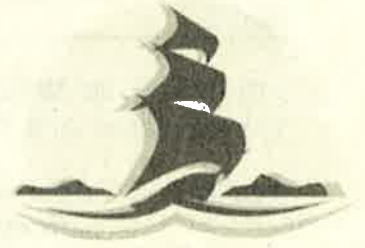


VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF JUNE 28, 2017



VENTURA
PORT DISTRICT
Established 1952

The Regular Meeting of the Ventura Board of Port Commissioners was called to order by Chairman Everard Ashworth at 7:04PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

Commissioners Present:

Everard Ashworth, Chairman
Brian Brennan, Vice Chairman
Jim Friedman, Secretary
Bruce E. Smith
Nikos Valance

Commissioners Absent:

None

Port District Staff:

Oscar Peña, General Manager
Brian Pendleton, Business Operations Manager
John Higgins, Harbormaster
Gloria Adkins, Accounting Manager
Joe Gonzalez, Facilities Manager
Robin Baer, Property Manager
Richard Parsons, Consultant
Jessica Rauch, Clerk of the Board

Legal Counsel:

Timothy Gosney
Dominic Nunneri

AGENDA

CALL TO ORDER: By Chairman Everard Ashworth at 7:04PM.

PLEDGE OF ALLEGIANCE: By Commissioner Smith.

ROLL CALL: All Commissioners were present.

ADOPTION OF AGENDA

ACTON: Commissioner Brennan moved, seconded by Commissioner Friedman and carried by a vote of 5-0 to adopt the June 28, 2017 agenda.

APPROVAL OF MINUTES

The Minutes of June 12, 2017 Regular meeting were considered as follows:

ACTION: Commissioner Friedman moved, seconded by Commissioner Brennan and carried by a vote of 4-0-1 (Smith abstained) to approve the minutes of the June 12, 2017 regular meeting.

PUBLIC COMMUNICATIONS: Sam Sadove thanked Commissioner Smith for all he has done for the Port District and for his interest and involvement in the Harbor.

CLOSED SESSION REPORT: Mr. Gosney stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth informed the Commission of a series of meetings that are being held for interested fisherman, both commercial and recreational relative to the VSE site selection. Mr. Pendleton then reported that two meetings have taken place, one with recreational fisherman and one with commercial fisherman and they have been positive. There will be two public meetings, July 11 and 13 at 7PM at the Four Points and a follow up meeting summarizing feedback on August 9th. Commissioner Ashworth also reported that the second grant proposal for VSE is still on track. Commissioner Smith is interested in a fuller discussion of the work program comes back to the Board. He also reported that he has been in contact with Channel Islands Restoration, which does beach and dune restoration. There will be a long term problem with rising sea levels and frequency of storms and ensuring we have a very robust dunes system to protect Spinnaker Drive and the parking lots is really important. He hopes the Board will move the discussion forward on this topic to look at the benefits and opportunities that may arise from working together. Commissioner Brennan thanked Commissioner Smith for bringing up the dunes restoration and agrees it is important. He also reported that there was a presentation given at BEACON in May from the US Geologic Survey (USGS) on the long term study of the coast and the amount of sand that has moved off the beaches.

STAFF COMMUNICATIONS: Mr. Peña recognized the Harbor Patrol and Maintenance Departments for the excellent work they are doing on land and in the water at Ventura Harbor Village and the beaches. He also mentioned that the Village had a successful Pirate Days June 3-4th. Mr. Pendleton reported that the Ventura Dive and Sport space has almost completed its downsizing and congratulated Bob Bartosh and Shawn Hall on the remodel of the Boatyard Pub. Richard Parsons updated the Commission on the Phase 3 construction.

LEGAL COUNSEL REPORT: Mr. Gosney reported that staff is continuing to update the option and lease documents for Parcels 5 and 8. Earlier today, the Commission was sent a memorandum discussing the outcome of the City of San Jose case concerning electronic communications and how they could be subject to disclosure under the Public Records Act. Mr. Gosney received the draft of a master lease developed in connection with the Ventura Shellfish Enterprise, laying out a potential contractual relationship between the Ventura Port District and the Department of Fish and Game Commission, which he will review.

STANDARD AGENDA:

1) Update on the Rhumb Line and BS Taproom Projects

Recommended Action: Informational.

That the Board of Port Commissioners receive an update on the Rhumb Line and BS Taproom Projects from Rasmussen Architects.

ACTION: The Board of Port Commissioners received a presentation on the Rhumb Line and BS Taproom projects from Rasmussen Architects.

2) Approval of the FY 2017-2018 Budget and Five Year Capital Improvement Plan

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners:

- a) Adopt Resolution No. 3334, approving the 2017-2018 Ventura Port District Budget and Five Year Capital Improvement Plan (CIP);
- b) Adopt Resolution No. 3335, establishing the Salary Schedule for Non-represented Employees for the Fiscal Year 2017-2018; and
- c) Adopt Resolution No. 3336, to establish the Employer Paid Member Contributions to CalPERS for the Non-represented Classic Miscellaneous Members.

ACTION: Commissioner Friedman moved, seconded by Commissioner Smith and carried by a vote of 5-0 to adopt Resolution No. 3334, approving the 2017-2018 Ventura Port District Budget and Five Year Capital Improvement Plan (CIP), as revised; adopt Resolution No. 3335, establishing the Salary Schedule for Non-represented Employees for the Fiscal Year 2017-2018; and adopt Resolution No. 3336, to establish the Employer Paid Member Contributions to CalPERS for the Non-represented Classic Miscellaneous Members.

3) Approval of Professional Services Agreements

Recommended Action: Voice Vote.

That the Board of Port Commissioners authorize the General Manager to sign the following two Professional Services Agreements (PSA):

- a) Agreement with Jensen Design and Survey, Inc. in the amount of \$20,000 to prepare contract documents for pavement repairs, slurry seal and restriping of the parking lots at Harbor Village, the launch ramp and Parcel 19A; and
- b) Agreement with Rasmussen & Associates in the amount of \$11,500 to prepare contract documents for the repainting of Ventura Harbor Village.

ACTION: Commissioner Brennan moved, seconded by Commissioner Friedman and carried by a vote of 5-0 to authorize the General Manager to sign an agreement with Jensen Design and Survey, Inc. in the amount of \$20,000 to prepare contract documents for pavement repairs, slurry seal and restriping of the parking lots at Harbor Village, the launch ramp and Parcel 19A; and an agreement with Rasmussen & Associates in the amount of

\$11,500 to prepare contract documents for the repainting of Ventura Harbor Village.

4) Approval of Professional Services Agreement with White Nelson Diehl Evans

Recommended Action: Voice Vote.

That the Board of Port Commissioners:

- a) Approve the Professional Services Agreement with White Nelson Diehl Evans LLP to perform the District's financial audit of the fiscal year ending June 30, 2017; and
- b) Appoint an Audit Liaison to work with staff and White Nelson Diehl Evans LLP throughout the audit process.

ACTION: Commissioner Valance moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to Approve the Professional Services Agreement with White Nelson Diehl Evans LLP to perform the District's financial audit of the fiscal year ending June 30, 2017; and appoint Commissioner Friedman as Audit Liaison to work with staff and White Nelson Diehl Evans LLP throughout the audit process.

5) Appointment of California JPIA Board Director

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the appointment of one Port Commissioner as Director for the Joint Powers Insurance Authority (JPIA) Board of Directors.

ACTION: Commissioner Brennan moved, seconded by Commissioner Friedman and carried by a vote of 5-0 to approve the appointment of Commissioner Valance as Director for the Joint Powers Insurance Authority Board of Directors.

AGENDA PLANNING GUIDE AND REQUEST FOR FUTURE AGENDA ITEMS: None.

RECOGNITION OF COMMISSIONER BRUCE SMITH

Chairman Ashworth presented Commissioner Smith with a recognition certificate from the City of Ventura with the following statement from Councilmember and Port District Liaison, Cheryl Heitmann:

Bruce, On behalf of the Mayor and City Council I want to thank you for serving on the Ventura Port District Commission. I have appreciated your professionalism, dedication and commitment to making the Ventura Harbor the best it can be. I have enjoyed working with you as the council liaison and look forward to working with you on other projects in the future. Thank you again for all you do for Ventura. Cheryl

ACTION: Commissioner Brennan moved, seconded by Commissioner Friedman and carried by a vote of 4-0-1 (Smith abstained) to adopt Resolution No. 3337, recognizing Commissioner Bruce Smith for his years of service to the Ventura Port District.

Commissioner Smith expressed his sentiments:

Thank you, to all of you, especially to staff and the rest of the Commissioners and all those who come here every week and participate. This is actually a very complex organization and I really am amazed by the devotion that each one of you put into it, the Commissioners especially as volunteers. Each one of you has an expertise that is not necessarily shared by the rest of the Commission, but collectively works well as a whole. We don't always see eye to eye on every issue, but I think in the end good decisions have been made. Staff has been superb and I really appreciate their listening and tight rope walking they have to do. And, my #1 love is the people who frequent and are the merchants and lessees of the Harbor, without whom this would be for not.

ADJOURNMENT: The meeting was adjourned at 9:09PM.


Secretary

