

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF FEBRUARY 5, 2020



CLOSED SESSION

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Closed Session Meeting was called to order by Chairman Chris Stephens at 5:30PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chairman
Brian Brennan, Vice Chairman (arrived at 5:31PM)
Jackie Gardina, Secretary
Everard Ashworth
Michael Blumenberg

Commissioners Absent:

None

Port District Staff:

Brian Pendleton, General Manager
Todd Mitchell, Business Operations Manager
Robin Baer, Property Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Andy Turner

PUBLIC COMMUNICATIONS: Alison Kenis and Kelly Shirk, owners of Sugar Lab Bake Shop spoke about their business and their hopes to become part of the Ventura Harbor community. Sam Sadove, owner of Ventura Harbor Marina and Yacht Yard commented that the City of Ventura has changed their reporting of closed session litigation items on their agenda. Nima Ghassemitari and Azin Ariaee, owners of Harbor Mart at Channel Islands Harbor submitted written comment for the Board to consider their proposal for the coffee shop space.

CONVENED TO CLOSED SESSION AT 5:37PM.

ADJOURNMENT: Closed Session was adjourned at 6:48PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Chairman Chris Stephens at 7:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001.

PLEDGE OF ALLEGIANCE: By Commissioner Gardina.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chairman
Brian Brennan, Vice Chairman
Jackie Gardina, Secretary
Everard Ashworth
Michael Blumenberg

Commissioners Absent:

None

Port District Staff:

Brian Pendleton, General Manager
Todd Mitchell, Business Operations Manager
Gloria Adkins, Accounting Manager
John Higgins, Harbormaster
Richard Parsons, Project Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Andy Turner

ADOPTION OF AGENDA

ACTON: Commissioner Brennan moved, seconded by Commissioner Blumenberg and carried by a vote of 5-0 to adopt the February 5, 2020 agenda.

APPROVAL OF MINUTES

The Minutes of the January 22, 2020 Regular Port Commission Meeting and the Minutes of the January 22, 2020 Public Facilities Corporation Annual Meeting were considered as follows:

ACTION: Commissioner Brennan moved, seconded by Commissioner Blumenberg and carried by a vote of 5-0 to approve the Minutes of the January 22, 2020 Regular Port Commission Meeting and the Minutes of the January 22, 2020 Public Facilities Corporation Annual Meeting.

PUBLIC COMMUNICATIONS: None.

CLOSED SESSION REPORT: Mr. Turner stated that the Board met in closed session; discussed and reviewed all items on the closed session agenda. Staff was given instructions on how to proceed as appropriate on these matters and there was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Ashworth reported that he will be traveling to Honolulu for the annual World Aquaculture Society Conference. He has also been invited to attend a conference in Arlington, Virginia that will look at legal impediments to the structure and leasing of properties to allow for aquaculture offshore. Commissioner Blumenberg reported that he had a good lunch with some of the Village tenants at The Greek, where there was good open discussion. He also asked for a Brown Act presentation to be put on an agenda. Commissioner Brennan rode his bike to the Village over the weekend and asked when Spinnaker Drive is going to be re-paved. He has also noticed many RV's camping overnight and asked if there are any restrictions to prohibit this.

DEPARTMENTAL AND GENERAL MANAGERS REPORTS: Mr. Parsons reported that the dredge is coming in tomorrow and they will start work immediately. Also, the Administration's FY21 budget and FY20 Work Plan will be released next week. Commissioner Blumenberg asked staff about the status of the HR Manual language that needs meet and confer with the Unions and the status of the electric vehicle charging stations.

LEGAL COUNSEL REPORT: None.

CONSENT AGENDA:

A) Approval of Out of Town Travel Requests

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the following out of town travel requests for:

- A) Business Operations Manager, Todd Mitchell to attend CMANC's Annual Washington Week;
- B) Project Manager, Richard Parsons to attend CMANC's Annual Washington Week; and
- C) Commissioner, Brian Brennan to attend CMANC's Annual Washington Week.

ACTION: Commissioner Ashworth moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to approve the out of town travel requests for Business Operations Manager, Todd Mitchell to attend CMANC's Annual Washington Week; Project Manager, Richard Parsons to attend CMANC's Annual Washington Week; and Commissioner, Brian Brennan to attend CMANC's Annual Washington Week.

STANDARD AGENDA:

1) Approval of Fiscal Year 2018-2019 Audit

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the acceptance of the Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2019, prepared by White Nelson Diehl Evans, LLP.

Report by Accounting Manager, Gloria Adkins and Robert Callahan from White Nelson Diehl Evans.

ACTION: Commissioner Brennan moved, seconded by Commissioner Blumenberg and carried by a vote of 5-0 to approve the acceptance of the Basic Financial Statements and Supplementary Information with Independent Auditor's Report for the Year Ended June 30, 2019, prepared by White Nelson Diehl Evans, LLP.

2) Inner Harbor and Ventura Keys Maintenance Dredging

Recommended Action: Voice Vote.

That the Board of Port Commissioners take the following actions:

- A) Find, based upon the evidence presented below, that a contract awarded to Manson Construction Company pursuant to Section 20751.2 of the California Public Contract Code is likely to cost less than a contract awarded pursuant to Section 20751;
- B) Award the Inner Harbor and Ventura Keys Maintenance Dredging contract to Manson Construction Company at a rental rate of \$5,500 per hour in accordance with the Agreement; and
- C) Approve the Cooperative Agreement for the Maintenance Dredging of the Ventura Keys Stub Channel between the Ventura Port District and the City of Ventura.

Report by Richard Parsons, Project Manager.

Public Comment: Sam Sadove, owner of Ventura Harbor Marina and Yacht Yard offered to help the District remove the shopping carts stuck in the stub channel and asked if any dredging occurs down the fingers of the keys.

ACTION: Commissioner Blumenberg moved, seconded by Commissioner Brennan and carried by a vote of 5-0 to find, based upon the evidence presented, that a contract awarded to Manson Construction Company pursuant to Section 20751.2 of the California Public Contract Code is likely to cost less than a contract awarded pursuant to Section 20751; award the Inner Harbor and Ventura Keys Maintenance Dredging contract to Manson Construction Company at a rental rate of \$5,500 per hour in accordance with the Agreement and revised Exhibit A; and approve the Cooperative Agreement for the Maintenance Dredging of the Ventura Keys Stub Channel between the Ventura Port District and the City of Ventura.

3) Ventura Port District Goals and 5-Year Objectives

Recommended Action: Voice Vote.

That the Board of Port Commissioners approve the Ventura Port District 5-Year Objectives.

Report by General Manager, Brian D. Pendleton.

Public Comment: Zoe Taylor provided some suggestions to incorporate into the Objectives, including recommendations regarding metrics, the need for an Economic Impact Study update, additional marketing activities, as well as acknowledgement of several revisions and recent inclusions in the Objectives. She also recommended revisiting past Vision Plans.

ACTION: Commissioner Blumenberg moved, seconded by Commissioner Gardina and carried by a vote of 5-0 to approve the Ventura Port District 5-Year Objectives.

ADJOURNMENT: The meeting was adjourned at 8:30PM.

The next meeting is Wednesday, February 19, 2020.


Jackie Gardina, Secretary