

VENTURA PORT DISTRICT

BOARD OF PORT COMMISSIONERS MINUTES OF APRIL 15, 2020



CLOSED SESSION

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Closed Session Meeting was called to order by Chairman Chris Stephens at 5:31PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom meeting.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chairman via Teleconference
Brian Brennan, Vice Chairman
Jackie Gardina, Secretary via Teleconference
Everard Ashworth via Teleconference
Michael Blumenberg via Teleconference

Commissioners Absent:

None.

Port District Staff:

Brian Pendleton, General Manager
Todd Mitchell, Business Operations Manager
Jessica Rauch, Clerk of the Board

Legal Counsel:

Andy Turner via Teleconference
Elsa Sham via Teleconference

PUBLIC COMMUNICATIONS: Sam Sadove, owner of the Ventura Harbor Marina & Yacht Yard asked about the federal sea bottom permit and if that is a permit issued to the District or is it being structured where the District can sub-lease it.

CONVENED TO CLOSED SESSION AT 5:35PM.

ADJOURNMENT: Closed Session was adjourned at 6:45PM.

OPEN SESSION

ADMINISTRATIVE AGENDA:

CALL TO ORDER:

The Ventura Board of Port Commissioners Regular Open Session Meeting was called to order by Chairman Chris Stephens at 7:00PM at the Ventura Port District Administration Office, 1603 Anchors Way Drive, Ventura, CA 93001 and via Zoom Meeting.

PLEDGE OF ALLEGIANCE: By Vice Chairman Brennan.

ROLL CALL:

Commissioners Present:

Chris Stephens, Chairman via teleconference
Brian Brennan, Vice Chairman
Jackie Gardina, Secretary via teleconference
Everard Ashworth via teleconference
Michael Blumenberg via teleconference

Commissioners Absent:

None.

Port District Staff:

Brian Pendleton, General Manager
Todd Mitchell, Business Operations Manager
John Higgins, Harbormaster via teleconference
Gloria Adkins, Accounting Manager via teleconference
Joe Gonzalez, Facilities Manager via teleconference
Dave Werneburg, Marina Manager via teleconference
Robin Baer, Property Manager via teleconference
Jennifer Talt-Lundin, Marketing Manager via teleconference
Richard Parsons, Project Manager via teleconference
Jessica Rauch, Clerk of the Board

Legal Counsel:

Andy Turner via teleconference
Elsa Sham via teleconference

ADOPTION OF AGENDA

ACTION: Commissioner Gardina moved, seconded by Commissioner Blumenberg and carried by a vote of 5-0 to adopt the April 15, 2020 agenda.

APPROVAL OF MINUTES

The Minutes of the April 1, 2020 Regular Meeting were considered as follows:

ACTION: Commissioner Blumenberg moved, seconded by Commissioner Gardina and carried by a vote of 5-0 to approve the April 1, 2020 Regular Meeting Minutes.

PUBLIC COMMUNICATIONS: Sam Sadove, owner of the Ventura Harbor Marina and Yacht Yard, reported that he was unfortunately robbed by a homeless person. Rochelle Cooper, owner of Just 4 Dreamers Boat Rentals, also reported that she has had issues with the homeless on her dock and in the Village restrooms.

CLOSED SESSION REPORT: Mr. Turner stated that the Board met in closed session; discussed and reviewed Item 1a and Item 2 Case 1 on the closed session agenda. Staff was given instructions on how to proceed as appropriate and there was no action taken that is reportable under The Brown Act. The Board also discussed and reviewed Item 2 Case 2, during which the Board considered the Claim of Robin Baer filed against the District on March 13, 2020. Upon motion and second, and approved

unanimously, the Board voted to reject the claim. The Board also considered Item 3, and undertook the annual review of Brian Pendleton, General Manager of the District. There was no action taken that is reportable under The Brown Act.

BOARD COMMUNICATIONS: Commissioner Blumenberg took a bike ride through the Harbor over the weekend and said it was way too quiet. However, the signage is well done, and the Village looks clean. Commissioner Brennan gave kudos to Ventura Isle Marina for getting the Freedom Boat Club to come to the Harbor.

STAFF AND GENERAL MANGER REPORTS: None.

LEGAL COUNSEL REPORT: None.

STANDARD AGENDA:

1) Adoption of Resolution No. 3388 Approving the Fee Increases for the Ventura Harbor Marina & Yacht Yard

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3388 approving the fee increases for mechanics labor and trailer boat storage at the Ventura Harbor Marina & Yacht Yard.

Report by General Manager, Brian D. Pendleton.

Public Comment: Sam Sadove, owner of the Ventura Harbor Marina & Yacht Yard stated that he has not raised rates in nine years. This is a process he has to go through and did not want to restart it. Given today's situation, he may not raise all the rates at this time, but this gives him the option to do so, when the time is right.

ACTION: Commissioner Ashworth moved, seconded by Commissioner Gardina and carried by a vote of 5-0 to adopt Resolution No. 3388 approving the fee increases for mechanics labor and trailer boat storage at the Ventura Harbor Marina & Yacht Yard.

2) Adoption of Resolution No. 3389 Authorizing the General Manager to File an Application for State and/or Federal Financial Assistance with the California Governor's Office of Emergency Services

Recommended Action: Roll Call Vote.

That the Board of Port Commissioners adopt Resolution No. 3389 authorizing the General Manager to file an application for state and/or federal financial assistance with the California Governor's Office of Emergency Services.

Report by General Manager, Brian D. Pendleton.

Public Comment: None.

ACTION: Commissioner Stephens moved, seconded by Commissioner Gardina and carried by a vote of 5-0 to adopt Resolution No. 3389 authorizing the General Manager to file an application for state and/or federal financial assistance with the California Governor's Office of Emergency Services.

3) Ventura Port District Operations Update as it Relates to COVID-19

Recommended Action: Informational.

That the Board of Port Commissioners receive an update on:

- a) The COVID-19 Ventura Harbor Rental Abatement and Deferment Program; and
- b) Status of Ventura Port District operations.

Report by General Manager, Brian D. Pendleton.

Public Comment:

Sam Sadove, owner of the Ventura Harbor Marina and Yacht Yard, said there has been some confusion with the wording in the Program application. He also reported that two tenants have received PPC approval.

Robert Martinez, Multihull Fleet Captain of the Ventura Sailing Club sent an email stating he hopes the boat ramp will be opened soon.

Ronald Dietel, a dry storage tenant, sent an email asking the Commissioners to reopen the Ventura launch ramp.

Victor Dollar, Senior Vice President of Sales for Brighton Management, LLC thanked staff and the Commission for the rent relief program. He is also grateful to staff for the continuation of the painting project as the workers are staying at the Holiday Inn Express.

ACTION: **The Board of Port Commissioners received an informational report on COVID-19 regarding the status of Ventura Port District operations.**

ADJOURNMENT: The meeting was adjourned at 7:59PM.

The next meeting is Wednesday, May 6, 2020.


Jackie Gardina, Secretary