

- **Board members accepted the fact that a new color program will require submission to the City for review and approval by the DRC.**
- **Board members accepted that the preparation of a new color program and the required City approval will cause a 1 year delay in the re-painting project.**
- **Complement the new developments in the Harbor that are in progress.**

Public Comment: Kathy Curtis, Manager of Brophy Brothers, commented that the Village needs a facelift, something fresh and that would last 30-40 years. We need to clean up what we have and make it clean, classic and modern. Also, stucco is outdated and needs to be smoothed. Mike Wagner, owner of Andria's, commented that the colors should be blue, white and grey. The new concept is ugly and the District needs to standardize the signage.

3) Approval of Karen Dupuy dba Harbor Boat and Self-Storage New Sublease

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the new Sublease between Karen Dupuy dba Harbor Boat and Self-Storage, as Sublessee of that certain property located at 1410 Angler Ct. and the Ventura Port District, as Sublessor.

ACTION: Commissioner Friedman, seconded by Commissioner Brennan and carried by a vote of 5-0 to approve the new Sublease between Karen Dupuy dba Harbor Boat and Self-Storage, as Sublessee of that certain property located at 1410 Angler Ct. and the Ventura Port District, as Sublessor.

4) Approval of Notice of Completion for the Ventura Harbor Village Accessibility Improvement Project – Phase II

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3338,

- a) Accepting the work of J&T Engineering and Construction for the Ventura Harbor Village Accessibility Improvement Project-Phase II, Inc.; and
- b) Authorizing staff to prepare and record a Notice of Completion with the Ventura County Recorder.

ACTION: Commissioner Valance moved, seconded by Commissioner Stephens and 0J&T Engineering and Construction for the Ventura Harbor Village Accessibility Improvement Project-Phase II, Inc.; and authorizing staff to prepare and record a Notice of Completion with the Ventura County Recorder.

5) Ventura Shellfish Enterprise Site Selection Workshops


Recommended Action: Informational.

That the Board of Port Commissioners receive a report on the Ventura Shellfish Enterprise Site Selection Workshops.

ACTION: The Board of Port Commissioners received a report on the Ventura Shellfish Enterprise Site Selection Workshops.

AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS: Commissioner Brennan asked for a presentation from Marketing Manager, Jennifer Talt-Lundin on her sales mission and latest conference. He also wanted an update on the National Marine Sanctuaries.

ADJOURNMENT: The meeting was adjourned at 8:55PM.


Secretary

